
ADA Self- Evaluation & Transition Plan

June 2013 – D R A F T

City of Fairburn



City of Fairburn

ADA/Self-Evaluation & Transition Plan

Pedestrian Facilities in the Public Right-of-Way

Regulatory / Compliance Background

The Americans with Disabilities Act was enacted in July of 1990 and provides protection to persons with disabilities in areas of employment, state & local government services, and access to public accommodations, transportation, and telecommunications. All public entities subject to title II article 8 of the Americans with Disabilities Act must complete a self-evaluation upon reaching the threshold described below for compliance. Historic population records have been maintained for the City of Fairburn throughout the last century. However, it is not altogether clear when the City achieved the 50 employee mark, but clearly has. Therefore, the City is engaging this self-evaluation and transition planning effort to determine the extent to which its facilities are deficient and to ensure full compliance with the Act.

Methodology

City staff took the GIS data and divided the geographic areas within the City into zones. The zones were then assigned to staff to conduct a screening based on the presence or absence of pedestrian facilities along the public right-of-way. The resulting list was then assigned to the City Engineer and the Building Official to complete an inspection and inventory of conditions in neighborhoods and along roadways which would have pedestrian activity.

Evaluation

Barriers were identified and classified into three areas:

1. Buckled or Damaged Segments
 - a. Is there noticeable cracking with separation, warranting replacement?
 - b. Is the segment within the slope maximums?
 - c. Is the segment wide enough?



Example of buckled pavement section with crossslope repair needed.

2. Curb Ramp Needed/Deficient

- a. Does a curb ramp exist?
- b. Does the ramp provide contrasting and detectable warning?



Example of curb ramps needed.

3. Offset or Width Deficiencies

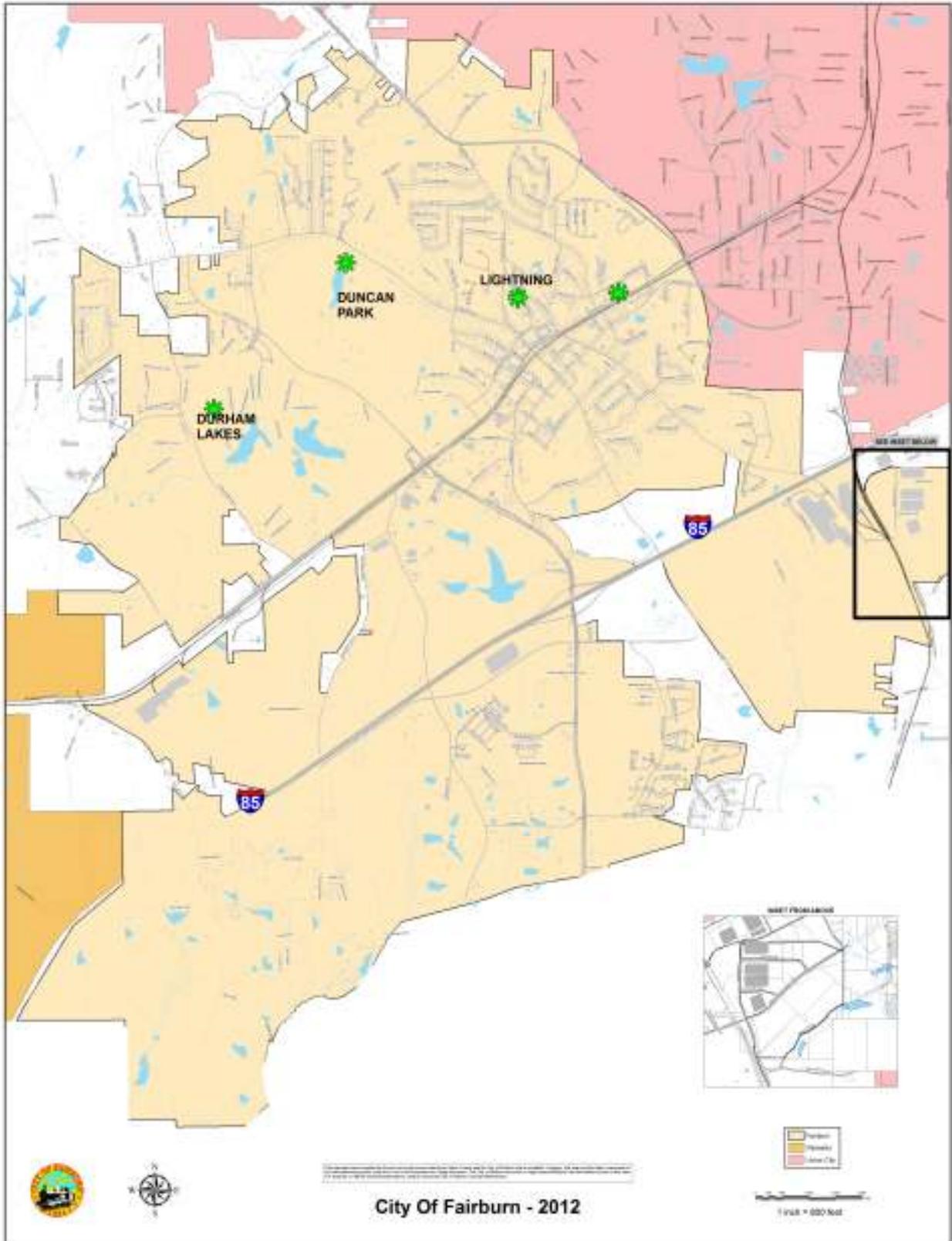
- a. Does the sidewalk provide adequate width?
- b. Does the segment match edgelines without horizontal offsets?
- c. Is the segment free of grade change/vertical offset?



