



CITY OF FAIRBURN  
CITY HALL  
56 Malone Street  
Fairburn, GA 30213  
October 9, 2017 @ 7:00 PM

## POST PRELIMINARY MINUTES

The Official Minutes of this meeting are tentative and have not been ratified, or approved, by the Mayor and City Council, and these Post Preliminary Minutes are not binding on the City or any Officer thereof.

The Honorable Mayor Mario B. Avery, Presiding

The Honorable Mayor Pro-Tem Hattie Portis-Jones  
The Honorable Alex Heath  
The Honorable James Whitmore

The Honorable Lydia Glaize  
The Honorable Pat Pallend

Stephen Hood  
Shana T. Moss  
Randy Turner

Interim City Administrator  
Interim City Clerk  
City Attorney

- I. Meeting was called to order by the Honorable Mayor Mario B. Avery at 7:05 PM.
- II. Roll Call was performed by Interim Clerk, Shana T. Moss, all members of council were present, the city had a quorum and the official meeting proceeded.
- III. The Invocation was given by the Honorable Councilman Whitmore.
- IV. The Pledge of Allegiance was recited in unison.
- V. There were no presentations.
- VI. There were no Public Comments.
- VII.** Adoption of the Council Agenda, motion to approve agenda as order of business for the evening was made by Councilwoman Glaize; motion, seconded, by Mayor Pro-Tem Portis-Jones.  
**Vote: (5-0). Motion Carried.**  
  
The Mayor and Council held work session prior at 6:00 PM, all work sessions items were approved for the Regular Meeting Agenda, thus giving a Consent Agenda. Motion to approve consent agenda was made by Councilman Heath; motion, seconded by Councilman Whitmore.  
**Vote: (5-0). Motion Carried.**
- VIII.** Approval of City Council Minutes: Motion to approve with one correction was made by Mayor Pro-Tem Portis-Jones; motion, seconded by Councilman Heath.  
**Vote: (5-0). Motion Carried.**

*Mayor and Council had discussion in work session regarding agenda items; minutes are taken from work session discussion. All Agenda Items were approved through consent agenda.*

1. Utilities

Mr. Tom Ridgeway

Repair of Jet Machine, Mr. Ridgeway reported the city can repair the jet machine for \$17,000, a new machine will cost \$68,000. Currently, the city is renting a jet machine for \$1,250 weekly.

**Vote (5-0) Consent Agenda**

2. Public Works

Mr. Lester Thompson

Approval of the FY 2017 CDBG Contract with Fulton County for \$ 100,000. This project will be used for Phase III of Cora Robinson Park.

**Vote (5-0) Consent Agenda**

3. Public Works

Mr. Lester Thompson

Approval of 2017 LMIG Off-System Program Pedestrian Improvements Project Contract Award. Mr. Thompson presented to Mayor and Council to approve the 2017 LMIG (Local Maintenance & Improvement Grant) Off-System Safety (OSS) Program Award of \$ 230,000 from the Georgia Department of Transportation (GDOT) has been committed to the project. Approximately \$ 169,287.50 of the proposed TSPLOST Pedestrian/Bike Improvement funds will also be required, for a total budget impact of \$399,287.50. **Vote (5-0) Consent Agenda**

3. Public Works

Mr. Lester Thompson

Approval of 2017 LMIG/SPLOST Road Improvements Project Contract Award. Mr. Thompson presented to Mayor and Council to approve the 2017 LMIG/TSPLOST Road Improvement Project Contract Award with E.R. Snell Contractor, Inc. for the amount of \$1,149,961.41. The 2017 LMIG award of \$165,748.69 from the Georgia Department of Transportation has already been received. Approximately \$ 984,212.72 of the \$7,737,167 in proposed TSPLOST City-Wide Road Resurfacing funds will also be required, for a budget total impact of \$1,149,961.41.

**Vote (5-0) Consent Agenda**

4. Public Works

Mr. Lester Thompson

Approval of Task Order #2 with Moreland Altobelli for Construction Management Services on the 2017 LMIG-OSS Project, Pedestrian Improvements on Various City Roads (17-004). The City solicited proposals in July 2016 for construction management services in order to better manage and deliver our LMIG and CDBG programs and other special projects as required. The purpose of the solicitation was to for the selected firm to provide these support services to the City's Engineering Department for three years. In response to the Request for Proposal (RFP) #16-005 for On-Call Construction Management Services, the City of Fairburn received proposals from five (5) prospective firms. Based on the firm's staff qualifications, similar clients/contracts, project understanding, project administration and fee proposal the Selection Committee comprised of two staff Professional Engineers, the Director of Building and Property Management, and the Interim City Administrator selected Moreland Altobelli Associates, Inc. as the successful respondent. The Contract Award for On-Call Construction Management Services with Moreland Altobelli was approved at the September 12, 2016 City Council Meeting and the Notice of Award was issued on September 15, 2016.

