



**CITY OF FAIRBURN
CITY HALL
56 Malone Street
Fairburn, GA 30213
September 12, 2016
7:00 P.M.**

The Honorable Mayor Mario Avery

The Honorable Lydia Glaize
The Honorable Elizabeth Hurst
The Honorable Hattie Portis-Jones

The Honorable Alex Heath
The Honorable Pat Pallend
The Honorable James Whitmore

Stephen Hood
Stephanie Tigner
William Randy Turner

City Administrator
Interim City Clerk
City Attorney

- I. MEETING CALLED TO ORDER: Honorable Mayor Mario Avery.**
- II. ROLL CALL:** All members were present which constituted a quorum.
- III. INVOCATION:** provided by Council Member Alex Heath.
- IV. PLEDGE OF ALLEGIANCE:** was recited in unison.
- V. PRESENTATION:**

1. Proclamation for National Payroll Week

Honorable Mayor Mario Avery read the Proclamation for National Payroll Week into the record and presented to the National Payroll Association.

WHEREAS, the American Payroll Association and its 23,000 members have launched a nationwide public awareness campaign that pays tribute to more than 160 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

WHEREAS, National Payroll Week is designed to help workers in America better understand issues related to the payroll and tax systems, as well as to educate payroll

professionals and employers about important payroll-related regulatory and compliance issues; and

WHEREAS, payroll professionals in **Fairburn, Georgia** play a key role in maintaining the economic health of Fairburn, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting, and depositing; information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

WHEREAS, payroll departments collectively spend more than \$16 billion annually complying with a myriad of federal, state and local wage tax laws; and

WHEREAS, payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

WHEREAS, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

WHEREAS, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

WHEREAS, the week, September 5 to September 9, 2016 in which Labor Day falls has been proclaimed National Payroll Week.

NOW, THEREFORE, I, Mario B. Avery and the six members of the City Council for the City of Fairburn, do declare September 5-9, 2016 as **National Payroll Week**. I hereby give additional support to the efforts of the people who work in **Fairburn, GA** and of the payroll profession by proclaiming the first full week of September, **National Payroll Week**.

2. Proclamation for James Brewster

Honorable Mayor Mario Avery read the Proclamation recognizing Mr. James Brewster and presented it to his children.

WHEREAS, James Brewster was born February 12, 1938 to Mr. Walter Brewster and Mrs. Ada Mae Brewster in North Carolina and moved to Fairburn, Georgia at a young age; and

WHEREAS, James Brewster accepted Jesus as his Lord and personal Savior, he served the Union Grove Baptist Church in the Male Chorus, the Mass Choir and on the Deacon Board; and

WHEREAS, James Brewster was the City of Fairburn's first African American employee, he served the citizens of Fairburn as a member of the Street Department for 38 years; and

WHEREAS, James Brewster leaves to cherish his memory a devoted wife: Levronia Brewster and 10 children: Loretta, Laura, Ricky, Charlie, Alvin, Jeffery, Jimmy, Terry, Sheila and Eva; and

WHEREAS, James Brewster left an indelible mark on his family as indicated in a poem that honors his memory:

We little knew that day;
God was going to call your name.
In life we loved you dearly,
In death, we do the same.

It broke our hearts to lose you.
You did not go alone.
For part of us went with you,
The day God called you home.

You left us beautiful memories,
Your love is still our guide.
And although we cannot see you,
You are always at our side.

Our family chain is broken,
And nothing seems the same,
But as God calls us one by one,
The chain will link again; and

WHEREAS, James Brewster retired from the City in 2008 shortly before his 70th birthday; and

WHEREAS, James Brewster, a loving, caring and devoted husband, father and public servant, is being honored for his valiant service to the City of Fairburn and its residents.

NOW, THEREFORE, I, Mario B. Avery and the six members of the City Council for the City of Fairburn do honor the life and legacy of Deacon James Brewster and thank him for a job well done.

Mr. Brewster's son said he knows that his father would be grateful and thankful for the City of Fairburn acknowledgement. He said when Mr. Brewster began with the City of Fairburn he was six years old. He thanked the City of Fairburn for giving Mr. Brewster an opportunity.

Laura Brewster said she appreciate those that came to know Mr. Brewster. She said Mr. Brewster was a godly man and thanked the City of Fairburn for being there for her father.

3. Proclamation for Firefighter Thurman, Firefighter Thornton, Sergeant Ribot and Battalion Chief Shane Owens of the Fairburn Fire Department

Interim City Administrator Stephen Hood introduced Deputy Chief Fore to provide a description of the call and the outstanding job performed by Fairburn and Union City Fire Departments.

Deputy Chief Fore called for the individuals involved in the incident and they were: Sgt. Matt Douse, Union City, Firefighter Terry Thurman, Sergeant Miguel Ribot, Fairburn Fire Department, Firefighter Thornton and Battalion Chief Michael Shane Owens. He said today we celebrate life, today we celebrate the heroic efforts of these (5) firefighters that saved a life. He said on September 4, 2016 Union City firefighters along with Fairburn firefighters were dispatched to 10219 Deep Creek Place. Both crews worked together for one mission. Under heavy fire and smoke conditions, upon the first search a victim was found. The victim was rescued from the home. After the secondary search the firefighters returned to find the victim was conscious, but severely injured. Deputy Chief Fore said the heroic efforts of these individuals saved a life and thanked each of them for their professionalism, bravery and risking a lot to save a life.

Honorable Mayor Mario Avery read the proclamation recognizing Sergeant Ribot for his heroic efforts. He then read into the record all of the individuals involved in the incident: Sgt. Matt Douse, Union City, Firefighter Terry Thurman, Firefighter Thornton and Battalion Chief Michael Shane Owens. He thanked the Union City Fire department for the great partnership and for saving a life.

WHEREAS, on September 4, 2016 Fairburn Units Engine 21 and Battalion 21 were dispatched to 10219 Deep Creek Place, Union City, GA on the report of a structure fire; and

WHEREAS, the structure was described as being fully involved with the possibility of a person still being inside the structure; and

WHEREAS, Sergeant Miguel Ribot, working in conjunction with members of the Union City Fire Department conducted a search of the residence where a victim was located at the bottom of the stairwell, unresponsive with burns across his chest; and

WHEREAS, Sergeant Miguel Ribot carried the gentleman out to receive medical care that assisted the victim in being alert before leaving the scene; and

WHEREAS, Sergeant Miguel Ribot's act of bravery to enter a structure that was deemed to be fully involved can be credited to saving a gentleman's life; and

WHEREAS, Sergeant Miguel Ribot placed his own safety in jeopardy by taking immediate action in a dangerous situation and provided lifesaving protection.

NOW, THEREFORE, I, Mario B. Avery and the six members of the City Council do recognize and applaud Sergeant Miguel Ribot of the Fairburn Fire Department for his valor, courage and this heroic act of service this 12th day of September, 2016.

4. Fairburn Police Department Promotions

Interim Police Chief Sutherland provided Mayor and Council with an overview of the Police Department promotions. He said a proud moment in any department is to recognize those that aid in the vision of the department. He called on Sergeant Mark Grant and Lieutenant Edward Eisenworth the newest promotions within the police department.

VI. PUBLIC COMMENTS:

1. Michelle McDaniel, 201 Durham Lakes, spoke on trees that are encroaching on to her property. Ms. McDaniel requested assistance with holding property owners accountable before further damage to her property. She said she has been dealing with the issue since 2010.