Example of suitable sidewalk width and no vertical offsets.

The purpose for this identification system relates to the type and cost of repairs associated with each type. The objective being to program and quantify the costs associated with the transition to compliance and create an achievable and financially-feasibly compliance schedule.

The next page contains a map of the City and its surroundings, indicating a few of the key neighborhoods, locations or pedestrian destinations to be considered.



Findings

City staff conducted the aforementioned evaluation process over the course of a six-week period in April and May of 2013. The results are listed below:

Road Name	Date Surveyed	Ped Fac?	Curb Ramps	Buckled Segments	Suspense	Estimate
BREEZE MEADOW	04/17/2013	☑		3	2014	\$600.00
CAMDEN WAY	04/17/2013	☑	9	2	2014	\$8,488.03
CARDINAL CT	05/15/2013	☑	1		2015	\$898.67
CHAMPION TRL	04/17/2013	☑		1	2014	\$200.00
CHURCH ST	05/15/2013	☑		1	2015	\$200.00
COLONY TRL	05/15/2013	☑		4	2017	\$800.00
E BROAD ST	05/15/2013	☑		2	2015	\$400.00
E BROAD ST	05/15/2013	☑		3	2015	\$600.00
FAIRGROVE LN	04/17/2013	☑		1	2015	\$200.00
FAIRHAVEN TRL	04/17/2013	☑		1	2014	\$200.00
FELLOWSHIP RD	05/15/2013	☑	4		2015	\$3,594.68
GLEN VALLEY WAY	04/17/2013	☑		2	2016	\$400.00
GREENWOOD TRC	04/17/2013	☑	2		2015	\$1,797.34
HIGHLAND PKWY	04/17/2013	☑	4		2016	\$3,594.68
HONEYSUCKLE LN	04/17/2013	☑	1		2014	\$898.67
LIBERTY HEIGHTS	05/15/2013	☑	2		2017	\$1,797.34
MAGNOLIA LN	05/15/2013	☑		7	2017	\$1,400.00
MEADOW GLEN CIR	04/17/2013	☑	5	5	2016	\$5,493.35
MEADOW GLEN DR	04/17/2013	☑	3		2016	\$2,696.01
MEADOW GLEN PASS	04/17/2013	☑		1	2016	\$200.00
MEADOW GLEN PKWY	04/17/2013	☑	7		2016	\$6,290.69
MEADOW TRC	04/17/2013	☑	3	3	2014	\$3,296.01
MUSCADINE NORTH CT	04/17/2013	☑	1		2014	\$898.67
MUSCADINE SOUTH CT	04/17/2013	☑	1		2014	\$898.67
OAKLEY INDUSTRIAL BLVD	04/17/2013	☑	2	4	2015	\$2,597.34
OAKLEY INDUSTRIAL BLVD	04/17/2013	☑	2	0	2015	\$1,797.34
ORIOLE LN	05/15/2013	☑	1		2017	\$898.67
PARK CT	05/15/2013	☑	1		2017	\$898.67
PARKWAY DR	05/15/2013	☑	1		2017	\$898.67
POINTE CIR	04/17/2013	☑		1	2016	\$200.00
POINTE CT	04/17/2013	☑		1	2016	\$200.00
PRESERVE PASS	04/17/2013	☑	2		2016	\$1,797.34
PRESERVE PKWY	04/17/2013	☑	2	2	2016	\$2,197.34
RAVEN TRC	05/15/2013	☑		1	2017	\$200.00
RIVERTOWN RD	05/15/2013	☑		3	2017	\$600.00
TROTTERS CIR	04/17/2013	☑	2		2015	\$1,797.34
TROTTERS FARM RD	05/15/2013	☑	1		2015	\$898.67
WHITE OAK WAY	05/15/2013	☑		1	2017	\$200.00
WINDING BROOK WAY	05/15/2013	☑		2	2017	\$400.00
WINDING CROSSING TRL	05/15/2013	☑		3	2017	\$600.00

The list above represents all City maintained streets with pedestrian facilities that have repairs identified as being required. The schedule applied represents a financially-feasible implementation over a four-year period to be funded from General Funds. The implementation schedule and corresponding costs should be budgeted according to the following annual allocations:

YEAR	ESTIMATE (Adjusted for Inflation)
2014	\$15,944.45
2015	\$16,634.97
2016	\$25,208.57
2017	\$11,021.00
TOTAL	\$68,808.99

Transition plan

The regulations require that where structural modifications are required to achieve program accessibility, a public entity with 50 or more employees must do a transition plan, that provides for the removal of these barriers. Any structural modifications must be completed as expeditiously as possible.