**Vote (5-0) Consent Agenda**

5. City Engineer Ms. Brendetta Walker  
Approval of Task Order for Landscape Architectural Services with Moreland Altobelli Associates, Inc. Ms. Walker presented to Mayor and Council regarding On-Call Landscape Architectural Services. The City solicited proposals in July 2016 for On-Call Landscape Architectural Services to assist the City in complying with landscaping and development ordinances and special project support. This first task order was approved in December of 2016. The current task order will have the same scope of services for another annual period.  
**Vote: (5-0). Consent Agenda**
6. Finance Director Mr. Ed Holloway  
Presented a request to Mayor and Council to approve the use of funds from fund balance to balance the Fiscal Year 2017-2018 Budget. In addition Mayor and Council requested the following information: (1) Department budget reports that show the starting amount, purchases, and what is remaining in each budget line, (2) Amount required in debt reserve, (3) Overall debt to equity ratio, and (4) Current amount in reserve. *(Mr. Holloway provide this information and report will be attached to the minutes).*  
**Vote: (5-0). Consent Agenda.**
7. Utilities Mr. Tom Ridgeway  
Emergency Sewer Repair. Mr. Ridgeway asked Mayor and Council to accept a proposal from Crawford Grading and Pipeline, Inc. to make emergency repairs to an aerial sewer line damaged by a falling tree in the amount of \$159,000. This sewer line is 594 feet and crosses a depressed area between East Campbellton Street and Willow Creek Road. A four to five foot tree fell across it, breaking the pipe in numerous places and damaging the piers supporting the pipe. Raw sewage was being discharged directly onto the ground and threatening the creek.  
**Vote: (5-0). Consent Agenda**
8. Public Works Mr. Lester Thompson  
Approval of Task Order #3 with Moreland Altobelli for Construction Management Services on the 2017 LMIG Project, Roadway Improvements on various City Roads (17-005). Mr. Thompson presented to Mayor and Council to approve Task Order #3, the City solicited proposals in July 2016 for construction management services in order to better manage and deliver its LMIG and CDBG programs and other special projects as required. The purpose of the solicitation was to for the selected firm to provide these support services to the City's Engineering Department for three years. In response to the Request for Proposal (RFP) #16-005 for On-Call Construction Management Services, the City of Fairburn received proposals from five (5) prospective firms. Based on the firm's staff qualifications, similar clients/contracts, project understanding, project administration and fee proposal the Selection Committee comprised of two staff Professional Engineers, the Director of Building and Property Management, and the Interim City Administrator selected Moreland Altobelli Associates, Inc. as the successful respondent. The Contract Award for On-Call Construction

Management Services with Moreland Altobelli was approved at the September 12, 2016 City Council Meeting and the Notice of Award was issued on September 15, 2016.

**Vote: (5-0). Consent Agenda**

X. Council Comments

Council Members

**Councilwoman Glaize**, stated Saturday (October 7, 2017) the Fall Festival was a great day to Be in Fairburn! She Thanked Mayor Avery, Ms. Payne, Dr. Parks, and City Staff. The festival was Super Fabulous. Also, today (Monday October 9, 2017) is a sad day in Fairburn, a resident; a young woman was injured due to a train accident, this is the second accident involving a train in six months . She gave a brief presentation about her trip to the National League of Cities Conference in San Diego, California. Councilmen Heath and Whitmore, also attended the same conference. They toured an affordable housing unit comprised of over 400 housing units, the area where these units are located is a vital booming area. Lastly, she was asked to be a Moderator for the Political Forum that will be held on Tuesday October 10, 2017 at St. John A.M.E., CW Glaize, respectfully declined due to her being a member of council and some council members are running for election and will be participating in the forum. She closed by saying it is my honor to serve the residents of this great city.

