



## Council Meeting- Zoom

September 14, 2020 at 7:00 pm

Dial (929) 205-6099  
Meeting ID 770 964 2244

Electronic Device  
<https://zoom.us/j/7709642244>

### *The Honorable Mayor Elizabeth Carr-Hurst, Presiding*

The Honorable Mayor Pro-Tem Ulysses J. Smallwood  
The Honorable Linda J. Davis  
The Honorable Alex Heath

The Honorable Hattie Portis-Jones  
The Honorable Pat Pallend  
The Honorable James Whitmore

Mr. Randy Turner

City Attorney

I. Meeting Called to Order:

The Honorable Mayor Carr-Hurst

II. Roll Call:

Arika Birdsong-Miller  
City Clerk

III. Invocation:

Mayor Pro-Tem Ulysses Smallwood

IV. Adoption of City Council Minutes:

Councilmembers

- August 24, 2020 Council Meeting Minutes (Zoom)

V. Adoption of the City Council Agenda:

Councilmembers

VI. Public Hearing:

1. Rezoning [2020090] with a Concurrent Variance [2020095] - SCP  
Acquisitions, LLC

2. Fiscal Year 2020-2021 Proposed Budget

VII. Agenda Items:

#### **1. Engineering**

**Mr. Lester Thompson**

For Mayor and Council to approve the Proposal to Remove Underground Storage Tanks from the Downtown LCI Streetscape Project in the amount of \$14,250.

**2. Engineering**

**Mr. Lester Thompson**

For Mayor and Council to approve the Change Order #1 for the Downtown LCI Streetscape Project in the amount of \$28,046.25

**3. Economic Development**

**Mr. Kalanos Johnson**

For Mayor and Council to approve the Media Production and Permits Ordinance Text Amendment.

**4. Economic Development**

**Mr. Kalanos Johnson**

For Mayor and Council to approve the Amendment to the Fee Schedule.

**5. Planning and Zoning**

**Ms. Tarika Peeks**

For Mayor and Council to Increase the FY2020-2021 Budget by \$12,500 for the Keep Fairburn Beautiful Program.

**6. Planning and Zoning**

**Ms. Tarika Peeks**

For Mayor and Council to Increase the FY2020-2021 Budget by \$6,000 to provide a Stipend for Planning and Zoning Board Members.

**7. Fire Department**

**Chief Cornelius Robinson**

For Mayor and Council to approve the Change Order for the Purchase and Installation of Air (Cascade System) Light Unit for Air Light 22 in the amount of \$10,498.

VIII. Council Comments

Councilmembers

IX. Executive Session

None

X. Adjournment

Councilmembers

\*When an Executive Session is required, one will be called for the following issues:

(1) Personnel (2) Real Estate or (3) Litigation.



City of Fairburn  
Mayor and Council Meeting- Zoom  
August 24, 2020  
7:00pm

- I. The meeting was called to order at 7:00pm by the Honorable Mayor Carr-Hurst.
- II. Roll Call was taken by City Clerk, Arika Birdsong-Miller with the following members present:

Mayor Elizabeth Carr-Hurst

The Honorable Mayor Pro-Tem Ulysses J. Smallwood  
The Honorable Linda J. Davis  
The Honorable Alex Heath

The Honorable Pat Pallend  
The Honorable Hattie Portis-Jones  
The Honorable James Whitmore

*The attendance of Council constituted a quorum and the meeting proceeded.*

City Attorney Randy Turner was also present.

- III. The invocation was led by Councilman Alex Heath.
- IV. Adoption of City Council Minutes:  
Motion to approve August 10, 2020, Council Meeting Minutes (Zoom) with corrections was made by Councilman Heath and the second was provided by Councilman Whitmore.  
Vote: 6-0: Motion Carried.
- V. Adoption of the Council Agenda:  
Motion to approve the Council Agenda was made by Mayor Pro-Tem Smallwood and the second was provided by Councilwoman Davis.  
Vote: 6-0: Motion Carried.
- VI. Discussion:
  1. Duncan Park- Mr. John Culbreth, Parks and Rec Director  
Mr. Culbreth recommended to Mayor and Council that Duncan Park remain closed due to the spike in COVID-19 cases in Fulton County. Mr. Culbreth explained that the City of Fairburn should align with the other municipalities in South Fulton to ensure that the other municipalities residents do not gather at Duncan Park. Mayor and Council had a consensus that Duncan Park will remain closed.
  2. Dog Park Update- Mr. John Culbreth, Parks and Rec Director  
Mr. Culbreth presented the survey and comments of residents in the City of Fairburn on their thoughts about a proposed dog park. Mr. Culbreth recommended that the dog park be placed on hold for the next year or two to establish where the park will be placed. Mr. Harvey Stokes, Property Manager Director, stated his support for the dog park plan being on hold. Councilman Heath stated the Ms. Mullis, resident who would like to contribute to the construction of the dog park, has a medical condition and waiting a year or two may not be good for her. Councilman Heath stated that he would like to see a dog park within a year. Mayor Carr-Hurst stated that she will set up a

meeting with John Culbreth, Tarika Peeks, Harvey Stokes and Lester Thompson in the next few weeks to establish a plan of action regarding the dog park.

VII. Agenda Items:

**1. Police Department**

**Chief Stoney Mathis**

For Mayor and Council to approve the updated Ordinance Regulating Court Services. Chief Stoney Mathis asked Mayor and Council to table the item for 90 days to allow additional discussions with Judge Monica Ewing, Attorney Randy Turner and staff before being presented to Mayor and Council. Motion to table the Ordinance Regulating Court Services for 90 days was made by Councilwoman Davis and the second was provided by Councilman Whitmore.

Vote: 6-0: Tabled for 90 days

**2. Planning and Zoning**

**Ms. Tarika Peeks**

For Mayor and Council to approve the Execution of the Subgrant Agreement with Atlanta Regional Commission (ARC) for the Livable Centers Initiative (LCI) Fairburn Downtown Master Plan in the amount of \$25,000. Ms. Peeks explained that the budget for the LCI Fairburn Downtown Master Plan is \$125,000 and the grant is 80% reimbursable by ARC; therefore, the City's financial obligation is \$25,000. Councilwoman Davis congratulated Ms. Peeks for obtaining the grant for the City of Fairburn and inquired about the completion date on the contract. Ms. Peeks informed Councilwoman Davis that she will have a new contract that will reflect December 2021 as the completion date. Motion to approve the Execution of the Subgrant Agreement with Atlanta Regional Commission (ARC) for the Livable Centers Initiative (LCI) Fairburn Downtown Master Plan in the amount of \$25,000 was made by Councilwoman Portis-Jones and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Approved.

**3. Community Development**

**Mr. Lester Thompson**

For Mayor and Council to approve the Malone Street Curb and Gutter Installation and Project Contract Award in the amount of \$41,800. Mr. Thompson explained to Mayor and Council the Invitation to Bid was sent out on August 5, 2020 and five (5) bids were received. After completion of the bid evaluation, it was determined that Construction 57 Incorporated was the lowest responsive and responsible bidder with a bid price of \$41,800. Motion to approve the Malone Street Curb and Gutter Installation and Project Contract Award in the amount of \$41,800 to Construction 57 Incorporated was made by Councilman Whitmore and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Approved.

**4. Community Development**

**Mr. Lester Thompson**

For Mayor and Council to approve the Change Order for the Howell Avenue Extension Project in the amount of \$5,850. Mr. Thompson explained that drainage concerns were discovered in the fields related to Parcels 5 & 6 of the Howell Avenue Extension Project. To address these concerns, the Contractor proposed remediation efforts that include the installation of catch basins, an area drain and associated activities. Motion to approve the Change Order for the Howell Avenue Extension Project in the amount of \$5,850 was made by Councilman Heath and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Approved.

## VIII. Council Comments:

Councilwoman Davis had no comment.

Councilman Pallend had no comment.

Councilman Heath had no comment.

Councilwoman Portis-Jones had no comment.

Councilman Whitmore informed Council that during the Public Hearing for Safeguard he mentioned that he had email correspondence with Safeguard. Councilman Whitmore stated that he got a legal opinion on the emails and he did nothing wrong and had no obligation to disclose any information to Council. However, as a courtesy he did share the email communication. Councilman Whitmore apologized for the way the information was received by some but stated that his integrity is intact.

Mayor Pro-Tem Smallwood had no comment.

Mayor Carr-Hurst informed Council that the City of Fairburn received a Community Development Block Grant (CDBG) in the amount of \$200,000 to renovate the Fairburn Annex Building for COVID-19 testing, education and advocacy. The CDBG is also to acquire property for parking across the street from the Annex Building. Mayor Carr-Hurst also informed Council that the City of Fairburn was awarded another CDBG in the amount of \$50,000 to acquire Personal Protective Equipment (PPE) for First Responders and to provide Food Distribution through Senior Centers.

IX. Adjournment: At 8:02pm, with no further business of the City of Fairburn, the Motion to adjourn was made by Councilman Heath and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

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Arika Birdsong-Miller, City Clerk

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Elizabeth Carr-Hurst, Mayor



**CITY OF FAIRBURN**  
**CITY COUNCIL AGENDA ITEM**

**SUBJECT: REZONING [2020090] WITH A CONCURRENT VARIANCE [2020095] – SCP ACQUISITIONS, LLC**

<input type="checkbox"/> AGREEMENT	<input type="checkbox"/> POLICY / DISCUSSION	<input type="checkbox"/> CONTRACT
<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION	<input type="checkbox"/> OTHER

**Submitted: 09/07/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Community Development/Planning and Zoning

**BUDGET IMPACT:** None

**PUBLIC HEARING:** ☒ Yes      ☐ No

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SCP Acquisitions, LLC seeks to rezone 14.979 acres from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) to allow a 287 unit multi-family residential development with a concurrent variance to reduce the required parking from 2 spaces per unit to 1.50 spaces.

The Planning and Zoning Commission reviewed the proposed rezoning petition on Tuesday, August 4, 2020.

**PLANNING AND ZONING COMMISSION RECOMMENDATION: DENIAL**

**STAFF RECOMMENDATION: CONTINUANCE of the petition to Monday, October 12, 2020**

  
\_\_\_\_\_  
Elizabeth Carr-Hurst, Mayor

## APPLICATION INFORMATION

Rezoning [2020090] with a Concurrent Variance [2020095] – SCP Acquisitions, LLC

### APPLICANT/PETITIONER INFORMATION

<b>Property Owner</b> CLG Fairburn	<b>Petitioner</b> SCP Acquisitions, LLC
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### PROPERTY INFORMATION

**Address:** 0 Renaissance Pkwy [parcel # 09F020100121204, 09F070300270483]

**Land Lot and District:** Land Lot 12, 13, 26, 27, District 9F

**Frontage:** Renaissance Pkwy

**Area of Property:** +/- 14.979 acres

**Existing Zoning and Use:** C-2 (General Commercial District) and Vacant

**Overlay District:** Highway 74 Overlay District

**Prior Zoning Cases/History:** None

**2035 Comprehensive Future Land Use Map Designation:** Highway Mixed Use/Commercial Character Area

**Compatibility with Fairburn's 2035 Comprehensive Plan:** The request to rezone property from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) to allow a 287 unit multi-family residential development is compatible with the Comprehensive Plan and Future Development Map.

**Proposed Zoning:** RM-36 (Multi-family Residential District)

### MEETING AND HEARING DATES

**Planning and Zoning Commission Meeting**  
Tuesday, August 4, 2020

**Mayor and City Council Public Hearing**  
Monday, September 14, 2020

### INTENT

A request rezone 14.979 acres from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) to allow a 287 unit multi-family residential development with a concurrent variance to reduce the required parking from 2 spaces per unit to 1.50 spaces.

### SURROUNDING ZONING

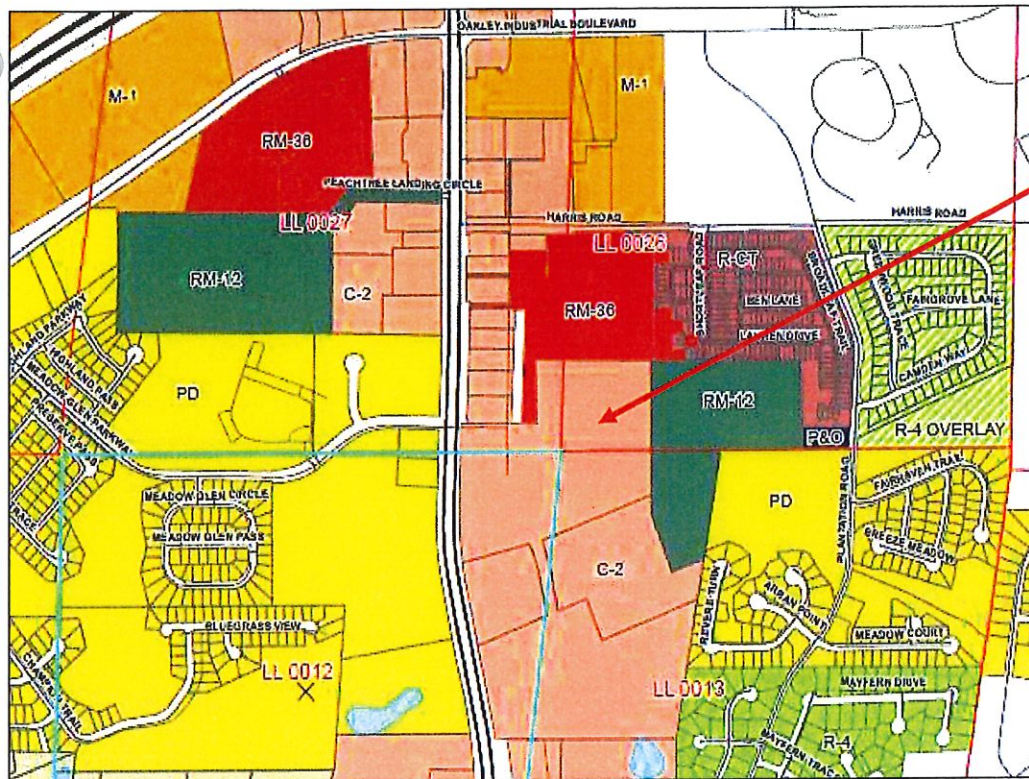
**North:** RM-36 (Multi-family Residential District) and C-2 (General Commercial District)

**East:** RM-12 (Multi-family Residential District), R-CT (Residential Condominium/Townhouse District,) and R-4 Overlay (Single-family Residential District)

**South:** C-2 (General Commercial District)

**West:** C-2 (General Commercial District and PD (Planned Development)

## Zoning Map



0 Renaissance Pkwy  
287-unit multi-family  
residential development  
+/- 14.979 acres  
Zoned C-2 (General  
Commercial District)

## PUBLIC PARTICIPATION

The applicant held a public meeting on Wednesday, June 10, 2020 at 1:00 p.m. at Croft House Fairburn clubroom located at 6010 Renaissance Pkwy, Fairburn. There were no property owners in attendance at the meeting; therefore, there were no issues or concerns expressed.

## STAFF COMMENTS

Engineering/Public Works: No comments at this time.

Fire: No comments at this time.

Water and Sewer:

Water and sanitary sewer services exist in the vicinity.

## ZONING IMPACT ANALYSIS

### *A. Does the proposal permit a use that is suitable in view of the use and development of adjacent and nearby property?*

The applicant is proposing to rezone the subject property to from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) for the construction of a 287-unit multi-family development with a concurrent variance to reduce the required parking from 2 spaces per unit to 1.50 spaces per unit. There is a multi-family development adjacent to the proposed site and vacant land to the rear of the site is zone RM-12 (Multi-family Residential District). Also, there are other multi-family developments in the vicinity.

Staff is of the opinion that the proposed use is suitable in view of the use and development of adjacent and nearby properties. The surrounding area consists of: RM-36 (Multi-family Residential District) and C-2 (General Commercial

Residential District) to the north, RM-12 (Multi-family Residential District), R-CT (Residential Condominium/Townhouse District) and R-4 Overlay (Single-family Residential District) to the east, C-2 (General Commercial District) to the south, and C-2 (General Commercial District), and PD (Planned Development) to the west.

**B. Does the proposal adversely affect the existing use or usability of adjacent or nearby property?**

Staff is of the opinion that the proposal if approved will not have an adverse impact on the use or usability of adjacent or nearby properties. The surrounding properties have a variety of uses, including apartments to the north, single-family residential lots to the east, and commercial to the south and west of the property.

**C. Does the property have a reasonable economic use as currently zoned?**

Staff is of the opinion that the subject property has a reasonable economic use as currently zoned.

**D. Will the proposal result in a use that could cause excessive or burdensome use of existing streets, transportation facilities, utilities or schools?**

Staff is of the opinion that the proposed development will not cause an excessive or burdensome impact on the existing streets, transportation facilities, utilities, or schools.

Impact on Traffic

A traffic control light has been installed at the intersection of Meadow Glen Parkway and Senoia Road/Highway 74. The newly installed light will create easier and safer access for vehicles to travel onto Renaissance Parkway and Senoia Road/Highway 74. Also, the forthcoming I-85 at SR 74/Senoia Road partial cloverleaf interchange project is expected to reduce congestion and provide capacity on the roadway. The project is currently in the right-of-way phase with an anticipated construction start date of Fall 2021.

Impact on Utilities

There is water and sanitary sewer services in the vicinity of the proposed development.

Impact on Schools

Based on Fulton County Schools rezoning impact statement, the home schools for the proposed development are Oakley Elementary, Bear Creek Middle, and Creekside High School. The forecasted data for the 2020-2021 school year and proposed impact of the multi-family development are as follows:

HOME SCHOOL	PROJECTED BASELINE ENROLLMENT	GADOE CAPACITY	EST. # NEW FCS STUDENTS GENERATED	PROJECTED UNDER/OVER CAPACITY	
				WITHOUT DEV	WITH DEV
Oakley Elementary	743 to 789	875	11 to 90	-132 to -86	-132 to 4
Bear Creek Middle	1,178 to 1,250	1,075	4 to 25	103 to 175	107 to 200
Creekside	1,787 to 1897	1,875	6 to 51	-88 to 22	-82 to 73
<b>TOTAL</b>			<b>21 to 166</b>		

**POSITIVE** values indicate numbers of students a facility is over state capacity and **NEGATIVE** values indicate number of students a facility is under state capacity.

The capacity indicates space. However, due to the number of special programs, portable classrooms or other measures may be needed to accommodate the instructional needs of the school.

**E. Is the proposal in conformity with the policies and intent of the land use plan?**

Staff is of the opinion that the proposal is consistent with the Future Development Map, which designates the site as Highway Mixed Use/Commercial Character Area. The surrounding zoning classifications would support the proposed multi-family development. The development strategies for the Highway Mixed Use Character Area, as referenced in the Comprehensive Plan are:

- Vibrant commercial corridors that provide a comprehensive array of goods and services to Fairburn residents as well as Coweta and Fayette County residents.
- Smaller scale, walkable retail centers with a variety of stores and shops.
- Developments that are accessible and safe for pedestrians and cyclists, as well as automobiles.
- To promote a variety of housing types in the area
- Limit multi-family densities to no more than 16 units acre.
- Building height should be limited to three (3) stories.
- Multi-family and townhouse should be used as a transition from the intense commercial use to the residential uses.

The appropriate land use for the Highway Mixed Use Character Area, as referenced in the Comprehensive Plan are:

- Retail Sales of Goods (Clothing, Shoes, Accessories, Gifts, Sporting Goods, etc.)
- Grocery Stores
- Restaurants/Cafés
- Drug Stores/Pharmacies
- Dry Cleaners
- Medical and Professional Offices/Other Service Providers
- Theaters

The appropriate zoning districts in the Highway Mixed Use/Commercial Character area includes C-1 (Neighborhood Commercial), C-2 (General Commercial), O&I (Office Institutional), RM-12 (Multi-family Residential), and RM-36 (Multi-family Residential).

***F. Are there existing or changing conditions that affect the use and development of the property which support either approval or denial of the proposal?***

Staff is of the opinion that there are no existing or changing conditions affecting the use and development of the property, which give supporting grounds for approval or denial of the applicant's proposal. However, the applicant states in the letter of intent, "the growth of Atlanta's southern I-85 corridor, coupled with the current development and expansion of Hartsfield-Jackson Airport lead us to believe there will be a continued increase in demand for housing in the immediate future."

***G. Does the proposal permit a use that can be considered environmentally adverse to the natural resources, environment, and citizens of Fairburn?***

Staff is of the opinion that the proposal would not permit a use which could be considered environmentally adverse to the natural resource, environment, or citizens of Fairburn.

## **VARIANCE CONSIDERATIONS**

### **Section 80-251 Variances Considerations:**

- (1) Relief, if granted, would be in harmony with, or, could be made to be in harmony with, the general purpose and intent of this chapter; or
- (2) The application of the particular provision of this chapter to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public.

The applicant is requesting a concurrent variance as outlined below.

1. Variance from section 80-337(b)(1) to reduce the required parking from 2 spaces per unit to 1.50 spaces per unit. (2020095)

*Findings:*

Staff is of the opinion that the request to reduce the required parking from 2 spaces per unit to 1.50 spaces per unit is in harmony with the intent of the Zoning Ordinance and would not be a detriment to adjacent properties. The proposed 287-unit multi-family residential development would require 574 parking spaces and the applicant is proposing 403 spaces and 30 garage spaces, a difference of 141 spaces. The off-street parking regulations does not provide separate standards for multi-family or single-family development. Both residential uses require 2 parking spaces per dwelling units. The applicant is proposing 186 one-bedroom units, 87 two-bedroom units and 14 three-bedroom units. Majority of the units are one and two bedroom units; therefore, additional parking spaces will not be required to accommodate the number of proposed units. Additionally, the request is consistent with industry standards (1 to 1.5 spaces for 1 bedroom, 1.5 to 2 spaces for 2 bedrooms and 1.75 to 2 spaces for 3 bedrooms).

**STAFF RECOMENDATION**

It is the opinion of staff that the rezoning request is in conformity with the Future Development Map, which designates the site as Highway Mixed Use. The rezoning of the property from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) will not adversely affect the surrounding properties. There are multi-family residential uses adjacent to the subject property and in the vicinity. The proposal to develop a multi-family residential development in the Highway 74/Senoia Road corridor is consistent with the goals and objectives of the Comprehensive Plan and the Highway Mixed Use appropriate uses. Also, an increase in residential density will provide a greater opportunity to attract quality retail and commercial development along the corridor.