The list above identifies the physical barriers, provides a detailed outline of methods to remove the barriers, and provides a schedule for their removal; thus, providing the required elements of the transition plan. The City Administrator or their designee is responsible for managing road improvements and capital projects and will be responsible for programming the annual phases of the implementation.

Any repairs or modifications, in addition to any new construction shall be completed to City of Fairburn or current ADA standards in effect at the time of construction. Those details are provided in the appendix to this plan.

Notice to the public

A public entity must provide information on title II's requirements to applicants, participants, beneficiaries, and other interested persons. The notice shall explain title II's applicability to the public entity's services, programs, or activities. A public entity shall provide such information as the head of the public entity determines to be necessary to apprise individuals of title II's prohibitions against discrimination.

Notice. Notice will be published in the City of Fairburn Legal Organ the week of May 29, 2013 and announce the availability of the plan and the request for public comment through June 28, 2013. The notice will also identify public hearings on the subject plan for the June 4 Planning & Zoning Commission meeting and the June 10 City Council meeting. The notice shall read as follows:

Public Notice: City of Fairburn ADA Transition Plan. The City of Fairburn is taking public comment on the proposed ADA Transition Plan beginning May 29 for 30 days through June 28, 2013. Copies of the plan are available at City Hall for review or online, at www.fairburn.com. Stakeholders are encouraged to read and familiarize themselves with key locations, the criteria, compliance standard, and the instructions for responding.

Hard Copy. A physical print out of this document will be available at the Fairburn City Hall for the 30 day comment period beginning May 29, 2013 through June 28, 2013.

Electronic Copy. An electronic copy of this document will be available on the Fairburn website for the 30 day comment period beginning May 29, 2013 through June 28, 2013.

Public Hearings. Public hearings shall be held at the June Planning & Zoning Commission meetings as well as at the June City Council meetings for the purpose of soliciting verbal comments on the plan.

Written Comments. Comments will be received in writing via regular mail, comment forms available at City Hall, response forms on the City website, or via email.

Website Response Form (Sample Format):

<input type="text"/>	
Your Address:	<input type="text"/>
Telephone:	<input type="text"/>
Fax:	<input type="text"/>
E-mail:	<input type="text"/>
Location of problem (Please provide nearest intersection if address is unavailable)	<input type="text"/>
Type of problem:	<input type="checkbox"/> Potholes or Cracks <input type="checkbox"/> Striping (Paint or Markings) Faded <input type="checkbox"/> Drainage Problems <input type="checkbox"/> Dead Animal <input type="checkbox"/> Landscaping on Right-of-Way or City-maintained area <input type="checkbox"/> Water conservation retrofit kits <input type="checkbox"/> ADA Grievance <input type="checkbox"/> Other (please specify)

Detailed Description / Other comments:	
	

Verbal Responses. Respondents that cannot use a written medium to comment may register their opinions via telephone or in person during the comment period. Forms for documenting these will be available for City staff to complete at both City Hall, 56 Malone Street and at the Community Development offices at 26 West Campbellton Street.

Grievance procedures

According to the Act, a qualifying public entity (employs 50 or more persons) shall designate at least one employee to coordinate its efforts to comply with and fulfill its responsibilities under title II, including the investigation of complaints. A public entity shall make available the name, office address, and telephone number of any designated employee.

The Property Manager of the City of Fairburn shall serve as the ADA coordinator for this purpose. Their office is located at 26 West Campbellton and can be reached via telephone at 770-964-2244 and by email hstokes@fairburn.com.

In addition, the public entity must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by title II. The grievance form is provided on the subsequent pages with copies available at City Hall and the ADA Coordinator's office. A written, formal response to the grievant shall be made within 30 days of the submission.

ADA Grievance Form

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Location of problem: _____

Date noticed: _____

Nature of Grievance: _____

***Please attach additional pages if needed**

The grievance form should be submitted by the grievant and/or his/her designee as soon as possible but no later than 30 calendar days after the alleged violation to:

City of Fairburn
Attn: ADA Coordinator
56 Malone Street
Fairburn, GA 30213
770-964-2244

FOR OFFICE USE ONLY

Date Interview conducted with grievant: _____

Investigative process and findings: _____

Action Taken: _____

Additional Comments: _____

Department Head Signature: _____

ADA Coordinator Signature: _____

Grievant Signature: _____