VII. ADOPTION OF THE COUNCIL AGENDA:

Council Member Whitmore made a motion to approve the Council Agenda with Consent Item#8 Vendor Agreement for Energy Assistance Program and remove item #5- Police Department Badge Purchase for Council Members and move item # 11- 2016/17 City of Fairburn Draft Budget Discussion before item #1 with Council Member Hurst providing the second. **The motion carried.**

VIII. APPROVAL OF CONSENT ITEMS:

Council Member Portis-Jones made a motion to approve the Consent Agenda Item

8. Vendor Agreement for Energy Assistance Program

Council Member Whitmore providing the second. **The motion carried.**

IX. APPROVAL OF CITY COUNCIL MINUTES: City Council Minutes of August 22, 2016.

Council Member Heath made a motion to approve the City Council Minutes of August 22, 2016 with Council Member Portis-Jones providing the second.

Council Member Hurst said there is a correction on page (4) the last paragraph. She requested to remove the word "if". The correction was noted and **the motion carried.**

X. AGENDA ITEMS:

11. 2016/17 City of Fairburn Draft Budget Discussion (Administration/Finance)

Interim City Administrator Stephen Hood provided an overview of the overall Fund Balance. He said we did receive updated information today. He requested the Council to consider moving the discussion to a workshop next week to vet the matter on September 19, 2016 and voted on Monday, September 26, 2016.

Council Member Portis-Jones requested to not discuss the update. She requested to hold and discuss in the full context of the budget.

Mayor Avery wanted to know if all members of Council would be available on Monday, September 19, 2016 for a workshop meeting at 6:15pm.

Council Member Heath wanted to know if the Council would have a copy of the proposed budget to review before the workshop meeting; a breakdown of each department.

Mr. Holloway said there are departmental totals in the document received; you would like a line item budget.

Interim City Administrator Hood said we will work diligently to have that line item budget prepared for the Council.

1. RFP #16-005 Award for Construction Management Services to Moreland Altobelli Associates, Inc. (Engineering)

Community Development Director & City Engineer Brendetta Walker provided

Mayor and Council with an overview of the contract Award for Construction Management to Moreland Altobelli Associates, Inc.

Council Member Heath made a motion to approve RFP #16-005 Award for Construction Management Services to Moreland Altobelli Associates, Inc. with Council Member Pallend providing the second.

Council Member Whitmore asked about the proposal evaluation having (4) categories instead of (5) and the redaction of the score sheet.

Community Development Director & City Engineer Brendetta Walker said that represents the names of the people on the selection committee.

Mayor Avery clarified the standard protocol as it relates to the selection committee. He said you can bring the committee before the body, but normally you do not identify the personnel; you would identify them as evaluator 1, 2, etc.

Council Member Whitmore wanted to know the evaluation criteria.

Community Development Director & City Engineer Brendetta Walker explained the criteria for the RFP. She said the selection committee rates the RFP and comes up with a percentage based on the categories. She then identified staff that was a part of the selection committee for the RFP.

Council Member Whitmore said in the past there was one engineer managing all of the projects. He asked if it is possible to perform the project in-house and not hire an outside firm.

Community Development Director & City Engineer Brendetta Walker said our two engineers are busy with plan review and project management. This construction management would require one engineer to be in the field full time; we will not be able to sacrifice one engineer to be in the field full time to complete the work.

Council Member Whitmore said let's narrow the scope down and inquired about the \$55,000 CDBG project.

Community Development Director & City Engineer Brendetta Walker said no, the project will be about \$80,000.

Lester Thompson said \$55,000 is what the City receives from Fulton County. The construction cost is estimated at \$90,000.

Council Member Whitmore asked if there is any way to reduce the scope and have one project handled in-house.

Lester Thompson provided clarification and said the prior engineer did not stay on the job site to do the inspections.

Mayor Avery respectfully interjected and said it is unc customary to have your CM performing your PM duties and responsibilities. The duties will be overwhelming if you would like proper accountability and the day to day administrative responsibilities you will be guaranteed to miss deadlines; especially if the T-SPLOST passes.

Council Member Whitmore said prior to the pool opening we had a CM that had (2) projects here in the City. If it was not for the Recreational Director going in and looking at things that were almost missed we would not have opened the pool on time as we were looking forward to do. Do we have the ability to save some money and do some of the things in-house even if we do it for the CDBG.

Lester Thompson said we do that any way. Our contract with Moreland Altobelli expired, so I went out to the park and did it.

Council Member Whitmore said we are in the budget season and I want to know if there is a way to reduce some of the cost moving forward.

Council Member Hurst wanted to know why we are asking for a (3) year contract. Community Development Director & City Engineer Brendetta Walker said we expect to be doing LMIG and CDBG projects to include construction and paving each year so we thought getting someone that is familiar with how we operate.

Lester Thompson said the previous contract was for (4) years.

Council Member Hurst said Moreland Altobelli has been with the city for ten years; is there no one else we can use?

Community Development Director & City Engineer Brendetta Walker said they have been here and served us in different capacities.

Council Member Glaize said the selection criterion on page (6) does not correlate with the actual evaluation sheet.

Community Development Director & City Engineer Brendetta Walker said that is a summary.

Council Member Glaize asked when this is performed again can this be segregated.

Community Development Director & City Engineer Brendetta Walker said yes; we do have a weighted category and you can see what each evaluator ranked each firm in each category.

Council Member Portis-Jones wanted to know where the money for the project is.

Community Development Director & City Engineer Brendetta Walker stated there is money in the current budget for LMIG, CDBG and the paving of the fire station. The work will span (2) fiscal years. If the project began now, we have the money in the budget; it will also go into the next (3) years. Mrs. Walker said the projects that we have identified and do task orders for we have money now. She said the 2016-17 LMIG is \$430,000, mid-year for CDBG is \$110,000 and there is money in the stormwater budget for the fire station.

Interim City Administrator Stephen Hood clarified that the project is the paving of the fire station parking lot at Station #21 and the amount is \$77,953 which included the CM.

Council Member Glaize said you will come back to us for approval of all task orders.

Community Development Director & City Engineer Brendetta Walker said the LMIG and fire station paving is ready to go.

Council Member Portis-Jones wanted to know why you are seeking approval tonight; we are in the midst of approving the budget.

Lester Thompson said we will need a notice to proceed. **The motion carried.**

2. Approval of Change Order #4 to the Agreement with Stantec Consulting Services Associated with the Downtown LCI Project (Engineering)

Community Development Director & City Engineer Brendetta Walker provided Mayor and Council with an overview of the Change Order request for streetscape and work on East Broad Street.

Council Member Heath made a motion to approve Change Order #4 to the Agreement with Stantec Consulting Services Associated with the Downtown LCI Project in the amount of \$8,400 with Council Member Pallend providing the second.

Council Member Glaize made a substitute motion to hold the Approval of Change

Order #4 to the Agreement with Stantec Consulting Services Associated with the Downtown LCI Project for a workshop meeting with Stantec Consulting Services with Council Member Portis-Jones providing the second.

Lester Thompson said Stantec is available on September 23, 2016 for a workshop meeting.

Council Member Portis-Jones said is it true that we are operating off of an old contract.

Community Development Director & City Engineer Brendetta Walker said this project is a stand-alone project. The LCI Plan is separate from this project. This is an actual construction project for streetscape that will support our LCI goal. **The motion carried** with Council Members Heath and Pallend voting “No”.

3. Approval of Scope Modification of the 2016 LMIG Project (Engineering)

Community Development Director & City Engineer Brendetta Walker provided an overview of the 2016 LMIG Project and street paving in Durham Lakes.

Mayor Avery brought the item Approval of Scope Modification of the 2016 LMIG Project to the floor for action.

Council Member Pallend made a motion to approve the Scope Modification of the 2016 LMIG Project with Council Member Glaize providing the second.

Council Member Glaize said the budget received on Friday suggested that we were in the hole in the amount of \$551,000. She said tonight we received a new appropriation and a new budget that reads we are in a net position of \$2M. Council Member Glaize went on to explain to the audience we cannot say we can do a project when there is no money in the budget for it. She said prior to receiving the new information we were going to be over budget. Council Member Glaize said she is in favor of Option #3.

Council Member Portis-Jones said I agree that we should address the unpaved streets in Durham Lakes. In addition, we have discussed the item several times. I was under the assumption that the money had been allocated to pave these streets; I do not understand why this is coming back before us for approval.

Community Development Director & City Engineer Brendetta Walker said the approval did not include Heather Glen Drive and Black Heath Way; these are the last (2) streets in Durham Lakes to be paved.

Council Member Portis-Jones wanted to know what streets were paved.

Lester Thompson said Champion Drive, Summer Brook Lane and Abby Springs Court. He said the plan was to do the remaining streets next year due to the ongoing construction.

Council Member Pallend made a substitute motion to select Option #3 Approve a change order with the contractor for the additional work to be performed thereby increasing the budget in the amount of \$95,000 with Council Member Glaize providing the second. **The motion carried.**

4. RFP #16-006 Award Police Department Management Audit to McGrath Consulting Group (Police)

Interim Police Chief Sutherland provided Mayor and Council with an overview of the RFP #16-006 Award Police Department Management Audit to McGrath Consulting Group.

Council Member Portis-Jones made a motion to approve RFP #16-006 Award Police Department Management Audit to McGrath Consulting Group in the amount of \$44,287 with Council Member Glaize providing the second.

Council Member Portis-Jones thanked Chief Sutherland for bringing the proposal forward. She asked for clarification on their experience and references for the record.

Interim Police Chief Sutherland stated outlined in the RFP he specified for the company to explain their understanding of the contract. Once they provided the information it resembled that in which the City of Fairburn was seeking. He said they were Chiefs' of police departments that were of the same size and population as the City of Fairburn. He said the company has not done any work for the City of Fairburn to his knowledge.

Council Member Hurst said we have always spoken highly of the Georgia Association of Police, but noticed in the vendor list and the description they failed in category #4.

Interim Police Chief Sutherland said the reason they fell short is due to us asking them to submit their package in a certain way; they did not do that. We had to score them low for that reason. They would have been the company I selected.

Council Member Portis-Jones wanted to know who was on the selection committee.

Interim Police Chief Sutherland shared those names with the Council.

Mayor Avery clarified the RFP process. He explained responsive and responsible bidders. He said the company provided a large amount of information, but did not address enough that was acceptable to the body. **The motion carried** with Council Members Heath and Pallend voting “No”.

6. Zayo Pole Attachment Agreement (Utilities)

Utilities Director Tom Ridgway provided Mayor and Council with an overview of the Zayo Pole Attachment Agreement.

Council Member Heath made a motion to approve the Zayo Pole Attachment Agreement with Council Member Pallend providing the second.

Council Member Hurst wanted to know if the agreement was reviewed by the City Attorney.

City Attorney Randy Turner said “yes”; I did review it completely.

Council Member Hurst said they will be paying us about \$18.

Utilities Director Tom Ridgway said that is if they attach to one of our poles. They will pay us an annual fee if that attach to any of our poles.

Council Member Hurst asked do you know what the City has received from AT&T and Comcast for attaching to our poles.

Utilities Director Tom Ridgway said estimated \$36,000 combined. We also have attachments on AT&T poles that we pay them for.

Council Member Hurst wanted to know if this is a normal practice for these companies to come into cities and utilize the poles.

Utilities Director Tom Ridgway said “yes”. One of the purposes for the pole attachment agreement is that you do not have multiple poles on your streets and it dictates who gets to use the pole and how the facilities are maintained. The City gets a rental fee for each attachment these companies make.

Council Member Hurst said there are too many variables and questions. I know there are many companies in the City that are using our poles. I ask the same questions when Comcast came in.

Council Member Glaize wanted to know the scope of the offering. Are they going to be offering Wi-Fi to the City of Fairburn and its residents; what is the project?

City Attorney Randy Turner said I do not know if they know that or if we have the ability to condition the approval based on who they decide to provide service to. I do not know if they plan to come here now or if this is a part of their strategic plan.

Utilities Director Tom Ridgway said it may be a little bit of both, I think they are about to begin some deployment, but they will not disclose anything until the agreement is approved.

City Attorney Randy Turner said the City did not solicit them; this is a business decision.

Utilities Director Tom Ridgway said we cannot prohibit them from coming to the City. What we are trying to do is dictate how they come through the pole attachment agreement.

City Attorney Randy Turner said it preserves to the City that the equipment is not damaged and much of this is driven by federal regulation; this is typical.

Council Member Portis-Jones wanted to know how the company found us and their strategic plan.

Utilities Director Tom Ridgway said through ECG. They have approached Palmetto and they are looking at Union City. We are not the only location in Georgia that they are looking at.

Council Member Portis-Jones wanted to know why this area versus another; was there any discussion?

Utilities Director Tom Ridgway said "no".

Council Member Heath asked Mr. Stokes at one time the City of Fairburn offered their own internet and cable services. Comcast came in and bought the pole and connections.

Harvey Stokes said "that is correct". He said Comcast purchased our system and upgraded the system.

Mayor Avery said ECG and MEAG market to several vendors within a particular scope of work.

Utilities Director Tom Ridgway said they may or may not; I don't know with this particular company. He said the other way is through the Public Service Commission because they have to acquire a license.

Council Member Pallend asked if there was a downside to the agreement.

Utilities Director Tom Ridgway said no.

Council Member Portis-Jones said if Comcast are the owners why they wouldn't reach out to Comcast to provide the service.

Utilities Director Tom Ridgway said we have no legal way to prohibit Zayo from coming to the City; that is regulated by state law.

Council Member Glaize asked if anyone in the City had a discussion about bringing Wi-Fi to the downtown stage area and to Duncan Park.

Utilities Director Tom Ridgway said we have had discussions about Wi-Fi at Duncan Park, but the problem is we do not have any way to back it. We would need physical infrastructure. Mr. Ridgway said we talked about running fiber out in the park. He said that is something we can look into.

Council Member Hurst wanted to know is there any limits to how many companies can use a pole.

Utilities Director Tom Ridgway said there are limits it depends of the height of the pole. Any expense to alter the pole would be absorbed by the company.

Council Member Hurst asked if we would be responsible for inspecting and maintaining the pole.

Utilities Director Tom Ridgway said we do that now.

After some discussion, **the motion carried** with Council Member Glaize voting "No".

7. AMI Project Discussion (Utilities)

Utilities Director Tom Ridgway provided an overview of the AMI Project and financing option. He requested direction from the Council on how to proceed.

Randy Williams provided Mayor and Council with a cost analysis on the project.

Utilities Director Tom Ridgway provided Mayor and Council with the benefits of the AMI Project.

Council Member Glaize wanted to know if the training is provided and if it is a part of the original contract.

Utilities Director Tom Ridgway said yes.

Council Member Heath wanted to know how the system will provide notification.

Randy Williams said with a text or email.

Council Member Hurst asked how often would the hardware need to be upgraded. Randy Williams said software upgrade is a part of the contract; it is called "PUSH". I do not see in the future where you would need to upgrade the hardware.

Council Member Whitmore wanted to know how much the project is going to cost.

Utilities Director Tom Ridgway said about \$592,000 which includes electric meters, Tantalus, the cost to change the meters, the modifications to the billing system; it is a package price.

Council Member Whitmore asked if the customer would have the ability to see the data.

Randy Williams said that is an additional module that can be added. It is through a company called AquaHawk which is a third party vendor that offers a web portal. I can obtain a quote.

Council Member Whitmore wanted to know if we would have any interference with the radio signal.

Randy Williams said no and explained the spread spectrum technology which is a hopping frequency.

Council Member Portis-Jones asked about the annual payments from United Bank and Government Capitol

Utilities Director Tom Ridgway said both are 3 year loans and Government Capitol is 1.97% and United Community Bank is 2.132%.

Council Member Hurst asked about the Utility Board and the disconnections.

After some discussion, Utilities Director Tom Ridgway invited Mayor and Council to attend Douglas ECG demonstration with the Tantalus system.

Council Member Glaize reiterated that Utilities Director Tom Ridgway will come back before the Council with the full financing options.

9. Recreation Department Facility Reservation Program (Recreation)

Parks and Recreation Director Chapin Payne provided Mayor and Council with an overview of the facility reservation program.

Council Member Portis-Jones made a motion to approve the Recreation Department Facility Reservation Program with Council Member Hurst providing the second.

Council Member Portis-Jones requested the reimbursement time be changed from 30 days to 14 days.

Interim Finance Director Tim Young explained the down side of the time difference. He said 21 days could be the minimum that we can guarantee a check can be generated. He said I would prefer that we say up to 21 days.

Parks and Recreation Director Chapin Payne said that is 21 days if they paid with cash, check and money order; a check would have to be processed and mailed. We would like to encourage our renters to pay with a card; that is automatic. We can process in (3) days after checking with Mr. Stokes.

Mayor Avery said it is not an automatic refund. We have to ensure that the facility is properly cleaned.

Council Member Portis-Jones wanted to know the requirements to obtain a refund. I think that should be a part of the agreement.

Parks and Recreation Director Chapin Payne said that is included in the policy and procedures.

Council Member Portis-Jones asked for a checklist to be included. She said we want to alleviate any subjectivity. She also suggested taking pictures after each event.

Council Member Portis-Jones recommended making a seasonal change to schedule.

Interim City Administrator Stephen Hood said we are hitting the button after (3) days and processing time is (3) days; up to a total of (6) days for processing.

Council Member Heath suggested staying with the 30 days for check payments.

10. Forensic Audit Update (Administration/Finance)

Interim City Administrator Hood provided Mayor and Council with an update on the Forensic Audit. He said the cost would range from \$40,000 to \$45,000 for the (3) years.

Council Member Heath wanted to know how long would the process take.

Interim City Administrator Hood said he will provide more information to the entire Council at a later date.

Council Member Hurst asked that the General Obligation Bond is looked at for the last (5) years from the beginning. She requested to receive information back and to include on the next agenda for approval.

Interim City Administrator Stephen Hood wanted to know if the bullet points provided are acceptable.

Council Member Hurst said yes.

XI. COMMENTS FROM COUNCIL:

Council Member Portis-Jones thanked both Interim City Administrator Hood and Interim Police Chief Sutherland for bringing forth promotions in their departments. She thanked Harvey Stokes for the lights in the council chambers.

Council Member Pallend had no comments.

Council Member Glaize said she is thankful for the life that was saved by the Fairburn and the Union City fire departments. She acknowledged Interim Police Chief Sutherland for bringing the newly promoted officers before the City Council. Council Member Glaize thanked Councilwoman Portis-Jones for the Fairburn Farmers Market. She sent her condolences to Dejerilyn King Henderson family and the City. She said it is a pleasure working with her colleagues.

Council Member Hurst said to pray for the family of Dejerilyn King Henderson. Councilwoman Henderson passed away last Wednesday in Troy, Alabama. She served one full term on the Council and was re-elected, but unable to finish the term. Council Member Hurst thanked Council Members Portis-Jones and Glaize for attending the celebration of life ceremony. She said we met up with members of Council from

Bessemer, Alabama and Atlanta. Council Member Hurst said she was a phenomenal force in the City of Troy, Alabama. She was the first person from Alabama to serve on the National League of Cities Board Directors.

Council Member Heath sent condolences to Council Member Whitmore and his family.

Council Member Whitmore had no comments.

Mayor Avery thanked everyone for coming out. He thanked Mr. Walt Brown for inviting him to the Fire Department presentation. He thanked the soldiers and the men and women that protect our country.

XII. ADJOURN:

Council Member Heath made a motion to adjourn the meeting with Council Member Hurst providing the second. **The motion carried.** The meeting adjourned at 9:55pm.

Interim City Clerk, Stephanie Tigner

Mayor, Mario Avery