The applicant has requested for the petition to be continued; therefore, staff recommends a **CONTINUANCE** of the rezoning with a concurrent variance petition to Monday, October 12, 2020.

Should the Mayor and City Council decide to rezone the subject property from C-2 (General Commercial District) to RM-36 (Multi-family Residential District) to allow a 287-unit multi-family residential development, staff recommends the conditions listed below. The applicant's agreement to these conditions would not change staff's recommendations. These conditions shall prevail unless otherwise stipulated by the Mayor and City Council:

A. To restrict the use of the subject property as follows:

1. Residential units at density no greater than 20 units per acre or 287 units, whichever is less.

B. To the owner's agreement to abide by the following:

1. The property shall be developed in substantial conformity with the Zoning Site Plan dated received May 28, 2020. Said site plan is conceptual only and must meet or exceed the requirements of the City's ordinances prior to the approval of a Land Disturbance Permit. Any major deviation from this site plan is subject to approval by the City Engineer or designee.

C. To the owner's agreement to the following site development considerations:

- a. Minimum nine (9) foot ceilings. Excluding fur downs for HVAC and plumbing.
- b. Full amenity package including recreation area, courtyards, swimming pool, fitness center and club room.
- c. The number of three (3) bedroom units shall be limited to no more than ten percent (10%) of the total number of units.

- d. Exterior materials shall be a minimum of thirty percent (30%) brick or stone and forty percent (40%) stone or other cementitious material. Vinyl siding and veneers shall be prohibited.
- e. All roof mounted equipment shall be screened from the public right-of-way.
- f. Property shall have an entry gate at all access points and a fence surrounding the residential portion of the property. Wood fencing material shall be prohibited. Stream buffers shall be excluded from this requirement.
- g. Garages shall be provided for ten (10) percent of total number of units.
- h. A minimum of two (2) alternative fuel vehicle charging stations.

#### **ATTACHMENTS**

Letter of Intent

Impact Analysis & Variance Considerations

Conceptual Site Plan dated received May 28, 2020

Building Elevations dated received May 28, 2020

May 28<sup>th</sup>, 2020



Tarika Peek

City of Fairburn Planning & Zoning Department

26 W. Campbellton St.

Fairburn, Ga 30213

Renaissance Pkwy Site

Parcel ID# 09F020100121204 & 09F070300270483

Dear Tarika Peek,

As the potential owner of land lots 12, 13, 26 and 27 in district 9 of the City of Fairburn, we would like to propose a change from the current zoning of C-2 to the zoning of RM-36, with concurrent variances relating to minimum parking spaces, as well as minimum 1 bedroom size. The concurrent variances requested would reduce the minimum parking spaces from 2 spaces per unit to 1.50 spaces per unit, ~~as well as reduce the minimum 1 bedroom size from 700 square feet to a minimum of 625 square feet.~~ *JP* Under the zoning category of RM-36, the property will be used as a multi-family residential development. The site plan we have submitted utilizes the allowable densities under the RM-36 zoning code, for a total of 287 apartment units. The apartment units will be accompanied by manicured park space, extensive resort style amenities, as well as top-of-market unit finishes and design that will continue to improve on the quality of construction in the City of Fairburn.

From our experience in the Fairburn market, after developing and operating both Solstice and Croft House Fairburn, we have found 1.50 parking spaces per unit provides ample parking for the entire community. The market has also proven both a demand and desire for smaller 1 bedroom floor plan options within the available unit mix, as it provides a more affordable housing option, without compromising the quality of the apartment.

The SR-74 corridor provides a unique opportunity for high density multi-family housing. The locational advantage of SR-74 to I-85 means that many corporate professionals are able to choose this location over neighboring communities such as Peachtree City, Fayetteville, Newnan and Tyrone. With an ongoing 6 billion-dollar Hartsfield-Jackson expansion, as well as expansions by Amazon, Pinewood Studios, Atlanta Metro Studios, Walmart, Procter and Gamble and many others, we believe there is opportunity to continue to cultivate new residents for the Fairburn market. We believe that many of these new Fairburn residents will be young working professionals, many with disposable income. By granting South City Partners RM-36 zoning rights, The City of Fairburn will be able to continue growing its population, which in turn offers the opportunity to continue fostering the growth of restaurants, retail and other small businesses experiencing difficulties outlined in the Fairburn Urban Redevelopment Plan.

The team at South City Partners looks forward to hearing from you.

Sincerely,

South City Partners

  
Sean A. Rosko

Project Manager

3715 Northside Parkway, STE 1-310, Atlanta, Georgia 30327,

Tel: 404-287-0063, Fax: 404-855-2845



## IMPACT ANALYSIS

Applicant: SCP Acquisitions, LLC

Analyze the impact of the proposed rezoning and answer the following questions:

1. Does the proposal permit a use that is suitable in view of the use and development of adjacent and nearby property? The Proposed use for the property as multi-family residential is compatible with the surrounding residential, commercial and industrial businesses.
2. Does the proposal adversely affect the existing use or usability of adjacent or nearby property? The usability of surrounding properties will not be negatively affected. The proposed use will have a more positive affect on surrounding business and residents than the current zoning of C-2.
3. Does the property have a reasonable economic use as currently zoned? There is not a reasonable economic use as currently zoned. With the large abundance of shopping on Senoia Road, we believe multi-family residential is the highest and best use for this property.
4. Will the proposal result in a use that could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools? We do not forecast this property causing a burden to any existing streets, transportation, utilities, or schools.
5. Is the proposal in conformity with the policies and intent of the land use plan? The land use plan calls for this area to be highway mixed use. While our plan does not specifically conform on site, it does conform in the larger sense, as it blends well into the existing residential and commercial surrounding this property.
6. Are there existing or changing conditions that affect the use and development of the property which support either approval or denial of the proposal? The growth of Atlanta's southern I-85 corridor, coupled with the current development and expansion of Hartsfield-Jackson Airport lead us to believe there will be a continued increase in demand for housing in the immediate future.
7. Does the proposal permit a use that can be considered environmentally adverse to the natural resources, environment and citizens of City of Fairburn? No, this could not be considered environmentally adverse. With park space, and abundant landscaping, the property will be a positive addition to the environment and surrounding areas.

*Attach additional sheets as needed.*

**CHECK ONE OF THE FOLLOWING REQUESTED VARIANCE TYPES IN SECTION II.**

**SECTION II VARIANCES REQUIRING PUBLIC HEARING BY THE PLANNING AND ZONING COMMISSION OR CITY COUNCIL**

- ☐ 1) **PRIMARY VARIANCE:** Seeks relief from any provision in the Zoning Ordinance that is not being handled as a minor variance or administrative minor variance.
- ☐ 2) **SECONDARY VARIANCE:** Seeks relief from variance decisions and interpretations made by the zoning administrator or relief from minor variance or administrative minor variance requests.
- ☒ 2) **CONCURRENT VARIANCE:** Seeks relief from any provision in the Zoning Ordinance when filed simultaneously with a rezoning, use permit, or zoning modification request on the same property.

**MINOR & ADMINISTRATIVE MINOR VARIANCES**  
**[NO PUBLIC HEARING REQUIRED]**

- ☐ 1) **MINOR VARIANCE:** Seeks relief from the minimum yard requirements, not to exceed 10% of required setback (example: 35-foot front yard = 3.5-foot variance)
- ☐ 2) **ADMINISTRATIVE MINOR VARIANCE:** Relief requiring 1 foot or less from required building setback

**VARIANCE CONSIDERATIONS:**

- 1) Relief, if granted, would be in harmony with, or, could be made to be in harmony with, the general purpose and intent of this chapter; or
- With relief, the zoning ordinance still serves its purpose.
- The intent of the variance is to allow for more usable, open space for the residents of the community.
- 2) The application of the particular provision of this chapter to a particular piece of property, due to extraordinary and exceptional conditions pertaining to that property because of its size, shape, or topography, would create an unnecessary hardship for the owner while causing no detriment to the public; or
- The application of this particular zoning provision would create unnecessary hardship for the owner as well as any residents of the development. An over abundance of parking takes away valuable amenity space instead of adding value to the property.
- 3) Conditions resulting from existing foliage or structures bring about a hardship whereby a sign meeting minimum letter size, square footage and height requirements cannot be read from an adjoining public road.

## Site Data:

Current Zoning: C-2

Proposed Zoning: RM-36

Hwy 74 Overlay

Total Acreage: +/- 14.92 acres  
over 30% open space

## Total Units:

+/- 287 multi-family units including:

30 carriage units

65% 1 bedroom units

30% 2 bedroom units

5% 3 bedroom units

+/- 403 cars 1.5/unit including

30 garage spaces

Streetscape Concept  
in ROW by others

RECEIVED

MAY 28 2020

Initial: *JP*

SCP-Renaissance Park  
Fairburn, Georgia

RM-36

Resident Entrance

Meadow Glen Parkway

Entrance Sign

Resident/Visitor Entrance

Gate

Renaissance Parkway

35' Front Setback

20' Side Setback

50' Undisturbed Setback  
75' Impervious Setback

Wetlands

Stormwater Management

Open Lawn Area

Stormwater Management

Wetlands

C-2  
City of Fairburn

Wetlands

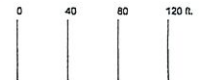
20' Side Setback

Power Line Easement

C-2  
City of Fairburn

summit  
Engineering Consultants, Inc.

SOUTH CITY  
PARTNERS



Zoning Plan

April 6, 2020



## RENAISSANCE PARKWAY

FAIRBURN, GEORGIA  
CONCEPTUAL DESIGN • 04-03-2020  
SCP2020-02

RECEIVED

MAY 28 2020

Initial: AP

**DYNAMIK**  
DESIGN



## RENAISSANCE PARKWAY

FAIRBURN, GEORGIA  
CONCEPTUAL DESIGN • 04-03-2020

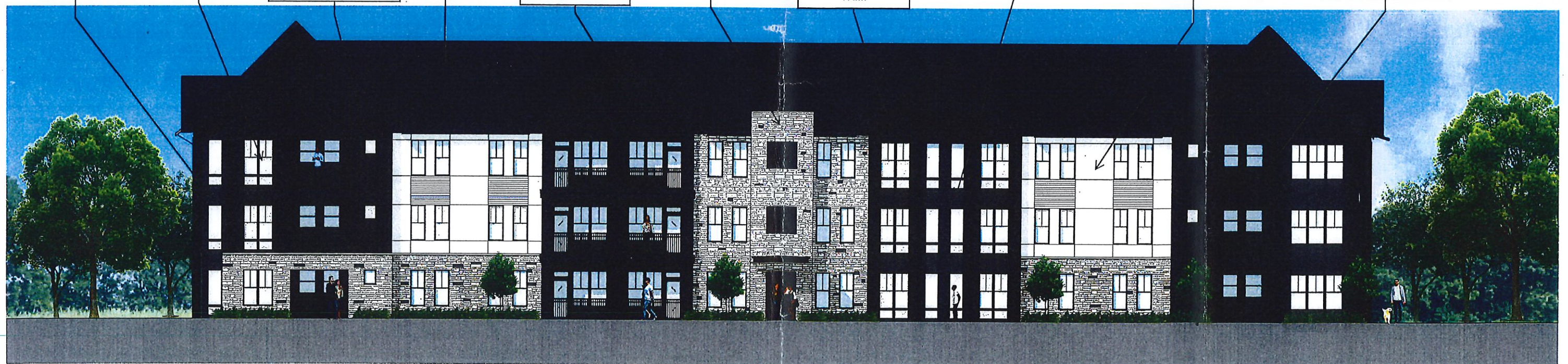
SCP2020-02



DARK VINYL WINDOWS  
 ASPHALT SHINGLES  
 DARK GRAY CEMENTITIOUS LAP SIDING  
 BEIGE CEMENTITIOUS PANEL  
 DARK GRAY CEMENTITIOUS PANEL



DARK GRAY CEMENTITIOUS PANEL  
 DARK VINYL WINDOWS  
 DARK GRAY CEMENTITIOUS BOARD AND BATTEN  
 ASPHALT SHINGLES  
 DARK GRAY CEMENTITIOUS LAP SIDING  
 STONE (BEIGE)  
 DARK GRAY CEMENTITIOUS TRIM  
 DARK GRAY CEMENTITIOUS PANEL  
 BEIGE CEMENTITIOUS PANEL  
 BLACK STEEL PICKET RAILING



# RENAISSANCE PARKWAY

FAIRBURN, GEORGIA  
 CONCEPTUAL DESIGN • 04-03-2020  
 SCP2020-02



## EXHIBIT A

### Legal Description

All that tract or parcel of land lying and being in Land Lots 12, 13, 26 and 27 of the 9th District, City of Fairburn, Fulton County, Georgia and being more particularly described as follows:

BEGINNING at a point being the southwest corner of Tract 1B per Plat Book 417, Page 68 of Fulton County records, said point lying at the southeast corner of the end of the dedicated R/W of Coventry Parkway (70' R/W) per Plat Book 408, Page 142, from point thus established and running along said easterly Right of Way of Coventry Parkway North  $01^{\circ} 53' 38''$  East a distance of 205.16 feet to an iron pin set; thence leaving said Right of Way and running South  $89^{\circ} 17' 27''$  East a distance of 865.70 feet to an iron pin set; thence South  $00^{\circ} 26' 50''$  West a distance of 353.63 feet to an iron pin set on the Land Lot Line common to Land Lots 13 and 26; thence South  $00^{\circ} 26' 50''$  West a distance of 278.33 feet to an iron pin set; thence South  $69^{\circ} 07' 03''$  West a distance of 760.42 feet to an iron pin set on the easterly Proposed Right of Way of Coventry Parkway (80' R/W, said road does not lie centered or parallel with the Proposed Right of Way); thence running along said Right of Way the following courses: North  $16^{\circ} 39' 55''$  West a distance of 141.70 feet to an iron pin set; thence North  $17^{\circ} 46' 06''$  West a distance of 345.76 feet to an iron pin set; thence running along a curve to the right an arc length of 79.39 feet, (said curve having a radius of 235.00 feet, with a chord bearing of North  $08^{\circ} 04' 49''$  West, and a chord length of 79.01 feet) to an iron pin set; thence North  $01^{\circ} 51' 39''$  East a distance of 165.49 feet to an iron pin set; thence North  $89^{\circ} 53' 27''$  West a distance of 5.12 feet to the TRUE POINT OF BEGINNING. Said tract contains 14.979 Acres (652,475 Square Feet).

Re: REZONING ORDINANCE 2020090  
CONCURRENT VARIANCE 2020095  
Property of SCP Acquisitions, LLC  
0 Renaissance Pkwy  
09F020100121204, 09F070300270483  
14.979 acres; Land Lots 12, 13, 26 & 27  
District 9F  
Fairburn, Fulton County, Georgia

STATE OF GEORGIA  
COUNTY OF FULTON

**AN ORDINANCE TO REZONE CERTAIN PROPERTY WITHIN THE CITY LIMITS OF THE CITY OF FAIRBURN FROM C-2 (GENERAL COMMERCIAL) DISTRICT TO RM-36 (MULTI-FAMILY RESIDENTIAL) DISTRICT WITH A CONCURRENT VARIANCE TO REDUCE THE REQUIRED PARKING FROM 2 SPACES PER UNIT TO 1.5 SPACES PER UNIT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES**

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FAIRBURN, GEORGIA, AND IT IS HEREBY ORDAINED BY AUTHORITY OF THE SAME:

Section 1. That the City of Fairburn Zoning Ordinance be amended, and the official maps established in connection therewith be changed so that the Subject Property located in the City of Fairburn as indicated on Exhibit "A" to this Ordinance be changed from C-2 (General Commercial) District to RM-36 (Multi-Family Residential) District with the following conditions:

A. To the owner's agreement to restrict the use of the subject property as follows:

1. Residential units at density no greater than 20 units per acre or 287 units, whichever is less.

B. To the owner's agreement to abide by the following:

1. The property shall be developed in substantial conformity with the Zoning Site Plan prepared by dated received May 28, 2020. Said site plan is conceptual only and must meet or exceed the requirements of the City's ordinances prior to the approval of a Land Disturbance Permit. Any major deviation from this site plan is subject to approval by the City Engineer or designee.

C. To the owner's agreement to the following site development considerations:

- a. Minimum nine (9) foot ceilings. Excluding fur downs for HVA and plumbing.

- b. Full amenity package including recreation area, courtyards, swimming pool, fitness center and club room.
- c. The number of three (3) bedroom units shall be limited to no more than ten percent (10%) of the total number of units.
- d. Exterior materials shall be a minimum of thirty percent (30%) brick or stone and forty percent (40%) stone or other cementitious material. Vinyl siding and veneers shall be prohibited.
- e. All roof mounted equipment shall be screened from the public right-of-way.
- f. Property shall have an entry gate at all access points and a fence surrounding the residential portion of the property. Wood fencing material shall be prohibited. Stream buffers shall be excluded from this requirement.
- g. Garages shall be provided for ten (10) percent of total number of units.
- h. A minimum of two (2) alternative fuel vehicle charging stations.

Section 2. That the concurrent variance to the rezoning is as follows:

- 1. Variance from Section 80-337(b)(1) to reduce the required parking from 2 spaces per unit to 1.50 spaces per unit.

Section 3. That the property shall be developed in compliance with the conditions of approval as stated in this Ordinance. Any conditions hereby approved do not authorize the violation of any district regulations; and

Section 4. That the official maps referred to, on file in the Office of the City Clerk, be changed to conform with the terms of this Ordinance; and

Section 5. In the event any section, subsection, sentence, clause, or phrase of this Ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect the previously existing provisions of the other sections, subsections, sentences, clauses or phrases of this Ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudicated invalid or unconstitutional were not originally a part thereof. The City Council declares that it would have passed the remaining parts of this Ordinance or retained the previously existing Ordinance if it had known that such part of parts hereof would be declared or adjudicated invalid or unconstitutional.

Section 6. Pursuant to the requirements of the Zoning Procedures Act and the City Zoning Ordinance, a properly advertised public hearing was held not less than 15 nor more than 45 days from the date of publication of notice, and which public hearing was held on the 14th of September and continued to the October 12, 2020, Mayor and City Council meeting.

1 Section 7. This Ordinance shall become effective on the 14th day of September, 2020.

2  
3 Section 8. All Ordinances and parts of Ordinances in conflict with this Ordinance are repealed.

4  
5 APPROVED this 14th day of September, 2020, by the Mayor and Council of the City of  
6 Fairburn, Georgia.

7  
8  
9 ATTEST:

10 \_\_\_\_\_  
Elizabeth Carr-Hurst, Mayor

11  
12 \_\_\_\_\_  
Arika Birdsong-Miller, City Clerk

13  
14  
15 APPROVED AS TO FORM:

16  
17 \_\_\_\_\_  
18 William R. (Randy) Turner, City Attorney  
19  
20



## CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: PUBLIC HEARING FOR THE FY2020-2021 PROPOSED BUDGET**

( ) AGREEMENT                      ( ) POLICY / DISCUSSION                      ( ) CONTRACT  
( ) ORDINANCE                      ( ) RESOLUTION                      (X) OTHER

**Submitted: 09/09/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Finance Department

**BUDGET IMPACT:** To Discuss the Budget for the Upcoming Fiscal Year from October 1, 2020 to September 30, 2021.

**PUBLIC HEARING?** ( X ) Yes ( ) No

---

**PURPOSE:** Discussion on the Proposed Budget for Fiscal Year 2020-2021.

**HISTORY:** N/A

**FACTS AND ISSUES:** The City of Fairburn's Finance Department has officially completed the Proposed Budget for Fiscal Year 2020-2021. The fiscal year 2020 proposed budget totals \$57,037,705 which represents an overall increase of \$2,855,167 or 5% over the fiscal year 2019 adopted budget. The General Fund has a proposed budget of \$17,762,565 or 3% increase from the prior year. Budgeted funds include General Fund, Grants Fund, Technology Fee Fund, Hotel/Motel Tax Fund, Capital Projects Fund, Go Bond Fund, TSPLOST Fund, Water and Sewer Fund, Storm Water Fund, Water and Sewer Bond Fund, Electric Fund, Sanitation Fund and Educational Complex Fund. See documents attached for a budget summary and variance explanation.

**RECOMMENDED ACTION:** None

  
Elizabeth Carr-Hurst, Mayor

**City of Fairburn**  
**Proposed Budget for Fiscal Year 2020-21**  
**Expenditures By Department-All Funds**

<b>Fund</b>	<b>Dept</b>	<b>GL Description</b>	<b>Approved Budget 2019/20</b>	<b>Proposed Budget 2020/21</b>
100	1110	Mayor & Council	272,863	337,341
100	1310	City Clerk	141,276	129,005
100	1320	City Administrator	1,114,910	1,065,306
100	1510	Finance	557,622	572,263
100	1535	Technology	270,400	340,000
100	1540	Human Resources	397,001	453,367
100	1565	Property Management	643,709	711,350
100	2650	Court Services	679,893	710,447
100	3200	Police	4,152,217	4,278,249
100	3500	Fire	3,854,320	3,743,712
100	4100	Public Works	344,376	343,528
100	4200	Streets	1,390,087	1,380,870
100	4900	Maintenance & Shop	277,532	277,721
100	6100	Recreation Programs	527,007	491,307
100	7200	Inspection & Enforcement	335,450	337,264
100	7400	Plannning & Zoning	346,268	380,792
100	7500	Economic Development	116,000	188,862
100	7600	Downtown Development Auth	20,700	20,700
100	9000	Non-Departmental	1,851,496	2,000,481
			<b>17,293,127</b>	<b>17,762,565</b>
220	0000	Confiscated	29,712	-
250	0000	Grants	5,091,811	7,476,928
260	0000	Tree Fund	275,368	-
270	0000	Technology Fee	174,510	60,000
275	0000	Hotel/Motel Tax	265,000	130,000
350	0000	Capital Projects	3,573,828	2,400,000
351	0000	Go Bond	987,632	985,632
360	0000	TSPLOST	6,081,391	7,752,461
505	0000	Water and Sewer	8,049,904	8,511,151
506	0000	Storm Water	932,800	895,334
507	0000	Water and Sewer Bond	329,488	328,000
510	0000	Electric	8,907,323	8,419,955
540	0000	Sanitation	817,656	800,156
580	0000	Educational Complex	1,372,988	1,515,523
			<b>36,889,411</b>	<b>39,275,140</b>
		<b>Total Budget</b>	<b>54,182,538</b>	<b>57,037,705</b>

Fund	Dept	GL Description	Approved Budget 2019/20	Proposed Budget 2020/21	Explanation of Variance
100	1110	Mayor & Council	272,863	337,341	Increase due to Salary Transfer Exec Asst.
100	1310	City Clerk	141,276	129,005	Decrease in Operational expenditures
100	1320	City Administrator	1,114,910	1,065,306	Transfer of Salaries to M&C and Econ Dev
100	1510	Finance	557,622	572,263	Increase in Bank/Merchant Fees
100	1535	Technology	270,400	340,000	Increase in Capital Expenditures
100	1540	Human Resources	397,001	453,367	New Position-Senior HR Specialists
100	1565	Property Management	643,709	711,350	New Position-Deputy Director of Prop Mgmt
100	2650	Court Services	679,893	710,447	Vacant Position for Court Clerk salary increase
100	3200	Police	4,152,217	4,278,249	Increase due to Hazard Pay-Covid 19
100	3500	Fire	3,854,320	3,743,712	Decrease in Capital Expenditures
100	4100	Public Works	344,376	343,528	N/A
100	4200	Streets	1,390,087	1,380,870	Decrease in Capital Expenditures
100	4900	Maintenance & Shop	277,532	277,721	N/A
100	6100	Recreation Programs	527,007	491,307	Decrease in Capital Expenditures
100	7200	Inspection & Enforcement	335,450	337,264	N/A
100	7400	Plannning & Zoning	346,268	380,792	Main St. Mgr converts to Fulltime
100	7500	Economic Development	116,000	188,862	Transfer of Marketing Specialist Salary
100	7600	Downtown Development Auth	20,700	20,700	N/A
100	9000	Non-Departmental	1,851,496	2,000,481	Increase in transfers for Capital Projects
			<b>17,293,127</b>	<b>17,762,565</b>	<b>3%</b>
220	0000	Confiscated	29,712	-	
250	0000	Grants	5,091,811	7,476,928	Increase in Grant Funding for Capital Projects
260	0000	Tree Fund	275,368	-	N/A
270	0000	Technology Fee	174,510	60,000	Decrease in Fines&Forfeitures
275	0000	Hotel/Motel Tax	265,000	130,000	Decrease due to Covid 19 Virus Pandemic
350	0000	Capital Projects	3,573,828	2,400,000	Decrease in Capital Projects
351	0000	Go Bond	987,632	985,632	N/A
360	0000	TSPLOST	6,081,391	7,752,461	Increase in TSPLOST Projects
505	0000	Water and Sewer	8,049,904	8,511,151	Increase in Water and Sewer Projects
506	0000	Storm Water	932,800	895,334	Slight decrease in Capital Expenditures
507	0000	Water and Sewer Bond	329,488	328,000	N/A
510	0000	Electric	8,907,323	8,419,955	Decrease in Electric Capital Projects
540	0000	Sanitation	817,656	800,156	Decrease in Xfer to General Fund
580	0000	Educational Complex	1,372,988	1,515,523	Increase in R&M expenditures
			<b>36,889,411</b>	<b>39,275,140</b>	
		<b>Total Budget</b>	<b>54,182,538</b>	<b>57,037,705</b>	<b>5%</b>



## CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: APPROVAL OF PROPOSAL TO REMOVE UNDERGROUND STORAGE TANKS FROM THE DOWNTOWN LCI STREETScape PROJECT**

(    ) AGREEMENT                      (    ) POLICY / DISCUSSION                      ( X ) CONTRACT  
(    ) ORDINANCE                      (    ) RESOLUTION                      (    ) OTHER

**Submitted: 09/08/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Engineering

**BUDGET IMPACT:** The budget impact will be \$14,250. The project expenditures will come out of the LCI Implementation Grant Account, expenditure line item 250-4203-54-1403.

**PUBLIC HEARING?** (    ) Yes    ( X ) No

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**PURPOSE:** For Mayor and Council to approve a proposal by Contour Environmental, LLC to remove Underground Storage Tanks (USTs) from the Downtown LCI Streetscape Project for an amount of \$14,250.

**HISTORY:** On August 3<sup>rd</sup>, 2020, three (3) underground storage tanks (USTs) were discovered during excavation activities associated with the installation of proposed storm sewer line on the Downtown LCI Streetscape Project. A mixture of water and an unknown petroleum product appear to be present in at least two of the USTs. The UST's are located under the proposed sidewalk and extend into the roadway near 70 W Broad St, Fairburn, GA 30213 (Armando's Mexican Kitchen).

**FACTS AND ISSUES:** These tanks and the associated lines must be removed and disposed of in accordance with the American Petroleum Institute's Recommended Practice 1604 (API 1604), Georgia EPD Rules (Chapter 391-3-15), and EPA regulation 40 CFR Part 280.

After completion of the proposal evaluations, it was determined that Contour Environmental, LLC was the lowest responsive and responsible respondent with a proposal price of \$14,250.

**RECOMMENDED ACTION:** Staff recommends that Mayor and Council approve the proposal from Contour Environmental, LLC for the quoted price of \$14,250.

  
Elizabeth Carr-Hurst, Mayor

**217.2.01 Delivery, Storage, and Handling**

General Provisions 101 through 150.

**217.3 Construction Requirements**

**217.3.01 Personnel**

General Provisions 101 through 150.

**217.3.02 Equipment**

General Provisions 101 through 150.

**217.3.03 Preparation**

Two weeks before working on UST systems shown in the Plans, notify the Engineer in writing. The Engineer will inspect the work with the Office of Materials and the District's UST Tank Pull Inspector.

When the Engineer grants approval to proceed and the UST Tank Pull Inspector is present onsite to monitor the UST removal, proceed with the work according to the requirements outlined in Subsection 217.3.05.A, "Applicable Specifications."

**217.3.04 Fabrication**

General Provisions 101 through 150.

**217.3.05 Construction**

**A. Applicable Specifications**

Remove and dispose of UST systems according to the American Petroleum Institute's Recommended Practice 1604 (API 1604), Georgia EPD Rules (Chapter 391-3-15), and EPA regulation 40 CFR Part 280.

In addition to these requirements, strictly comply with Federal, State, or local codes or ordinances pertaining to removing UST systems.

Verify the accuracy and existence of applicable codes, ordinances, and other regulations by obtaining and interpreting state, county, city, or local municipality by-laws for solid waste disposal.

**B. UST Categories**

For this Specification, UST systems are categorized as those shown on the Plans or discovered during construction.

**I. UST Systems Shown on the Plans**

- a. Consider UST systems shown on the Plans as a normal part of the Contract.
- b. Assume liability for improperly removing and disposing of UST systems. Prevent spilling the contents of the tank and carefully handle and transport the tank to the permitted disposal area.  
Immediately contain any spills and remove and dispose of the contaminated soil at no cost to the Department.  
If the Engineer determines that the Contractor is negligent in containing and remediating spills, the Department will hire outside forces to perform the work and deduct the cost from the Contractor's payments.
- c. Dispose of the tank, contents, and contaminated soils according to EPD rules.
- d. After removing the tank and its contents, take soil samples as specified in the EPD rules and sketch the location and depth from which the samples were taken.
- e. If soils in the tank pit are visually contaminated, remove the soils through additional excavation (over-excavation).

Over-excavate to the limits of contamination or a maximum of 4 ft. (1.2 m) deep, whichever occurs first. After completing over-excavation, take soil samples as specified above.

If water is present in the pit after removing tank or over-excavating, take a water sample.

## Section 217-Removal of Underground Storage Tanks

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- f. Submit the soil and/or water samples to a laboratory approved by the Engineer for testing. Give the Engineer a complete test report and certification that the tests were performed according to EPD rules.
- g. Place and compact backfill material for tank pit areas within the construction limits according to Section 208. Tank pit areas on the right-of-way outside the construction limits will not require any special placement procedure or compaction testing. Leave the area level, smooth, and dressed to the satisfaction of the Engineer.

### 2. UST Systems Discovered During Construction

If a UST system is discovered during construction, notify the Engineer immediately.

- a. Stop work in the vicinity of the UST until arrangements for removal and disposal have been made.
- b. Upon the Engineer's approval to proceed, perform the work according to Subsection 217.3.05.A and Subsection 217.3.05.B.1.b.

### 217.3.06 Quality Acceptance

General Provisions 101 through 150.

### 217.3.07 Contractor Warranty and Maintenance

General Provisions 101 through 150.

## 217.4 Measurement

The work performed under this Item is measured as follows:

### A. UST Shown on Plans

UST systems shown on the Plans are measured on a per each basis.

### B. UST Discovered during Construction

Work for UST systems discovered during construction is measured according to Subsection 109.05.

### C. Over-excavation of Contaminated Soil

Over-excavation of contaminated soil for UST systems shown on the Plans is measured by the cubic yard (meter).

The volume of material measured for payment is the difference in the tank pit volume based on neat line plan dimensions minus the volume of the completed excavation area as determined from cross sections, using the average end area method.

Excavation outside Plan dimensions or dimensions established by the Engineer will not be measured for payment. Disposal of contaminated soil is not measured separately.

### 217.4.01 Limits

General Provisions 101 through 150.

## 217.5 Payment

Work performed under this Item will be paid as follows:

### A. UST Shown on Plans

UST systems shown on the Plans and removed under this Item will be paid for at the Contract Unit Price per each.

Payment is full compensation for excavating, testing, hauling, and handling according to Georgia Environmental Protection Division Rules, as well as backfilling, compacting, fencing, and removing and disposing of contaminated soil, tank, tank contents, and all other incidentals necessary to complete the work.



## CONTOUR ENVIRONMENTAL, LLC

ENVIRONMENTAL CONSULTING / ENGINEERING / NATURAL RESOURCE SERVICES

November 2, 2020

Lester Thompson, MPA  
Director  
Community Development/Public Works  
26 W. Campbellton St.  
Fairburn, Georgia 30213  
P: 770-964-2244 (ext. 306)  
F: 770-306-6919  
E: [lthompson@fairburn.com](mailto:lthompson@fairburn.com)

RE: Proposal for Environmental Consulting Services  
**70 West Broad Street UST Removal**  
**Fairburn, Fulton County, Georgia**  
Contour Proposal: CE20FAI-209

Dear Mr. Thompson,

Contour Environmental, LLC appreciates the opportunity to provide this fixed-fee proposal to remove and dispose of three [3] approximate 1,000-gallon, steel underground storage tanks (USTs) located at 70 West Broad Street in Fairburn, Georgia. We will prepare required registration and closure report forms as required by the Georgia Environmental Protection Division (GA EPD), Underground Storage Tank Management Program (USTMP).

### SITE INFORMATION:

During a recent Downtown Streetscape Project located in the City of Fairburn, three [3] approximate 1,000-gallon steel USTs were discovered during excavation activities. A mixture of water and an unknown petroleum product appear to be present in at least two [2] of the USTs. The UST's are located under the proposed sidewalk and extend into the roadway near 70 W Broad Street in Fairburn, Georgia. It should be noted that because the USTs are currently not registered with the GA EPD USTMP, the tanks will be required to be registered prior to submission of a UST Closure Report and request for final "No Further Action".

### UNDERGROUND STORAGE TANK REMOVAL AND CLOSURE:

#### **Task 1: UST Removal / Closure (three [3] estimated 1,000-gallon steel tanks)**

The following is the minimum scope of work as it relates to the UST Removal:

### **Part A**

1. Perform a utility locate using Georgia Utility Protection Center.
2. Contour will plan and coordinate the work effort and prepare a site specific Health and Safety Plan to follow during completion of the field activities. The Health and Safety Plan will ensure that all personnel performing the field activities have received OSHA 40-hour training with adequate work experience. All phases of the work will be supervised by a Contour Environmental Professional to ensure that local and state regulatory authorities are properly notified and that safe, consistent work practices are utilized.
3. Mobilize crew and equipment to site.
4. Conduct safety meeting prior to start of work.
5. Provide labor and equipment to break concrete/asphalt, and excavate to expose three [3] approximate 1,000-gallon steel USTs.
6. Removal any remaining petroleum contact water (PCW). Estimated 1,000-gallons.
7. Introduce dry ice into the tanks to displace any residual gasoline vapors prior to removal.
8. Once LEL/O2 readings indicate acceptable levels, remove the USTs (3) from the ground. The tanks will then be rendered useless on site prior to transport to an appropriate scrap yard.
9. Secure the excavation with orange safety fence and demobilize pending sample results indicating the excavation is acceptable for backfill.
10. Provide and place clean imported fill (i.e., crushed concrete, GAB) in the excavation and backfill to grade. **Imported fill to be compacted with the bucket of the excavator only.**
11. Cleanup and demobilize from the site.

### **Part B**

The following is the anticipated minimum scope of work as it relates to UST Closure:

1. Conduct safety meeting prior to start of work.
2. A Contour professional will be present during the removal of each UST.
3. Complete and submit GA EPD UST Registration and Closure Forms **7530**.
4. During UST removal, conduct soil sampling in the tank pit according to **GA EPD USTMPs Closure Guidance Document**. After the USTs (3) are removed, collect appropriate number of soil grab samples from the bottom of the tank pit and associated fuel lines.
6. Per GA EPD USTMP, the only required soil sampling will be for benzene, toluene, ethylbenzene, and xylenes (BTEX), polynuclear aromatic hydrocarbons (PAHs), and total petroleum hydrocarbons (TPH)-gasoline range organics/diesel range organics (TPH-GRO/DRO).

7. Sample collection, and handling to be performed in accordance with proper protocols.
8. Report laboratory findings to you if over-excavation will be required. All tasks associated with over-excavation will be performed in accordance with an agreed upon scope of work and hourly-rate schedule.
9. Complete GA EPD USTMPs required Closure Report, including the Closure Report Form, and submit the documentation to GA EPD USTMP.

#### **COMPENSATION AND SCHEDULE:**

We can complete the scope of services discussed above at the lump-sum cost of:

##### **\*UST Removal / Closure (three [3] approximate 1,000 gallon steel USTs)**

\$ 9,750.00	UST Removal (Tank Removal (2) / Backfilling)
\$ 1,750.00	Laboratory Analytical Costs (5 Day T-A-T)
<u>\$ 2,750.00</u>	Field Oversight / Closure Report Preparation / GA EPD USTMP
<b>\$14,250.00</b>	<b>Total</b>

Work will commence after receiving your written authorization to proceed. The start of fieldwork will depend on prior EPD approval as previously mentioned. A final Closure Report will be submitted to you approximately two to three-weeks from the completion of the UST closure.

**Please Note:** The following assumptions were used in the development of this proposal:

- Contour assumes that this work will be performed during normal business hours and that full access to the property will be granted for completion of the work. We also assume that the UST pits are located a sufficient distance from the building and will not compromise the structural integrity of the building after removal.
- In order to complete this work prior to the required waiting period, written approval will have to be obtained from the GA EPD.
- Contour will contact the local Utility Protection Center prior to commencing work to locate and mark any utilities in the work area. Contour and its contractors accept no responsibility for accidental damage to unmarked utilities.
- The proposed cost assumes the collection of a maximum of eight [8] soil samples beneath the USTs, and product lines (if discovered) at depths of approximately two-feet below the bottom grade of the tanks and/or lines, as required by GA EPD guidelines. If any of these samples yield PID readings higher than site background levels, limited vertical soil excavation and sampling may be performed in an effort to reach non-detect or lower PID readings. **If significant petroleum contamination is encountered, over-excavation may be necessary at an additional cost.**
- This proposal does not include cost to remove petroleum-impacted soils encountered during the closure.

- This Proposal does not include costs for implementing a Corrective Action Plan - Part A or Corrective Action Plan - Part B, if required by the GA EPD USTMP.
- The proposed costs are based on the use of OSHA Level D protective equipment. If elevated concentrations of petroleum vapors are detected during the tank excavation, Level C respiratory protection or other control measures will be provided at an increased cost.

**CLOSING**

Thank you for considering Contour Environmental, LLC for your Environmental Consulting needs. We strive to provide the best service and technical expertise to meet project needs.

Sincerely,

**CONTOUR ENVIRONMENTAL, LLC**



John G. Reeves, EP  
Senior Project Manager



Dana A. Spotts, REPA, EP  
President

**CONTOUR ENVIRONMENTAL, LLC**  
*Environmental Services*  
**STANDARD AGREEMENT FOR SERVICES AND GENERAL TERMS**

Description of Services UST Removal & Closure -- Three [3] estimated 1,000-gallon steel USTs

Project Name and Location 70 West Broad Street - Fairburn, Georgia

Proposal No. and Date CE20FAI-209 - 9/2/2020 Budget: See Proposal

**FOR PAYMENT OF INVOICES:**

Firm \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_ FAX No. \_\_\_\_\_

Attention \_\_\_\_\_ Title \_\_\_\_\_

**REPORT DISTRIBUTION:**

Firm \_\_\_\_\_ Firm \_\_\_\_\_ Firm \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_ Address \_\_\_\_\_

Attn: \_\_\_\_\_ Attn: \_\_\_\_\_ Attn: \_\_\_\_\_

**PAYMENT TERMS:** Net 30 Days, a late payment charge of 18% per annum, including all cost of collection and attorney fees may be added after 30 days.

**PROPOSAL ACCEPTANCE**

The Terms and Conditions of this Proposal and the General Terms printed on the back of this page are:

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Individual, firm or corporate body name

\_\_\_\_\_  
Signature of authorized representative

\_\_\_\_\_  
Name of authorized representative and title

**CONTOUR ENVIRONMENTAL, LLC**  
**General Terms and Conditions**

1. **Scope of Services** – Contour Environmental, LLC (Contour) shall provide the Basic Services and Additional Services set forth herein.
2. **Owner's Responsibility** – Owner shall grant or obtain free access to the Site for all equipment and personnel necessary for Contour to perform the services to be furnished under this Agreement. Contour shall take reasonable precautions to help minimize damage to the Site, however, some Site damage may occur and the correction of such damage is not part of this Agreement.
3. **Payment of Invoices** – Invoices are due and payable within 30 days of receipt. If owner fails to make any payments due Contour for services and expenses within 30 days after receipt of Contour's invoice therefore, the amounts due Contour will be increased at the rate of 1.5% per month. In addition, Contour may after giving seven days written notice to Owner, suspend services under this Agreement until Contour has been paid in full all amounts due for services, expenses and other related charges. Payments will be credited first to interest then to principal.
4. **Standards of Performance** – The standard of care for all professional engineering and related services performed or furnished by Contour under this Agreement will be the care and skill ordinarily used by members of the profession practicing under similar circumstances at the same time and in the same locality. Contour makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services. Owner shall be responsible for, and Contour may rely on, the accuracy and completeness of requirements, programs, instructions, reports, data and other information by Owner to Contour pursuant to this Agreement. Contour may use such requirements, programs, instructions, reports, data and information in performing or furnishing services under this Agreement.
5. **Disposal of Samples** – Contour may dispose of all stored soil and rock samples 60 or more days after submission of the final report covering those samples. Contour may dispose of storm water samples immediately upon testing.
6. **Use of Documents** – All Documents are instruments of service in respect to this Project, and Contour shall retain ownership and property interest therein (including the right to reuse at the discretion of Contour) whether or not the Project is completed.
7. **Certificate of Insurance** – Contour shall procure and maintain insurance coverage as it deems to be adequate. Certificates for such policies shall be provided to the owner upon request.
8. **Termination** – Either party upon 30 days written notice in the event of substantial failure by the other party to perform may terminate this Agreement.
9. **Dispute Resolution** – Owner and Contour agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their right to litigate.
10. **Indemnification** – To the fullest extent permitted by law, Contour shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against any and all costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Contour or Contour's officers, directors, partners, employees, and Contour's Consultants in the performance and furnishing of Contour's services under this Agreement. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Contour, Contour's officers, directors, partners, employees and Contour's Consultants from and against any and all costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and Owner's Consultants with respect to this Agreement or the Project. To the fullest extent permitted by law, Contour total liability to Owner and anyone claiming by, through or under Owner for all costs, losses or damages caused in part by the negligence of Contour and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Contour's negligence bears to the total negligence of Owner, Contour and all other negligent entities or individuals.
11. **Successors, Assigns, and Beneficiaries** – Owner and Contour each is hereby bound and the partners, successors, executors, administrators and legal representatives of Owner and Contour are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of the Agreement.
12. **Limitations of Liability** – In recognition of the relative risks, rewards and benefits of the project to both the Owner and Contour, the risks have been allocated such that the Owner agrees that, to the fullest extent permitted by law, Contour's total liability to the Owner for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed \$50,000.00.



## Envirorisk Consultants, Inc.

*Physical Address:*  
149 Lee Byrd Road  
Loganville, GA 30052

*Mailing Address:*  
Post Office Box 945  
Grayson, GA 30017

Phone: 678-635-7360  
Fax: 678-635-7380  
[www.eriskinc.com](http://www.eriskinc.com)

*"Providing Risk-Based Environmental Solutions from a Business Perspective."*

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August 6, 2020

Lester Thompson, MPA  
Director  
Community Development/Public Works  
26 W. Campbellton St.  
Fairburn, Georgia 30213  
P: 770-964-2244 (ext. 306)  
F: 770-306-6919  
E: [ltompson@fairburn.com](mailto:ltompson@fairburn.com)

Subject: **Proposal for Abandoned UST Closure  
W. Campbellton Rd & CS 4050/Smith Street  
Fairburn, Georgia  
USTMP Facility ID: Unregistered**

Dear Mr. Thompson-

Envirorisk Consultants, Inc. (Envirorisk) appreciates the opportunity to provide you with this proposal for an expedited closure of two to three abandoned underground storage tanks (USTs) and associated piping identified at the referenced location. Based on our site visit and discussions, we understand that the USTs were identified during a sidewalk construction project. Our field services manager believes a total of three USTs presumably 500 to 1,000 gallons each, are present. A mixture of water and an unknown petroleum product appear to be present in at least two of the USTs. Based on this finding, an expedited closure is recommended, as required under the Georgia Rules for Underground Storage Tank Management (391-3-15).

Envirorisk provides specialty environmental consulting and contracting services and has served the needs of private commercial, industrial, municipal and state agencies since 1996. We offer a unique combination of highly specialized environmental consulting and remediation specialists with experience completing UST projects from the closure stage to assessment and soil and groundwater corrective action. We maintain excellent working relationships with Georgia Environmental Protection Division (EPD) personnel and work diligently to complete projects and receive "No Further Action" (NFA) final documentation. Our team includes Registered Professional Geologists, Remediation Engineers, PHD level chemists/engineering specialists, environmental scientists, heavy equipment operators, drilling specialists, and other experienced subcontractors with collectively over -75- years of direct experience working with Georgia EPD to successfully close sites. All our personnel have completed OSHA 40-hour HAZWOPER training (1910.120) with annual 8-hour refreshers, First Aid/CPR, and other specialized training.

Our company is proud of its safety record and has not had an OSHA reportable accident or incident since the company's inception.

The scope of work for this UST closure is outlined in the following bulleted items:

- Due to the inability to trace the outline of the USTs in the excavation, Envirorisk recommends an initial Ground Penetrating Radar (GPR) survey of the excavation area and adjacent roadway. GPR is a non-invasive method of checking for buried metallic objects or other anomalies without removing pavement or excavating soil. In most cases, the use of GPR, will allow a determination of the tank(s) outline and approximate depth. This survey will require approximately one full day to complete. A site sketch illustrating the findings and summary report will be provided.
- Following the GPR survey, Envirorisk will mobilize a suitably sized vacuum truck or pump truck to extract the residual fluids from the USTs. Following fluid extraction, Envirorisk will apply an environmentally approved surfactant for cleaning and sludge removal. Cleaning will be performed until the internal tank environment is inert as determined using field instrumentation. If necessary, "dry ice" will be added to inert the atmosphere inside each tank.
- Assuming the presence of three, 500 gallon USTs, Envirorisk will prepare and submit a "Closure Activity Form" (GUST-29) to the EPD informing them of the USTs closure. This form provides for a 30-day waiting period that is customarily waived to allow immediate field implementation, which will be requested by Envirorisk.
- In conjunction with submitting the closure form, the Local Utilities Protection Center (UPC) will be contacted and a Site Specific Health and Safety Plan (HASP) will be prepared. The site HASP will be prepared in accordance with 29 CFR 1910.120 to ensure safe working conditions during the removal operation.
- Prior to tank excavation, Envirorisk will meet with City of Fairburn personnel to ensure that the work area is clearly marked, the road is closed, and/or vehicular access is limited. The soil overburden and backfill around the sides of the USTs will initially be excavated using a hydraulic excavator and staged, as needed, for field vapor screening using a photoionization detector (PID). The USTs will be carefully removed for staging on-site and field inspection for visual evidence of corrosion or pitting. Photographs will be taken to document the condition of each tank prior to loading on a flatbed truck for removal. The USTs will be transported off-site to a metal recycler for scrap reduction.
- After removal of the USTs, Envirorisk personnel will collect soil samples from native soils beneath the USTs and from the soil stockpile for petroleum specific analysis required in the EPD closure guidance. Since the petroleum contents were unknown, soils will be collected for laboratory analysis of benzene, toluene,

ethylbenzene, and xylenes (BTEX), polynuclear aromatic hydrocarbons (PAHs), gasoline range organics (GRO), and diesel range organics (DRO), using EPA approved laboratory methods. The samples will be placed in laboratory provided containers, logged on a chain-of-custody, and stored on ice in a cooler for hand transport to an EPD approved laboratory for analysis. Sample collection will be guided by field vapor screening performed by Envirorisk personnel using a PID. *In the event that petroleum impact is observed, soil over-excavation followed by the collection of additional confirmatory soil samples, may be required, at an additional cost.*

- Concurrent with the UST excavation, a water resource survey will be performed to help determine EPD clean-up thresholds. The survey will include a field and office review of water well databases within a one-mile radius of the site. A drive-by search will be performed to inspect private residences for water wells and locate nearby streams and/or buried utilities, within 0.25 mile of the site. The search will also include a review of topographic maps to identify nearby streams or water bodies.
- Envirorisk will review the laboratory data and will compare the sample analytical results to EPD closure guidance allowances (Soil Threshold Levels or STLs) to determine if a reportable petroleum release has occurred. If a petroleum release has occurred, Envirorisk will notify the client regarding EPD reporting responsibilities.
- Assuming soils are below STLs, the excavation will be backfilled using excavated soils combined with local fill to a safe depth (2-4 feet). *Compaction will be performed using the hydraulic excavator only and is not intended to meet geotechnical engineering standard proctor values.* In addition, it is assumed that the City's contractor will complete all backfilling to grade and re-paving.
- A final UST Closure Report will be prepared using the EPD template. The report will include a scaled site map, topographic map, photographic log, laboratory report(s), disposal manifests, and other suitable field and health and safety documentation. The Closure Report will be prepared for on-line submittal to the EPD via the new GEOS login system. This will require the City of Fairburn to create a secure login portal after registering the USTs and allow Envirorisk permission to access and upload the report. A hard copy will be prepared and submitted to the client. The Closure Report will be stamped by an Envirorisk Registered Professional Geologist who directed field activities and report preparation.

Envirorisk will provide these services for the costs provided below:

- Initial GPR Survey to locate tank extent, summary report - **\$2,250.00**
- Vacuum Truck Fluid Removal/Inert Tanks (assuming 750 gallons) - **\$2,650.00**
- Excavation, removal, scrap reduction of three 500 gallons USTs – **\$7,250.00**

- Backfilling of excavation to two to four of grade (assuming 30 tons)- **\$2,050.00**
- Laboratory testing (based on the collection of four soil samples) - **\$1,550.00**
- Professional services, oversight, water resource survey, reporting - **\$1,350.00**

**ESTIMATED TOTAL:     \$17,100.00**

All work was performed in accordance with the assumptions described below.

Assumptions:

- All field work will be conducted during normal business hours. This proposal has been prepared based on the assumption that *three 500 gallon USTs are present in an accessible area partially under or adjacent to the roadway*. The GPR findings and/or initial exploratory excavation may reveal that the USTs are larger in capacity or are located in an inaccessible area based on site conditions. Proposal costs will be adjusted as needed after notifying the client and receiving electronic authorization. Field work is expected to require three to four days for completion.
- Costs DO NOT INCLUDE soil over-excavation, confirmatory sampling, and off-site disposal of petroleum impacted soils, if encountered. These costs will vary depending on the quantity and current landfill rates. In some cases, deeper soil over-excavation can be performed, based on the findings of the Water Resource Survey, to obtain a NFA, without off-site soil disposal.
- Costs for vacuum truck fluid removal and disposal are based on removal of a maximum of 750 gallons. Any additional fluid present will be removed at a unit rate cost of \$1.50 per gallon. All fluids will be transported by a licensed carrier for on-site treatment and recycling. A manifest will be provided to the client.
- Costs include the collection of a maximum of four soil samples for laboratory analysis of BTEX, PAHs, GRO, and DRO, as required by EPD closure guidance. In the event that the tank size is determined to be larger than 1,000 gallons each, a minimum of one additional sample per tank will be required at an additional cost of **\$250 each**. If elevated soil contamination is detected with the PID or free phase product is observed in the soils, over-excavation and supplemental sampling may be required, *at an additional cost*, to achieve a NFA status. If groundwater impact is observed, a separate CAP-A investigation and report will be required at an additional cost. The client will be notified prior to any cost increases.
- Envirorisk will contact the local Utility Protection Center to mark utilities in the work area. Envirorisk or its contractors *are not responsible* for re-locating underground utilities and we accept *no responsibility* for accidental damage to un-marked utilities.

- Soil backfilling will be performed using local fill soils with basic compaction performed using the hydraulic excavator. Backfilling will be performed to a safe depth ranging from 2 to 4 below grade.
- This proposal and costs contained in the assumptions remain in effect for a period of *60 days* from the date of the proposal. Costs are subject to change based on market conditions, labor rate adjustments, and material costs.

Envirorisk appreciates the opportunity to serve your needs on this project. We are available to mobilize as early as next week to initiate GPR services. Please contact us if you have any questions about the scope of work or are ready to initiate the work. A separate terms and condition contract will be provided for signed authorization prior to the start of work. Thank-you.

Sincerely,

**ENVIRORISK CONSULTANTS, INC.**

A handwritten signature in blue ink, appearing to read "Kenneth Summerour", written over a horizontal line.

Kenneth Summerour, P.G.  
Principal Geologist



August 14<sup>th</sup>, 2020

Mr. Lester Thompson  
Director of Community Development/Public Works  
City of Fairburn  
26 W. Campbellton St.  
Fairburn, Georgia 30213

20-191-L002  
Page 1 of 2

**Via e-mail**

**Sub.: IFB 19-005, PI 0012636, SR 14; CS 4130/W CAMPBELLTON ROAD & CS 4050/SMITH STREET**  
**Ref.: Proposal – Fuel tank removal**

Dear Mr. Lester:

As per your request, Precision 2000, Inc. (P2K) is pleased to provide to the City of Fairburn (CoF) the following price proposal for the above referenced project. Our quote is based on a lump-sum price based on the observations on the field. Our proposal includes all the labor, materials, subcontractors, and equipment to perform the referenced job:

**Scope of work:**

Removal of three (3) 2,000-gallon steel Underground Storage Tanks (UST's) located at 70 NW Broad St, Fairburn, Ga. 30213. This work includes the following:

- Traffic control.
- Removal will follow the recommended practices of API 1604 and Georgia EPD requirements.
- Backfill with Suitable Material
- Installation of 6in of GAB for the affected lane.
- Installation of 8in of Class B concrete for the affected lane (P2K will leave 1.5in for asphalt topping).

The total amount for the work described above is \$37,975.95 and a time extension of 2 weeks.

**Notes:**

- One (1) mobilization is included in the proposal.
- The lane two to remain closed for one night when P2K pours Class B high strength concrete (24hrs to set).
- This proposal expires in 30 days.

**Exclusions:**

- Mass rock excavation.
- Utility relocations.
- Testing.
- Removal of unsuitable material or fuel-exposed material if needed.



August 14<sup>th</sup>, 2020

Mr. Lester Thompson  
Director of Community Development/Public Works  
City of Fairburn  
26 W. Campbellton St.  
Fairburn, Georgia 30213

20-191-L002  
Page 2 of 2

Should you have any questions, do not hesitate to contact me.

Best regards,

A handwritten signature in black ink, appearing to read 'German Zamora'.

German Zamora  
Project Manager  
Precision 2000, Inc.

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

PAGE: 1

250-Grants Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
Intergovernmental	920,142.60	0.00	0.00	269,273.85	0.00	650,868.75	29.26
Miscellaneous Revenue	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
Other Financing Sources	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
TOTAL REVENUES	6,455,806.60	0.00	0.00	496,766.85	0.00	5,959,039.75	7.69
<u>EXPENDITURE SUMMARY</u>							
Non-Departmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Department	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
LMIG	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
LCI Implementation	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
Recreation Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,455,806.60	6,525.24	0.00	228,706.67	0.00	6,227,099.93	3.54
REVENUE OVER/(UNDER) EXPENDITURES	0.00	( 6,525.24)	0.00	268,060.18	0.00	( 268,060.18)	0.00

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

## 250-Grants Fund

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Intergovernmental</u>							
250-0000-33-1410 SR 74 Interchange Des	244,617.00	0.00	0.00	0.00	0.00	244,617.00	0.00
250-0000-33-3060 CDBG	285,000.00	0.00	0.00	0.00	0.00	285,000.00	0.00
250-0000-33-4000 GEMA/FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-33-4055 LMIG - Road Resurfaci	390,525.60	0.00	0.00	202,561.60	0.00	187,964.00	51.87
250-0000-33-4100 LCI Downtown Master P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-33-6000 CDBG Grant	0.00	0.00	0.00	66,712.25	0.00	( 66,712.25)	0.00
TOTAL Intergovernmental	920,142.60	0.00	0.00	269,273.85	0.00	650,868.75	29.26
<u>Miscellaneous Revenue</u>							
250-0000-38-1000 Grant Revenue - Polic	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-1001 Grant Revenue - Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-1002 LWCF - Grant Recreati	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-8000 Insurance Claim Proce	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9000 TE Project Hwy 29/138	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9010 Interchange Study SR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9013 LCI Implementation Gr	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
TOTAL Miscellaneous Revenue	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
<u>Other Financing Sources</u>							
250-0000-39-5800 Transfer from General	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
TOTAL Other Financing Sources	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
<hr/>							
** TOTAL REVENUES **	6,455,806.60	0.00	0.00	496,766.85	0.00	5,959,039.75	7.69

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
Non-Departmental

[illegible]

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
Police

[illegible]

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

PAGE : 5

250-Grants Fund  
Fire Department

[illegible]

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

PAGE: 6

250-Grants Fund  
Public Works Admin

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4100-54-1100 REBC Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1300 TE Project Hwy 29/138	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1405 Interchange Study SR	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
250-4100-54-1410 Interchange Design -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1415 Interchange - Acquisi	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1420 Interchange Construct	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
 TOTAL Public Works Admin	 244,617.00	 6,525.24	 0.00	 27,317.67	 0.00	 217,299.33	 11.17

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

PAGE: 7

250-Grants Fund  
LMIG

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4201-54-1404 LMIG - Road Resurfac	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
250-4201-54-1415 Interchange Acquisiti	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4201-54-1420 Interchange Construct	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
 TOTAL LMIG	 390,525.60	 0.00	 0.00	 187,964.00	 0.00	 202,561.60	 48.13

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
CDBG

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Capital Outlay							
250-4202-54-1402 CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
TOTAL Capital Outlay	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
TOTAL CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
LCI Implementation

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4203-54-1403 LCI Implementation Gr	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
250-4203-54-2500 LWCF - Grant Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
 TOTAL LCI Implementation	 5,156,738.00	 0.00	 0.00	 13,425.00	 0.00	 5,143,313.00	 0.26

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
Recreation Programs

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-6100-54-2500 LWCF - Grant Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL Recreation Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL EXPENDITURES	6,455,806.60	6,525.24	0.00	228,706.67	0.00	6,227,099.93	3.54

\*\*\* END OF REPORT \*\*\*



**CITY OF FAIRBURN**  
**CITY COUNCIL AGENDA ITEM**

**SUBJECT: APPROVAL OF CHANGE ORDER #1 FOR THE DOWNTOWN LCI  
STREETSCAPE PROJECT**

(    ) AGREEMENT                      (    ) POLICY / DISCUSSION                      (    ) CONTRACT  
(    ) ORDINANCE                      (    ) RESOLUTION                      ( X ) OTHER

**Submitted: 09/08/2020                      Work Session: N/A                      Council Meeting: 09/14/2020**

**DEPARTMENT:** Engineering

**BUDGET IMPACT:** The budget impact will be \$28,046.25. The project expenditures will come out of the LCI Implementation Grant Account, expenditure line item 250-4203-54-1403.

**PUBLIC HEARING?** (    ) Yes    ( X ) No

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**PURPOSE:** For Mayor and Council to approve proposed Change Order #1 for the Downtown LCI Streetscape Project for an amount of \$28,046.25.

**HISTORY:** During the review of the traffic signal and lighting submittals, it was discovered that the construction plans call for galvanized steel mast arms in the notes.

**FACTS AND ISSUES:** In order to have the mast arms powder coated black, a change order will be required.

**RECOMMENDED ACTION:** Staff recommends that Mayor and Council approve proposed Change Order #1 for the Downtown LCI Streetscape Project for the quoted price of \$28,046.25.

  
Elizabeth Carr-Hurst, Mayor

COUNTY	PA NUMBER	SHEET NO	TOTAL SHEET
FULTON	0013428	15	178

## GDOT TRAFFIC NOTES

1. THE COMPLETE SIGNAL INSTALLATION SHALL CONFORM TO ALL APPROPRIATE PARTS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES CURRENT EDITION.
2. SIGNAL HEADS SHALL BE ERECTED TO PROVIDE AT LEAST 17 FEET BUT NO MORE THAN 19 FEET CLEARANCE FROM BOTTOM OF SIGNAL HEADS TO TOP OF ROAD SURFACE AND A MINIMUM OF 8 FEET MEASURED HORIZONTALLY BETWEEN CENTERS OF SIGNAL FACES.
3. SHIELDED CABLE WILL BE USED FOR DETECTOR RUNS AS SHOWN ON THE DETAIL SHEET. DETECTORS SHALL HAVE SEPARATE LEAD-INS TO THE CONTROL CABINET.
4. THE CONTRACTOR SHALL LOCATE UNDERGROUND UTILITIES IN VICINITY OF NEW TRAFFIC SIGNAL POLES BEFORE ORDERING POLES. AT THE DISCRETION OF THE ENGINEER, MINOR SHIFTS, (UP TO A MAXIMUM OF 5 FEET WITHIN RIGHT-OF-WAY), IN LOCATION OF NEW SIGNAL POLES, ARE ACCEPTABLE TO AVOID UNDERGROUND UTILITIES. MINIMUM CLEARANCES FROM EDGE OF PAVEMENT SHALL BE MAINTAINED. PLACEMENT OF THE SIGNAL HEADS SHALL BE RETAINED AS SHOWN ON THE PLANS. CONTRACTOR SHALL ENSURE THAT MINOR LOCATION SHIFTS DO NOT REQUIRE AN INCREASE IN MAST ARM LENGTH.
5. THE CONTRACTOR SHALL MAINTAIN EXISTING TRAFFIC SIGNALS DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TRAFFIC SIGNAL AND/OR CONTROL SYSTEM ADJUSTMENTS, INCLUDING TEMPORARY SUPPORT POLE LOCATION(S) REQUIRED BY THE PROJECT DURING THE INTERIM PERIOD THROUGH INSTALLATION OF NEW SIGNAL EQUIPMENT. AT NO TIME SHALL THE CONTRACTOR CAUSE ANY PART OF THE SIGNAL OPERATION TO BE INOPERABLE.
6. THE CONTRACTOR WILL BE RESPONSIBLE FOR ALL NEW GUYS OR EXISTING UTILITY TIMBER POLES WHEN ATTACHING SPAN WIRE OR INTERCONNECT CABLE TO THE POLES UNLESS OTHERWISE DIRECTED BY THE ENGINEER. COST INCLUDED IN SIGNAL INSTALLATION.
7. INSTALLATION IS TO BE CHECKED AND ACCEPTED BY THE DISTRICT TRAFFIC ENGINEER PRIOR TO FINAL ACCEPTANCE.
8. WHEN REMOVED, EXISTING EQUIPMENT SHALL BE DELIVERED AND UNLOADED BY THE CONTRACTOR TO GDOT OF TRAFFIC OPERATIONS DISTRICT SIGNAL SHOP. CONTACT THE GDOT SIGNAL SHOP MANAGER WITH 48 HOUR NOTICE AT (404) 658-7862. PHYSICAL ADDRESS 55 TRINITY AVENUE, SW, SUITE 4700, ATLANTA, GA 30303.
9. FOR STRAIN POLE FOUNDATION SIZE AND REINFORCEMENT, SEE STRAIN POLE AND MAST ARM POLE FOUNDATION SHEET.
10. MATERIAL CERTIFICATION IS REQUIRED PRIOR TO BEGINNING ANY SIGNAL INSTALLATION WORK. THE CONTRACTOR SHALL FOLLOW PROCEDURES OUTLINED IN THE DOT SPECIFICATION.
11. ALL BORROW AND WASTE SITES FOR THIS PROJECT SHALL BE ENVIRONMENTALLY APPROVED PRIOR TO CONSTRUCTION ACTIVITIES OCCURRING IN THEM. ALL COMMON FILL OR EXCESS MATERIAL SHALL BE DISPOSED OUTSIDE THE PROJECT RIGHT OF WAY SHALL BE PLACED IN EITHER A PERMITTED SOLID WASTE FACILITY, A PERMITTED INERT WASTE LANDFILL OR IN AN ENGINEERED FILL. SEE SECTION 201 OF THE STANDARD SPECIFICATIONS AND SUPPLEMENTS THERETO FOR ADDITIONAL INFORMATION.
12. THERE IS NO KNOWN SUITABLE PLACE TO BURY EXISTING CONSTRUCTION DEBRIS WITHIN THE PROJECT'S LIMITS. THE CONTRACTOR SHALL PROVIDE AN ENVIRONMENTALLY APPROVED SITE AS SHOWN IN GA. SPECIFICATION 201 TO DISPOSE OF EXISTING CONSTRUCTION DEBRIS AT NO ADDITIONAL COST TO THE DEPARTMENT.
13. ACTUAL ATTACHMENT HEIGHTS SHALL BE FIELD DETERMINED BY INSTALLER TO PROVIDE REQUIRED SIGNAL HEAD MOUNTING HEIGHTS AND CLEARANCE FROM EXISTING UTILITIES.
14. SAWCUTS AND REMOVAL OF ALL CONCRETE ASSOCIATED WITH CURB CUT RAMPS SHALL BE INCLUDED IN THE SIDEWALK PAY ITEM.
15. THE CONTRACTOR SHALL REPLACE IN KIND AND SIZE, AT NO SEPARATE EXPENSE TO THE DEPARTMENT, ANY BARRIER WALL, FENCE, DITCH PAVING, CURBING, SIDEWALK, BUTTER, SLOPE PAVEMENT, SIGNS, GUARDRAILS, LANDSCAPING, GRASSINGS, UTILITY SERVICE LINES, STORM DRAIN PIPES, MASONRY WALLS AND PAVING THAT IS REMOVED, DAMAGED OR DESTROYED, DUE TO CONTRACTOR'S ACTIVITY.
16. ALL ERADICATION OF EXISTING STRIPING, MARKINGS, AND WORDS WILL BE PAID FOR UNDER GRADING COMPLETE.
17. THE CONTRACTOR SHALL ENSURE ALL SIGNAL HEADS AND PEDESTRIAN SIGNAL HEADS PROVIDED ARE BLACK IN COLOR.
18. ALL MAST ARMS SHALL BE BARE GALVANIZED STEEL IN COLOR.
19. ALL ADA RAMPS AND SIDEWALK IN RADI) WILL BE 8" CONCRETE TO BE PAID FOR UNDER PRICE BID FOR 8" CONCRETE SIDEWALK.
20. THE CONTRACTOR SHALL CONTACT THE RADAR VENDOR TO ENSURE THAT THE RADAR PLACEMENT ON THE PLAN SHEET IS OPTIMAL AND FEASIBLE.

### D3-1 SIGN GENERAL NOTES

1. EACH SIGN SHALL CONTAIN A MINIMUM OF TWO (2) HANGERS OR BRACKETS.
2. SIGN LEGEND SHALL BE UPPER CASE (11") & LOWER CASE (8") LETTERS, ALL ARROWS SHALL BE 10" TALL AND 12" LONG.
3. EACH SIGN SHALL CONTAIN 1 1/2" RADIUS.
4. EACH SIGN SHALL BE MADE OF ONE CONTINUOUS PIECE OF ALUMINUM.
5. SIGNS SHALL HAVE STANDARD REFLECTORIZED INTERSTATE GREEN BACKGROUND WITH WHITE REFLECTORIZED LEGENDS, BORDERS, AND ARROWS.



**Know what's below.  
Call before you dig.**



#### REVISION DATES


CITY OF FAIRBURN, GEORGIA

#### SIGNAL NOTES

SR 14; CS 4130W CAMPBELLTON ROAD  
& CS 4050/SMITH STREET-LCI  
178202050 / P/N 0012636 12/23/2017

DRAWING No.  
**27-0001**



September 4<sup>th</sup>, 2020

Mr. Lester Thompson  
Director of Community Development/Public Works  
City of Fairburn  
26 W. Campbellton St.  
Fairburn, Georgia 30213

20-191-L003

Page 1 of 1

Via e-mail

**Sub.: IFB 19-005, PI 0012636, SR 14; CS 4130/W CAMPBELLTON ROAD & CS 4050/SMITH STREET**

**Ref.: Proposal – Powder Coated mast arms and poles.**

Dear Mr. Lester:

As per your request, Precision 2000, Inc. (P2K) is pleased to provide to the City of Fairburn (CoF) the following price proposal for the above-referenced project. Our quote is based on a unit price according to the existing schedule of values included in the contract agreement. Our proposal includes all the labor, materials, subcontractors, and equipment to perform the referenced work:

**Scope of work:**

Powder-coated in black for eleven (11) strain poles/mast arms included in the contract agreement as follows:

Item	Description	Qty	Add on Unit pri	Add on Total
639-4004	STRAIN POLE, TP IV W/ 20 FT MAST ARM	1.00	\$ 1,809.00	\$ 1,809.00
639-4004	STRAIN POLE, TP IV W/ 40 FT MAST ARM	3.00	\$ 2,018.25	\$ 6,054.75
639-4004	STRAIN POLE, TP IV W/ 45 FT MAST ARM	1.00	\$ 2,038.50	\$ 2,038.50
639-4004	STRAIN POLE, TP IV W/ 50 FT MAST ARM	4.00	\$ 2,065.50	\$ 8,262.00
639-4004	STRAIN POLE, TP IV W/ 60 FT MAST ARM	1.00	\$ 3,908.25	\$ 3,908.25
639-4004	STRAIN POLE, TP IV, W/ 65 FT MAST ARM	1.00	\$ 5,973.75	\$ 5,973.75
				\$ 28,046.25

The total amount for the work described above is \$28,046.25.

Notes:

- This proposal expires in 30 days.

Should you have any questions, do not hesitate to contact me.

Best regards,

  
German Zamora  
Project Manager  
Precision 2000, Inc.

# SR 14; Campbellton Rd; Smith St & Washington St

			Precision 2K		
ITEM CODE	ITEM DESCRIPTION	UNIT	Quant	Unit Cost	Unit Total
<b>TRAFFIC CONTROL - 0012636</b>					
150-1000	TRAFFIC CONTROL	LS	1	\$ 78,146.00	\$ 78,146.00
<b>GRADING COMPLETE - 0012636</b>					
210-0100	GRADING COMPLETE	LS	1	\$ 622,800.00	\$ 622,800.00
670-9710	RELOCATE EXIST FIRE HYDRANT	EA	1	\$ 4,280.00	\$ 4,280.00
				Sub-Total	\$ 627,080.00
<b>ROADWAY/SIDEWALK - 0012636</b>					
310-1101	GR AGGR BASE CRS, INCL MATL	TN	720	\$ 39.30	\$ 28,296.00
402-1812	RECYL AC LEVELING, INC BM&HL	TN	200	\$ 181.30	\$ 36,260.00
402-3121	RECYCL AC 25 MM SP, GP1/2, BM & HL	TN	150	\$ 141.40	\$ 21,210.00
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP ONLY, INCL BITUM MATL & H LIM	TN	2,000	\$ 141.40	\$ 282,800.00
402-3190	RECYCLED ASPH CONC 19 MM SUPERPAVE, GP 1 OR 2, INCL BITUM MATL & H LIME	TN	1,600	\$ 83.80	\$ 134,080.00
413-0750	TACK COAT	GL	8,350	\$ 4.11	\$ 34,318.50
430-0160	PLAIN PC CONC PVMT, 6 NTHK	SY	450	\$ 69.50	\$ 31,275.00
432-0208	MILL ASPH CONC PVMT, 2 IN DEPTH	SY	3,000	\$ 13.40	\$ 40,200.00
432-0216	MILL ASPH CONC PVMT, 4 IN DEPTH	SY	14,000	\$ 7.50	\$ 105,000.00
437-1301	STRAIGHT GRANITE CURB, 6 IN X 18 IN, TP A	LF	3,550	\$ 50.10	\$ 177,855.00
437-1302	STRAIGHT GRANITE BANDING, 2 3/4 IN X 6 IN X 6 FT	LF	120	\$ 115.00	\$ 13,800.00
441-0018	DRIVEWAY CONCRETE, 8 IN TK	SY	200	\$ 68.40	\$ 13,680.00
441-0104	CONC SIDEWALK, 4 IN	SY	4,420	\$ 37.20	\$ 164,424.00
441-0106	CONC SIDEWALK, 6 IN	SY	490	\$ 46.95	\$ 23,005.50
441-6222	CONC CURB & GUTTER, 6 IN X 30 IN, TP 2	LF	1,155	\$ 23.40	\$ 27,027.00
441-6740	CONC CURB & GUTTER, 8 IN X 30 IN, TP 7	LF	1,500	\$ 27.10	\$ 40,650.00
500-3201	CLASS B CONCRETE, RETAINING WALL	CY	175	\$ 610.00	\$ 106,750.00
500-3800	CLASS A CONCRETE, INCL REINF STEEL	CY	297	\$ 950.00	\$ 282,150.00
500-9999	CLASS B CONCRETE, BASE OR PVMT WIDENING	CY	50	\$ 200.00	\$ 10,000.00
516-1100	ALUM HANDRAIL, STD 3626	LF	550	\$ 134.00	\$ 73,700.00
634-1200	RIGHT OF WAY MARKERS	EA	10	\$ 148.00	\$ 1,480.00
999-9500	GRANITE FACING	SF	760	\$ 20.50	\$ 15,580.00
999-9501	4" SEAT WALL CAP	SF	306	\$ 36.00	\$ 11,016.00
				Sub-Total	\$ 1,674,557.00
<b>STORM DRAIN - 0012636</b>					
207-0203	FOUNDATION BACKFILL MATERIAL, TYPE II	CY	20	\$ 140.00	\$ 2,800.00
550-1180	STORM DRAIN PIPE, 18 IN, H 1-10	LF	444	\$ 55.00	\$ 24,420.00
550-1240	STORM DRAIN PIPE, 24 IN, H 1-10	LF	31	\$ 64.00	\$ 1,984.00
573-2004	UNDDP PIPE INCL DRAINAGE AGGR, 4 IN	LF	150	\$ 28.00	\$ 4,200.00
611-3000	RECONSTRUCT CATCH BASIN	EA	1	\$ 2,360.00	\$ 2,360.00
611-3010	RECONSTRUCT DROP INLET, GROUP 1	EA	1	\$ 1,830.00	\$ 1,830.00
611-3030	RECONSTRUCT STORM SEW MANHOLE, TYPE 1	EA	4	\$ 1,850.00	\$ 7,400.00
668-1100	CATCH BASIN, GP 1	EA	2	\$ 3,580.00	\$ 7,160.00
668-2100	DROP INLET, GP 1	EA	9	\$ 3,338.00	\$ 30,042.00
668-4300	STORM SEWER MANHOLE, TP 1	EA	2	\$ 4,577.00	\$ 9,154.00
999-0060	BIORETENTION AREA	SY	125	\$ 237.00	\$ 29,625.00
				Sub-Total	\$ 120,975.00
<b>EROSION CONTROL - 0012635</b>					
163-0232	TEMPORARY GRASSING	AC	1	\$ 823.00	\$ 823.00
163-0240	MULCH	TN	28	\$ 474.00	\$ 13,272.00
163-0550	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP	EA	9	\$ 290.00	\$ 2,610.00

# SR 14; Campbellton Rd; Smith St & Washington St

			Precision 2K		
ITEM CODE	ITEM DESCRIPTION	UNIT	Quant	Unit Cost	Unit Total
165-0030	MAINTENANCE OF TEMPORARY SILT FENCE, TP C	LF	110	\$ 2.00	\$ 220.00
165-0105	MAINTENANCE OF INLET SEDIMENT TRAP	EA	9	\$ 146.00	\$ 1,314.00
167-1000	WATER MONITORING AND SAMPLING	EA	2	\$ 244.00	\$ 488.00
167-1500	WATER QUALITY INSPECTIONS	MO	12	\$ 520.00	\$ 6,240.00
171-0030	TEMPORARY SILT FENCE, TYPE C	LF	220	\$ 4.90	\$ 1,078.00
643-8200	BARRIER FENCE (ORANGE), 4 FT	LF	500	\$ 3.70	\$ 1,850.00
700-6910	PERMANENT GRASSING	AC	2	\$ 1,573.00	\$ 3,146.00
700-7000	AGRICULTURE LIME	TN	2	\$ 640.00	\$ 1,280.00
700-8100	FERTILIZER NITROGEN CONTENT	LB	95	\$ 1.83	\$ 173.85
				Sub-Total	\$ 32,494.85
<b>SIGNING AND MARKING - 0012636</b>					
610-6515	REM HIGHWAY SIGN, STD	EA	40	\$ 92.00	\$ 3,680.00
611-5360	RESET HIGHWAY SIGN	EA	40	\$ 147.00	\$ 5,880.00
653-0095	HANDICAP SYMBOL	EA	2	\$ 488.00	\$ 976.00
653-0120	THERMOPLASTIC PAVEMENT MARKING, ARROW, TP 2	EA	14	\$ 118.00	\$ 1,652.00
653-1501	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, WHITE	LF	4,000	\$ 0.78	\$ 3,120.00
653-1502	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, YELLOW	LF	2,600	\$ 0.78	\$ 2,028.00
653-1704	THERMOPLASTIC SOLID TRAF STRIPE, 24 IN, WHITE	LF	250	\$ 5.70	\$ 1,425.00
653-3501	THERMOPLASTIC SKIP TRAF STRIPE, 5 IN, WHITE	GLF	3,600	\$ 0.71	\$ 2,556.00
653-6004	THERMOPLASTIC TRAF STRIPING, WHITE	SY	335	\$ 5.55	\$ 1,859.25
654-1001	RAISED PVMT MARKERS TP 1	EA	100	\$ 6.10	\$ 610.00
654-1002	RAISED PVMT MARKERS TP 3	EA	140	\$ 7.30	\$ 1,022.00
					\$ 24,808.25
<b>TRAFFIC SIGNAL - 0012636</b>					
639-4004	STRAIN POLE, TYPE IV, WITH 20' MASTARM	EA	1	\$ 9,090.00	\$ 9,090.00
639-4004	STRAIN POLE, TYPE IV, WITH 40' MASTARM	EA	3	\$ 10,040.00	\$ 30,120.00
639-4004	STRAIN POLE, TYPE IV, WITH 45' MASTARM	EA	1	\$ 10,170.00	\$ 10,170.00
639-4004	STRAIN POLE, TYPE IV, WITH 50' MASTARM	EA	4	\$ 10,250.00	\$ 41,000.00
639-4004	STRAIN POLE, TYPE IV, WITH 60' MASTARM	EA	1	\$ 19,500.00	\$ 19,500.00
639-4004	STRAIN POLE, TYPE IV, WITH 65' MASTARM	EA	1	\$ 39,900.00	\$ 29,900.00
647-1000	TRAFFIC SIGNAL INSTALLATION-INTERSECTION 1	LS	1	\$ 112,600.00	\$ 112,600.00
647-1000	TRAFFIC SIGNAL INSTALLATION-INTERSECTION 2	LS	1	\$ 115,700.00	\$ 115,700.00
647-1000	TRAFFIC SIGNAL INSTALLATION-INTERSECTION 3	LS	1	\$ 113,400.00	\$ 113,400.00
				Sub-Total	\$ 481,480.00
<b>LANDSCAPE - 0012636</b>					
700-6001	GRASSING - COMPLETE	LS	1	\$ 14,500.00	\$ 14,500.00
702-0068	*GUARA LINDHEIMERI	EA	506	\$ 44.00	\$ 22,264.00
702-0105	BETULA NIGRA	EA	3	\$ 900.00	\$ 2,700.00
702-0117	*CAREX CHEROKEENSISI	EA	506	\$ 42.00	\$ 21,252.00
702-0117	*CAREX STRICTA	EA	50	\$ 34.00	\$ 1,700.00
702-0214	CONTINUS SP	EA	9	\$ 785.00	\$ 7,065.00
702-0243	*CENTRANTHUS RUBER	EA	96	\$ 39.00	\$ 3,744.00
702-0274	FOTHERGILLA MAJOR	EA	17	\$ 79.00	\$ 1,343.00
702-0340	HYDRANGEA QUERCIFOLIA	EA	22	\$ 79.00	\$ 1,738.00
702-0395	ILEX CRENATA 'SOFT TOUCH'	EA	31	\$ 91.00	\$ 2,821.00
702-0479	ITEA VIRGINICA	EA	8	\$ 82.00	\$ 656.00
702-0585	LOBELIA CARDINALIS	EA	50	\$ 67.00	\$ 3,350.00
702-0610	LOROPETALUM CHINESE 'RUBY'	EA	37	\$ 85.00	\$ 3,145.00
702-0716	PACHYSANDRA PROCUMBENS	EA	394	\$ 27.00	\$ 10,638.00
702-0727	*GERANIUM MACULATUM	EA	50	\$ 39.00	\$ 1,950.00
702-0886	QUERCUS LYRATA	EA	3	\$ 860.00	\$ 2,580.00

# SR 14; Campbellton Rd; Smith St & Washington St

			Precision 2K		
ITEM CODE	ITEM DESCRIPTION	UNIT	Quant	Unit Cost	Unit Total
702-1012	*NEPETA RACEMOSA	EA	96	\$ 55.00	\$ 5,280.00
702-1040	SCHIZACHYRIUM SCOPARIUM	LF	901	\$ 24.00	\$ 21,624.00
702-1065	SYMPHYOTRICHUM NOVAE-ANGLIAE	EA	50	\$ 27.00	\$ 1,350.00
702-1082	ULMUS PARVIFOLIA	EA	11	\$ 842.00	\$ 9,262.00
702-1097	VIBURNUM DENTATUM	EA	25	\$ 86.00	\$ 2,150.00
702-9025	LANDSCAPE MULCH	SY	100	\$ 25.00	\$ 2,500.00
708-1000	PLANT TOPSOIL	CY	20	\$ 70.00	\$ 1,400.00
				Sub-Total	\$ 145,012.00
<b>MISCELLANEOUS - 0012636</b>					
156-0100	GPS DATA COLLECTION AND SUBMITTAL	EA	15	\$ 8,600.00	\$ 129,000.00
444-1000	SAWD JTS IN EXIST PVMTS - PCC	LF	3,000	\$ 4.00	\$ 12,000.00
610-1055	REM GUARDRAIL	LF	356	\$ 18.30	\$ 6,514.80
636-1033	HWY SGN, TP 1 MATL, REFL SH TP 9	SF	150	\$ 22.00	\$ 3,300.00
636-1033	*DECORATIVE CITY STREET SIGNAGE	SF	125	\$ 41.50	\$ 5,187.50
636-1036	HWY SGN, TP 1 MAT, REFL SH TP 11	SF	105	\$ 22.00	\$ 2,310.00
636-2070	GALV STEEL POSTS, TP 7	LF	52	\$ 10.60	\$ 551.20
636-2070	*ORNAMENTAL SIGNAGE POLES	EA	33	\$ 390.00	\$ 12,870.00
641-1100	GUARDRAIL, TP T	LF	21	\$ 107.00	\$ 2,247.00
641-1200	GUARDRAIL, TP W	LF	350	\$ 37.20	\$ 13,020.00
668-6106	TRENCH DRAIN, 6IN	LF	150	\$ 272.00	\$ 40,800.00
754-4000	WASTE RECEPTACLE UNIT	EA	10	\$ 1,480.00	\$ 14,800.00
754-5000	BENCH	EA	19	\$ 1,790.00	\$ 34,010.00
754-6000	BIKE RACK	EA	5	\$ 970.00	\$ 4,850.00
900-0039	BRICK PAVERS	SF	18,850	\$ 21.10	\$ 397,735.00
999-0039	*COBBLESTONE PAVERS	SF	3,100	\$ 55.80	\$ 172,980.00
900-0526	BOLLARDS	EA	9	\$ 610.00	\$ 5,490.00
999-8019	*RAILROAD STRUCTURE (CANTILEVERED PROTECTION CANOPY)	EA	1	\$ 32,000.00	\$ 32,000.00
999-8019	*RAILROAD UNDERPASS PAINT REHABILITATION	EA	1	\$ 23,800.00	\$ 23,800.00
999-9006	AS/BUILT/RECORD DRAWINGS	LS	1	\$ 17,950.00	\$ 17,950.00
500-2100	*TEXAS CLASSIC BARRIER	LF	190	\$ 308.00	\$ 58,520.00
				Sub-Total	\$ 989,935.50
<b>LIGHTING</b>					
681-3600	LIGHTING STD, SPCL DES - TYPE A	EA	20	\$ 7,314.00	\$ 146,280.00
681-3600	LIGHTING STD, SPCL DES - TYPE A1	EA	7	\$ 7,840.00	\$ 54,880.00
681-3600	LIGHTING STD, SPCL DES - TYPE B	EA	28	\$ 6,472.00	\$ 181,216.00
681-3600	LIGHTING STD, SPCL DES - TYPE E	EA	15	\$ 1,830.00	\$ 27,450.00
681-6205	LUMINAIRE, TP 2, 50W, LED	EA	70	\$ 610.00	\$ 42,700.00
682-1404	CABLE, TP XHHW, AWG NO 10	LF	3,500	\$ 0.73	\$ 2,555.00
682-1405	CABLE, TP XHHW, AWG NO 8	LF	12,500	\$ 0.85	\$ 10,625.00
682-1406	CABLE, TP XHHW, AWG NO 6	LF	5,900	\$ 1.22	\$ 7,198.00
682-1408	CABLE, TP XHHW, AWG NO 2	LF	7,100	\$ 1.53	\$ 10,863.00
682-6108	CONDUIT, RIGID, 3/4 IN	LF	400	\$ 6.10	\$ 2,440.00
682-6218	CONDUIT, NONMETL, TP 2, 3/4 IN	LF	210	\$ 6.10	\$ 1,281.00
682-6222	CONDUIT, NONMETL, TP 2, 2 IN	LF	4,000	\$ 7.93	\$ 31,720.00
682-6233	CONDUIT, NONMETL, TP 3, 2 IN	LF	800	\$ 13.42	\$ 10,736.00
682-9000	POWER SERVICE CABNET	EA	1	\$ 18,300.00	\$ 18,300.00
682-9021	ELECTR. JUNCTION BOX, CONC GROUND MOUNTED	EA	22	\$ 915.00	\$ 20,130.00
682-9950	DIRECTIONAL BORE - 2 IN	LF	800	\$ 4.88	\$ 3,904.00
900-0526	BOLLARDS - TYPE C LED COMPLETE	EA	4	\$ 2,150.00	\$ 8,600.00
				Sub-Total	\$ 580,878.00

## SR 14; Campbellton Rd; Smith St & Washington St

			Precision 2K		
ITEM CODE	ITEM DESCRIPTION	UNIT	Quant	Unit Cost	Unit Total
			Base Bid Total		\$ 4,782,326.35
Additive Alternate #1 (Water Line Relocation)					
500-3200	CLASS B CONCRETE (FOR THRUST RESTRAINTS)	CY	13.00	\$ 335.00	\$ 4,355.00
610-2370	REMOVE WATER MAIN, 8 IN	LF	30.00	\$ 70.00	\$ 2,100.00
611-8140	ADJUST WATER VALVE BOX TO GRADE	EA	8.00	\$ 346.00	\$ 2,768.00
670-1080	WATER MAIN, 8 IN	LF	40.00	\$ 93.00	\$ 3,720.00
670-1160	WATER MAIN, 16 IN	LF	330.00	\$ 130.00	\$ 42,900.00
670-1490	CUT AND CAP EXISTING WATER MAIN, 16 IN	EA	2.00	\$ 2,795.00	\$ 5,590.00
670-3171	TAPPING SLEEVE & VALVE ASSEMBLY, 16 IN X 16 IN	EA	2.00	\$ 21,900.00	\$ 43,800.00
660-2000	GATE VALVE VAULT – 16-INCH	EA	2.00	\$ 10,880.00	\$ 21,760.00
				Sub-Total	\$ 126,993.00
			Total + Add Alternate #1		\$ 4,909,319.35

19-005 - PI# 0012636, SR 14; CS4130/W CAMPBELLTON ROAD CS 4050/SMITH STREET-LCI  
Change Order #1

Item No.	Description	Units	Quantity	Unit Price	Amount
639-4004	STRAIN POLE, TP IV W/20 FT MAST ARM	EA	1.00	\$ 1,809.00	\$ 1,809.00
639-4004	STRAIN POLE, TP IV W/40 FT MAST ARM	EA	3.00	\$ 2,018.25	\$ 6,054.75
639-4004	STRAIN POLE, TP IV W/45 FT MAST ARM	EA	1.00	\$ 2,038.50	\$ 2,038.50
639-4004	STRAIN POLE, TP IV W/50 FT MAST ARM	EA	4.00	\$ 2,065.50	\$ 8,262.00
639-4004	STRAIN POLE, TP IV W/60 FT MAST ARM	EA	1.00	\$ 3,908.25	\$ 3,908.25
639-4004	STRAIN POLE, TP IV W/65 FT MAST ARM	EA	1.00	\$ 5,973.75	\$ 5,973.75
Total					\$ 28,046.25

**CHANGE IN CONTRACT PRICE:**

Line 1	Original Contract Price:	\$ 4,909,319.35
Line 2	Contract Price Due to this CO is increase by:	\$ 28,046.25
Line 3	<b>NEW CONTRACT PRICE:</b>	<b>\$ 4,937,365.60</b>

PREPARED BY: LESTER THOMPSON, PROJECT MANAGER DATE

APPROVED BY: ELIZABETH CARR-HURST, MAYOR DATE

ACCEPTED BY: CARLOS SANCHEZ, PRESIDENT DATE

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

PAGE: 1

250-Grants Fund  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
Intergovernmental	920,142.60	0.00	0.00	269,273.85	0.00	650,868.75	29.26
Miscellaneous Revenue	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
Other Financing Sources	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
<b>TOTAL REVENUES</b>	<b>6,455,806.60</b>	<b>0.00</b>	<b>0.00</b>	<b>496,766.85</b>	<b>0.00</b>	<b>5,959,039.75</b>	<b>7.69</b>
=====							
<u>EXPENDITURE SUMMARY</u>							
Non-Departmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Department	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
LMIG	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
LCI Implementation	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
Recreation Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>6,455,806.60</b>	<b>6,525.24</b>	<b>0.00</b>	<b>228,706.67</b>	<b>0.00</b>	<b>6,227,099.93</b>	<b>3.54</b>
=====							
REVENUE OVER/(UNDER) EXPENDITURES	0.00	( 6,525.24)	0.00	268,060.18	0.00	( 268,060.18)	0.00
=====							

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

## 250-Grants Fund

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Intergovernmental</u>							
250-0000-33-1410 SR 74 Interchange Des	244,617.00	0.00	0.00	0.00	0.00	244,617.00	0.00
250-0000-33-3060 CDBG	285,000.00	0.00	0.00	0.00	0.00	285,000.00	0.00
250-0000-33-4000 GEMA/FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-33-4055 LMIG - Road Resurfaci	390,525.60	0.00	0.00	202,561.60	0.00	187,964.00	51.87
250-0000-33-4100 LCI Downtown Master P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-33-6000 CDBG Grant	0.00	0.00	0.00	66,712.25	0.00	( 66,712.25)	0.00
TOTAL Intergovernmental	920,142.60	0.00	0.00	269,273.85	0.00	650,868.75	29.26
<u>Miscellaneous Revenue</u>							
250-0000-38-1000 Grant Revenue - Polic	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-1001 Grant Revenue - Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-1002 LWCF - Grant Recreati	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-8000 Insurance Claim Proce	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9000 TE Project Hwy 29/138	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9010 Interchange Study SR-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-0000-38-9013 LCI Implementation Gr	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
TOTAL Miscellaneous Revenue	4,362,752.00	0.00	0.00	227,493.00	0.00	4,135,259.00	5.21
<u>Other Financing Sources</u>							
250-0000-39-5800 Transfer from General	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
TOTAL Other Financing Sources	1,172,912.00	0.00	0.00	0.00	0.00	1,172,912.00	0.00
** TOTAL REVENUES **	6,455,806.60	0.00	0.00	496,766.85	0.00	5,959,039.75	7.69

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

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250-Grants Fund  
Non-Departmental

[illegible]

250-Grants Fund  
Police

[illegible]

250-Grants Fund  
Fire Department

[illegible]

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
Public Works Admin

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4100-54-1100 REBC Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1300 TE Project Hwy 29/138	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1405 Interchange Study SR	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
250-4100-54-1410 Interchange Design -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1415 Interchange - Acquisi	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4100-54-1420 Interchange Construct	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	244,617.00	6,525.24	0.00	27,317.67	0.00	217,299.33	11.17
 TOTAL Public Works Admin	 244,617.00	 6,525.24	 0.00	 27,317.67	 0.00	 217,299.33	 11.17

250-Grants Fund  
LMIG

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4201-54-1404 LMIG - Road Resurfac	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
250-4201-54-1415 Interchange Acquisiti	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-4201-54-1420 Interchange Construct	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	390,525.60	0.00	0.00	187,964.00	0.00	202,561.60	48.13
 TOTAL LMIG	 390,525.60	 0.00	 0.00	 187,964.00	 0.00	 202,561.60	 48.13

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
CDBG

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Capital Outlay							
250-4202-54-1402 CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
TOTAL Capital Outlay	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00
TOTAL CDBG	663,926.00	0.00	0.00	0.00	0.00	663,926.00	0.00

250-Grants Fund  
LCI Implementation

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Capital Outlay</u>							
250-4203-54-1403 LCI Implementation Gr	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
250-4203-54-2500 LWCF - Grant Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	5,156,738.00	0.00	0.00	13,425.00	0.00	5,143,313.00	0.26
 TOTAL LCI Implementation	 5,156,738.00	 0.00	 0.00	 13,425.00	 0.00	 5,143,313.00	 0.26

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2020

250-Grants Fund  
Recreation Programs

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
Capital Outlay							
250-6100-54-2500 LWCF - Grant Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL Recreation Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
TOTAL EXPENDITURES	6,455,806.60	6,525.24	0.00	228,706.67	0.00	6,227,099.93	3.54
<hr/>							

\*\*\* END OF REPORT \*\*\*



**CITY OF FAIRBURN**  
**CITY COUNCIL AGENDA ITEM**

**SUBJECT: APPROVAL OF THE MEDIA PRODUCTION AND PERMITS  
ORDINANCE TEXT ADMENDMENT**

☐ AGREEMENT                      ☐ POLICY / DISCUSSION                      ☐ CONTRACT  
☐ ORDINANCE                      ☒ RESOLUTION                      ☐ OTHER

**Submitted:** 09/08/2020

**Work Session:** N/A

**Council Meeting:** 09/14/2020

**DEPARTMENT:** Economic Development

**BUDGET IMPACT:** None

**PUBLIC HEARING?** ☐ Yes    ☒ No

---

**PURPOSE:** For the Mayor and Council to approve, by Resolution, the City's Media Production and Permits Ordinance.

**HISTORY:** The City of Fairburn maintains a Code of Ordinances for rules and regulations for all City activities. In order to properly manage all media and film activities, a Media Production and Permits Ordinance was created to establish rules and regulations involving film and media activities as well as to assist the City of Fairburn in becoming a *Georgia Film Ready* City.

**RECOMMENDED ACTION:** For Mayor and City Council to approve an amendment to the City of Fairburn's Code of Ordinances in Chapter 14, Business Regulation and Taxation, Article XIII, for Media Production and Permits.

  
\_\_\_\_\_  
Elizabeth Carr-Hurst, Mayor

1 Re: AMENDMENT TO CODE OF ORDINANCES \_\_\_\_\_

2  
3 **AN ORDINANCE TO AMEND CHAPTER 14. BUSINESS REGULATION AND**  
4 **TAXATION BY ADDING ARTICLE XIII. MEDIA PRODUCTION AND PERMITS TO**  
5 **THE CITY OF FAIRBURN CODE OF ORDINANCES; TO PROVIDE FOR**  
6 **SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN**  
7 **EFFECTIVE DATE AND FOR OTHER PURPOSES**  
8

9 BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FAIRBURN,  
10 GEORGIA, AND IT IS HEREBY ORDAINED BY AUTHORITY OF THE SAME THAT:  
11

12 **Whereas**, the Mayor and City Council of the City of Fairburn (hereinafter the "City") have adopted  
13 certain rules, requirements and regulations in the City of Fairburn, Georgia, in order to promote  
14 the health, safety, and welfare of the citizens of the City of Fairburn; and  
15

16 **Whereas**, the Mayor and City Council finds that there is significant interest in filming movie  
17 productions in the City and in the State of Georgia as a whole; and  
18

19 **Whereas**, the Mayor and City Council finds that the citizenry and the City's interests are served  
20 by encouraging movie production within the City limits; and  
21

22 **Whereas**, the Mayor and City Council finds that such movie productions could positively impact  
23 the economy and the citizens of the City; and  
24

25 **Whereas**, the Mayor and City Council finds that the City of Fairburn's Code of Ordinances should  
26 be amended in order to provide the regulations needed to allow for movie production within the  
27 City limits; and  
28

29 **Whereas**, the Mayor and City Council finds that such ordinances regulating movie production are  
30 necessary for the health, welfare and safety of the citizens of Fairburn and for the movie production  
31 employees; and  
32

33 **NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and City Council of the City of  
34 Fairburn, Georgia, and it is hereby ordained by the authority of same that Chapter 14-  
35 Business Regulation and Taxation be amended by adding Article XIII. Media Productions  
36 and Permits to the City of Fairburn Code of Ordinances as depicted on Exhibit A attached  
37 hereto.  
38

39 Section 1. Adoption of the following attached as Exhibit A.  
40

41 Section 2. In the event any section, subsection, sentence, clause, or phrase of this Ordinance shall  
42 be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect  
43 the previously existing provisions of the other sections, subsections, sentences, clauses or phrases  
44 of this Ordinance, which shall remain in full force and effect as if the section, subsection, sentence,  
45 clause or phrase so declared or adjudicated invalid or unconstitutional were not originally a part  
46 thereof. The City Council declares that it would have passed the remaining parts of this Ordinance

1 or retained the previously existing Ordinance if it had known that such part of parts hereof would  
2 be declared or adjudicated invalid or unconstitutional.

3  
4 Section 3. This Ordinance shall become effective on the 14th day of September, 2020.

5  
6 Section 4. All Ordinances and parts of Ordinances in conflict with this Ordinance are repealed to  
7 the extent of the conflict.

8  
9 APPROVED this 14th day of September, 2020, by the Mayor and Council of the City of Fairburn,  
10 Georgia.

11  
12 ATTEST:

13 Elizabeth Carr-Hurst, Mayor

14 Arika Birdsong-Miller, City Clerk  
15  
16  
17

18 APPROVED AS TO FORM:

19  
20  
21 William R. (Randy) Turner, City Attorney  
22  
23

## ARTICLE XIII - MEDIA PRODUCTIONS AND PERMITS.

### Sec. 14-361 -- Definitions.

A. "Film", "Filming" or "Film Activity" shall mean creating motion picture or still photographic images, and include all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials and student films produced to satisfy a post-secondary school course requirement at an educational institution in any medium including film, tape or digital format, including, but not limited to, motion pictures, television or commercial still photography.

B. "Charitable Films" shall mean commercials, motion pictures, television, videotapes, digital recording or still photography produced by a nonprofit organization which qualifies under Section 501(C)(3) of the Internal Revenue Code as a charitable organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing films, tapes or photos.

C. "News Media" shall mean the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camerapersons.

D. "Student Film" shall mean a film where the Producer is a student enrolled in an accredited educational institution and who is enrolled in a filmmaking or television class at such accredited educational institution, either on the undergraduate or graduate level and where the primary purpose of such film is a learning experience in which the Producer fulfills whatever educational requirements such project is produced for. The Producer and/or corresponding educational institution must own the film, which may only be used for non-profit purposes.

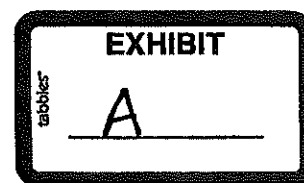
E. "Studio" shall mean a fixed place of business where filming activities (motion or still photography) are regularly conducted upon the premises.

F. "Facility" shall mean any structure or building, regardless of the presence of active utilities located on public or private property.

G. "Residence" shall mean any single-family home, mobile home, trailer, multi-family housing unit or units, apartments, condominiums, dormitory or any other structure wherein persons are legally permitted to reside.

H. "Exigent Circumstances" shall mean conditions of property, weather, lighting, scheduling, or Filming equipment that are necessary for the scheduled Filming Activity which, if forced to wait at least five business days, would make them unavailable for use by the production through no fault of any agent of the production responsible for same, and which was not known or could have reasonably been ascertained at least five business days prior to the scheduled Filming Activity.

I. "Expedited Review" shall mean a permit application submitted for review pursuant to this article less than five (5) business days prior to the scheduled Film Activity, but at least eighteen (18)



hours prior to the scheduled Film Activity, as a result of Exigent Circumstances. The fee for any Expedited Review will be one hundred fifty dollars (\$150).

J. "Film Liaison" shall mean the appointed designee to oversee all permitting activity under this Article, to review permit applications for approval or denial or, in the case of Expedited Review or as otherwise authorized by this Article, to approve or deny the same. The Film Liaison shall guide applicants through the process of review, assist in coordinating needed City services – such as police, fire, sanitation, etc. – and coordinate any other licenses and permits that may be necessary to stage the Filming Activity.

K. "Private Property" shall mean real property owned or leased by an individual or non-governmental entity, including, for example, residential homes and commercial developments.

L. "Public Property" shall mean real property owned, leased or controlled by the City, including, without limitation, parks, streets, sidewalks, other rights of way and buildings.

M. "Producer" shall mean an individual, organization, corporation or other entity that is ultimately responsible for the Filming Activity that is the subject of the application and permit.

N. "Impact," with regards to public property, shall mean (1) Use of intellectual property belonging to the City; (2) Closure of a City or state street, lane and/or sidewalk; (3) Use of pyrotechnics or other explosives; (4) Smoke effects, water effects or flame effects; (5) Display of real or artificial firearms, grenades or other weapons that would cause the public to fear violence; (6) Vehicle chases and/or vehicle crashes; (7) Use of large or any other equipment that has a reasonable likelihood of causing damage to public property; (8) Use of wild animals controlled under federal or state law or county and/or municipal ordinances; (9) Use of city or state streets and/or lanes for the parking of trailers or vehicles associated with the Filming Activity that are likely to restrict the flow of traffic; (10) If another permit and/or license or any type of inspection is required by the ordinances of the City for the Filming Activity; or (11) any combination of the above.

O. "Disturbing the Peace" shall mean (1) real or simulated fighting visible from public property or right-of-way; (2) using offensive words in public that are likely to incite violence; (3) shouting in a public place that could be heard from a radius of 100 yards and that could have the effect of disturbing the health, safety and/or welfare of the surrounding public; (4) use of non-domestic animals or domestic animals that will be loud and audible to a reasonable person in a radius of two hundred (200) feet that is inside a structure with the windows and doors closed; (5) playing of music or other noise loud enough to be heard by a reasonable person within a radius of five hundred (500) feet or two hundred (200) feet if inside a structure with the windows and doors closed; (6) presence of public nudity or what would be considered indecent exposure under the City Code; (7) simulated (or real) drug use; and (8) what would otherwise be considered disorderly conduct under the City Code.

#### **Sec. 14-362 – Purpose and Intent**

The intent of the City in adopting this filming ordinance is to facilitate entertainment industry work performed in the City of Fairburn while safeguarding the interests of Fairburn's residents and businesses. This ordinance creates the City of Fairburn Film Liaison, who will be dedicated to responding to the needs and issues pertaining to permitting and filming within the City of Fairburn. This ordinance strengthens the City's ability to anticipate and provide adequate services for the multiple filming projects throughout the City of Fairburn. It also enhances the City's ability to accommodate unanticipated circumstances and requested changes. The Film Liaison similarly will respond to the needs of Fairburn's neighborhoods regarding entertainment industry work, and will promote community awareness of the entertainment industry's impact upon the City of Fairburn's economic development. This ordinance furthers the City's commitment to being a best-in-class location to work and live.

**Sec. 14-363 - Permit and exemptions.**

A. Permit required. No person shall use any Public Property or Facility or Private Property, Facility or Residence where such use will have an Impact on public property for the purposes of Filming without first applying for and obtaining a permit pursuant to this Article.

B. Exemptions. The following types of filming are exempt from the permitting requirement of Section 80-480(A) above. This provision does not exempt a producer from complying with other applicable Code provisions, laws, ordinances or regulations that require elements or other activities included in the filming to be permitted or approved by the appropriate governmental entity.

1. News Media. The provisions of this Article shall not apply to Film Activities for the purpose of News Media.

2. Personal/Family Video. The recording of visual images (motion or still photography) solely for private use and not for commercial use.

3. Studio Filming. Film Activities (motion or still photography) conducted at or within a properly-licensed studio.

4. Small Business. The owner of any Small Business, as defined by the size standards of the Small Business Administration (SBA), may film a commercial for said business at their properly licensed business location without a permit, so long as the filming takes place wholly inside the private premises of the business location or immediately outside the premises so long as the filming does not substantially interfere with any vehicular or pedestrian traffic on the public right of way.

5. Rallies/Protests/Demonstrations. Filming associated with any permitted or unpermitted rally, protest or demonstration, except with the same is staged for the sole purpose of being included in the filming's final product.

6. Outdoor events. Filming associated with an outdoor event that is authorized by a city-issued outdoor event permit, as defined in Section 80-179 of the Code, except when the same is staged for the sole purpose of being included in the filming's final product.

**Sec. 14-364 - Administration.**

A. The City Administrator may designate a City employee to serve as the Film Liaison. Said employee shall be employed in the City's Economic Development Department and shall be responsible for administering the provisions of this Article. Film Liaison shall be responsible for administering the provisions of the Article. If no Film Liaison is designated, then the City Administrator shall serve as the Film Liaison.

B. Issuance of permits and other decisions rendered pursuant to the terms of this Chapter shall be based upon the following:

1. The health and safety of all persons, including citizenry and customers of any businesses located within the City; and
2. Mitigation of disruption to all persons and businesses within the affected area; and
3. The safety of all public and private property within the City; and
4. Traffic congestion at particular locations within the City; and
5. Ability of the applicant to organize the Filming Activity and comply with all applicable laws, ordinances and regulations, and/or the City to coordinate the necessary services within the period of time between submittal of application and scheduled date of Filming Activity; and
6. Whether any other legal and/or permitted activity is taking place at the location of the scheduled Film Activity at the same time.

**Sec. 14-365 - Applications and issuance of permits.**

A. Applications shall be made on a form prescribed by the Film Liaison and shall include the following information:

1. The representative of the property, the address, e-mail address and any available telephone number of the place at which the activity is to be conducted; and
2. A written description of the specific location at such address or place including a description of any facilities on the location where Filming will take place; and
3. The inclusive hours and dates Film Activities will occur; and
4. A general statement of the character or nature of the proposed Film Activity; and
5. The name, address, e-mail address and telephone number of the person or persons in charge of such Film Activity; and

6. The exact number of personnel to be involved with such Film Activities; and
7. A detailed description of any Film Activity that may cause public alarm such as the use of any animals, gunfire or pyrotechnics and low flying aircraft; and
8. The exact amount and type of vehicles and equipment to be employed along with a parking plan.
9. A detailed description of any elements that may be performed during the filming, including the dates, times and locations of each;
10. A detailed description of any aspects of the filming, other than the elements, that may require city services.

B. Deadline for applications. Subject to the Expedited Review exception, applications must be submitted a minimum of five (5) business days in advance to the Film Liaison. If the Film Activity interferes with traffic or involves potential public safety hazards, the application shall be submitted a minimum of seven (7) business days in advance.

C. With the exception of those applications requesting the use of pyrotechnics, explosives, fire/smoke-making devices, etc., all applications shall be reviewed and issued by the Film Liaison. The Film Liaison shall review and act on the application no later than seven (7) business days following the submittal of the completed application. For those applications submitted less than eight (8) business days prior to the Filming Activity, but more than three (3) business days prior to the Filming Activity, the Film Liaison shall review and act on the application no later than three (3) business days after the filing of the application.

D. The Film Liaison, in coordination with the City Administrator, the Chief of Police, and the Fire Chief, shall review and approve any application requesting the use of pyrotechnics, explosives, fire/smoke-making devices, etc. based on the criteria stated above and make recommendations for approval or denial to the Film Liaison. The Film Liaison shall review and act on the application no later than seven (7) business days following the submittal of the completed application.

E. An application submitted for Expedited Review shall be assessed administratively by the Film Liaison who, based on the criteria above, shall approve or deny the permit. The decision of the Film Liaison must be communicated to the applicant in writing in the most expeditious method available and requested by the applicant at the applicant's expense. In case of a denial, and only if the applicant so directs, the Film Liaison shall forward the application for de novo review by the Mayor and City Council at the next regularly scheduled council meeting, but no later than thirty (30) days after the issuance of the denial. The written letter of denial shall serve as the Film Liaison's recommendation to the Mayor and City Council.

F. Change of Date. Upon the request of the permittee, the Film Liaison shall have the power, upon a showing of good cause, to change the date for which a film permit has been issued, provided the date change does not extend the length of the permitted Film Activity originally approved or

substantially change any required filming regulation factor detailed in this Article or any condition placed on the permit when originally approved.

G. The issuance of a permit shall not grant the Producer a constitutionally protected property interest.

#### **Section 14-366 – Filming Elements.**

(1). An applicant shall indicate on the application each of the elements listed below that will be included in the filming.

(2). The final decision of whether to allow the element shall be made by the Department of Economic Development, after consultation with the Film Liaison, and communicated to the applicant by the Film Liaison. Prior to denying permission to perform an element, representatives of the Department of Planning and Zoning, as well as the Film Liaison, shall consult with the producer in an attempt to find alternative ways to accommodate the producer's filming needs.

(3). This section applies to the activities listed below only when they occur on public property. Where the element requires approval from an additional governmental jurisdiction, the producer must obtain that approval as well.

(4). The elements are as follows:

- (a) Night-time filming with the use of outdoor lighting where a residence exists within 150 feet from the location of an outdoor light;
- (b) Filming in buildings that are owned by the city and not leased to a third party, or in buildings of which the city is a lessee;
- (c) Use of a temporary structure that requires permitting by the office of buildings and/or the City of Fairburn Fire Department;
- (d) Use of intellectual property belonging to the city;
- (e) Closure of a street, lane and/or sidewalk;
- (f) Use of pyrotechnics or other explosives;
- (g) Smoke effects, water effects, or flame effects;
- (h) Display of real or artificial fire arms, grenades, or other weapons that would cause the public to fear violence;
- (i) Vehicle chases and/or vehicle crashes;

- (j) Dangerous stunts that have a reasonable likelihood of causing substantial personal injury;
- (k) Use of large or any other equipment that has a reasonable likelihood of causing damage to public property;
- (l) Filming in a city park; and
- (m) Use of wild animals controlled under federal, state, or county law and/or ordinances.

**Sec. 14-367 - Application fee, hiring of city personnel.**

A. Application Fee. With the exception of Student Films and Charitable Films (as stated in the fee schedule), which shall be exempted, the application fee for any filming permit must be submitted together with the application. The fee (based on the City's Fee Schedule) and the Filming Permit must be issued in compliance with this policy. Presentation of proof to the City that the final film product contains end-credit attribution to the City of Fairburn and the City Logo shall result in reimbursement of 25% of the Application Fee.

