



# CITY OF FAIRBURN

Planning & Zoning Department

## Site Plan Review- Submittal Form

Submittal Date: \_\_\_\_\_

Deadline: \_\_\_\_\_  
(Minimum 5 weeks prior to P & Z Commission meeting)

### PROJECT INFORMATION

Project Name: \_\_\_\_\_

Address/Location of Project: \_\_\_\_\_

Access to Property: \_\_\_\_\_

Tax Parcel ID #: \_\_\_\_\_ Size of Project: \_\_\_\_\_

Zoning: \_\_\_\_\_ No. of Lots (if applicable): \_\_\_\_\_

Zoning & Use of Adjacent Properties: \_\_\_\_\_

Narrative/ Description for use of property/project (attach additional pages as necessary to provide greater detail):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CONTACT INFORMATION

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

### UTILITY SERVICE PROVIDERS

Water: \_\_\_\_\_

Sewer: \_\_\_\_\_

Electric: \_\_\_\_\_

Gas: \_\_\_\_\_

Cable: \_\_\_\_\_

Other: \_\_\_\_\_

<u>Sketch Plan</u>	<u>Conceptual Site Plan</u>	<u>Construction Plans w/Hydro</u>	<u>Landscape Plan</u>
<input type="checkbox"/> 1 <sup>st</sup> Submittal- No Fee Submit to P & Z for review	<input type="checkbox"/> 1 <sup>st</sup> Submittal \$150 + \$20/acre <input type="checkbox"/> Resubmittal*	<input type="checkbox"/> 1 <sup>st</sup> Submittal \$500 + \$20/ acre <input type="checkbox"/> Resubmittal*	<input type="checkbox"/> 1 <sup>st</sup> Submittal \$300 + \$20/acre <input type="checkbox"/> Resubmittal*
If necessary, 2 extra copies (If legible, .pdf file is acceptable).  <b>Staff routes to:</b>  <input type="checkbox"/> Comm. Dev. Director <input type="checkbox"/> Planning & Zoning	<b>7 Copies- Staff Routes to:</b>  <input type="checkbox"/> Building/Prop. Manager <input type="checkbox"/> Comm. Dev. Director <input type="checkbox"/> Engineer <input type="checkbox"/> Fire Marshal <input type="checkbox"/> Landscape Architect <input type="checkbox"/> Planning & Zoning <input type="checkbox"/> Water & Sewer	<b>7 Copies- Staff Routes to:</b>  <input type="checkbox"/> Building / Prop. Manager <input type="checkbox"/> Comm. Dev. Director <input type="checkbox"/> Engineer <input type="checkbox"/> Fire Marshal <input type="checkbox"/> Landscape Architect <input type="checkbox"/> Planning & Zoning <input type="checkbox"/> Water & Sewer	<b>2 Copies- Staff Routes to:</b>  <input type="checkbox"/> Comm. Dev. Director <input type="checkbox"/> Landscape Architect

**Resubmittals- Each subsequent resubmittal will incur a fee of \$100.**