

Planning and Zoning Commission AGENDA

Tuesday, June 1, 2021 ♦ 7:00 p.m.

Join Zoom Meeting

Video link: https://zoom.us/j/7709642244

Dial-in #: (929) 205-6099 Meeting ID: 770 964 2244

- Call to Order
- Determination of a Quorum
- Public Comments

Comments to the Planning and Zoning Commission should be limited to no more than two minutes. Groups wishing to address an issue should select one or two spokesperson(s). The time allowed for all issues shall not exceed a total of fifteen minutes. Issues raised at this time are generally referred to the Director of Planning and Zoning for review. Responses will be provided at a later date.

- Approval of the Meeting Agenda
- Approval of May 4, 2021, Meeting Minutes
- Public Hearing
- Old Business
- New Business
 - Conceptual Site Plan 2021037 DuMonde Plaza A request to construct a 2,590 square foot commercial building for a proposed restaurant at 100 Durham Lakes Parkway.
 - Conceptual Site Plan 2021038 St. Charles Square A request to construct a 5,800 square foot commercial building for a proposed gasoline service station and restaurant at 101 Durham Lakes Parkway.
- Staff Report
- Commissioner Comments
- Adjournment



PLANNING AND ZONING COMMISSION MEETING MINUTES

City Hall 56 Malone Street Fairburn, GA 30213 Tuesday, May 4, 2021 7:00 p.m.

Due to the COVID-19 pandemic, the meeting was held virtually via Zoom video conferencing.

Elise Stoney, Chair Elizabeth Echols, Vice-Chair Tony Smith Anthony Stewart Jerry Williams Leonte Benton Jason Jones

Director of Planning and Zoning: City Attorney:

Tarika Peeks Valerie Ross

- I. MEETING CALLED TO ORDER: By Chair Stoney
- II. ROLL CALL: Commissioners Tony Smith and Jerry Williams were absent.

Chair Stoney asked for a motion to amend the meeting agenda to add Public Comments to the agenda. Vice-Chair Echols made a motion to add Public Comments to the agenda. Commissioner Stewart seconded. **THE MOTION CARRIED.**

- III. <u>APPROVAL OF AGENDA</u>: Vice-Chair Echols made a motion to APPROVE the May 4, 2021 agenda. Commissioner Jones seconded. **THE MOTION CARRIED.**
- IV. PUBLIC COMMENTS: No public comments
- I. <u>APPROVAL OF PREVIOUS MEETING MINUTES</u>: Commissioner Benton made a motion to APPROVE the April 6, 2021 minutes. Commissioner Jones seconded. **THE MOTION CARRIED.**
- V. **PUBLIC HEARING:** None
- VI. OLD BUSINESS: None
- VII. <u>NEW BUSINESS</u>:

CONCEPT PLAT 2021062 - TRINITY FAIRBURN

Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of a Certificate of Occupancy. Any major deviation from this site plan is subject to approval by the Planning and Zoning Director or designee.

- 2. Prior to construction, the city shall be provided with copies of the approved agreements/easements between all involved parties/owners for the driveway; inter-parcel access ways, and sidewalks. All plans for road improvements shall be submitted, reviewed, and approved by the City Engineer and GDOT, if applicable; and appropriate permits issued prior to construction and authorization.
- 3. No outside storage or outside display of merchandise shall be located in the 35' landscape strip fronting Highway 74/Senoia Road.
- 4. The designated outside display areas as shown on the conceptual site plan dated April 28, 2021, shall be kept neat, clean, and well-maintained.
- 5. The outside display of merchandise shall not exceed the boundaries of the areas designated for outside display as shown on the conceptual site plan dated April 28, 2021; no display of merchandise shall be placed in the off-street parking area.

The applicant, Mr. Reiner, asked that he would be happy to answer any questions the Commissioner might have about the conceptual plan.

Commissioner Jones asked what is the construction time frame? Ms. Peeks stated that the traffic report submitted by the applicant stated that the projected completion date is 2022. Mr. Reiner stated that the average construction time is 6 months but there could be factors to affect the time such as weather. Chair Stoney asked what is the store hours of operations? Mr. Reiner stated that the doors open at 8:00 a.m. - 8:30 p.m. (average store hours) and they are open seven (7) days a week.

MOTION AND VOTE: Vice-Chair Echols made the motion to DENY Conceptual Site Plan 2021057. The motion failed due to the lack of a second. Commissioner Jones made a motion to APPROVE Conceptual Site Plan 2021057. Commissioner Stewart seconded. Vice-Chair Echols voted to DENY the conceptual site plan. Attorney Ross asked Chair Stoney to conduct a roll call of the vote. The motion to APPROVE the conceptual site plan 2021057 CARRIED.

- VIII. <u>STAFF REPORT</u>: Ms. Peeks stated the date for the Planning and Zoning Commission training is May 13th via Zoom.
- IX. <u>COMMISSIONER COMMENTS</u>: Chair Stoney stated that the Renaissance Festival opened on May 1st and is open for six (6) weeks.
- X. <u>ADJOURNMENT</u>: Vice-Chair Echols made a motion to **ADJOURN**. Commissioner Jones seconded. **THE MOTION CARRIED**.

MEETING ADJOURNED: 7:27 p.m.

SUMMARY/STAFF PRESENTATION: A request to subdivide 9.511 acres on Highway 74 and Meadow Glen Parkway into three (3) tracts.