B. Hiring/Use of City Personnel. The production company shall pay the City for any employees provided to the company (e.g. police, fire, traffic) for the purpose of assisting the production, whether at the request of the applicant or as a condition of the permit. The rate for an employee and minimum hours of hire for employees shall be established by resolution of Mayor and Council in consultation with the Chief of Police or Fire Chief, if applicable.

**Sec. 14-368 - Filming regulations.**

A. Residential Locations. Filming in residential neighborhoods shall be limited to the hours between 7:00 a.m. and 10:00 p.m. Eastern Standard Time or 11:00 p.m. Eastern Daylight Time.

B. Notification. Permittees must provide all residents, businesses and merchants within a 200-foot radius of the Film Location written notice of the dates, times, location addresses and production company contact at least seventy-two (72) hours prior to the first Film Activity, or twelve (12) hours in case of Expedited Review applications. If a permittee requires on-street parking for production vehicles, residents, businesses and merchants impacted by the parking requirements must receive written notice at least 24 hours prior to the arrival of the vehicles.

C. Clean up. The permittee shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the cleanup of trash and debris. The Filming Activity area, Facilities and Residences used shall be cleaned of trash and debris upon completion of shooting at the scene and restored to the area's, Residence's or Facility's original condition before leaving the site.

D. Filming on private property. A permittee must obtain permission, consent and/or secure a lease for any use of property not owned or controlled by the City.

E. The removal, cutting, trimming, or destroying of trees or vegetation in the City right-of-way is prohibited, unless specifically approved by the permit.

F. Signage. Any signs associated with the filming process may not exceed thirty-five (35) square feet in size. Please indicate any signage that you will be placing in the City of Fairburn including signage directing crew to the site, the dates the signs will be posted, and when they will be removed. All signage must be removed by film production crew and contact name, number, and e-mail must be provided for crew member responsible for removal.

G. Tents or temporary membrane structures having an area in excess of 200 square feet or canopy in excess of 400 square feet require a tent permit and inspection by the Fire Marshal.

**F. Traffic control.**

1. In the event any filming impairs traffic flow, permittees may be required to use City of Fairburn Police Department employees for traffic purposes and comply with other traffic control requirements as deemed necessary by the City's Chief of Police or designee.

2. Permittees shall furnish and install advance warning signs and any other traffic control devices in conformance with the National Manual on Uniform Traffic Control Devices ("MUTCD"). All appropriate safety precautions must be taken.

3. For any lane closure or intermittent traffic control, the period of time that traffic may be restricted will be determined by the Chief of Police, based on traffic volumes for location and time of day. Requests for such closures must be submitted as part of the application and applicant must diligently assist the Chief of Police, or designee, in developing a traffic control plan if so requested.

4. Traffic shall not be detoured across a double line without prior authorization of the Chief of Police, or designee.

5. Cars with cameras mounted or held by a passenger and/or driver must still be driven in the direction of traffic and observe all traffic laws while filming, unless otherwise authorized by the Chief of Police, or designee.

6. Any emergency roadwork by City employees and/or private contractors under permit or contract to the City shall have priority over filming activities.

**Sec. 14-369 - Liability.**

A. Liability Insurance. Before a permit is issued, a certificate of insurance will be required in the amount not exceeding \$1,000,000.00 naming the City as an additional insured for protection against claims of third persons, including but not limited to, personal injury, wrongful death, and property damage. The certificate shall not be subject to cancellation or modification until after thirty days' written notice to the City. A copy of the certificate shall be attached to the permit for Filming filed with the City.

B. Worker's Compensation Insurance. A permittee shall conform to all applicable Federal and State requirement for Worker's Compensation Insurance for all persons operating under a permit. Proof of Workers Compensation Insurance shall be attached to the permit for Filming filed with the City.

C. Hold Harmless/Disclosure Agreement. A permittee shall execute a hold harmless agreement on a form created by the City prior to the issuance of a permit.

D. Security Deposit. To ensure cleanup and restoration of the site, a permittee may be required to submit a refundable deposit of one hundred fifty dollars (\$150). Such deposit shall be paid at the time a Filming permit is filed with the City. Upon completion of the Filming and inspection of the site by the City, if no verifiable damage has occurred, the security deposit should be returned to the permittee.

#### **Sec. 14-370 - Violations; Revocation.**

A. Any Producer that performs Filming Activity requiring a permit under this ordinance without such a permit, shall be in violation of this ordinance and subject to a \$1,000 fine for each day of non-permitted Filming Activity.

B. In addition to revocation of a Filming permit, a permittee violating any provisions of this ordinance shall be subject to a one thousand dollar (\$1,000.00) fine for each violation. In the event of any such violation, the Film Liaison or other City official shall provide the permittee with verbal or written notice of such violation. If the permittee fails to correct the violation within a reasonable time as specified by the Film Liaison or other City official, the Filming Liaison shall direct all Filming Activity to cease immediately. Permitted Filming Activity shall not resume until the violation is corrected.

C. If the violation is not corrected within the following forty-eight (48) hours, the Film Liaison may revoke the permit by giving written notice to the Producer or designated representative on site." The Producer may appeal such revocation to the Mayor and City Council by submitting a written appeal within five (5) business days of the revocation notice to the Film Liaison, who shall place said appeal on the next regularly scheduled City Council Meeting for de novo review by the Mayor and City Council, but not later than thirty (30) business days following the receipt of the appeal notice. At the appeal hearing, the revocation may not be reversed unless the Producer convinces the Mayor and City Council, by preponderance of the evidence, that no violation occurred or that said violation was corrected prior to receipt of the revocation notice. The decision of the Mayor and City Council shall be final.

#### **Sec. 14-371 - Appeals.**

Appeals of any decisions of the Mayor and City Council under this Article shall be by Petition for Writ of Certiorari in the Fulton County Superior Court in accordance with state law.



## CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: AMENDMENT TO THE FEE SCHEDULE**

☐ AGREEMENT                      ☐ POLICY / DISCUSSION                      ☐ CONTRACT  
☐ ORDINANCE                      ☒ RESOLUTION                      ☐ OTHER

**Submitted:** 09/08/2020

**Work Session:** N/A

**Council Meeting:** 09/14/2020

**DEPARTMENT:** Economic Development

**BUDGET IMPACT:** None

**PUBLIC HEARING?** ☐ Yes ☒ No

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**PURPOSE:** For the Mayor and Council to amend, by resolution, the City's Fee Schedule

**HISTORY:** The City maintains a schedule of fees for permits, licenses, and municipal charges. According to Section 1-14 - Fee Schedule, fees established by resolution, when the amount of fees change or new fees are imposed, the City Council shall establish by resolution the fee schedule.

Staff is requesting the following amendment to the Fee Schedule:

The Media Production and Permits Ordinance will require applicants who wish to receive an expedited application to apply for an Expedited Review in the amount of \$150 per occurrence.

**RECOMMENDED ACTION:** For the Mayor and City Council to approve an amendment to the Fee Schedule to include the Expedited Application Fee for a Media Production Permit of \$150.

  
Elizabeth Carr-Hurst, Mayor

**City of Fairburn, Georgia**  
**Schedule of Fees for Development Services**  
**January 27, 2020**

**I. ANNEXATIONS**

\$350/acre, each application up to \$5k

**II. ZONING**

\$350/acre, each rezoning up to \$5K

\$75 each, tier verification request

\$150 each, tier 2 request

**III. EXCEPTIONS/USE PERMITS**

Use Permit/Exceptions

\$500 each

Administrative Use Permit

\$250 each

Mobile Food Truck (multiple day use)

\$150 each

Mobile Food Truck (one day use)

\$35 each

**IV. VARIANCES**

\$350 each, Variance Request

**V. SUBDIVISION PLAT/PLAN REVIEWS**

Concept Plat

\$440 plus \$3 / Lot

Preliminary Plat

\$460 plus \$4 / Lot

Construction Plans

\$600 plus \$8 / Lot

Final Plat

\$300 plus \$3 / Lot

Landscape Plans

\$400 plus \$5 / Lot

Additional Reviews

\$200 each review

**VI. SUBDIVISION INSPECTIONS**

Clearing and Grading

\$1,500 plus \$20/ acre for total acreage

Roads

\$600 plus \$1/foot

Storm Drainage

\$300 plus \$1/foot

Detention

\$500/facility

Water System

\$300 plus \$1/foot

Sanitary Sewer System

\$500 plus \$1/foot

## **VII. SITE PLAN REVIEWS**

Conceptual Site Plans	\$150 plus \$20/acre
Final Site Plans	\$500 plus \$20/acre
Landscape Plans	\$300 plus \$20/acre
Single-family Lots	\$150 each lot
Additional Reviews	\$100 each review

## **VII. SITE DEVELOPMENT INSPECTIONS**

Clearing, Grading and Improvements	\$2,400 plus \$100/acre
Single-family Lot	\$1,800 each lot

## **IX. WATER TAPS**

Residential	\$2,700/unit
Non Residential	\$2,700/inch of water service
Northwest Quadrant/District*	\$3,150/unit

## **X. WATER METER**

Meter Only (Irrigation - No Tap)	\$400/unit
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## **XI. SEWER TAPS**

Residential	\$3,500/unit
Non-Residential	\$3,500 less than 2" water service
	\$9,600 2" water service
	\$18,100 3" water service
	\$30,200 4" water service
	\$60,300 6" water service
	\$96,600 8" water service

## **XII. BUILDING PERMIT, SINGLE-FAMILY**

New Construction	\$0.25/SF \$300 minimum
Additions/Renovations	\$3/\$1000 construction value
Site Development Review	\$150/lot
• Resubmittal	\$100
Temp Electric	\$150
Permanent Electric	\$500 U/G required for all new development \$200 O/H services
Certificate of Occupancy	\$50
• First failed inspection	\$50
• Second failed inspection	\$100
• Subsequent failed inspections	\$150

## **XIII. BUILDING PERMIT, NON-SINGLE FAMILY**

New Construction	\$300 min. up to \$15,000 estimated value
\$15,000.01 - \$50,000	\$300 plus \$6/1000 over 15,00
\$50,000.01 - \$100,000	\$510 plus \$5/1000 over 50,000
\$100,000.01 - \$250,000	\$760 plus \$4/1000 over 100,000
\$250,000.01 - \$500,000	\$1,360 plus \$3.50/1000 over 250,000
\$500,000 and up	\$2,235 plus \$3/1000 over 500,000
Plan Review	45% of the Building Permit Fee

## **XIV. DEMOLITION PERMIT**

\$50

## **XV. SWIMMING POOL PERMIT**

\$300

## **XVI. CERTIFICATE OF OCCUPANCY**

	\$50 (or completion as appropriate)
First failed inspection	\$50
Second failed inspection	\$100
Subsequent failed inspections	\$150

**XVII. LARGE FORMAT PRINTING, COPYING, SCANNING**

Up to 24 x 36	\$8 each
Up to 36 X 48	\$15 each
Over 36 X 48, up to 36 X 72	\$20 each

**XVIII. BANNER/SIGN PERMIT**

Banner Permit	\$35 each
Sign Permit	\$50 each, up 35 square feet \$100 each, 35 square feet and up
Public Hearing Sign	\$31 each

**XIX. DONATION BOX PERMIT**

\$25 each

**XX. OUTDOOR DISPLAY PERMIT**

\$25

**XXI. CONSTRUCTION INSPECTIONS**

\$300 (each inspection after the first inspection.  
There is no charge for the first site inspection.)

**XXII. FILM PERMIT**

\$500 for the 1<sup>st</sup> day  
\$125 each additional day of filming  
**\$150 for an Expedited Application Review**

**XXIII. SHORT TERM RENTAL PERMIT**

\$125 per property/annually

1 STATE OF GEORGIA

2  
3 COUNTY OF FULTON

4  
5 **A RESOLUTION TO AMEND THE CITY OF FAIRBURN'S SCHEDULE OF FEES**  
6 **IN ORDER TO ADD A NEW FEE FOR AN EXPEDITED REVIEW FOR A MEDIA**  
7 **PRODUCTION PERMIT ISSUED PER OCCURRENCE BY THE CITY OF**  
8 **FAIRBURN; TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER**  
9 **PURPOSES**

10  
11 **WHEREAS**, the Mayor and City Council have adopted certain rules, requirements and regulations  
12 in the City of Fairburn, Georgia, in order to promote the health, safety, and welfare of the citizens  
13 of the City of Fairburn; and

14  
15 **WHEREAS**, it is incumbent that the City impose certain fees to cover expenses associated with  
16 the review, inspection, advertisement and other costs incurred by the City; and

17  
18 **WHEREAS**, Section 1-14 of the City of Fairburn Code of Ordinances, provides that the City  
19 maintains a Schedule of Fees for permits, licenses and other municipal charges. The amount of  
20 fees or charges imposed by the City, including, but not limited to, those encompassed in the City's  
21 fee schedule, shall be established by resolution of the City Council from time to time, as the  
22 Council deems necessary; and

23  
24 **WHEREAS**, the Mayor and City Council approved the Media Production and Permits Ordinance,  
25 which requires a media production permit for the operation of filming activity within the City of  
26 Fairburn; and

27  
28 **WHEREAS**, the Mayor and City Council find it necessary to establish a \$150.00 permit fee, per  
29 occurrence, for an application for an Expedited Review for media production permits; and

30  
31 **NOW THEREFORE, IT IS HEREBY RESOLVED**, pursuant to Section 1-14 of the City of  
32 Fairburn Code of Ordinances, that the Mayor and City Council deem it necessary to add a new  
33 Expedited Review application fee for a Media Production Permit in the amount of one hundred  
34 fifty dollars (\$150.00), per occurrence, to the City's Schedule of Fees.

35  
36 **BE IT FURTHER RESOLVED**, that all other documents, fees that are in conflict with anything  
37 contained herein are hereby repealed.

38  
39 This resolution shall be effective upon adoption.

40  
41 This \_\_\_\_\_ day of \_\_\_\_\_, 2020.

42 CITY OF FAIRBURN, GEORGIA

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45 \_\_\_\_\_  
46 Elizabeth Carr-Hurst, Mayor

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APPROVED AS TO FORM:

William R. Turner, City Attorney

ATTEST:

Arika Birdsong- Miller, City Clerk



## CITY OF FAIRBURN

### CITY COUNCIL AGENDA ITEM

**SUBJECT: KEEP FAIRBURN BEAUTIFUL PROPOSAL AND BUDGET**

( ) AGREEMENT                      ( ) POLICY / DISCUSSION                      ( ) CONTRACT  
( ) ORDINANCE                      ( ) RESOLUTION                      (X) OTHER

**Submitted: 09/08/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Community Development/Planning and Zoning Office

**BUDGET IMPACT:** An increase in the 2020/2021 budget by \$12,500.

**PUBLIC HEARING:** ( ) Yes      (X) No

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**PURPOSE:** To increase the 2020/2021 budget by \$12,500 for the Keep Fairburn Beautiful (KFB) program.

**HISTORY:** N/A

**FACTS AND ISSUES:** The Planning and Zoning/Main Street Office and Economic Development Department is proposing the establishment of the Keep Fairburn Beautiful (KFB) program. The mission of the KFB program is to encourage public awareness and participation in creating and maintaining clean, beautiful, well-kept communities throughout the City of Fairburn. We envision the City of Fairburn as a clean City with attractive neighborhoods and commercial corridors that will encourage and promote City pride. In addition, the KFB program will address the illegal dumping and littering problems within the residential neighborhoods and commercial corridors.

The KFB program will establish a Beautification Task Force (BTF) and Community Beautification Ambassadors (CBA). The BTF will provide a framework to coordinate and implement initiatives to comprehensively address concerns that include clean-up zones, special events, rewards and incentives, marketing and branding campaigns, and other efforts to enhance effectiveness. Fairburn residents will serve as CBA and will be assigned to a specific zone to organize and manage clean-ups and other beautification activities throughout the year.

**RECOMMENDED ACTION:** Staff is requesting the Mayor and Council to increase the 2020/2021 budget by \$12,500 for the Keep Fairburn Beautiful Program. (See the attached proposal, appendix A, for the budget table.)

  
Elizabeth Carr-Hurst, Mayor

**PROGRAM PROPOSAL  
KEEP FAIRBURN BEAUTIFUL TASK FORCE  
“Making Our City Shine”**



**MISSION**

To encourage public awareness and participation in creating and maintaining clean, beautiful, well-kept communities throughout the City of Fairburn.

**VISION**

We envision the City of Fairburn as a clean City with attractive neighborhoods and commercial corridors that will encourage and promote City pride.

**TRANSFORMATIVE GOALS**

- Establish public awareness program to enhance behavioral norms and promote community pride.
- Establish board of directors and platform for fundraising and corporate/community sponsorship
- Establish Public-Private Partnerships related to local investment
- Establish Local Regulatory Elements

**NATIONAL AND STATE CORE VALUES**

- End Littering
- Beautify Communities
- Improve Recycling
- Promote Community Pride

**OVERVIEW**

- The City of Fairburn is addressing increased illegal dumping and littering onto various spaces and areas throughout commercial and residential districts. Problem areas are along highways and arterial roadways, which without mitigation, threaten economic vitality. Adding to the City's appeal is a drive to beautify the town's center, promoting the downtown Fairburn Historic Commercial District, promoting traditional assets for tourism and new businesses. Moreover, Fairburn offers unique charm, increasing presence of arts and entertainment and attractiveness for the emerging film industry.
- Creation of a Beautification Task force provides a framework to coordinate and implement initiatives to comprehensively address concerns that include establishing clean-up zones, special events, rewards and incentives, marketing and branding campaigns, and other efforts to enhance effectiveness.
- A reporting team of staff convened, consisting of members from various City of Fairburn departments. Current staff representatives include:
  - Department of Community and Economic Development, Planning and Zoning

- Building & Property Management
- Police Department - Code Enforcement
- Fairburn's Keep Fairburn Beautiful Task Force proposes to enhance its communities as clean, green, and beautiful environments, through conservation of resources, smart land uses that eliminate blight, and showcase the city's parks.
- The Keep Fairburn Beautiful Task Force will provide residents, businesses, governmental and community stakeholders a framework for addressing the plethora of issues related to ending litter, reducing waste, promoting recycling, and beautifying communities.

### FACT FINDING

- The reporting team is exploring options related to becoming an affiliate of the Keep America Beautiful and Keep Georgia Beautiful Foundation. There have been preliminary discussions with the executive directors of both organizations to gather information regarding the process for certification. It was recommended that the team representatives speak with nearby Affiliate Keep South Fulton Beautiful.
- Marketing and advertising to business and community stakeholders is an essential aspect of project development that incorporates identifying public-private partnership and branding, inclusive of **Fairburn First** economic development business campaign. Proposed marketing/advertising elements include the following:
  - Mass media, press, radio and television, posters, banners, public service announcements
  - Display signs in public places including shops, restaurants, and offices
  - Various public awareness activities
- Since the creation of the Keep America Beautiful campaign in 1953, keeping our cities thriving and safe are national and state priorities that are a part of an established plan for economic development. As one of the most reliable community education programs, Beautify America's Communities are among the most impactful in instilling a sense of responsibility in individuals, creating social conditions for higher economic growth, and encouraging community pride. Affiliate programs exist throughout Georgia, Fulton County, and neighboring cities, which include East Point, Peachtree City, South Fulton, and City of Atlanta.
- Benefits of becoming an Affiliate of a more extensive, established campaign are grounded in maximizing results, which include national credibility, networking opportunities, training and educational materials, grants and in-kind donations, special initiatives and awards. The Keep America Beautiful and the state jurisdictional branch of the Keep Georgia Beautiful provide a toolkit to further assist in the following areas:
  - Help with a **Community Index** for reporting and establishing clean-up districts;
  - **Focus Area Survey** to examine current ordinance and enforcement practices for maximization; and
  - **Cost-Benefit Analysis** to provide a formula for assessing the overall economic impact on the community.
- Affiliates reduce litter an average of 48% after an initial 3-year period. For the past year, Georgia's impact through the Keep Georgia Beautiful Foundation has collected nearly 2 million pounds of litter and debris, recycled 69 million pounds of litter and debris, and cleaned and improved approximately 30,795 acres of

land. Representing more than 70 Georgia cities, Affiliates have effectively leveraged efforts to have a financial return, for every \$1 of public funds invested, the return an average of \$161.12 in benefits to impacted communities.

### **PROGRAM SCOPE**

The program area for Fairburn's Beautification Task force follows boundaries as set by existing, City of Fairburn Police Zones. Recognizing that these are relatively large areas to manage, the Taskforce established districts. The Task force oversees these districts through a Community Beautification Ambassadors (CBA) program, which identifies volunteers, business, community, and educational stakeholders and leaders to organize and implement program activities. As the primary element to affecting change is behavioral, education and public awareness will be essential and rest on the following five-steps that are cornerstones of the Keep America Beautiful campaign:

1. Get the facts
2. Involve the people
3. Plan systematically
4. Focus of results
5. Provide positive enforcement

### **COMMUNITY BEAUTIFICATION AMBASSADORS (CBA)**

The CBA consists of representatives that are certified by the task force and assigned communities within their zone to maintain clean-ups throughout the year. CBAs are provided with equipment and supplies to ensure safety. Each CBA will sign a waiver releasing the City of Fairburn and its agents from liability.

### **ACTION ITEMS**

#### ***Proposed Initiatives:***

- Fairburn Community Ambassadors Program
- Establish Neighborhood Zones for Clean-ups
- Adopt -A- Location public-private partnership and community engagement
- Promote Fairburn App for Reporting Illegal Dumping (i.e. picture uploads, texts)
- Annual Community Dump Drive
- Fairburn Recycles Program
- Beautify Your Community Awards
- Feet on the Street (i.e. Recycling day, assistance with compliance)

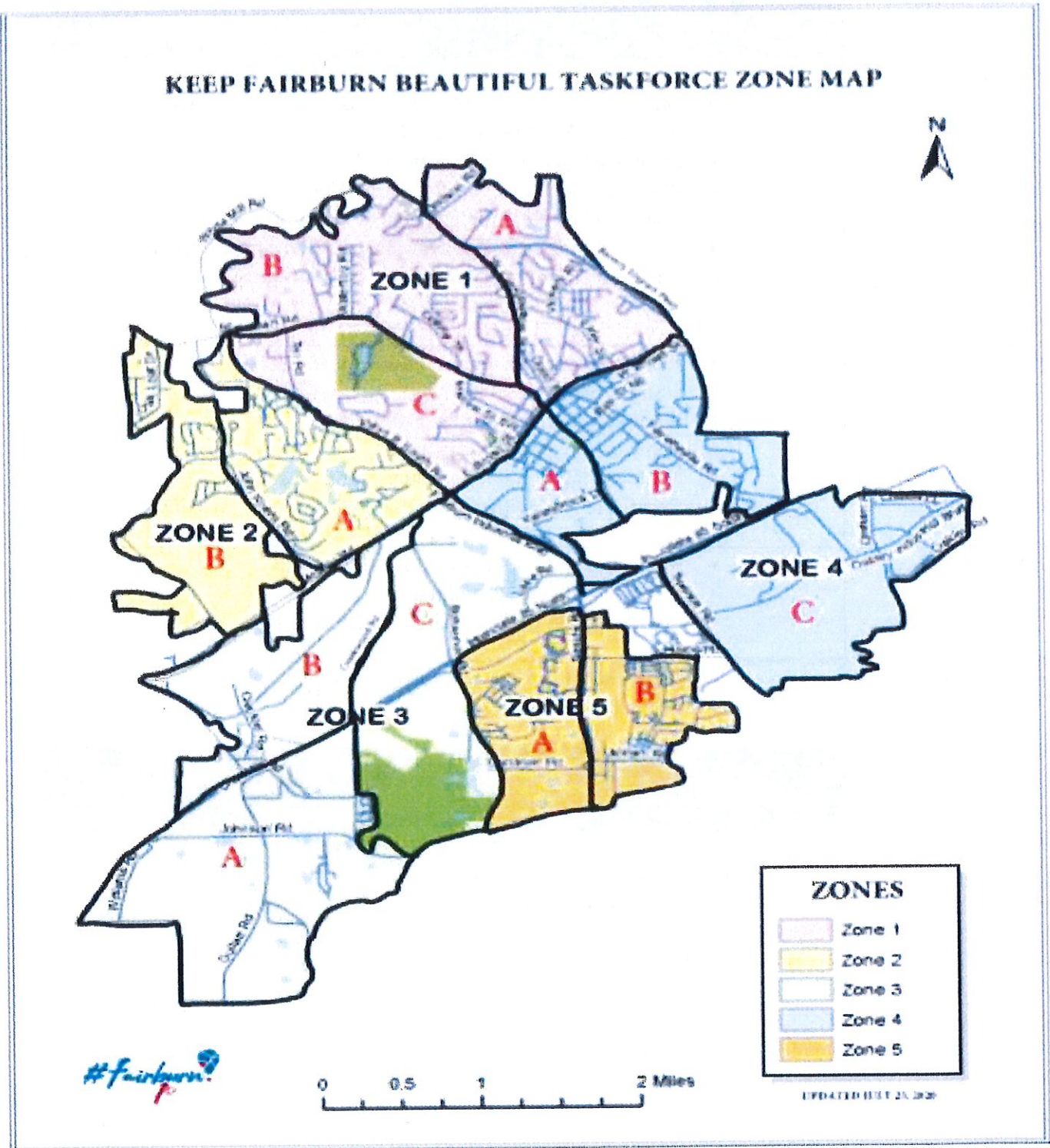
#### ***Next Steps:***

- Mayor and City Council Approval
- Identify Taskforce Members & Community Beautification Ambassadors (CBA)
- Establish a program with area boundaries, work plan, and budget for moving forward.
- Identify the initial program launch date and activities.

**APPENDIX - A**  
**2020-21 KEEP FAIRBURN BEAUTIFUL**  
**COMMUNITY AMBASSADORS PROGRAM BUDGET TABLE**

<b>INITIAL START-UP ELEMENTS</b>	<b>ANNUAL COST</b>	<b>REVENUE</b>
Community Beautification Ambassadors <ul style="list-style-type: none"> <li>Uniforms (e.g. hats, shirts, vests)</li> </ul>	\$1,500	City funding, Corporate, community sponsorship
Administrative <ul style="list-style-type: none"> <li>Printing</li> <li>Signs</li> <li>Training</li> <li>Marketing &amp; Advertising</li> </ul>	\$6,000	City funding, in-kind contribution
Equipment & Supplies <ul style="list-style-type: none"> <li>Trash bags, litter pickers, gloves, clip boards, etc.</li> </ul>	\$3,000	Corporate, community sponsorship
Program Elements <ul style="list-style-type: none"> <li>Annual events</li> <li>Community Awards Event</li> <li>Plaques and Certificates</li> <li>Ribbon Cutting Ceremony</li> </ul>	\$5,000	Corporate, community sponsorship, city funding
<b>TOTAL</b>	<b>\$12,500</b>	

APPENDIX - B  
PROGRAM MAP BOUNDARY

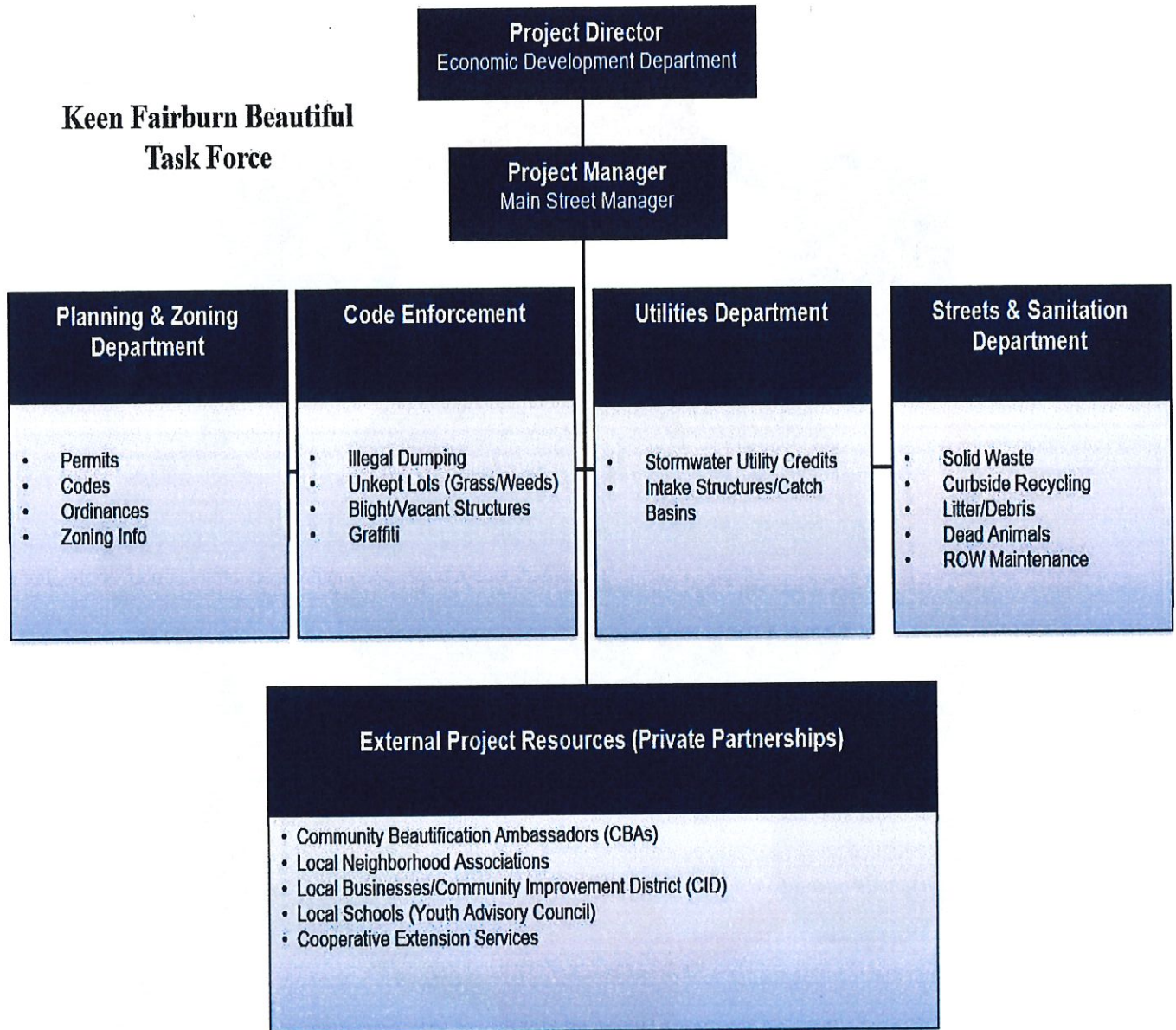


**APPENDIX – C  
AWARD LEVELS**

	<b>CORPORATE SPONSORSHIP LEVELS</b>
Platinum \$5,000	<ul style="list-style-type: none"> <li>• Logo and name displayed on program website</li> <li>• Quarterly Social Media Posts with tag (Facebook, Twitter, Instagram) Mentions on NextDoor</li> <li>• Logo displayed on printed materials</li> <li>• Plaque recognition at Fairburn City Council meeting</li> <li>• Logo displayed on printed banners</li> <li>• Logo recognition in City Newsletter/ Main Street Reader</li> <li>• Infomercial for program website and at Awards Banquet</li> <li>• Mention in email blast signatures</li> </ul>
Gold \$2,500	<ul style="list-style-type: none"> <li>• Name displayed on website</li> <li>• 3 Social media posts with tag</li> <li>• Name displayed on printed materials</li> <li>• Name on any printed banners</li> <li>• Name recognition in Newsletter/ Main Street Reader</li> <li>• Certificate recognition at Fairburn City Council meeting</li> </ul>
Silver \$1,000	<ul style="list-style-type: none"> <li>• Name recognition on three printed materials</li> <li>• 2 Social Media posts with tag</li> <li>• Recognition at Fairburn City Council meeting</li> </ul>
Bronze \$500	<ul style="list-style-type: none"> <li>• Name recognition on two printed materials</li> <li>• 1 Social media post with tag</li> </ul>
	<b>COMMUNITY SPONSORSHIP LEVELS</b>
VIP \$250	<ul style="list-style-type: none"> <li>• Recognition by City Council &amp; Mayor</li> <li>• Certificate of Appreciation</li> <li>• Profile spotlight in city newsletter(s)</li> <li>• Gift</li> <li>• T-Shirt</li> </ul>
Star \$150	<ul style="list-style-type: none"> <li>• Gift</li> <li>• T-Shirt</li> <li>• Certificate of Appreciation</li> </ul>
Fan \$50	<ul style="list-style-type: none"> <li>• T-Shirt</li> <li>• Certificate of Appreciation</li> </ul>

## APPENDIX - D

### Keen Fairburn Beautiful Task Force



## APPENDIX - E





## CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

### **SUBJECT: STIPEND FOR PLANNING AND ZONING BOARD MEMBERS**

( ) AGREEMENT                      ( ) POLICY / DISCUSSION                      ( ) CONTRACT  
( ) ORDINANCE                      ( ) RESOLUTION                      (X) OTHER

**Submitted: 09/08/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Community Development/Planning and Zoning Office

**BUDGET IMPACT:** An increase in the 2020/2021 budget account # 100-7400-52-1500 Boards and Commissions by \$6,000.

**PUBLIC HEARING:** ( ) Yes      (X) No

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**PURPOSE:** To increase the 2020/2021 Planning and Zoning budget account # 100-7400-52-1500-Boards and Commission by \$6,000 to provide a \$50 stipend to board/commission members.

**HISTORY:** The 2019/2020 Planning and Zoning budget allocated \$6,000 for various boards such as the Planning and Zoning Commission and Board of Appeals.

**FACTS AND ISSUES:** The Office of Planning and Zoning utilize several boards comprised of Fairburn citizens and business owners to assist with land development and land use matters as well as provide strategic input and recommendations on city initiatives such as public art and historic preservation. Currently, we have the following active boards: Planning and Zoning Commission - seven (7) members; Board of Appeals - six (6) members; with one vacant seat, and Art Advisory Council - seven (7) members. We are currently recruiting members for the Historic Preservation Commission, which is a seven (7) member board.

The above-mentioned boards are essential and play a vital role in the success of Fairburn's development and growth. A modest investment of funds to maintain the city's boards is a wise investment, especially when you consider the time and attention that is required to be dedicated to the board.

Research conducted on nearby cities boards and commissions demonstrated that local municipalities understand the importance of providing a budget for their boards which also includes a reasonable stipend for board members. The cities of East Point, South Fulton, Hapeville, Union City and College Park provide a \$50 stipend to their board members.

**RECOMMENDED ACTION:** Staff is requesting the Mayor and Council to increase in the 2020/2021 Planning and Zoning budget account # 100-7400-52-1500-Boards and Commissions by \$6,000 to provide a \$50 stipend to board members. The \$50 stipend will be provided for each monthly meeting the member attends.

An additional \$6,000 would increase the budget [account #100-7400-52-1500-Boards and Commission] to \$12,000.

  
Elizabeth Carr-Hurst, Mayor



## CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: APPROVAL OF CHANGE ORDER FOR THE PURCHASE AND INSTALLATION OF  
AIR (CASCADE SYSTEM) LIGHT UNIT FOR AIR LIGHT 22**

( ) AGREEMENT                      ( ) POLICY / DISCUSSION                      ( ) CONTRACT  
( ) ORDINANCE                      ( ) RESOLUTION                      (X) OTHER

**Submitted: 09/11/2020**

**Work Session: N/A**

**Council Meeting: 09/14/2020**

**DEPARTMENT:** Fire

**BUDGET IMPACT:** The budget impact will be \$10,498 The project expenditures will come out expenditure line item 100-3500-54-2500.

**PUBLIC HEARING:** ( ) Yes                      (X) No

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**PURPOSE:** For Mayor and Council to approve amount of \$10,498.

**HISTORY:** On April 13, 2020, Mayor and Council approved the Purchase and Installation of Air (Cascade System) and Light Unit for Air Light 22 with Randall Brackett for \$26,080. To follow the State of Georgia Regulation as an Emergency Vehicle during the refurb process emergency lights were added and installed, guard for the light tower to protect it from damage, installation of a generator that the fire dept already owned and the swivel elbow. The amount of \$10,498 is being requested to cover the additional cost.

**FACTS AND ISSUES:** These items were added to be in compliance with the State of Georgia Regulations as an Emergency Vehicle and for the unit to fully function for the purpose it was designed for. This truck serves as a support unit for Public Safety and will be counted for points toward our ISO rating as a service unit.

**RECOMMENDED ACTION:** Staff recommends that Mayor and Council approve Change Order for the purchase installation of the air and light unit by Randall Brackett Fire Truck Company for Air Light 22 for the Fairburn Fire Department.

  
Elizabeth Carr-Hurst, Mayor

Randall Brackett Fire Truck Repair  
 PO. BOX 36.  
 DALLAS, GA 30132 US  
 (770) 572-5300  
 brackettsfiretruck@gmail.com

# Invoice



## BILL TO

Cornellus D Robinson  
 City of Fairburn Fire Department  
 56 Malone Street  
 Fairburn, GA 30213

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
4011	07/16/2020	\$36,578.00	08/15/2020	Net 30	

## P.O. NUMBER

Air And Light Truck

## SALES REP

Jared

ACTIVITY	QTY	RATE	AMOUNT
<b>Eagle air mobile centurion fill station</b>	1	13,700.00	13,700.00
<b>Night scan chief 2.3</b> 64,000 lumen light tower	1	10,000.00	10,000.00
<b>Freight</b> Freight. Final shipping charges will be added to invoice once products are shipped.	1	215.50	215.50
<b>Labor Service</b> Installing fill station with 2 bottles	11	105.00	1,155.00
<b>Labor Service</b> Installing light tower	10	105.00	1,050.00
<b>Shop supplies.</b> Shop supplies.	1	175.00	175.00
<b>Wide -lux 7x3</b> Red warning light	14	115.00	1,610.00
<b>T-3 surface mount light</b>	9	36.00	324.00
<b>4200 mini</b> Switch board	1	136.00	136.00
<b>Shop supplies.</b> Shop supplies.	1	128.00	128.00
<b>Labor Service</b> Installing all lights and siren, and compartment lights.	14	105.00	1,470.00
<b>Metel</b> Guard for light tower	1	389.50	389.50
<b>Labor Service</b> Installing generator.	2	105.00	210.00
<b>Akron revolution with swivel elbow</b> Akron	3	2,005.00	6,015.00

BALANCE DUE

**\$36,578.00**

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2020

100-General Fund  
Fire Department

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Personal Services</u>							
100-3500-51-1100 Salaries & Wages	2,146,932.00	65,082.10	0.00	1,774,581.59	0.00	372,350.41	82.66
100-3500-51-1200 Volunteers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-51-1300 Overtime	40,000.00	0.00	0.00	29,889.28	0.00	10,110.72	74.72
100-3500-51-2100 Group Insurance	400,000.00	13,783.58	0.00	312,534.86	0.00	87,465.14	78.13
100-3500-51-2150 Health Reimbursement	22,000.00	251.64	0.00	22,881.02	0.00	( 881.02)	104.00
100-3500-51-2200 F.I.C.A. & Medicare T	160,000.00	5,404.90	0.00	132,082.41	0.00	27,917.59	82.55
100-3500-51-2400 Retirement	121,238.00	0.00	0.00	92,778.90	0.00	28,459.10	76.53
100-3500-51-2600 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-51-2700 Workers Comp	67,243.00	0.00	0.00	52,025.55	0.00	15,217.45	77.37
100-3500-51-2800 Comp Time	15,440.24	2,823.15	0.00	18,263.39	0.00	( 2,823.15)	118.28
100-3500-51-2850 Oncall/Standby	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-51-2903 EPSLA - Covid 19	3,526.68	0.00	0.00	3,526.68	0.00	0.00	100.00
100-3500-51-2904 Hazard Pay	108,000.00	8,500.00	0.00	97,500.00	0.00	10,500.00	90.28
100-3500-51-2905 Incentive Pay	32,000.00	0.00	0.00	31,094.58	0.00	905.42	97.17
100-3500-51-2910 Other Employee Benefi	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-51-2920 Other Employee Ben-In	20,000.00	1,200.00	0.00	20,000.00	0.00	0.00	100.00
TOTAL Personal Services	3,136,379.92	97,045.37	0.00	2,587,158.26	0.00	549,221.66	82.49
<u>Purchased-Contracted</u>							
100-3500-52-1200 Professional	8,253.97	8,253.97	0.00	8,253.97	0.00	0.00	100.00
100-3500-52-1242 Pre Employment Screen	1,800.00	0.00	0.00	711.00	0.00	1,089.00	39.50
100-3500-52-1360 E-911 Fulton County	200,000.00	0.00	0.00	200,000.00	0.00	0.00	100.00
100-3500-52-1375 Fire Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-1710 Uniforms/Clothing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-2100 Cleaning Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-2130 Janitorial	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-2200 R & M Building	55,559.76	550.00	0.00	13,237.30	0.00	42,322.46	23.83
100-3500-52-2205 R & M Equipment	23,000.00	157.80	0.00	8,090.50	0.00	14,909.50	35.18
100-3500-52-2210 R & M Vehicle	127,746.03	1,491.28	0.00	77,042.92	0.00	50,703.11	60.31
100-3500-52-2220 Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-2320 Equipment & Vehicle	2,000.00	0.00	0.00	1,122.32	0.00	877.68	56.12
100-3500-52-3200 Telephone/Communicati	23,000.00	0.00	0.00	12,774.27	0.00	10,225.73	55.54
100-3500-52-3400 Printing & Binding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-3450 Postage/Shipping	100.00	0.00	0.00	0.00	0.00	100.00	0.00
100-3500-52-3500 Travel Expense	2,500.00	0.00	0.00	234.10	0.00	2,265.90	9.36
100-3500-52-3600 Dues & Subscriptions	2,000.00	0.00	0.00	1,805.00	0.00	195.00	90.25
100-3500-52-3700 Training	26,473.32	0.00	0.00	5,757.44	0.00	20,715.88	21.75
100-3500-52-3705 Business Meetings	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-3500-52-3850 Fire Service Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-3900 Other Contract Servic	14,469.00	0.00	0.00	14,469.00	0.00	0.00	100.00
100-3500-52-3905 9-11 Golf Tourn.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-52-3910 Partner Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Purchased-Contracted	487,402.08	10,453.05	0.00	343,497.82	0.00	143,904.26	70.48

CITY OF FAIRBURN  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2020

100-General Fund  
Fire Department

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Supplies</u>							
100-3500-53-1100 Office Supplies	3,000.00	0.00	0.00	885.37	0.00	2,114.63	29.51
100-3500-53-1210 Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-53-1215 Storm Water Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-53-1220 Natural Gas	4,250.00	226.87	0.00	3,307.78	0.00	942.22	77.83
100-3500-53-1230 Electricity	1,000.00	17.54	0.00	458.96	0.00	541.04	45.90
100-3500-53-1270 Gasoline	35,000.00	0.00	0.00	20,720.78	0.00	14,279.22	59.20
100-3500-53-1600 Small Equip 500-5000	17,000.00	0.00	0.00	17,919.69	0.00 (	919.69)	105.41
100-3500-53-1700 Misc Supplies <500	19,300.00	1,485.20	0.00	17,791.07	0.00	1,508.93	92.18
100-3500-53-1705 Burn Prev Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-53-1710 Uniforms/Clothing	50,000.00	258.00	0.00	39,447.40	0.00	10,552.60	78.89
100-3500-53-1721 Repair Parts-Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-53-1725 Repair Parts (Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-53-1740 EMS Supplies	25,000.00	19.70	0.00	18,412.53	0.00	6,587.47	73.65
TOTAL Supplies	154,550.00	2,007.31	0.00	118,943.58	0.00	35,606.42	76.96
<u>Capital Outlay</u>							
100-3500-54-1000 Other Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-1300 Building Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-1301 Architect Design Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-2200 Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-2300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-2400 Computers and Softwar	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-2500 Other Equipment	184,450.00	0.00	0.00	141,570.00	0.00	42,880.00	76.75
100-3500-54-2600 Building Renovations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-3500-54-2700 Health and Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	184,450.00	0.00	0.00	141,570.00	0.00	42,880.00	76.75
<u>Debt Service</u>							
100-3500-58-1200 Capital Lease Princip	57,276.00	0.00	0.00	0.00	0.00	57,276.00	0.00
100-3500-58-2200 Capital Lease Interes	2,262.00	0.00	0.00	0.00	0.00	2,262.00	0.00
TOTAL Debt Service	59,538.00	0.00	0.00	0.00	0.00	59,538.00	0.00
 TOTAL Fire Department	 4,022,320.00	 109,505.73	 0.00	 3,191,169.66	 0.00	 831,150.34	 79.34