CITY OF FAIRBURN
Planning & Zoning Department

Site Plan Review- Submittal Form

Submittal Date: _______________________
Deadline: _______________________
(Minimum 5 weeks prior to P & Z Commission meeting)

PROJECT INFORMATION

Project Name: _______________________________________________________________
Address/Location of Project: ____________________________________________________
Access to Property: __________________________________________________________
Tax Parcel ID #: ___________________ Size of Project: ____________________________
Zoning: __________________________ No. of Lots (if applicable): __________________
Zoning & Use of Adjacent Properties: __________________________________________

Narrative/ Description for use of property/project (attach additional pages as necessary to
provide greater detail):
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

CONTACT INFORMATION

Company Name: _______________________________________________________________
Contact Person: _______________________________________________________________
Mailing Address: _______________________________________________________________
Phone: ______________________________ Fax: ______________________________
Email Address: _______________________________________________________________

UTILITY SERVICE PROVIDERS

Water: ______________________________ Sewer: ______________________________
Electric: ___________________________ Gas: ______________________________
Cable: _____________________________ Other: ______________________________

Sketch Plan
☐ 1st Submittal- No Fee
Submit to P & Z for review
☐ 1st Submittal $150 +
$20/acre
☐ Construction Plans w/Hydro
☐ 1st Submittal $500 +
$20/acre
☐ Resubmittal*
☐ 1st Submittal $300 + $20/acre
☐ Resubmittal*
☐ Resubmittals- Each subsequent resubmittal will incur a fee of $100.

Conceptual Site Plan
☐ 1st Submittal $150 +
$20/acre
☐ Construction Plans w/Hydro
☐ 1st Submittal $500 +
$20/acre
☐ Resubmittal*
☐ 1st Submittal $300 + $20/acre
☐ Resubmittal*

Construction Plans w/Hydro
☐ 1st Submittal $500 +
$20/acre
☐ Resubmittal*
☐ 1st Submittal $300 + $20/acre
☐ Resubmittal*

Landscape Plan
☐ 1st Submittal $300 + $20/acre
☐ Resubmittal*
☐ 1st Submittal $500 + $20/acre
☐ Resubmittal*

If necessary, 2 extra copies
(If legible, .pdf file is
acceptable).

Staff routes to:
☐ Comm. Dev. Director
☐ Planning & Zoning

7 Copies-
Staff Routes to:
☐ Building/Prop. Manager
☐ Comm. Dev. Director
☐ Engineer
☐ Fire Marshal
☐ Landscape Architect
☐ Planning & Zoning
☐ Water & Sewer

7 Copies-
Staff Routes to:
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2 Copies-
Staff Routes to:
☐ Comm. Dev. Director
☐ Landscape Architect

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June 17