**Councilman Pat Pallend**, had no comment.

**Mayor Pro-Tem Portis-Jones**, gave accolades to Dr. Parks, and Ms. Payne, excitement was definitely in the air on Saturday for the Festival. She was excited about the band, vendors, and it was a great show! Thank You to everyone! She commented on the 24 year old female that was also hit by a train, “our young people are not paying attention, we have to find a way to do public education, it has only been six months since the last accident.” Deputy Chief Bazdylo, along with Chief Sutherland will incorporate some safety education for citizens. She thanked Councilman Whitmore for participating in Police Community Events from active shooter class to coffee with cops.

**Councilman Heath**, stated the Festival was Fantastic. Thank you to Dr. Parks, Ms. Payne, the Street Department, Police and Fire Department. He referenced his trip to San Diego and statistically 10,000 people are homeless in San Diego, and this is astonishing to know that homelessness is so prevalent. Homelessness affects everyone, all races, and it is sad to know this is a major issue in this country; this was a real eye opener for him. He encouraged everyone to pray and help the homeless.

**Councilman Whitmore**, stated, December will be two years he has been a member of council. Through training he has broaden his horizons by being able to attend conferences and learning more. While in San Diego, he observed a free hepatitis clinic being given, for all citizens since hepatitis cases are increasing. He gave accolades to the Police Department for their week long activities during Community Policing Week. Monday September 25, 2017, the active shooter class had media coverage, and was a great success. He thanked Chief Sutherland, Deputy Chief Bazdylo and all the officers for walking around the city distributing flyers about the week’s events. The dedication of the monument for Mayor Mario B. Avery Park was beautiful.

**Mayor Avery**, publicly Thanked so many people, the massive volunteers, sponsors, and Congressman John Lewis, who set the tone for the day! Thank you to every elected and appointed official. He Thanked Council, and Councilwoman Glaize who initially made the

motion to name the park for him. Thanks to Mayor Elect Hurst for her wonderful comments during the dedication. He would never have imagined his name on anything (except his home). He thanked all city employees, Dr. Parks, Ms. Payne, and Chief Sutherland, Deputy Chief Bazdylo, and Chief Robinson for their role in securing so many public safety units.

Mayor Edwards in South Fulton gave accolades to the City of Fairburn, “saying this is what unity looks like,” “Fairburn has made a mark that will never be erased.

*Information: Deputy Chief Anthony Bazydlo provided an update to Mayor and Council on the young lady struck by the train on Monday October 9, 2017, several council members referenced this accident in their comments. The young lady suffered a broken pelvis with multiple fractures, a number of serious bruises and abrasions. Deputy Chief would like to work with Operation Lifesaver-[www.oli.org](http://www.oli.org) for preventing injuries on and around railroad tracks. Attached is a flyer that the police department will begin distributing at local schools, and community meetings.*

#### **XI. Executive Session**

At 7:33 pm, motion to enter executive session for litigation was made by Councilwoman Glaize; motion, seconded, by Councilman Heath.

At 7:53 pm, motion to exit executive session for litigation was made by Councilman Whitmore; motion, seconded by Councilman Heath.

At 7:54 pm, motion to return to open meeting was made by Councilman Whitmore; motion, seconded by Councilman Heath.

#### **Bond Presentation**

#### **Attorney Randy Turner**

Attorney Randy Turner gave an update pertaining to the City’s Bonds. The General Obligation (GO) Bond and the Downtown Development Authority (DDA) Bond. Councilwoman Glaize asked what the funds could be used for?. Attorney Turner stated, Building, Improvements to Building and Administrative Buildings. The revenue would be limited to facility improvements.

Councilman Glaize inquired about the City of Fairburn applying for DCA’s CHIP (Community Home Investment Program) Grant, this is the first time DCA has opened the application to an MSA and she wanted feedback from Council Members about the matching funds of \$100,000 the city would need to put forth to apply for this grant. She referenced the city’s GICH Program involving Blighted Areas and demolition of city owned properties. Attorney Turner, basically stated the funds would need to be used for what they are earmarked for, Mayor Pro-Tem Portis-Jones, stated the citizens of Fairburn( 80%) voted for an additional fire station and she think that’s what the money should be used for, and with the city authorizing the fund balance to balance the budget she wasn’t comfortable authorizing the large sum of money. Councilman Heath, stated more research was needed, the city needed to go through several additional steps. The Mayor and Council decided not to proceed with the CHIP application that is due to DCA by December 1, 2017.

XII. Adjourn

With no further business of the city, motion to adjourn at 8:32 PM was made by Mayor Pro-Tem Portis-Jones; motion, seconded by Councilman Whitmore.

Respectfully Submitted:

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Shana T. Moss  
Interim City Clerk

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Mario B. Avery  
Mayor

I attest: