



CITY OF FAIRBURN
CITY HALL
56 Malone Street
Fairburn, GA 30213
October 8, 2018
7:00 PM

The Honorable Mayor Elizabeth Carr-Hurst, Presiding

The Honorable Mayor Pro-Tem James Whitmore
The Honorable Alex Heath
The Honorable Pat Pallend

The Honorable Linda J. Davis
The Honorable Hattie Portis-Jones
The Honorable Ulysses Smallwood

Keshia McCullough
Randy Turner

City Clerk
City Attorney

- I. Meeting Called to Order: The meeting was called to order at 7:00 PM. The Honorable Mayor Carr-Hurst
- II. Roll Call: Keshia McCullough, City Clerk
All members of Council were present providing the City with a quorum.
- III. Invocation: Mayor Pro-Tem James Whitmore
- IV. Pledge of Allegiance: In Unison
- V. Presentations: None
- VI. Public Comments: Thirty (30) minutes shall be available for public comments. Each speaker shall be limited to three (3) minutes; however, a speaker may transfer his or her three (3) minutes to another speaker, but no speaker shall be permitted to speak for more than (6) minutes; further in the event, if more than ten (10) speakers desire to speak, each speaker shall be limited to two (2) minutes and no speaker may speak more than four (4) minutes. Issues raised at this time are generally referred to the City Administrator for review. Responses will be provided at a later date.
 1. David Boddie discussed the permitted and approved sign for Durham Lakes. He stated that the sign has been installed and is more than 25 feet from the road. The sign also faces inward toward the common area in the subdivision. Mr. Boddie indicated that fluorescent lights are needed for the sign. An electrical permit was requested and denied due to unpermitted LED lights. Mr. Boddie was given an ordinance from the Junior Senior Planner which allows for the use of fluorescent

lights. Hence, Mr. Boddie would like to move forward with obtaining an electrical permit.

- VII. Adoption of the Council Agenda: Councilmembers
Mayor Pro-Tem Whitmore made the motion to adopt the Council Agenda.
Councilman Heath provided the second.

Motion Carried 6-0

- VIII. Approval of Consent Agenda Items: Councilmembers
Mayor Pro-Tem Whitmore made the motion to approve items #4, 5, 9, 10, 11 and 12.
Councilman Heath provided the second.

Motion Carried 6-0

- IX. Approval of September 24, 2018 Minutes: Councilmembers
Mayor Pro-Tem Whitmore made the motion to approve the minutes with the changes.
Councilman Heath provided the second.

Motion Carried 6-0

- X. Public Hearings: None

- XI. Agenda Items:

Office of the Mayor

Mayor Elizabeth Carr-Hurst

1. Goals and Objectives:

Mr. Jason McMaster, Headmaster
Landmark Christian School

Mr. Jason McMaster, the new Headmaster at Landmark Christian School, discussed his goals for the school. Mr. McMaster and his family relocated from California. One of his initial tasks was to remove the barb wire from the premises to avoid sending the wrong message. Mr. McMaster also hired an alumni of Landmark Christian School to recruit children from the local community that have an interest in attending the school. As a result of his efforts, enrollment is up. Mr. McMaster expressed that several parents have made monetary donations to the school for various programs. Donations have topped \$120,000 for scholarships to families in the community. Mr. McMaster expressed that Landmark will be a school that honors all people, families and students.

2. Discussion and Approval of the Mercer Group Search Proposal for City Administrator

Mr. Alan Reddish
Senior Vice President
The Mercer Group

Mr. Alan Reddish discussed his search proposal for a City Administrator. He reviewed his recently completed searches for other municipalities. He also provided an overview of his work plan and schedule. Councilman Pallend made the motion to approve the

Mercer Group's Search Proposal for a City Administrator with an amendment of no cost replacement for the first 18 months. Councilwoman Davis provided the second.

Motion Carried 6-0

3. Updates on City of Fairburn's Municipal Bonds. Bill Johnston
Stephens, Inc.

Mr. Bill Johnston provided an update on the City's municipal bonds. He stated that the treasury rates are going up and interest rates have increased within the past year. By refunding the bonds, the City has saved over \$1.4 million. Mr. Johnson also clarified the projects that the bond money could be used for.

Discussed

4. Appointment to the Downtown Development Authority:
Mr. Rufus Wells
Mr. Chris Wiley

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

5. Approval of the Mauldin & Jenkins Contract for Fiscal Year 2018

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

6. Discussion and approval of the City of Fairburn's Credit Card Policy and Procedures

Mayor Hurst pulled the Credit Card Policy and Procedures item from the agenda.
This item will be discussed at a later date.

Withdrawn

7. **Police Department** Chief Stoney Mathis
Discussion: City of Fairburn's S.W.O.T. Analysis 2018

Chief Mathis provided an overview of his S.W.O. T. (Strengths, Weaknesses, Opportunities and Threats) Analysis for the Fairburn Police Department. He also explained the department's organizational structure. He indicated that he will be creating a strategic plan to address each category of concern.

Discussed

8. **Fire Department** Interim Chief Cornelius Robinson
Selection of Bishop Aaron B. Lackey as the second Chaplain of the Fairburn Fire
Department

Interim Fire Chief Robinson and Police Chief Mathis presented Bishop Aaron B. Lackey as the second Chaplain of the Fire and Police Department.

Presented

9. **Parks and Recreation** Chapin Payne
Approval of the Revised City of Fairburn Facility Reservation Policies and Reservation Fee Structure

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

10. **Utilities** Tom Ridgway
Approval of a resolution naming Tom Ridgway as a voting delegate for ECG elections and Mayor Pro Tem James Whitmore as an alternate voting delegate.

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

11. **Public Works** Lester Thompson
Approval of a Memorandum of Understanding with Harvest Rain Church

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

12. Approval of a Memorandum of Understanding with Landmark Christian School

Mayor Pro-Tem Whitmore made the motion to approve this consent agenda item.
Councilman Heath provided the second.

Motion Carried 6-0

13. Council Comments: Councilmembers

Councilman Smallwood offered words of praise on the Fairburn Festival. He also stated that Chief Mathis has changed his behavior on Hwy 74.

Councilman Heath stated that the parade at the Fall Festival was wonderful and kids really enjoyed it.

14. Executive Session*- (1) Personnel City Attorney

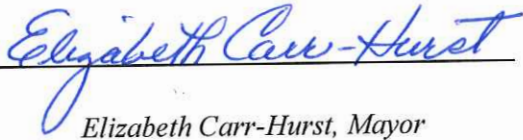
Mayor Pro-Tem Whitmore made the motion to adjourn into Executive Session at 8:33 PM for one personnel item. Councilwoman Davis provided the second. **Motion carried.** Mayor Pro-Tem Whitmore made the motion to reconvene into regular session at 8:47 PM. Councilwoman Davis provided the second. **Motion Carried.**

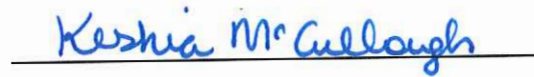
15. Adjournment

Councilmembers

Mayor Pro-Tem Whitmore made the motion to adjourn the meeting. Councilwoman Davis provided the second. The meeting adjourned at 8:47 PM.

*When an Executive Session is required, one will be called for the following issues:
(1) Personnel (2) Real Estate or (3) Litigation.


Elizabeth Carr-Hurst, Mayor


Keshia McCullough, City Clerk