



City of Fairburn Council Meeting- Zoom

May 24, 2021 at 7:00 pm

Dial (929) 205-6099
Meeting ID 770 964 2244

Electronic Device
<https://zoom.us/j/7709642244>

The Honorable Mayor Elizabeth Carr-Hurst, Presiding

The Honorable Mayor Pro-Tem Alex Heath
The Honorable Linda J. Davis
The Honorable Pat Pallend

The Honorable Hattie Portis-Jones
The Honorable Ulysses J. Smallwood
The Honorable James Whitmore

Mr. Randy Turner

City Attorney

I. Meeting Called to Order:

The Honorable Mayor Carr-Hurst

II. Roll Call:

Ms. Shana Moss
Interim City Clerk

III. Invocation:

Pastor Deris Coto
First Baptist Church of Fairburn

IV. Adoption of City Council Minutes:

Councilmembers

- May 10, 2021 City Council Meeting Minutes (Zoom)
- May 10, 2021 Executive Session Minutes (Zoom)

V. Adoption of the City Council Agenda:

Councilmembers

VI. Discussions:

None

VII. Public Comments: Thirty (30) minutes shall be available for public comments. Each speaker shall be limited to three (3) minutes; however, a speaker may transfer his or her three (3) minutes to another speaker, but no speaker shall be permitted to speak for more than (6) minutes; further in the event, if more than ten (10) speakers desire to speak, each speaker shall be limited to two (2) minutes and no speaker may speak more than four (4) minutes. Issues raised at this time are generally referred to City Administration for review. Responses will be provided at a later date.

VIII. Agenda Items:

1. Office of the Mayor

Mayor Elizabeth Carr-Hurst

- **Appointment of City Clerk**

- For Mayor and Council to appoint Ms. Deannia Roberson-Ray as City Clerk for the City of Fairburn

2. Finance Department

Mr. Rodrique Taylor

For Mayor and Council to discuss the Six-Month Update for Fiscal Year 2020-2021 (October 1, 2020-September 30, 2021)

3. Parks & Recreation

Mr. John Culbreth

For Mayor and Council to discuss and approve the proposed plan for the opening of Duncan Park, Pavilions, the Youth Center, Frankie Arnold Stage, and the Cora Robinson Park on June 1, 2021

4. Economic Development

Ms. Sylvia Abernathy

For Mayor and Council to approve the *Third Fridays on Main Street*, which will occur once a month at the Frankie Arnold Stage and Courtyard

5. Utilities Department

Mr. John Martin

For Mayor and Council to approve the Renewal Agreement Between GFL Solid Waste Southeast, LLC DBA GFL Environmental and the City of Fairburn for Residential Solid Waste Collection Services

IX. Council Comments

Councilmembers

X. Executive Session

None

XI. Adjournment

Councilmembers

When an Executive Session is required, one will be called for the following issues:

(1) Personnel (2) Real Estate or (3) Litigation



City of Fairburn
Mayor and Council Meeting Minutes
May 10th, 2021 @ 7:00 PM
Zoom Meeting

- I. Call to Order: The meeting was called to order at 7:00 PM by Mayor Elizabeth Carr-Hurst
- II. Roll Call: The roll was taken by Mayor Elizabeth Carr-Hurst. *(Roll taken by the Mayor due to the City Clerk position being vacant).*

The following members were present:

Mayor Elizabeth Carr-Hurst	Mayor Pro Tem Alex Heath
Councilwoman Linda J. Davis	Councilman Pat Pallend
Councilwoman Hattie Portis-Jones	Councilman Ulysses J. Smallwood
Councilman James Whitmore	

City Attorney Randy Turner was in attendance.

The attendance of Council constituted a quorum.

- III. Invocation: The invocation was given by Bishop Aaron B. Lackey, Pastor of Temple of Prayer Family Worship Cathedral, UCOGIC.
- IV. Adoption of City Council Minutes for the April 26th, 2021 Regular and Executive Session Minutes.

Regular Minutes: The motion to approve was made by Mayor Pro Tem Heath and the second was provided by Councilwoman Davis. Councilwoman Davis identified two corrections that would be made. Vote: 6-0: Motion Carried.

Executive Session Minutes: The motion to approve was made by Councilman Smallwood and the second was provided by Mayor Pro Tem Heath. Vote: 6-0: Motion Carried.

- V. Adoption of the City Council Agenda: Mayor Carr-Hurst informed Council that City Attorney Turner would like to add Item 7 to the Agenda (The City of Fairburn's 7th Executive Order Relating the COVID-19 Pandemic). The motion to add Item 7 was made by Councilman Whitmore and the second was provided by Mayor Pro Tem Heath. Vote: 6-0: Motion Carried.

The motion to approve the regular meeting agenda was made by Councilman Whitmore and the second was provided by Councilman Smallwood.

Vote: 6-0: Motion Carried.

VI. Discussion: **Mr. Rodrique Taylor, Interim Finance Director**

To provide Mayor and Council an update on the American Rescue Plan Act. Mr. Taylor informed the Mayor and Council that the American Rescue Plan Act (ARP) became law on March 11th, 2021. For the first time all 19,000 municipal governments are entitled to a direct or non-competitive federal grant from the U.S. Treasury Department. The City of Fairburn is estimated to receive about 5.2 million dollars from the ARP. Funding will be paid to local governments in two payments with the first 50% arriving in May of 2021 and the second 50% in May of 2022. Local governments will have until December 31st, 2024 to use all funding. Mr. Taylor further stated that eligible expenditures include a response to the public health emergency with respect to the coronavirus to workers performing essential work doing the COVID-19 public health emergency, for the provisions of government services for essential workers and investments in water, sewer, or broadband infrastructure. He stated City Staff will be recommending eligible projects for the American Rescue funding by June 15th, 2021.

The ARP comprises cities as being identified as entitlement or non-entitlement cities. Entitlement cities have a population of 50,000 or more and will receive their benefits directly from the U.S. Treasury. Non-entitlement cities are described as populations with 50,000 or less and these cities will receive their funds from the State. The City of Fairburn is a non-entitlement city, and the funds will be disbursed by the State of Georgia. Mr. Taylor stated he and Mayor Carr-Hurst are awaiting more directives from the White House, the U.S. Treasury, and the State of Georgia. Councilwoman Davis asked if there were any impediments that would prevent the city from receiving the \$5.2 million dollars. Mr. Taylor stated, 'No, the only requirement is the city's Dun & Bradstreet number, and the city has an active number. Councilwoman Portis-Jones requested that the council be made aware of eligible projects.

VII. Public Comments:

No public comments. Ms. LaTrice McLendon was slated to speak. At the time that Mayor Carr-Hurst called for Public Comments she had exited the line.

VIII. Agenda Items:

1. Office of the Mayor

Mayor Elizabeth Carr-Hurst

For the Mayor and Council to appoint Shana T. Moss as Interim City Clerk for the City of Fairburn. Mayor Carr-Hurst stated, Ms. Moss will be Interim Clerk until she brings a permanent Clerk before Council on May 24th. Ms. Moss will be working remotely, and work will be done electronically. Ms. Moss has been Interim City Clerk prior in the City. Councilwoman Portis-Jones inquired about the \$2,000 budget amount for the Interim Clerk. Mayor Carr-Hurst said she does not foresee that it will exceed that amount. Councilwoman Davis asked what Ms. Moss would be doing. Mayor Carr-Hurst stated the minutes, open

records request and executing documents. Mayor Carr-Hurst stated she would provide the councilmembers with the contact information of phone number and email for Ms. Moss and that Ms. Moss would be happy to assist them with their needs. The motion to approve was made by Councilman Smallwood and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

2. Office of the Mayor

Mayor Elizabeth Carr-Hurst

For the Mayor and Council to proclaim the month of May 2021 as Mental Health Awareness Month in the City of Fairburn. Mental Health is essential to everyone's health and well-being. Since 1994 Mental Health America and other affiliates across the county have observed May as "Mental Health Month" by reaching out to millions of people through the media, local events, and screenings. Mayor Carr-Hurst read the city's Proclamation which will become a part of the official records of the City of Fairburn. Councilwoman Portis-Jones lauded the Mayor on acknowledging Mental Health. She stated mental illness is a critical issue and a disease that really has a huge impact on our community. Many of the issues that our police department encounter are mental health related. The motion to proclaim May as Mental Health Awareness Month in Fairburn was made by Mayor Pro Tem Heath and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

3. Community Development

Mr. Lester Thompson

For the Mayor and Council to approve a contract extension with Pond & Company for Professional Engineering and Landscape Architectural Services. The City of Fairburn entered into a Master Services Agreement with Pond & Company on July 22nd, 2019 for On-Call Professional Engineering and Landscape Architectural Services. The agreement with Pond & Company is scheduled to expire on July 22nd, 2021. In order to close out some existing task orders and to maintain continuity in the plan review process, Mr. Thompson stated he would like to extend the contract by one year. If this request is approved the existing contract shall now remain in effect until July 22nd, 2022. The motion to approve was made by Councilwoman Davis and the second was provided by Mayor Pro Tem Heath.

Vote: 6-0: Motion Carried.

4. Parks & Recreation

Mr. John Culbreth

For the Mayor and Council to approve the proposed plan for the opening of Duncan Park, Pavilions, the Youth Center, and the Frankie Arnold Stage on June 1st, 2021. Mr. Culbreth stated the city has been getting a number of requests for the use of the cities' recreational facilities. They were originally closed for COVID, but the numbers are going down and people are getting vaccinated, and he believes we are in a safer territory than we were months ago. A discussion ensued with Councilmembers. Mayor Pro Tem Heath stated he was in Judy's and a five-year-old boy asked him about opening the playground. He asked if this could be granted. Councilwoman Davis stated, "she would love to have had some written proposals from Parks and Recreation to outline how you're going to do it, what times the facilities will be open and how they are going to be ran." She further stated she is at a loss and cannot make a conscience decision without having some guidelines. Councilwoman Portis-Jones stated, "She would appreciate having a written process to ensure that they could

make an informed decision for opening the facilities on June 1st. She proposed delaying this decision until the May 24th meeting and in the interim if Mr. Culbreth could have a comprehensive written plan for the Mayor and Council by May 24th, 2021. Mayor Pro Tem Heath inquired about the Farmers Market and Mr. Culbreth stated it is in the planning phase. Mayor Carr-Hurst informed everyone that the City of Fairburn will have a Community Garden this year and that no one will be charged for produce from the garden.

5. Parks and Recreation

Mr. John Culbreth

For the Mayor and Council to approve the Mental Fitness, 21st Century Learning, Inc. Usage Agreement. Mental Fitness, 21st Century Learning Inc., provides high quality after school and summer camp programming that offer students' academic/educational enrichment and recreational STEAM activities in the City of Fairburn. Mental Fitness activities will be conducted at both Fairburn Youth Center at 149 SW Broad Street and Georgia Military College at 310 NW Broad Street. Due to an adherence of caution in regard to the Coronavirus only 50 children will be allowed in the program. The Mental Fitness STEAM Academy has been closed due to COVID-19 since March 9th, 2020. Mental Fitness has provided free virtual STEAM workshops for students in Fairburn at a cost of \$ 31,050. Computer rentals for students have been provided on a limited basis as well as access to the teachers for mentoring and tutoring when requested. The program will be supervised and will be safe. Children and staff will have to wear a mask while participating in inside activities. Sanitizing and cleaning will be a priority. Mr. Culbreth stated the revenue outlined in the contract is different because the cost has increased. Mental Fitness Executive Director, Mr. John Childs was present (via zoom) for the discussion. Councilwoman Portis-Jones asked City Attorney Turner about the liability and co-liability that this program would pose for the city in regard to the coronavirus. Attorney Turner stated the city would not encounter liability as outlined in the agreement. Mr. Childs assured Mayor and Council that safety and cleanliness protocols will be strictly followed. Mental Fitness will clean and sanitize surfaces daily and they will have 3 feet multi-directional spaces for desks/tables and an electronic check in/out device. Each staff member will be fully vaccinated. HEPA Filters will be utilized. Students will engage in frequent hand washing/bathroom breaks and hand sanitizer will be prevalent throughout both facilities. The proposed hours of operation are Monday through Thursday from 8:00 AM-5:30 PM. The motion to approve was made by Councilwoman Davis and the second was provided by Councilwoman Portis-Jones.

Vote: 6-0: Motion Carried.

6. Parks and Recreation

Mr. John Culbreth

For the Mayor and Council to approve the Agreement between the City of Fairburn, Georgia and 25 and Older, Inc. DBA Little Peaches Kickball League. 25 and Older Inc. DBA Little Peaches Kickball League provides organized sports programs for young girls that encourage each player to enhance their self-confidence, build healthy exercise habits, teach respect for others, provides positive role models, and encourage family and community involvement. Mr. Culbreth stated he met with the director of the program for Little Peaches to use 2 fields at Duncan Park. He stated safety protocols are intact and that kickball is a low impact sport. Councilwoman Davis asked if the size of the program has been reduced due to the pandemic. He stated yes, the program will consist of only 100 participants. Councilman Whitmore

asked if the players will be required to have a mask and how many players comprises a team? Mr. Jiggets stated the players will not wear a mask while on the field, the coaches and staff will be required to wear a mask and that 11 will be on the field with 17 members completing a team. Mayor Pro Tem Heath asked about the \$50,000 insurance liability and City Attorney Turner stated that is sufficient liability coverage for the city. The motion to approve was made by Mayor Pro Tem Heath and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

7. Office of the Mayor

City Attorney Randy Turner

For the Mayor and Council to consider adoption of the City's 7th Emergency Ordinance (5-10-2021). This updates the City's Emergency Ordinance that was first enacted in April of 2020 which addressed the continuing and evolving nature of the COVID-19 pandemic and the Governor's Executive Order regarding the same (April 23rd, 2021) and renewing the State's Public Health State of Emergency until May 30th, 2021. This ordinance provides for exceptions to be made by the Mayor and Council regarding public building and parks and does not alter requirements imposed by the City's existing mask ordinance adopted 7-8-20. Attorney Turner stated the Governor has extended the Emergency Ordinance through the end of May. He requested if the Mayor and Council wanted to make additions or modify the seventh ordinance? He stated safety protocols are already in effect in City Hall. Mayor Carr-Hurst stated everyone in City Hall is completely vaccinated with the exception of one person and that some employees wear a mask while some don't. Councilwoman Portis-Jones stated she thinks it is time for City Hall to reopen on June 1st when the city's recreational facilities reopen. Mayor Carr-Hurst stated she doesn't have a problem with reopening City Hall it has been closed for the safety and wellbeing of the city's employees. She stated that temperature checks are still being conducted (via the temperature machine) and that when meetings are conducted in City Hall such as in the Fishbowl there is a maximum number of 4 people that can be present, and the ceiling fan is always on. The room is sprayed and sanitized before entering and after the meeting concludes. She further stated that leadership (department heads) team meetings are held in the Council Chamber where everyone can spread out 6 feet per the CDC guidelines. Councilwoman Portis-Jones stated she would like to have the 6 feet markings placed on the floor (customer areas) and a shield around the reception area. A discussion ensued about HEPA Filters for the AC Ventilation systems and that HEPA filters be used. Facilities Director, Mr. Harvey Stokes stated this could be done. The Mayor and Council listed the following requirements for Attorney Turner to add to the City's 7th Executive Ordinance.

1. City Hall will reopen to the public on June 1st, 2021 at 8:00 AM.
2. Everyone must wear a mask to enter City Hall and there will be no exceptions.
3. Temperature checks will be conducted immediately when entering the building.
4. Cleaning and sanitizing will be done before, during and after the workday.
5. A shield will be erected around the reception area.
6. HEPA Filters will be installed to be used in the HVAC System.

The motion to approve was made by Mayor Pro Tem Heath and the second was provided by Councilwoman Davis.

Vote: 5-1: Motion Carried.

(Opposed: Councilman Pallend stated it is too early with the virus to open City Hall).

IX. Council Comments:

Councilmembers

Councilwoman Davis had no comments.
Councilman Smallwood had no comments.
Councilwoman Portis-Jones had no comments.
Mayor Pro Tem Heath had no comments.
Councilman Pallend had no comments.
Councilman Whitmore had no comments.
Mayor Carr-Hurst had no comments.

- X. Executive Session: At 8:54 PM a motion to exit Regular Session (via Zoom) and to enter Executive Session for a personnel matter was made by Councilman Whitmore and the second was provided by Mayor Pro Tem Heath. Vote: 6-0: Motion Carried.
- At 9:02 PM a motion was made by Councilman Whitmore to engage an attorney at \$225.00 an hour to conduct an EEOC investigation and the second was provided by Mayor Pro Tem Heath. Vote: 6-0: Motion Carried.
- XI. Adjournment: At 9:03 PM a motion to adjourn the meeting was made by Councilwoman Davis and the second was provided by Mayor Pro Tem Heath. Vote: 6-0: Motion Carried.

Shana Moss, Interim City Clerk

Elizabeth Carr-Hurst, Mayor



CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: FOR MAYOR AND COUNCIL TO APPOINT MS. DEANNIA ROBERSON-RAY
AS CITY CLERK FOR THE CITY OF FAIRBURN**

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER

Submitted: 5/17/2021 Work Session: N/A

Council Meeting: 5/24/2021

DEPARTMENT: City Clerk

BUDGET IMPACT: Salary plus fringes as approved by Council

PUBLIC HEARING? () Yes (X) No

PURPOSE: To officially appoint Ms. Deannia Roberson-Ray as City Clerk for the City of Fairburn

HISTORY: The City Clerk position is appointed by Council

FACTS AND ISSUES: None

RECOMMENDED ACTION: The official appointment of City Clerk


Elizabeth Carr-Hurst, Mayor



CITY OF FAIRBURN

CITY COUNCIL AGENDA ITEM

SUBJECT: SIX-MONTH UPDATE FOR FISCAL YEAR 2020-2021 (OCTOBER 1, 2020-SEPTEMBER 30, 2021)

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER

Submitted: 05/18/2021

Work Session: N/A

Council Meeting: 05/24/2021

DEPARTMENT: Finance Department

BUDGET IMPACT: Six-months of Revenues and Expenditures Budget vs Actuals for Fiscal Year 2020-2021 (October 1, 2020 to September 30, 2021).

PUBLIC HEARING? () Yes (X) No

PURPOSE: To provide a six-month financial update to Mayor and Council on the City of Fairburn's Fiscal Year 2020-2021 Budget as well as the financial performance for the previous FY2019-20 Budget.

HISTORY: N/A

FACTS AND ISSUES: N/A

RECOMMENDED ACTION: For the Finance Staff to provide Mayor and Council with a six-month update on the FY2020-21 Budget and provide actuals for the previous FY2019-20 Budget.


Elizabeth Carr-Hurst, Mayor

City of Fairburn, Georgia: Finance Department 6 Month Update for General Fund

	Years Ended September 30		Actual		Budget		Budget		Actual		Actual vs. Budget		Projected	
	Amend Budget	Actual	Budget	Budget	Actual						2Q		2021	
General Fund	2020	2020	2021	2Q (50%)	2Q									
Operating Revenues:														
Taxes	\$ 12,031,469	\$ 13,893,338	\$ 12,707,840	\$ 6,353,920	\$ 12,797,034			6,443,114	13,100,000					
Licenses and permits	1,862,277	1,607,386	507,690	253,845	436,432			182,587	507,690					
Intergovernmental revenues	-	699,575	-	-	79,603			79,603	79,603					
Fines and forfeitures	912,510	894,289	655,000	327,500	176,981			(150,519)	655,000					
Charges for services	822,400	913,497	119,400	59,700	11,417			(48,283)	100,000					
Interest Income	200,500	271,114	250,448	125,224	41,241			(83,983)	250,448					
Other	519,229	129,047	84,372	42,186	106,742			64,556	120,000					
Total revenue	\$ 16,348,385	\$ 18,408,246	\$ 14,324,750	\$ 7,162,375	\$ 13,649,450			6,487,075	\$ 14,812,741					
EXPENDITURES														
Current:														
General Government	3,430,840	2,992,573	3,638,632	1,819,316	2,646,364			827,048	2,713,572					
Judicial	693,333	485,978	710,447	355,224	254,739			(100,485)	534,186					
Police	4,474,657	4,474,657	4,278,249	2,139,125	2,187,625			48,501	3,924,666					
Fire	3,904,649	3,491,815	3,743,712	1,871,856	1,524,373			(347,483)	3,347,520					
Recreation	722,168	398,005	491,307	245,654	117,715			(127,939)	306,198					
Inspection	359,675	343,279	337,264	168,632	147,728			(20,904)	337,264					
Public Works Admin	353,175	324,789	343,528	171,764	109,099			(62,665)	301,000					
Maintenance and Shop	280,099	253,676	277,721	138,861	97,453			(41,408)	253,676					
Streets	1,391,572	1,136,715	1,380,870	690,435	431,794			(258,641)	1,200,000					
Planning and development	460,284	316,386	608,854	304,427	231,837			(72,590)	350,000					
Capital outlay		-	-	-	-			-	-					
Principal	80,945	80,945	80,945	40,473	284,289			243,816	284,289					
Interest	6,986	6,986	6,986	3,493	30,764			27,271	30,764					
Total expenditures	16,158,383	14,305,804	15,898,515	7,949,258	8,063,780			114,523	13,583,135					
Excess (Deficiency) of revenues Over (Under) Expenditures	190,002	4,102,442	(1,573,765)	(786,882.50)	5,585,670			6,372,553	1,229,606					
OTHER FINANCING SOURCES (USES)														
Proceeds from sale of capital assets		15,101	3,486,315					-	-					
Transfers in	1,237,930	600,000	(1,912,550)	-	-			-	-					
Transfers out	(1,427,932)	(946,633)	(1,912,550)	-	-			-	-					
Total Other Financing Sources (Uses)	(190,002)	(331,532)	5,060,080	-	-			-	-					
Net change in fund balances		3,770,910							1,229,606					
FUND BALANCES, beginning of fiscal year, as restated	11,733,431	11,733,431	15,504,341	-	-			-	15,504,341					
FUND BALANCES, end of fiscal year	\$ 11,733,431	\$ 15,504,341	\$ 15,504,341	\$ -	\$ -			\$ -	\$ 16,733,947					

City of Fairburn, Georgia: Finance Department 6 Month Update for Electric Fund

Years Ended September 30	Budget	Actual	Budget	Budget	Actual	Actual vs. Budget	Projected
	2020	2020	2021	2nd Qtr-50%	2021	2nd Qtr	2021
OPERATING REVENUES							
Sales	8,877,323	\$ 9,429,910	\$ 8,389,955	\$ 4,194,978	\$ 4,487,364	\$ 292,387	\$ 8,974,728
Other	-	107,747	-	-	18,476	18,476	36,952
Total operating revenue	\$ 8,877,323	\$ 9,537,657	\$ 8,389,955	\$ 4,194,978	\$ 4,505,840	\$ 310,863	\$ 9,011,680
OPERATING EXPENSES							
Cost of sales - purchases	5,819,952	6,739,047	6,019,219	3,009,610	2,927,739	(81,871)	6,019,219
General operating expenses	1,705,332	1,360,252	1,507,812	753,906	826,104	72,198	1,652,208
Depreciation	344,117	376,797	344,117	172,059	-	(172,059)	344,117
Other operating expenses	-	-	-	-	39,723	39,723	79,446
Total operating expenses	7,869,401	8,476,096	7,871,148	3,935,574	3,793,566	(142,008)	8,094,990
Operating Income (loss)	1,007,922	1,061,561	518,807	259,404	712,274	452,871	916,690
NONOPERATING REVENUES (EXPENSES)							
Gain on sale of capital assets							
Capital	(362,305)	-	(498,807)	(249,404)	(5,708)	243,696	(200,000)
Interest Income	30,000	62	30,000	15,000	163	(14,837)	327
Interest Expense & Fiscal Charges	(87,687)	(3,886)	(50,000)	(25,000)	-	25,000	(50,000)
Total nonoperating revenue (expenses)	(419,992)	(3,824)	(518,807)	(259,404)	(5,545)	253,859	(249,673)
Income (loss) before capital contributions and transfers	587,930	1,057,737	-	-	706,729	706,729	667,017
Capital contributions	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-
Transfers out	(587,930)	24,695	-	-	-	-	-
Change in net assets	-	1,082,432	-	-	-	-	667,017
Total net position (deficits), beginning of	12,952,708	12,952,708	14,035,140	-	-	-	14,035,140
Total net position (deficits), end of fiscal y	\$ 12,952,708	\$ 14,035,140	\$ 14,035,140	\$ -	\$ -	\$ -	\$ 14,702,157

City of Fairburn, Georgia: Finance Department 6 Month Update for Water & Sewer Fund

Years Ended September 30	Budget	Actual	Budget	Budget	Actual	Actual vs. Budget	Projected
	2020	2020	2021	2Q (50%)	2Q	2Q	2021
OPERATING REVENUES							
Sales	8,877,323	\$ 7,551,230	\$ 7,252,997	\$ 3,626,499	\$ 4,220,930	\$ 594,431	\$ 8,441,860
Other					834	834	834
Total operating revenue	\$ 8,907,323	\$ 7,551,230	\$ 7,252,997	\$ 3,626,499	\$ 4,271,065	\$ 644,567	\$ 8,442,694
OPERATING EXPENSES							
Cost of sales - purchases	2,886,477	3,433,850	2,622,822	1,311,411	1,237,825	(73,586)	2,689,774
General operating expenses	3,858,758	936,839	3,263,803	1,631,902	515,704	(1,116,198)	1,031,408
Depreciation	499,796	741,907	555,000	277,500	-	(277,500)	555,000
Other operating expenses	-	-	-	-	-	-	-
Total operating expenses	7,245,031	5,112,596	6,441,625	3,220,813	1,753,529	(1,467,284)	4,276,182
Operating Income (loss)	\$ 1,662,292	\$ 2,438,634	\$ 811,372	\$ 405,686	\$ 2,517,536	\$ 2,111,850	\$ 4,166,512
NONOPERATING REVENUES (EXPENSES)							
Gain on sale of capital assets							
Capital	499,796	-	-	-	-	-	-
Interest Income	5,000	24,675	1,338,000	669,000	(19,980)	(688,980)	(800,000)
Interest Expense & Fiscal Charges	(1,617,088)	(1,488,361)	5,000	2,500	321	(2,179)	4,500
Total nonoperating revenue (expenses)	(1,117,292)	(1,463,686)	(2,069,526)	(1,034,763)	(697,803)	336,960	(1,395,605)
Income (loss) before capital contributions and transfers	550,000	974,948	(726,526)	(363,263)	(717,462)	(354,199)	(2,191,105)
Capital contributions		895,390	-	-	-	-	-
Transfers in			1,253,154	313,289	-	(313,289)	-
Transfers out	(550,000)	(350,000)	(305,764)	(152,882)	-	152,882	(305,764)
Change in net assets		1,320,338	-	-	-	-	1,669,643
Total net position (deficits), beginning of fiscal year	15,253,687	15,253,687	16,574,025	-	-	-	16,574,025
Total net position (deficits), end of fiscal year	\$ 15,253,687	\$ 16,574,025	\$ 16,574,025	\$ -	\$ -	\$ -	\$ 18,243,668

City of Fairburn, Georgia: Finance Department 6 Month Update for Sanitation Fund

Years Ended September 30	Budget	Actual	Budget	Budget	Actual	Actual vs. Budget	Projected
	2020	2020	2021	2Q (50%)	2Q	2Q	2021
OPERATING REVENUES							
Charges for services	815,156	\$ 842,845	\$ 790,156	\$ 395,078	\$ 427,185	\$ 32,107	\$ 854,370
Other	2,500	-	10,000	5,000	4,770	(230)	9,890
Total operating revenue	\$ 817,656	\$ 842,845	\$ 800,156	\$ 400,078	\$ 431,955	\$ 31,877	\$ 864,260
OPERATING EXPENSES							
Cost of sales - purchases	817,656	741,752	717,656	358,828	432,130	73,302	864,260
Personal services	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-
Other operating expenses	-	-	-	-	-	-	-
Total operating expenses	817,656	741,752	717,656	358,828	432,130	73,302	864,260
Operating Income (loss)	\$ -	\$ 101,094	\$ 82,500	\$ 41,250	\$ (175)	(41,425)	-
NONOPERATING REVENUES (EXPENSES)							
Gain on sale of capital assets	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Interest Expense & Fiscal Charges	-	-	-	-	-	-	-
Total nonoperating revenue (expenses)	-	-	-	-	-	-	-
Income (loss) before capital contributions and transfers	-	101,094	82,500	41,250	(175)	(41,425)	-
Capital contributions		-	-	-	-	-	-
Transfers in		-	-	-	-	-	-
Transfers out		(50,000)	(82,500)	(41,250)	-	41,250	-
Change in net assets		51,094	-	-	-	-	-
Total net position (deficits), beginning of fiscal year	659,674	659,674	710,768	-	-	-	710,768
Total net position (deficits), end of fiscal year	\$ 659,674	\$ 710,768	\$ 710,768	\$ -	\$ -	\$ -	\$ 710,768

City of Fairburn, Georgia: Finance Department 6 Month Update for Storm Water Fund

	Years Ended September 30									
	Budget	Actual	Budget	Budget	Actual	Actual vs. Budget	Projected			
	2020	2020	2021	2Q (50%)	2Q	2Q	2021			
OPERATING REVENUES										
Charges for services	815,156	\$ 837,629	\$ 895,334	\$ 447,667	\$ 435,546	\$ (12,121)	\$ 871,092			
Other	2,500	-	-	-	-	-	350			
Total operating revenue	\$ 817,656	\$ 837,629	\$ 895,334	\$ 447,667	\$ 435,546	\$ (12,121)	\$ 871,442			
OPERATING EXPENSES										
Cost of sales - purchases	817,656	-	-	-	-	-	-			
Personal services	-	-	-	-	-	-	-			
Depreciation	-	217,214	305,734	152,867	-	(152,867)	305,734			
Other operating expenses	-	91,931	119,000	59,500	51,445	(8,055)	51,445			
Total operating expenses	817,656	309,145	424,734	212,367	51,445	(160,922)	357,179			
Operating Income (loss)	\$ -	\$ 528,485	\$ 470,600	\$ 235,300	\$ 384,101	148,801	\$ 514,263			
NONOPERATING REVENUES (EXPENSES)										
Gain on sale of capital assets	-	-	-	-	-	-	-			
Capital	-	-	(470,600)	(235,300)	-	235,300	(235,300)			
Interest Income	-	-	-	-	-	-	-			
Interest Expense & Fiscal Charges	-	-	-	-	-	-	-			
Total nonoperating revenue (expenses)	-	-	(470,600)	(235,300)	-	235,300	(235,300)			
Income (loss) before capital contributions and transfers	-	528,485	-	-	384,101	384,101	278,963			
Capital contributions	-	-	-	-	-	-	-			
Transfers in	-	-	-	-	-	-	-			
Transfers out	-	-	-	(41,250)	-	41,250	-			
Change in net assets	-	528,485	-	-	-	-	278,963			
Total net position (deficits), beginning of fiscal year	7,092,671	7,092,671	7,621,156	-	-	-	7,621,156			
Total net position (deficits), end of fiscal year	\$ 7,092,671	\$ 7,621,156	\$ 7,621,156	\$ -	\$ -	\$ -	\$ 7,900,119			

City of Fairburn, Georgia: Finance Department 6 Month Update for Educational Complex

Years Ended September 30	Budget		Actual		Budget		Budget		Actual		Actual vs. Budget		Projected	
	2020		2020		2021		2Q (50%)		2Q		2Q		2021	
OPERATING REVENUES														
Charges for services	485,488	\$	487,888	\$	564,300	\$	282,150	\$	243,944	\$	(38,206)	\$	487,888	
Other	-		-		-		-		-		-		-	
Total operating revenue	\$ 485,488	\$	487,888	\$	564,300	\$	282,150	\$	243,944	\$	(38,206)	\$	487,888	
OPERATING EXPENSES														
Cost of sales - purchases	-		-		-		-		-		-		-	
Personal services	-		-		-		-		-		-		-	
Depreciation	242,000		524,368		349,833		174,917		-		(174,917)		349,833	
Other operating expenses	59,400		77,075		75,000		37,500		28,339		(9,161)		50,000	
Total operating expenses	301,400		601,443		424,833		212,417		28,339		(184,078)		399,833	
Operating Income (loss)	\$ 184,089	\$	(113,554)	\$	139,467	\$	69,734	\$	215,605		145,872	\$	88,055	
NONOPERATING REVENUES (EXPENSES)														
Gain on sale of capital assets	-		-		-		-		-		-		-	
Capital	-		-		-		-		-		-		-	
Interest Income	4,500		5,977		4,500		2,250		1,039		(1,211)		1,039	
Interest Expense & Fiscal Charges	(1,076,588)		(377,718)		(1,090,690)		(545,345)		-		545,345		(1,090,690)	
Total nonoperating revenue (expenses)	(1,072,088)		(371,741)		(1,086,190)		(543,095)		1,039		544,134		(1,089,651)	
Income (loss) before capital contributions and transfers	(887,999)		(485,295)		(946,723)		(473,362)		216,644		690,006		(1,001,596)	
Capital contributions	-		-		-		-		-		-		-	
Transfers in	887,999		671,938		946,723		236,681		-		(236,681)		946,723	
Transfers out	-		-		-		(41,250)		-		41,250		-	
Change in net assets	-		186,643		-		-		-		-		(54,873)	
Total net position (deficits), beginning of fiscal year	947,287		947,287		1,133,930		-		-		-		1,133,930	
Total net position (deficits), end of fiscal year	947,287	\$	1,133,930	\$	1,133,930	\$	-	\$	-	\$	-	\$	1,079,057	

NOTES TO FINANCIAL STATEMENTS

NOTE 3. LEGAL COMPLIANCE - BUDGETS

A. Budgets and Budgetary Accounting

Prior to September 1 of each fiscal year, all departments of the City submit requests for appropriations to the City Administrator so that a budget may be prepared. The budget is prepared by fund, function and activity, and includes information of the prior fiscal year, current fiscal year estimates, and requested appropriations for the next fiscal year.

Before September 30, the proposed budget is presented to the City Council for review. City Council holds public hearings and may add to, subtract from or change appropriations. The budget is then approved by an affirmative vote of a majority of the City's council.

B. Excess Expenditures Over Appropriations

Expenditures may not legally exceed budgeted appropriations at the department level (e.g. administration). For the fiscal year ended September 30, 2020, no departments or funds had excesses of actual expenditures over appropriations.

NOTE 4. DEPOSITS AND INVESTMENTS

As of September 30, 2020, the City had the following investments:

Investment	Maturities / Weighted Average Maturity	Fair Value
Certificates of deposit	March 8, 2021 - September 5, 2023	\$ 176,925
Municipal Competitive Trust - intermediate	0.15	556,310
Municipal Competitive Trust - intermediate extended maturity	2.55	5,507,714
Municipal Competitive Trust - short term portfolio	0.10	63,469
Georgia Fund 1	46 days	10,791
Total		<u>\$ 6,315,209</u>

CITY OF FAIRBURN, GEORGIA
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

	General Fund	General Obligation Bond Capital Projects Fund	TSPLOST Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 13,893,338	\$ 1,145,482	\$ -	\$ -	\$ 15,038,820
Licenses and permits	1,607,386	-	-	-	1,607,386
Intergovernmental	699,575	-	3,510,557	1,504,123	5,714,255
Fines and forfeitures	894,289	-	-	14,707	908,996
Charges for services	913,497	-	-	-	913,497
Interest income	271,114	1,968	38,514	599	312,195
Miscellaneous revenue	129,047	-	-	-	129,047
Total revenues	<u>18,408,246</u>	<u>1,147,450</u>	<u>3,549,071</u>	<u>1,519,429</u>	<u>24,624,196</u>
Expenditures					
Current:					
General government	2,992,573	-	-	-	2,992,573
Judicial	485,978	-	-	-	485,978
Public safety	7,966,472	-	-	21,937	7,988,409
Public works	1,715,181	-	-	1,637,585	3,352,766
Culture and recreation	398,005	-	-	-	398,005
Planning and development	659,665	-	-	-	659,665
Capital outlay	-	-	3,613,471	-	3,613,471
Debt service:					
Principal retirements	80,945	580,000	-	-	660,945
Interest and fiscal charges	6,986	229,599	-	-	236,585
Total expenditures	<u>14,305,805</u>	<u>809,599</u>	<u>3,613,471</u>	<u>1,659,522</u>	<u>20,388,397</u>
Excess (deficiency) of revenues over (under) expenditures	<u>4,102,441</u>	<u>337,851</u>	<u>(64,400)</u>	<u>(140,093)</u>	<u>4,235,799</u>
Other financing sources (uses):					
Proceeds from disposal of capital assets	15,101	-	-	-	15,101
Transfers in	600,000	-	-	250,000	850,000
Transfers out	(946,633)	-	-	-	(946,633)
Total other financing sources (uses)	<u>(331,532)</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>(81,532)</u>
Net change in fund balances	<u>3,770,909</u>	<u>337,851</u>	<u>(64,400)</u>	<u>109,907</u>	<u>4,154,267</u>
Fund balances, beginning of fiscal year	<u>11,733,431</u>	<u>1,857,990</u>	<u>1,692,393</u>	<u>1,197,439</u>	<u>16,481,253</u>
Fund balances, end of fiscal year	<u>\$ 15,504,340</u>	<u>\$ 2,195,841</u>	<u>\$ 1,627,993</u>	<u>\$ 1,307,346</u>	<u>\$ 20,635,520</u>

The accompanying notes are an integral part of these financial statements.



CITY OF FAIRBURN

CITY COUNCIL AGENDA ITEM

SUBJECT: FOR MAYOR AND COUNCIL TO DISCUSS AND APPROVE THE PROPOSED PLAN FOR THE OPENING OF DUNCAN PARK, PAVILIONS, YOUTH CENTER, FRANKIE ARONLD STAGE, AND CORA ROBINSON PARK ON JUNE 1, 2021

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER

Submitted: 05/18/2021 Work Session: N/A Council Meeting: 05/24/2021

DEPARTMENT: Parks and Recreation

BUDGET IMPACT: None

PUBLIC HEARING? () Yes (X) No

PURPOSE: For Mayor and Council to discuss and approve the opening of pavilions, basketball courts, baseball fields and tennis courts at Duncan Park, the Youth Center, Cora Robinson Park, and the Frankie Arnold Stage on Broad Street.

HISTORY: Duncan Park has been closed due to the COVID-19 Global Pandemic since March 2020.

FACTS AND ISSUES: The opening will allow the public to utilize the amenities of Duncan Park (pavilions, basketball courts, tennis courts, and baseball fields), the Youth Center, Cora Robinson Park, and the Frankie Arnold Stage on Broad Street.

RECOMMENDED ACTION: For Mayor and Council to discuss and approve the opening of the pavilions, the basketball courts, tennis courts, baseball fields, Cora Robinson Park, Frankie Arnold Stage, and the Youth Center for residents of Fairburn while practicing COVID-19 guidelines provided by the Center for Disease Control (CDC).


Elizabeth Carr-Hurst, Mayor

Procedures for Safely Opening the Youth Center.

- ✓ Temperatures will be taken of all entering the building.
- ✓ Mask will be available for guest who do not have one.
- ✓ Mask must be always worn in the building.
- ✓ HEPA level air purifiers will be placed in HVAC system to increase air circulation.
- ✓ Partitions will be at all desks to protect employees and guests.
- ✓ There will be seating in the gym area taped off at least 6 feet apart.
- ✓ Signs will be posted concerning COVID-19 social distancing.
- ✓ Proper handwashing and use of touchless hand sanitizer machines.
- ✓ Social distancing will be practiced.
- ✓ Surfaces will be cleaned and disinfected daily.
- ✓ Appointments will be made to assist residents with reservations, online would be recommended first.
- ✓ No more than (4) guests in the building for appointments.
- ✓ No more than (2) guests in the offices.
- ✓ Video conferencing/zoom meetings will be utilized when possible.

-Please note these guidelines are based on information provided by the CDC (Center for Disease Control and Prevention) website.

Procedures for Safely Opening Duncan Park and Frankie Arnold Stage and Courtyard.

- ✓ Additional signs will be posted at picnic pavilions, playgrounds, basketball courts and the tennis courts at Duncan Park.
- ✓ Social distancing signs will be posted at the Frankie Arnold Stage indicating distance requirements as recommended by the CDC.

-Please note these guidelines are based on information provided by the CDC (Center for Disease Control and Prevention) website.



COVID-19

Guidance for Administrators in Parks and Recreational Facilities

Updated Jan. 6, 2021

[Print](#)

Parks, trails, and open spaces can provide opportunities for physical activity while also providing opportunities for a break, health, and wellness. People are encouraged to use parks, trails, and open spaces safely while following current guidance to [prevent the spread of COVID-19](#).

The following offers guidance for the use and administration of local, state, and national parks. Public parks and recreational facilities can be operated and managed by groups such as:

- County, city, state, or national governments;
- Apartment complexes;
- Homeowners' associations.

Administrators of parks and recreational facilities can determine, in collaboration with [local health officials](#), whether and how to implement these considerations, making adjustments to meet the unique needs and circumstances of the local community. Implementation should be guided by what is safe, feasible, practical, and acceptable, and be tailored to the needs of each community. These considerations are meant to supplement — not replace — any local, state, territorial, federal, or tribal health and safety laws, rules, or regulations with which park administrators must comply.

Help lower the risk of spreading the virus that causes COVID-19 by following these guiding principles:

Guiding Principles to Keep in Mind at Parks, Trails, and Open Spaces

Reducing the risk of spreading the virus that causes COVID-19

- The more an individual interacts with people he or she doesn't live with and the closer and longer each interaction is, the higher the risk is of getting infected with the virus that causes COVID-19.
- The [higher the level of community transmission](#), the higher the risk of the virus that causes COVID-19 spreading during park operations. In some communities, it may not be possible for the public to safely visit parks, trails, and open spaces due to the level of community transmission; this, combined with areas conducive to larger numbers of people congregating, increases individual risk. In these cases, encourage community members to consider safer alternate activities, such as having a picnic with members of their household in their backyard or virtually visiting National Parks through the National Park Service [Find Your "Virtual" Park](#) [🔗](#).

If community transmission does not prohibit the public from visiting a park, trail, or open space, park administrators are encouraged to consider the levels of risk below when operating parks, trails, and open spaces. The risk of the virus that causes COVID-19 spreading at parks, trails, and open spaces is ranked as follows, from lowest to highest:

Lowest Risk:

- Parks and trails allow for **social distancing** of at least 6 feet between individuals or household groups.
- Staff and visitors stay at least 6 feet away from people they don't live with.
- Tourist attractions (e.g., monuments) are open only without overcrowding and allow for social distancing of at least 6 feet between individuals or household groups.
- All staff and visitors wear **masks**, especially when other social distancing measures are difficult to maintain.

Park staff **clean and disinfect** frequently touched surfaces (e.g., doorknobs or handrails) and shared objects between uses or on a frequent schedule with **EPA approved products** [🔗](#).

Moderate Risk:

- Parks and trails are open with partial modifications to allow for **social distancing** of at least 6 feet between individuals or household groups in some areas.
- Tourist attractions (e.g., monuments) are open with partial modifications and messaging to avoid overcrowding and to allow for social distancing of at least 6 feet between individuals or household groups.
- Some staff and/or visitors wear **masks**.
- Park staff **clean and disinfect** frequently touched surfaces and shared objects more than once per day, but less frequently than between each use with **EPA approved products** [🔗](#).

Highest Risk:

- Parks and trails are open at full capacity with no modifications to allow for **social distancing** of at least 6 feet between individuals or household groups.
- Staff and visitors from different areas* with varying levels of community transmission are less than 6 feet away.
- Tourist attractions (e.g., monuments) are open at full capacity with no modifications or messaging to avoid overcrowding or allow for social distancing.
- No **masks** are worn.
- Park staff **clean and disinfect** frequently touched surfaces and shared objects once per day and may or may not use **EPA approved products** [🔗](#).

*Different area could be another town, city, or county.

Post information to promote everyday preventive actions.

Park administrators should consider displaying posters and **signs** throughout the park to frequently remind visitors to take steps to prevent the spread of COVID-19. These messages should include information about:

- Staying home **if you are sick** or do not feel well, and what to do if you're sick or feel ill.
- Using **social distancing** to maintain a distance of 6 feet between others in all areas of the park.
- **Covering coughs and sneezes** with a tissue or the inside of the elbow. Used tissues should be thrown into the trash.
- **Washing hands** often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.
 - If soap and water are not readily available, use hand sanitizer that contains at least 60% alcohol and rub hand together until dry.
 - Young children should be supervised to ensure they are using sanitizer safely.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Using **masks**. Masks are most essential in times when physical distancing is difficult. Masks should not be placed on:
 - Babies and children younger than 2 years old

babies and children younger than 2 years old

- Anyone who has trouble breathing
- Anyone who cannot remove the mask without assistance
- For parks that allow dogs or have dog parks, walk dogs on a leash at least six feet away from others who do not live in your household. Masks should not be placed on dogs, as it could harm your [pet](#).

Maintain restrooms. Ensure they have functional toilets, clean and disinfected surfaces, and handwashing supplies.

If possible, restrooms should be open. If restrooms will be closed, notify visitors ahead of time so they can prepare appropriately.

- Operating with functional toilets.
- [Cleaned and disinfected](#) regularly, particularly high-touch surfaces such as faucets, toilets, doorknobs, and light switches.
- Clean, and disinfect restrooms daily or more often if possible using [EPA-registered disinfectants](#) [🔗](#) that are effective against SARS-CoV-2, the virus that causes COVID-19.
- Following the [Guidance for Cleaning and Disinfecting](#) to develop, implement, and maintain a plan to perform regular cleanings to reduce the risk of exposure to COVID-19.
- Regularly stocked with supplies for handwashing, including soap and a way to dry hands (e.g., paper towels, hand dryer) or hand sanitizer with at least 60% alcohol and no touch/foot pedal trash cans (preferably covered).
- In addition, advise employees to always wear gloves appropriate for the chemicals being used when they are cleaning and disinfecting, and that they may need additional PPE based on the setting and product. Employees should follow the directions on the label of the products. Ensure that cleaning products are stored properly and kept away from children.

NOTE: Often restroom facilities without running water, such as portable toilets and vault toilets, are not stocked with hand hygiene products. Encourage visitors to bring their own hand sanitizer with at least 60% alcohol for use in these facilities.

Keep swimming pools properly cleaned and disinfected.

Evidence suggests that COVID-19 cannot be spread to humans through most recreational water. Additionally, proper operation of these aquatic venues and disinfection of the water (with chlorine or bromine) should inactivate the virus that causes COVID-19.

- Refer to CDC's [considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19](#) for additional information.
- Encourage [social distancing](#) of at least 6 feet between visitors by posting [signs](#) and modifying layouts of seating areas.
- CDC's [Model Aquatic Health Code](#) has more recommendations to prevent illness and injuries at public pools.

Be prepared to cancel or postpone large events and gatherings.

- Monitor and adhere to guidelines issued at the national, state, and local levels related to [limiting the size of gatherings](#).
- Continually assess current conditions regarding the spread of COVID-19 and engage with federal, state, and/or local [public health officials](#) when deciding whether to postpone, cancel, or reduce the number of attendees (if possible) for gatherings.

Be thoughtful about the re-opening and care of playgrounds.

- Consult with public health officials and refer to state and local regulations regarding the appropriate timing of re-opening playgrounds.
- Outdoor areas generally require normal [routine cleaning](#) and do not require disinfection. Spraying disinfectant on sidewalks and in parks is not an efficient use of disinfectant supplies and has not been proven to reduce the risk of COVID-19 to the public. You should continue existing cleaning and hygiene practices for outdoor areas.
- The targeted use of disinfectants can be done effectively, efficiently, and safely on outdoor hard surfaces and objects frequently touched by multiple people (e.g., handrails, benches); make sure disinfectant has thoroughly dried before

allowing children to play.

- Ensure [safe and correct use](#) and storage of disinfectants, including storing products securely away from children.

Make sure people are social distancing in the park.

In order to decrease the chance of COVID-19 spread, park administrators should consider:

- Monitoring areas where people are likely to gather and consider temporary closure to support social distancing practices. These areas might include sports fields, playgrounds, skateparks, basketball courts, tennis courts, and picnic areas. In the event of facility closures, park administrators may place physical barriers in these areas and post [signs](#) communicating that the area is closed.
- Posting [signs](#) discouraging groups from gathering in larger numbers than are currently recommended or allowed.
- If necessary, consider providing physical guides to ensure that people remain at least 6 feet apart while in the park. For example, markings on the ground, colored tape, or signs (in appropriate languages) to indicate safe distances.

Consider the appropriate timing and process for resuming youth camps, activities, and sports.

- Consult with public health officials and, as relevant, camps and youth sports leagues, about any plans for resuming activities and sports. Public health officials can provide guidance on appropriate timing of resumed activities in your community.
- When ready to resume camps, activities, and sports, review CDC's [Considerations for Youth and Summer Camps](#) and the [Considerations for Operating Youth Sports](#) for specific information on ways in which these organizations can protect campers, players, families, and communities, and slow the spread of COVID-19. These include promoting behaviors that reduce spread, maintaining healthy environments and healthy operations, and making plans for if someone in the program (campers, athletes, or staff) becomes sick. Consult with [state and local health officials](#) to determine if and how to put these considerations into place.

Use flexible sick leave and telework policies, especially for staff at [higher risk for severe illness](#) from COVID-19.

- Remind staff to [stay at home](#) if they are sick.
- Be as flexible as possible with staff attendance and sick leave policies.
- Identify staff whose duties would allow them to work from home and encourage teleworking when possible.
- Consider offering revised duties to staff who are at [higher risk of severe illness with COVID-19](#).

Keep your park staff informed about COVID-19 and preventive actions.

- Provide staff with [up-to-date information about COVID-19](#) in the local area and park policies on a regular basis.
- Communicate to park staff the importance of practicing healthy hygiene habits, such as [washing hands often](#), [covering coughs and sneezes](#), and [social distancing](#) to prevent the spread of COVID-19.
- Recommend and reinforce use of [masks](#) among staff. Masks should not be placed on:
 - Babies and children younger than 2 years old
 - Anyone who has trouble breathing
 - Anyone who cannot remove the mask without assistance
- If staff develop [symptoms](#) consistent with COVID-19, such as fever, cough, or shortness of breath, while at work, immediately have them [return home](#) from the park as soon as possible. Ask them to follow [CDC-recommended steps for persons who are ill with COVID-19 symptoms](#).
- If a staff member has a confirmed COVID-19 infection, inform other staff about their possible exposure to the virus, while maintaining confidentiality as required by the Americans with Disabilities Act; see [Public Health Recommendations](#)

Review CDC's guidance for businesses and employers.

- Review CDC's [guidance for businesses and employers](#) to identify additional strategies to protect park staff during an outbreak of COVID-19.
- For additional questions or guidance, contact your state or local health department public health officials and in the case of the National Park Service, contact public health officials in the [Office of Public Health](#) [🔗](#) .

Last Updated Jan. 6, 2021



CITY OF FAIRBURN

CITY COUNCIL AGENDA ITEM

SUBJECT: THIRD FRIDAYS ON MAIN STREET

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER (Events)

Submitted: 5/18/2021 Work Session: N/A Council Meeting: 5/24/2021

DEPARTMENT: Economic Development/ Main Street/ Parks and Recreation

BUDGET IMPACT: Economic Development 100-7500-52-3300 - \$2,500
Main Street 100-7400-52-1210 - \$2,500
Parks & Recreation 100-6100-52-3995 - \$5,000

PUBLIC HEARING? () Yes (X) No

PURPOSE: To approve the *Third Fridays on Main Street*, which will occur once a month at the Frankie Arnold Stage and Courtyard. We are reaching out to all our businesses within the downtown district to engage their participation and to help promote their services, increasing foot traffic during these events.

HISTORY: Parks and Recreation has previously held events on the last Friday of the month. *Fairburn Third Fridays on Main Street* is a monthly downtown event to bring citizens out to eat, shop, and experience a night out in the Historic Commercial District.

FACTS AND ISSUES:

Proposed Event Dates

- June 18, 2021 - Juneteenth Cultural Celebration 7:30 pm – 10:00 pm
- July 11, 2021 - Under the Stars Movie & Food Trucks 7:30 pm – 10:00 pm
- August 20, 2021 - Back to School Family Night 7:30 pm – 10:00 pm
- September 17, 2021 – Alley Project Event with Planning and Zoning 7:30 pm – 10:00 pm

Art, Talent, and Entertainment

Discussions with local artists, area churches, and high school bands, quartets, and singers are currently underway to participate on the listed dates.

RECOMMENDED ACTION: The staff recommends approval of the *Third Fridays on Main Street* events.


Elizabeth Carr-Hurst, Mayor



Summer Events Proposal

Fairburn Third Fridays is a monthly downtown event to bring citizens out to eat, shop, and experience a night out in the Historic Commercial District. The City of Fairburn is home to some of the most charming and historic buildings in the state of Georgia. As we continue to implement the City's Creative Placemaking Strategies, we aim to increase the events in the downtown district to promote local businesses and showcase our emerging arts and entertainment.

With that goal in mind, Third Fridays will occur once a month at the Frankie Arnold Stage and Courtyard. We are reaching out to all our businesses within the downtown district to engage their participation and to help promote their services, increasing foot traffic during these events. We are targeting between 150-300 people. To that end, we will provide handbills to participants listing the downtown businesses and offer digital coupons from participating merchants and vendors.

Cost of the Event for Patrons

Although the event is free, these events will require pre-registration on Eventbrite. Third Fridays are a ticketed event requiring a QR Code and or confirmation of registration to attend. While our goal is not to turn anyone away, we will accommodate unregistered Fairburn residents on a first-come, first-served basis (provided we have not exceeded capacity).

Art, Talent, and Entertainment

Discussions with local artists, area churches, and high school bands, quartets, and singers are currently underway to participate on the listed dates. For these events, we are looking at local talent seeking exposure and willing to perform at no charge and/or discount their services.

COVID-19 Protocols

Given these events are planned following the COVID-19 pandemic, we have reviewed CDC guidelines for appropriate measures. CDC guidance for outdoor events recommends wearing masks and social distancing between 4-6 feet. We have met with the Street Department to confirm that hourly sanitation of the restrooms, placement of hand sanitation stations at entry points (located in the front of the Frankie Arnold Courtyard and behind the stage), Mask are required, and social distancing throughout the courtyard.

Proposed Event Activities

- **June 18, 2021 – Juneteenth Cultural Celebration, 7:30 pm – 10:00 pm**
 - Greetings by Mayor and City Council
 - Spoken Word/ Poetry
 - Dance Performance
 - Southside Theatre Guild

- Canvas Art by Music
- Jazz Artist
- **July 11, 2021 – Under the Stars Movie & Food Trucks, 7:30 pm – 10:00 pm**
 - Greetings by Mayor and City Council
 - Movie
 - Sip and Stroke Option
 - Face Painting
 - Caricature Artist
- **August 20, 2021 – Back to School Family Night, 7:30 pm – 10:00 pm**
 - Greetings by Mayor and City Council
 - School presentations: Campbell Elementary, Creekside, Global Impact Academy, Landmark Christian, and The Bedford School
 - Comic View
 - Local Artist
 - Face Painting
 - Educational Information Tables
 - Fulton County Health Services Table
- **September 17, 2021 – Alley Project Event**
 - Jazz Artist
 - Artist in Residence Display

Business Promotions

Patrons will receive an event passport (listing all businesses open late during events, with digital coupons from participating vendors). Choice of t-shirt or bag will go to those who spend \$25 dollars or more downtown. Must show receipt from the downtown establishments.

Proposed Budget

We anticipate an overall budget of between \$2,500- \$3,000 per event date. We are also looking into sponsors for *Third Fridays on Main Street* to offset costs.

Budget Item	Cost	Department
Promotional Materials	\$500 - \$1,500	Main Street/Planning & Zoning
Talent and Entertainment	\$2,500 - \$5,000	Economic Development
Sound Equipment and Staging Elements, Crowd Management, Vendors	\$2,500 –\$5,000	Parks and Recreation

Staffing

In addition to the Economic Development staff, we will have staff support from the Street Department. We will also explore Code Enforcement and/or Fire and Police resources to ensure crowd control measures.

Additional Considerations

As this is a proposal, the schedule, frequency of activities, budget, and all other elements are fluid and amended pending review and approval. A more comprehensive plan with logistics, confirmed schedule of performers, sponsor list, and final details will be provided for each event.

CITY OF FAIRBURN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

100-General Fund
Recreation Programs

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Personal Services							
100-6100-51-1100 Salaries & Wages	166,139.00	19,532.21	0.00	106,964.78	0.00	59,174.22	64.38
100-6100-51-1200 Temporary Employees	51,200.00	0.00	0.00	0.00	0.00	51,200.00	0.00
100-6100-51-1300 Overtime	1,500.00	1.40	0.00	30.82	0.00	1,469.18	2.05
100-6100-51-1350 Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2100 Group Insurance	25,000.00	2,211.03	0.00	14,596.00	0.00	10,404.00	58.38
100-6100-51-2150 Health Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2200 F.I.C.A. & Medicare T	20,000.00	1,455.40	0.00	7,879.70	0.00	12,120.30	39.40
100-6100-51-2400 Retirement	8,786.00	0.00	0.00	5,827.38	0.00	2,958.62	66.33
100-6100-51-2600 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2700 Workers Comp	6,100.00	0.00	0.00	3,470.20	0.00	2,629.80	56.89
100-6100-51-2800 Comp Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2903 EPSLA - COVID 19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2905 Incentive Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2910 Other Employee Benefi	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-51-2920 Other Employee Ben-In	4,800.00	400.00	0.00	2,800.00	0.00	2,000.00	58.33
TOTAL Personal Services	283,525.00	23,600.04	0.00	141,568.88	0.00	141,956.12	49.93
Purchased-Contracted							
100-6100-52-1200 Professional	3,500.00	700.00	0.00	700.00	0.00	2,800.00	20.00
100-6100-52-1242 Pre-employment Screen	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0.00
100-6100-52-2110 Disposal	6,500.00	0.00	0.00	0.00	0.00	6,500.00	0.00
100-6100-52-2130 Janitorial	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-2141 Lawn Care	6,600.00	0.00	0.00	0.00	0.00	6,600.00	0.00
100-6100-52-2200 R & M Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-2201 Repair	8,000.00	0.00	0.00	2,600.47	1,500.00	3,899.53	51.26
100-6100-52-2320 Equipment Rental	4,800.00	0.00	0.00	316.56	0.00	4,483.44	6.60
100-6100-52-3200 Telephone	1,500.00	125.40	0.00	722.33	0.00	777.67	48.16
100-6100-52-3300 Advertising	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
100-6100-52-3400 Printing & Binding	3,000.00	0.00	0.00	49.00	0.00	2,951.00	1.63
100-6100-52-3450 Postage	500.00	0.00	0.00	5.00	0.00	495.00	1.00
100-6100-52-3500 Travel	1,750.00	14.87	0.00	14.87	0.00	1,735.13	0.85
100-6100-52-3600 Dues & Subscriptions	2,250.00	14.99	0.00	1,027.95	0.00	1,222.05	45.69
100-6100-52-3700 Training	2,600.00	0.00	0.00	0.00	0.00	2,600.00	0.00
100-6100-52-3900 Contract service	24,832.00	3,488.00	54.60	14,419.35	1,248.35	9,218.90	62.87
100-6100-52-3904 Bank/CC Fees	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
100-6100-52-3905 Fairburn Festival	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0.00
100-6100-52-3906 Merchant Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3910 Fairburn Fit Run	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3911 Recreation Programs	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
100-6100-52-3915 Laser Show	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3920 Christmas Tree Lighti	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3925 Easter Egg Drop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3930 Let's Move	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-3995 Special Events & Prog	24,950.00	76.19	0.00	545.76	0.00	24,404.24	2.19
100-6100-52-4100 Health Fair	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-52-4110 Farmer's Market	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
100-6100-52-4255 Pool Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Purchased-Contracted	170,882.00	4,419.45	54.60	20,401.39	2,748.35	147,786.86	13.52

CITY OF FAIRBURN
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

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100-General Fund
Recreation Programs

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Supplies</u>							
100-6100-53-1100 Office Supplies	1,500.00	0.00	0.00	279.17	0.00	1,220.83	18.61
100-6100-53-1200 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-53-1215 Storm Water Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-53-1230 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-53-1270 Gasoline	400.00	0.00	0.00	45.22	0.00	354.78	11.31
100-6100-53-1600 Small Equipment	8,500.00	0.00	0.00	728.52	0.00	7,771.48	8.57
100-6100-53-1700 Misc. Supplies <500	10,500.00	124.84	14.99	281.48	0.00	10,233.51	2.54
100-6100-53-1710 Uniforms	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL Supplies	21,900.00	124.84	14.99	1,334.39	0.00	20,560.60	6.02
<u>Capital Outlay</u>							
100-6100-54-1203 Site Improvement	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
100-6100-54-2000 Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-54-2200 Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-54-2300 Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-54-2400 Computers & Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-6100-54-2700 Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
TOTAL Recreation Programs	491,307.00	28,144.33	69.59	163,304.66	2,748.35	325,323.58	33.78

CITY OF FAIRBURG
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF APRIL 30TH, 2021

100-General Fund
Planning & Zoning

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Personal Services							
100-7400-51-1100 Salaries & Wages	201,000.00	14,988.00	0.00	90,304.08	0.00	110,695.92	44.93
100-7400-51-1200 Temporary Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-1300 Overtime	1,000.00	0.00	0.00	38.82	0.00	961.18	3.88
100-7400-51-2100 Group Insurance	12,000.00	2,840.52	0.00	10,626.61	0.00	1,373.39	88.56
100-7400-51-2150 Health Reimbursement	169.00	0.00	0.00	0.00	0.00	169.00	0.00
100-7400-51-2200 F.I.C.A. & Medicare T	12,000.00	1,045.10	0.00	6,593.34	0.00	5,406.66	54.94
100-7400-51-2400 Retirement	15,000.00	0.00	0.00	5,486.38	0.00	9,513.62	36.58
100-7400-51-2600 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2700 Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2800 Comp Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2903 EPSLA - COVID 19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2905 Incentive Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2910 Other Employee Benefit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-51-2920 Other Employee Ben-In	1,000.00	0.00	0.00	800.00	0.00	200.00	80.00
TOTAL Personal Services	242,169.00	18,873.62	0.00	113,849.23	0.00	128,319.77	47.01
Purchased-Contracted							
100-7400-52-1200 Professional	15,000.00	0.00	0.00	10,575.00	2,550.00	1,875.00	87.50
100-7400-52-1201 Comprehensive Plan	9,700.00	0.00	0.00	0.00	0.00	9,700.00	0.00
100-7400-52-1203 GIS Services	30,000.00	0.00	0.00	10,175.00	0.00	19,825.00	33.92
100-7400-52-1210 Special Projects	56,500.00	665.11	0.00	665.11	0.00	55,834.89	1.18
100-7400-52-1215 LCI Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-1217 CENSUS 2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-1240 Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-1242 Pre-Employment Screen	63.00	0.00	0.00	0.00	0.00	63.00	0.00
100-7400-52-1500 Boards & Commissions	12,000.00	100.00	0.00	1,736.50	250.00	10,013.50	16.55
100-7400-52-2200 R & M Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-2220 Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-3200 Telephone	660.00	87.37	0.00	331.49	0.00	328.51	50.23
100-7400-52-3300 Advertising	7,500.00	360.36	0.00	1,576.58	0.00	5,923.42	21.02
100-7400-52-3400 Printing & Binding	2,500.00	0.00	0.00	968.20	0.00	1,531.80	38.73
100-7400-52-3450 Postage	300.00	0.00	0.00	58.07	0.00	241.93	19.36
100-7400-52-3500 Travel	500.00	0.00	0.00	0.00	0.00	500.00	0.00
100-7400-52-3600 Dues & Fees	2,500.00	0.00	0.00	330.00	0.00	2,170.00	13.20
100-7400-52-3700 Education & Training	6,700.00	350.00	0.00	350.00	0.00	6,350.00	5.22
100-7400-52-3705 Business Meeting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-52-3900 Other Contract Serv	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
TOTAL Purchased-Contracted	152,923.00	1,562.84	0.00	26,765.95	2,800.00	123,357.05	19.33
Supplies							
100-7400-53-1100 Office Supplies	1,500.00	0.00	0.00	550.56	61.90	887.54	40.83
100-7400-53-1210 Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-53-1215 Stormwater	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-53-1230 Electric	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-53-1270 Gasoline	500.00	0.00	0.00	24.36	0.00	475.64	4.87
100-7400-53-1400 Books & Periodicals	250.00	0.00	0.00	0.00	0.00	250.00	0.00
100-7400-53-1600 Small Equip 500-5000	1,200.00	0.00	0.00	121.86	0.00	1,078.14	10.16

CITY OF FAIRBURG
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2021

100-General Fund
Planning & Zoning

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
100-7400-53-1610 Uniforms/Clothing	250.00	0.00	0.00	0.00	0.00	250.00	0.00
100-7400-53-1700 Misc Supplies <500	500.00	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL Supplies	4,200.00	0.00	0.00	696.78	61.90	3,441.32	18.06
Capital Outlay							
100-7400-54-2300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-54-2400 Computers & Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7400-54-2500 Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Planning & Zoning	399,292.00	20,436.46	0.00	141,311.96	2,861.90	255,118.14	36.11

CITY OF FAIRBURG
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF APRIL 30TH, 2021

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100-General Fund
Economic Development

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR FO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Personal Services							
100-7500-51-1100 Salaries & Wages	136,935.28	7,600.81	0.00	59,612.19	0.00	77,323.09	43.53
100-7500-51-1300 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-51-2100 Group Insurance	12,000.00	885.87	0.00	6,182.85	0.00	5,817.15	51.52
100-7500-51-2150 Health Reimbursement	501.00	0.00	0.00	500.65	0.00	0.35	99.93
100-7500-51-2200 F.I.C.A. & Medicare	8,537.00	556.38	0.00	4,393.13	0.00	4,143.87	51.46
100-7500-51-2400 Retirement	3,000.00	0.00	0.00	3,000.00	0.00	0.00	100.00
100-7500-51-2600 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-51-2700 Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-51-2800 Comp Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-51-2903 EPSIA - Covid 19	238.72	0.00	0.00	238.72	0.00	0.00	100.00
100-7500-51-2905 Incentive Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-51-2910 Other Employee Benefi	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Personal Services	161,212.00	9,043.06	0.00	73,927.54	0.00	87,284.46	45.86
Purchased-Contracted							
100-7500-52-1200 Professional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-52-1242 Pre employment Screen	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-52-3200 Telephone	500.00	0.00	0.00	198.22	0.00	301.78	39.64
100-7500-52-3300 Advertising	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
100-7500-52-3400 Printing & Binding	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
100-7500-52-3450 Postage	500.00	1.60	0.00	1.60	0.00	498.40	0.32
100-7500-52-3500 Travel	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
100-7500-52-3600 Dues & Fees	2,900.00	0.00	0.00	0.00	0.00	2,900.00	0.00
100-7500-52-3700 Education & Training	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
100-7500-52-3705 Business Meeting	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0.00
100-7500-52-3900 Other Contract Serv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Purchased-Contracted	25,400.00	1.60	0.00	199.82	0.00	25,200.18	0.79
Supplies							
100-7500-53-1100 Office Supplies	500.00	0.00	0.00	18.18	0.00	481.82	3.64
100-7500-53-1400 Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-53-1600 Sm Equip 500-5000	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
100-7500-53-1700 Misc. Supplies	250.00	0.00	0.00	0.00	0.00	250.00	0.00
TOTAL Supplies	2,250.00	0.00	0.00	18.18	0.00	2,231.82	0.81
Capital Outlay							
100-7500-54-2300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-7500-54-2400 Computers & Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Economic Development	188,862.00	9,044.66	0.00	74,145.54	0.00	114,716.46	39.26



COVID-19

CDC has updated its guidance for people who are fully vaccinated. See [Recommendations for Fully Vaccinated People](#).

Guidance for Administrators in Parks and Recreational Facilities

Updated Jan. 6, 2021

[Print](#)

Parks, trails, and open spaces can provide opportunities for physical activity while also providing opportunities for a break, health, and wellness. People are encouraged to use parks, trails, and open spaces safely while following current guidance to **prevent the spread of COVID-19**.

The following offers guidance for the use and administration of local, state, and national parks. Public parks and recreational facilities can be operated and managed by groups such as:


- County, city, state, or national governments;
- Apartment complexes;
- Homeowners' associations.

Administrators of parks and recreational facilities can determine, in collaboration with **local health officials**, whether and how to implement these considerations, making adjustments to meet the unique needs and circumstances of the local community. Implementation should be guided by what is safe, feasible, practical, and acceptable, and be tailored to the needs of each community. These considerations are meant to supplement — not replace — any local, state, territorial, federal, or tribal health and safety laws, rules, or regulations with which park administrators must comply.

Help lower the risk of spreading the virus that causes COVID-19 by following these guiding principles:

Guiding Principles to Keep in Mind at Parks, Trails, and Open Spaces

Reducing the risk of spreading the virus that causes COVID-19

- The more an individual interacts with people he or she doesn't live with and the closer and longer each interaction is, the higher the risk is of getting infected with the virus that causes COVID-19.
- The **higher the level of community transmission**, the higher the risk of the virus that causes COVID-19 spreading during park operations. In some communities, it may not be possible for the public to safely visit parks, trails, and open spaces due to the level of community transmission; this, combined with areas conducive to larger numbers of people congregating, increases individual risk. In these cases, encourage community members to consider safer alternate activities, such as having a picnic with members of their household in their backyard or virtually visiting National Parks through the National Park Service [Find Your "Virtual" Park](#) .

If community transmission does not prohibit the public from visiting a park, trail, or open space, park administrators are encouraged to consider the levels of risk below when operating parks, trails, and open spaces. The risk of the virus that causes COVID-19 spreading at parks, trails, and open spaces is ranked as follows, from lowest to highest:

Lowest Risk:

- Parks and trails allow for **social distancing** of at least 6 feet between individuals or household groups.
- Staff and visitors stay at least 6 feet away from people they don't live with.
- Tourist attractions (e.g., monuments) are open only without overcrowding and allow for social distancing of at least 6 feet between individuals or household groups.
- All staff and visitors wear **masks**, especially when other social distancing measures are difficult to maintain.

Park staff **clean and disinfect** frequently touched surfaces (e.g., doorknobs or handrails) and shared objects between uses or on a frequent schedule with **EPA approved products** [\[i\]](#).

Moderate Risk:

- Parks and trails are open with partial modifications to allow for **social distancing** of at least 6 feet between individuals or household groups in some areas.
- Tourist attractions (e.g., monuments) are open with partial modifications and messaging to avoid overcrowding and to allow for social distancing of at least 6 feet between individuals or household groups.
- Some staff and/or visitors wear **masks**.
- Park staff **clean and disinfect** frequently touched surfaces and shared objects more than once per day, but less frequently than between each use with **EPA approved products** [\[i\]](#).

Highest Risk:

- Parks and trails are open at full capacity with no modifications to allow for **social distancing** of at least 6 feet between individuals or household groups.
- Staff and visitors from different areas* with varying levels of community transmission are less than 6 feet away.
- Tourist attractions (e.g., monuments) are open at full capacity with no modifications or messaging to avoid overcrowding or allow for social distancing.
- No **masks** are worn.
- Park staff **clean and disinfect** frequently touched surfaces and shared objects once per day and may or may not use **EPA approved products** [\[i\]](#).

*Different area could be another town, city, or county.

Post information to promote everyday preventive actions.

Park administrators should consider displaying posters and **signs** throughout the park to frequently remind visitors to take steps to prevent the spread of COVID-19. These messages should include information about:

- Staying home **if you are sick** or do not feel well, and what to do if you're sick or feel ill.
- Using **social distancing** to maintain a distance of 6 feet between others in all areas of the park.
- **Covering coughs and sneezes** with a tissue or the inside of the elbow. Used tissues should be thrown into the trash.
- **Washing hands** often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.
 - If soap and water are not readily available, use hand sanitizer that contains at least 60% alcohol and rub hand together until dry.
 - Young children should be supervised to ensure they are using sanitizer safely.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Using **masks**. Masks are **most** essential in times when physical distancing is difficult. Masks should not be placed on:
Babies and children younger than 2 years old

Babies and children younger than 2 years old

- Anyone who has trouble breathing
- Anyone who cannot remove the mask without assistance
- For parks that allow dogs or have dog parks, walk dogs on a leash at least six feet away from others who do not live in your household. Masks should not be placed on dogs, as it could harm your [pet](#).

Maintain restrooms. Ensure they have functional toilets, clean and disinfected surfaces, and handwashing supplies.

If possible, restrooms should be open. If restrooms will be closed, notify visitors ahead of time so they can prepare appropriately.

- Operating with functional toilets.
- [Cleaned and disinfected](#) regularly, particularly high-touch surfaces such as faucets, toilets, doorknobs, and light switches.
- Clean, and disinfect restrooms daily or more often if possible using [EPA-registered disinfectants](#) [☑](#) that are effective against SARS-CoV-2, the virus that causes COVID-19.
- Following the [Guidance for Cleaning and Disinfecting](#) to develop, implement, and maintain a plan to perform regular cleanings to reduce the risk of exposure to COVID-19.
- Regularly stocked with supplies for handwashing, including soap and a way to dry hands (e.g., paper towels, hand dryer) or hand sanitizer with at least 60% alcohol and no touch/foot pedal trash cans (preferably covered).
- In addition, advise employees to always wear gloves appropriate for the chemicals being used when they are cleaning and disinfecting, and that they may need additional PPE based on the setting and product. Employees should follow the directions on the label of the products. Ensure that cleaning products are stored properly and kept away from children.

NOTE: Often restroom facilities without running water, such as portable toilets and vault toilets, are not stocked with hand hygiene products. Encourage visitors to bring their own hand sanitizer with at least 60% alcohol for use in these facilities.

Keep swimming pools properly cleaned and disinfected.

Evidence suggests that COVID-19 cannot be spread to humans through most recreational water. Additionally, proper operation of these aquatic venues and disinfection of the water (with chlorine or bromine) should inactivate the virus that causes COVID-19.

- Refer to CDC's [considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19](#) for additional information.
- Encourage [social distancing](#) of at least 6 feet between visitors by posting [signs](#) and modifying layouts of seating areas.
- CDC's [Model Aquatic Health Code](#) has more recommendations to prevent illness and injuries at public pools.

Be prepared to cancel or postpone large events and gatherings.

- Monitor and adhere to guidelines issued at the national, state, and local levels related to [limiting the size of gatherings](#).
- Continually assess current conditions regarding the spread of COVID-19 and engage with federal, state, and/or local [public health officials](#) when deciding whether to postpone, cancel, or reduce the number of attendees (if possible) for gatherings.

Be thoughtful about the re-opening and care of playgrounds.

- Consult with public health officials and refer to state and local regulations regarding the appropriate timing of re-opening playgrounds.
- Outdoor areas generally require normal [routine cleaning](#) and do not require disinfection. Spraying disinfectant on sidewalks and in parks is not an efficient use of disinfectant supplies and has not been proven to reduce the risk of COVID-19 to the public. You should continue existing cleaning and hygiene practices for outdoor areas.
- The targeted use of disinfectants can be done effectively, efficiently, and safely on outdoor hard surfaces and objects frequently touched by multiple people (e.g., handrails, benches); make sure disinfectant has thoroughly dried before

allowing children to play.

- Ensure [safe and correct use](#) and storage of disinfectants, including storing products securely away from children.

Make sure people are social distancing in the park.

In order to decrease the chance of COVID-19 spread, park administrators should consider:

- Monitoring areas where people are likely to gather and consider temporary closure to support social distancing practices. These areas might include sports fields, playgrounds, skateparks, basketball courts, tennis courts, and picnic areas. In the event of facility closures, park administrators may place physical barriers in these areas and post [signs](#) communicating that the area is closed.
- Posting [signs](#) discouraging groups from gathering in larger numbers than are currently recommended or allowed.
- If necessary, consider providing physical guides to ensure that people remain at least 6 feet apart while in the park. For example, markings on the ground, colored tape, or signs (in appropriate languages) to indicate safe distances.

Consider the appropriate timing and process for resuming youth camps, activities, and sports.

- Consult with public health officials and, as relevant, camps and youth sports leagues, about any plans for resuming activities and sports. Public health officials can provide guidance on appropriate timing of resumed activities in your community.
- When ready to resume camps, activities, and sports, review CDC's [Considerations for Youth and Summer Camps](#) and the [Considerations for Operating Youth Sports](#) for specific information on ways in which these organizations can protect campers, players, families, and communities, and slow the spread of COVID-19. These include promoting behaviors that reduce spread, maintaining healthy environments and healthy operations, and making plans for if someone in the program (campers, athletes, or staff) becomes sick. Consult with [state and local health officials](#) to determine if and how to put these considerations into place.

Use flexible sick leave and telework policies, especially for staff at [higher risk for severe illness](#) from COVID-19.

- Remind staff to [stay at home](#) if they are sick.
- Be as flexible as possible with staff attendance and sick leave policies.
- Identify staff whose duties would allow them to work from home and encourage teleworking when possible.
- Consider offering revised duties to staff who are at [higher risk of severe illness with COVID-19](#).

Keep your park staff informed about COVID-19 and preventive actions.

- Provide staff with [up-to-date information about COVID-19](#) in the local area and park policies on a regular basis.
- Communicate to park staff the importance of practicing healthy hygiene habits, such as [washing hands often](#), [covering coughs and sneezes](#), and [social distancing](#) to prevent the spread of COVID-19.
- Recommend and reinforce use of [masks](#) among staff. Masks should not be placed on:
 - Babies and children younger than 2 years old
 - Anyone who has trouble breathing
 - Anyone who cannot remove the mask without assistance
- If staff develop [symptoms](#) consistent with COVID-19, such as fever, cough, or shortness of breath, while at work, immediately have them [return home](#) from the park as soon as possible. Ask them to follow [CDC-recommended steps for persons who are ill with COVID-19 symptoms](#).
- If a staff member has a confirmed COVID-19 infection, inform other staff about their possible exposure to the virus, while maintaining confidentiality as required by the Americans with Disabilities Act; see [Public Health Recommendations](#)

Review CDC's guidance for businesses and employers.

- Review CDC's [guidance for businesses and employers](#) to identify additional strategies to protect park staff during an outbreak of COVID-19.
- For additional questions or guidance, contact your state or local health department public health officials and in the case of the National Park Service, contact public health officials in the [Office of Public Health](#) [🔗](#) .

Last Updated Jan. 6, 2021



CITY OF FAIRBURN

CITY COUNCIL AGENDA ITEM

SUBJECT: APPROVAL OF THE RENEWAL AGREEMENT BETWEEN GFL SOLID WASTE SOUTHEAST, LLC dba GFL ENVIRONMENTAL AND THE CITY OF FAIRBURN FOR RESIDENTIAL SOLID WASTE COLLECTION SERVICES

(X) AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION () OTHER

Submitted: 05/18/2021 Work Session: N/A Council Meeting: 05/24/2021

DEPARTMENT: Utilities (Sanitation)

BUDGET IMPACT: The proposed expenditures will come out of the Sanitation Account (540-0000-52-3910).

PUBLIC HEARING? () Yes (X) No

PURPOSE: For Mayor and Council to approve the renewal agreement between GFL Solid Waste Southeast, LLC dba GFL Environmental and the City of Fairburn for Residential Solid Waste Collection Services.

HISTORY: The City of Fairburn has been a customer since February 2009 for residential solid waste collection, recycling, and bulk pickup services.

FACTS AND ISSUES: This renewal agreement is an extension for 1 year and 7 months which is probationary and will expire December 31, 2022. Throughout the term of previous renewals, there were no apparent issues and customers were satisfied with the services. Recently, reports have shown that there is a need for improvement of these services and the results during the length of this agreement will attest to the continuation of an extended agreement for the future.

RECOMMENDED ACTION: Staff recommends that the Mayor and City Council approve the renewal agreement between GFL Solid Waste Southeast, LLC dba GFL Environmental and the City of Fairburn for Residential Solid Waste Collection Services and authorize the Mayor to sign the agreement.


Elizabeth Carr-Hurst, Mayor

**Solid Waste Collection
Transportation and Disposal Agreement**

This Solid Waste Collection, Transportation and Disposal Agreement (this "Agreement") is made and entered into this _____ day of _____, 2021, by and between the City of Fairburn hereinafter referred to as "CUSTOMER", and GFL Solid Waste Southeast, LLC dba GFL Environmental, hereinafter referred to as "CONTRACTOR."

WITNESSETH

WHEREAS, CUSTOMER is responsible for the collection, transportation and disposal of solid waste of its residences; and

WHEREAS, CONTRACTOR is in the business of solid waste collection and desires to provide such services to CUSTOMER; and

WHEREAS, CUSTOMER desires to engage CONTRACTOR to collect all solid waste from within its boundaries in accordance with the terms of this Agreement and applicable law, including, without limitation, the ordinances of the County of Fulton, State of Georgia.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. Terms: This Agreement shall be binding on all parties for a period of 1 year and 7 months beginning, June 1, 2021 and expiring on December 31, 2022. (the "Initial Term"); subject to all terms, provisions and conditions of multi-year contracts that may in any way affect the City of Fairburn's obligations. The Agreement will be automatically extended for one (1) additional calendar year periods and shall be automatically renewed on January 1st each calendar year unless either party provides written notice to the other of its intention not to extend this Agreement not less than ninety (90) days prior to the expiration of the then current term. Compensation to the CONTRACTOR during the Initial Term and during each Extension Term shall be in accordance with the below terms and conditions. This Agreement is subject to the multi-year contractual provisions of O.C.G.A 36-60-13(a).
2. Services. CUSTOMER hereby grants to CONTRACTOR the exclusive right for the collection and transportation of all residential/commercial solid waste in the City of Fairburn from the point of pickup to a solid waste disposal site or materials facility in CONTRACTOR'S discretion, which disposal site has been permitted in accordance with applicable laws, rules and regulations for disposal of solid waste (the "Services").
 - A. Residential Curbside Trash Collection - Subject to Section 3 below, each home will be provided with a 95 Gallon cart to be serviced on a once per week basis. All solid waste must be bagged and placed inside the cart. Carts must be placed at the curb no later than 6:00a.m. on the scheduled day of collection.

- B. Residential Curbside Recycling Collection- Subject to Section 3 below, homeowners will be responsible to request a recycling cart through the City of Fairburn. 65 gal containers will be provided to the customer as requested by the city. Recycling material placed inside the cart must be acceptable recycling material and not contaminated with household solid waste. Service will be provided every other week and the cart must be placed at the curb no later than 6:00 a.m. on the scheduled day of collection.
- C. Residential Bulk Curbside Collection- Subject to Section 3 below, service will be provided twice per month on the 1st and 3rd Tuesday of each month. This is an on-call service that will require the residents to call in and schedule a pickup. Residents must call to schedule their pickup no less than 24 hours prior.
- D. Neighborhood Clean-up Events- Upon request, CONTRACTOR will provide up to four (4) 30 cubic yard Roll-off containers FREE for cleanup events.
- E. Yard Waste Collection- Service to be provided once per week: Yard Waste may be leaves, brush, grass clippings, shrub and tree pruning, discarded Christmas trees, nursery and greenhouse vegetative residuals, and vegetative matter resulting from non-commercial landscaping development and maintenance other than mining, agricultural and silvicultural. All leaves and grass clippings must be contained in biodegradable paper bags. Limbs and pruning's shall be piled in area at the curb that is no greater than 4 feet high by 4 feet deep by 4 feet wide.

3. Types of Waste; Title to Waste.

a) Notwithstanding anything to the contrary herein, CONTRACTOR shall only be responsible for the collection, transportation and disposal of Acceptable Solid Waste and Acceptable Recycling Material and only as such Acceptable Solid Waste as is disposed of in a 95-gallon CONTRACTOR-provided roll-out cart.

b) Bulk items may include waste material from a residential source other than construction debris, with a weight or volume greater than that allowed in the CONTRACTOR – provided carts, such as sofas, chairs, mattresses, other types of furniture and appliances. All Freon must be removed from all appliances prior to collection.

c) Yard Waste may be leaves, brush, grass clippings, shrub and tree pruning, discarded Christmas trees, nursery and greenhouse vegetative residuals, and vegetative matter resulting from non-commercial landscaping development and maintenance other than mining, agricultural and silvicultural. All leaves and grass clippings must be contained in biodegradable paper bags. Limbs and pruning's shall be piled in area at the curb that is no greater than 4 feet high by 4 feet deep by 4 feet wide.

d) For purposes of this Agreement, "Acceptable Solid Waste" means mixed household solid waste, commercial solid waste, industrial solid waste, and mixtures of household, commercial and industrial solid waste that are permitted under the governing permits and then applicable laws to be accepted at the applicable disposal facilities and that are not otherwise Unacceptable Waste.

e) Recyclable Materials may include aluminum cans, newspapers, plastics (#1 and #2), such as milk jugs, water jugs, soft drink bottles, detergent bottles, paper, magazines, and corrugated cardboard. This list of materials may be modified as recycling capabilities and markets change.

f) For purposes of this Agreement, "Unacceptable Solid Waste" means:

(i) any material which by reason of its composition characteristics or quantity is hazardous waste as defined in the Resource Conservation and Recovery Act of 1976, 42 U.S.C. 6901 *et seq.*, and the regulations thereunder or any material which by reason of its composition or characteristics is hazardous waste, a hazardous substance or hazardous material as defined in or under any other federal, state or local law, and the applicable regulations thereunder, and any other material which any governmental agency or unit having or claiming appropriate jurisdiction shall determine from time to time to be harmful, toxic or dangerous, or otherwise ineligible for disposal at the applicable disposal facility;

(ii) explosive materials, corrosive materials, pathological waste, radioactive materials, cesspool and other human waste, human remains, motor vehicles, batteries, tires, refrigerators, gasoline tanks, gas cylinders, asbestos insulation, closed metal containers, barrels, more than an incidental amount of tires, refrigerators that have not been properly evacuated, liquid waste including chemical wastes, sewage and other highly diluted water-carried materials or substances and those in gaseous forms, special nuclear or by-product materials within the meaning of the Atomic Energy Act of 1954, as amended; and

(iii) any other material which may present a substantial endangerment to public health or safety, would cause applicable air quality or water effluent standards to be violated by the normal operation of the Transfer Station or because of its size, durability or composition cannot be managed or disposed of at the applicable disposal facility or has a reasonable possibility of otherwise adversely affecting the operation of the applicable disposal facility outside the normal usage expected for the facility.

g) Title to waste material that does not conform to the definition of Acceptable Solid Waste shall remain with the generator and shall not be deemed to pass to CONTRACTOR at any time.

4. Equipment: All equipment utilized is to be reliable and presentable during the performance this Agreement, including backup equipment. All equipment shall be maintained by CONTRACTOR in good working condition, with regular maintenance inspection by the CONTRACTOR throughout the Term.

5. Reporting: CONTRACTOR will provide to CUSTOMER a quarterly report that represents the total number of tons collected from MSW and Recyclables in the City. Because

the MSW and Recyclables collected from CUSTOMER is combined with that collected from other customer the amounts reported will be based on the average amounts collected per home from all locations. Quarterly service reports will also be provided that present the type and number of service request handled each period. Quarterly service reports are due by the 15th of the following month.

6. Schedule. CONTRACTOR shall operate on a schedule to ensure timely service. Services will not be provided on Memorial Day, Labor Day, Thanksgiving, Christmas Day or New Year's Day. Any other holidays will be mutually agreed upon between CONTRACTOR and CUSTOMER. In the event that the CUSTOMER service days fall on a designated holiday, then an alternate day will be chosen to ensure timely service. Service schedules for all holidays are to be provided to the City of Fairburn prior to the start of the new service year for posting on social media outlets and included in the city newsletters.

7. Complaints: All complaints shall be given prompt and courteous attention. Complaints include, but are not limited to, calls regarding missed service, failure to follow container placement guidelines, failure to collect all Solid Waste and/or Recyclable Material due to improper collection service and other items included in the Specifications.

- a. In the case of a complaint, the CONTRACTOR shall investigate and determine based on set procedure, the type of error made. Service shall be provided to the resident regardless of the fault unless the request violates a set procedure in the service specifications. A determination of justified (Contractor error) or unjustified (other) will be made by the City concerning each service request. The number of justified complaints is not to exceed, in any one month, more than fifteen (15) per week on a weekly average. The determination of the justification of the complaints shall lie solely with the City, based upon criteria developed jointly by the CUSTOMER and CONTRACTOR. The Contractor has the right to contest any complaints and resolution shall be jointly agreed upon by the CUSTOMER and the CONTRACTOR.
- b. Failure to maintain an acceptable level of service may invoke liquated damages according to the table of, if an acceptable resolution is not reached mutually by the CUSTOMER and the CONTRACTOR, may be grounds for terminations of the contract.

Number of Justified Complaints Over 15 per week	Liquated Damages Per Complaint
15 to 24	\$15 per complaint
25 to 50	\$25 per complaint
51 to 75	\$50 per complaint
76 to 100	\$100 per complaint
101 or greater	\$125 per complaint

- c. Notice received from a customer will be considered a justified compliant unless the CONTRACTOR can prove to the City's satisfaction that the complaint is not warranted. The CONTRACTOR and CUSTOMER recognize that the City will

suffer damage if the Contractor fails to comply with the aforesaid provisions, that such damages would be difficult to ascertain, and that the aforesaid liquidated damages per complaint represent a reasonable and agreed estimate of the City's actual damages for each such failure of the Contractor.

- d. For the Complaint process, the City will generate a service request email or submit a request through the CONTRACTORS online portal system, EZWaste, for every complaint call received by the City. The CONTRACTOR is responsible for retrieving the service complaints at least twice daily with one such collection of service request forms to occur before 9:00 am and the other to occur before 2:00pm so that the complaints will be addressed and corrected in a timely manner. Complaints received prior to 2:00pm, Monday through Friday, will be addressed by noon of the following workday. All missed service requests are to be resolved within twenty-four (24) hours.

8. Newly Developed and Annexed Areas: CONTRACTOR will, within thirty (30) days of notification by the CUSTOMER, provide the Services to newly developed and annexed areas. As new homes are constructed and occupied, CONTRACTOR shall provide Services on the next scheduled day of collection following notification thereof. CONTRACTOR shall be responsible for notifying CUSTOMER of all collection locations being serviced which do not appear on the billing register. Billing will be adjusted by CONTRACTOR as promptly as practicable following the addition of new or annexed homes including, to the extent necessary, adding any prior months' billings for such new or annexed homes that have been serviced but not previously billed and including pro-rations for partial months, as appropriate.

9. Rates; Number of Units: Total compensation due to CONTRACTOR shall be set forth in Exhibit A incorporated by reference and made a part hereof on a per unit basis, subject to adjustment as set forth below (the "Service Fee"). Payment is due by the 10th day of the following month in which the invoice is submitted. The number of units for which CONTRACTOR will provide Services is estimated as of the date of this Agreement to be 4200 provided, however, that CUSTOMER will provide evidence to CONTRACTOR of the actual number of units to be serviced within thirty (30) days following the date of this Agreement by use of water meter or other utility records. Thereafter, the number of units to be serviced and billed will be reviewed and adjusted on a monthly basis to reflect the actual number of units serviced.

10. Adjustments:

a) The Service Fee may be increased annually every May 1st beginning on May 1, 2022 to reflect the annual adjustment based on Table 1 of the Consumer Price Index for All Urban Consumers (CPI-U): U.S. City Average, by expenditure category and commodity and service group, Water and Sewer and Trash Collection Services (2).

b) The Service Fee may be adjusted more often than annually if such adjustments arise out of changes in direct operational costs related to provision of the Services over which CONTRACTOR has no control, including by way of example, but not limitation, such expense as fuel cost, disposal fees and governmental regulations. CONTRACTOR may implement a fuel

surcharge if the per-gallon fuel prices exceed \$ 4.25__ by at least 10% when averaged over the prior 6-month period. The fuel surcharge will be implemented as a flat rate on a per unit basis. In addition, increases in material disposal tipping fees will result in an adjustment to the Service Fee by utilizing the following calculation: average tons generated multiplied by the amount of landfill increase divided by number of households serviced.

11. Education and Community Involvement: CONTRACTOR agrees to donate \$2,500.00 annually during the term of this Agreement, or any extension thereof, to the City's Keep Fairburn Beautiful program for its use in the providing educations materials, lessons, and programs for instruction in protecting the environment within the City of Fairburn. CONTRACTOR agrees to donate \$1,500.00 of bicycles annually to the Christmas Giveaway. CONTRACTOR agrees to donate \$2,500.00 annually to St. Jude's Children's Research Hospital in the month of October in participation with the Fall Festival.

12. Representations of CONTRACTOR: CONTRACTOR currently has, and will maintain throughout the term, all permits, and licenses required by law for the provision of the Services and will provide the Services in accordance with all material respects with applicable laws. CONTRACTOR will comply with all Federal and State requirements concerning fair employment and concerning the treatment of all employees without regard or discrimination by reason of race, color, religion, sex, national origin, or physical disability.

13. Point of contact: All dealings, contacts, etc. between CONTRACTOR and CUSTOMER shall be directed by CONTRACTOR to the Administrator or Mayor. CUSTOMER will direct all interaction related to service to the Utilities Director at the City of Fairburn or his designee.

14. Local Presence: CONTRACTOR will provide a local and/or toll-free telephone number to its office in Fairburn, Georgia, for the use of CUSTOMER to communicate with CONTRACTOR if the need arises during normal business hours of 8:00 a.m. to 5:00 p.m. After hour contact can be made via email to the CONTRACTOR or submitted at the online service request.

15. Notification of Customers: CONTRACTOR will notify the City about service inquiry procedures, regulations, and days of collection prior to the date Services begin under this Agreement.

16. Breach; Termination: If either party reasonably concludes that the other is in material breach of this Agreement, such party shall so notify the other party in writing, including a detailed description thereof. The party alleged to be in breach shall be allowed up to thirty (30) days after notice by the other party in which to make necessary adjustments to remedy said deficiencies or to take action to remedy any deficiencies that require longer than thirty (30) days to cure. In the event the breaching party fails to correct (or take action to correct) such deficiencies within thirty (30) days after written notice of the deficiencies or breach, then the other party may terminate this Agreement. Neither party shall be liable to the other for any special, consequential, or punitive damages.

17. Indemnification: CONTRACTOR agrees to indemnify and hold CUSTOMER harmless from and against any and all claims, liabilities, demands and causes of action to the extent arising out of CONTRACTOR'S negligence in performance of the Services or arising out of CONTRACTOR'S failure to comply with the provisions of this Agreement.

18. Force Majeure: CONTRACTOR shall not be liable for failure to perform under this Agreement if that failure arises out of causes beyond the control and without the fault or negligence of CONTRACTOR. Such causes may include but not be limited to acts of the government in its sovereign or contracted capacity, fires, floods, strikes, epidemics, quarantine restriction, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the reasonable control and without fault or negligence of CONTRACTOR.

19. Assignment: Neither party may assign this Agreement, or the rights hereunder, without prior written approval of the other, which approval will not be unreasonably withheld; provided, however, that CONTRACTOR may assign this Agreement to an affiliate of CONTRACTOR without the prior approval of CUSTOMER.

20. Insurance: CONTRACTOR shall carry at its expense during the term of this contract the minimum insurance coverages set forth below:

<u>Coverage</u>	<u>Minimum Limits of Liability</u>	
Workers Compensation	Statutory	
Employer's Liability	Each Accident	\$1,000,000
	Disease-Policy Limit	\$1,000,000
	Disease-Each Employee	\$1,000,000
Commercial General Liability	Each Occurrence	\$1,000,000
	Aggregate	\$2,000,000
Commercial Automobile Liability	Each Occurrence	\$1,000,000
Umbrella Excess Liability	Each Occurrence	\$5,000,000

CONTRACTOR shall provide to the CUSTOMER a Certificate of Insurance confirming compliance with the above requirements.

21. Arbitration: This Agreement shall be governed by the laws of Georgia, including any conflict of laws issues. In the event any dispute arises between the Parties in connection with the interpretation of this Agreement, claims as between them; or any other matters that might arise regarding this Agreement whatsoever, all such disputes shall be resolved by mediation/ arbitration between the Parties. If mediation is unsuccessful in resolving the dispute, then the Parties agree to binding arbitration to fully and finally resolve any such disputes. Mediation shall be conducted as agreed upon between the Parties; failing some

agreement, then the mediation shall be accomplished through the State of Georgia Mediation Program having jurisdiction over the Superior Court Judicial System of Fulton County, Georgia. The Alternative Dispute Director shall choose or provide the Parties with three (3) choices of a mediator. Mediation shall be conducted as soon as possible, but no longer than thirty (30) days after mediation is invoked by either party, unless agreed upon between the Parties. Costs of mediation shall be divided, and any mediation agreement shall be in writing, conclusively ending the Parties' dispute. In the event mediation is unsuccessful, then either the mediator shall immediately become an arbitrator of the dispute; or the Parties shall agree upon an arbitrator to settle completely any and all remaining issues as between them regarding disputes arising pursuant to this Agreement. If they are unable to agree upon a neutral arbitrator, then the Chief Judge of the Superior Courts of the Fulton Judicial Circuit of Georgia shall choose an arbitrator who has accomplished business arbitrations and/or alternative dispute resolutions involving pertinent issues which might arise pursuant to this Agreement. The costs of the arbitration shall be equally divided between the Parties. The decision of the arbitrator shall be final, and, if necessary, published and filed with the Superior Court of Fulton County; pursuant to the then applicable laws of Georgia involving arbitrations. The Parties, for themselves, their successors and assigns, agree to be bound by all terms, conditions and provisions of any final arbitration award. The decision of arbitration shall encompass any and all legal, equitable, or other disputes of every kind, character and nature which might arise pursuant to this Agreement and any and all other matters related thereto. It is the parties' intention that all claims, except for criminal misconduct, embezzlement, or similar criminal wrongdoings, shall be governed by the mediation and arbitration provisions set forth herein. Therefore, the Parties respectively waive any right to a jury trial of any action, claim or other proceeding which might arise pursuant to this Agreement. These alternative dispute resolution provisions are a material inducement for each of the Parties to enter into this Agreement.

22. Notice. All notices and other communications hereunder will be in writing and may be given by personal delivery, nationally recognized express courier, registered or certified mail (return receipt requested), or facsimile (receipt confirmed). Such notice will be deemed effective when received if it is given by personal delivery, nationally recognized express courier, or facsimile, and will be effective three (3) days after mailing by registered or certified mail, so long as it is actually received within five (5) days (and, if not so received within five (5) days, is effective when actually received) by the parties at the following addresses (or at such other address for a party as will be specified by like notice):

20. Entire Agreement. This Agreement constitutes the entire understanding between the parties, and cancels and supersedes all prior negotiations, understandings and agreements, oral or written, relating to the provision of the services described herein.

21. Execution in Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

If to CONTRACTOR, to:

GFL Environmental
6905 Roosevelt Hwy
Fairburn, GA 30213
Attn: General Manager
Telephone: 770-474-9273

If to CUSTOMER, to:

City of Fairburn
56 Malone Street
Fairburn, GA 30213
Attn: City Administrator
Telephone: 770-964-2244

[THE NEXT PAGE IS THE SIGNATURE PAGE.]

IN WITNESS WHEREOF, the City of Fairburn and GFL Solid Waste Southeast, LLC dba GFL Environmental, have executed this Solid Waste Collection, Transportation and Disposal Agreement as of the date first set forth above.

The City of Fairburn

GFL Environmental

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Exhibit A

Residential Curbside Collection Services - The charge for once per week residential curbside trash and recycling collection, and on-call bulk and yard waste to CUSTOMER from CONTRACTOR shall be \$ 12.22 per month per cart. CONTRACTOR will provide one 95 (ninety-five) gallon cart for MSW to every active address. One 65 (sixty-five) gallon cart will be delivered as requested by the customer to the city for every other week service. All fees associated with the delivery and removal of carts is included in the monthly fee. CUSTOMER may request additional carts for the residence. Additional carts will be billed by the number of carts requested multiplied by the monthly rate.