Ms. Peeks stated that the applicant is requesting to subdivide the 9.511-acre parcel at the northwest corner of the intersection of Highway 74 and Meadow Glen Parkway into three (3) tracts. Tract one (1) will be the site of the proposed Tractor Supply store. The three (3) tracts will be subdivided as follows: Tract 1-5.275 acres, Tract 2-2.953 acres, and Tract 3-1.283 acres. Staff recommends approval of the Trinity Fairburn Concept Plat.

Commissioner Jones asked if staff knew the other businesses that would occupy the other two lots. Ms. Peeks stated no, but the lots are zoned C-2 (General Commercial) so the uses would be commercial/retail businesses that are permitted in the C-2 zoning district.

The applicant, Mark Reiner, thanked staff, Tarika Peeks, and Lester Thompson, for guiding them through the process. He welcomed any questions from the Commissioners.

Vice-Chair Echols asked if the business would have tractor-trailers coming to the site to pick up or deliver materials to the facility. Mr. Reiner stated that typically there will be a truck at least once a week to deliver merchandise and that the loading area is in the rear of the building with an access point from Meadow Glen Pkwy or Highway 74/Senoia Road (if the access point is approved by GDOT).

Commissioner Jones asked about the new concept design of the store. Mr. Reiner stated that the site design is the typical layout; however, there is an outdoor garden center that will be dressed up more than previous stores.

Commissioner Echols asked what type of materials will be delivered to the site. Mr. Reiner stated that the merchandise would be the typical merchandise that tractor Supply they sale such as plants, dog food, clothes, items for a small hobby farmer, chain saws, snacks, and a variety of gardening supplies.

Commissioner Jones stated for clarity that the store deliveries would be typical to any commercial retail store delivery practices. Mr. Reiner confirmed.

<u>MOTION AND VOTE</u>: Commissioner Jones made the motion to **APPROVE** Concept Plat 2021062. Commissioner Stewart seconded. **THE MOTION CARRIED.**

CONCEPTUAL SITE PLAN 2021057- TRACTOR SUPPLY

<u>SUMMARY/STAFF PRESENTATION</u>: A request to construct a 22,136 square foot commercial building for a Tractor Supply store located on Highway 74 and Meadow Glen Parkway.

The applicant is proposing to construct a 22,136 square-foot building for a Tractor Supply store with associated driveways, parking, utilities, buffers, and landscaping. The applicant will be required to meet all off-street parking regulations. The site will have two access locations with a limited access right-in right-out (RIRO) driveway planned on Highway 74/Senoia Road and a full-access driveway located on Meadow Glen Parkway on the south side of the property. Stormwater detention is proposed by an onsite detention system. The front façade of the building will be constructed of all brick material as required by the Highway 74 Overlay District regulations.

Chair Stoney asked Ms. Peeks to state the conditions. Ms. Peeks stated the conditions.

1. To the site plan submitted to the Department of Community Development dated received April 28, 2021. Said site plan is <u>conceptual only</u> and must meet or exceed the requirements of the City's regulations and ordinances prior to the approval of a Land Disturbance Permit.

Approval Signatures	
Date Approved	
Elise Stoney, Chairman	
Keisha Francis, Recording Secretary	



CITY OF FAIRBURN PLANNING AND ZONING COMMISSION AGENDA ITEM

Date:

Tuesday, June 1, 2021

To:

Planning and Zoning Commission

From:

Tarika Peeks, Director of Planning Zoning

Agenda Item: Conceptual Site Plan 2021037 - DuMonde Plaza: A request to construct a 2,590

square foot commercial building for a proposed restaurant at 100 Durham Lakes

Parkway (parcel ID # 07270001681349).

BACKGROUND: The subject property is located at the northwest corner of Durham Lakes Parkway and Virlyn B. Smith Road. The site is approximately 1.06 acres and zoned PD (Planned Development). On August 11, 2003, the Mayor and City Council approved the PD-02 (Planned Development) rezoning for the Durham Lakes Golf and Country Club tract, which allowed for a mixture of uses including, single-family, retail, office commercial, and an 18-hole golf course. There were five (5) development areas under the PD-02 (Planned Development) zoning which are Development Areas 1-3 for single-family residential use, Development Area 4 for an 18-hole golf course, and Development Area 5 for commercial uses. The commercial tracts within Area 5 had no conditions of zoning imposed by the City Council. Accordingly, any permitted use under the C-2 (Highway Commercial) zoning district may be developed on the subject lot(s).

DISCUSSION: The applicant is proposing to construct a 2,590 square foot commercial building for a proposed restaurant with an associated driveway, parking, utilities, and landscaping. The applicant will be required to meet all off-street parking and buffer regulations. The site will have one access location with a limited access right-in right-out (RIRO) driveway planned on Durham Lakes Parkway. Stormwater detention is proposed by an onsite underground detention system.

PARCEL MAP



Parcel ID # 07270001681349 100 Durham Lakes Parkway PD (Planned Development) 1.06 acres **STAFF RECOMMENDATION:** <u>APPROVAL CONDITIONAL</u> of the conceptual site plan to construct a 2,590 square foot commercial building for a proposed restaurant. The staff has reviewed the conceptual site plan and has determined that the plan met the requirements for a conceptual review. The staff has recommended eight (8) conditions.

The approval of the site plan is <u>conceptual only</u>. The applicant will be required to submit a Land Disturbance Permit prior to the start of any construction. Additionally, any significant changes as determined by staff to the approved conceptual plan would warrant a further review by the Planning and Zoning Commission.

CONDITIONS:

Should the Planning and Zoning Commission decide to approve the conceptual site plan, the staff recommends the approval be subject to the conditions listed below. The applicant's agreement to these conditions would not change staff recommendations. These conditions shall prevail unless otherwise stipulated by the Planning and Zoning Commission.

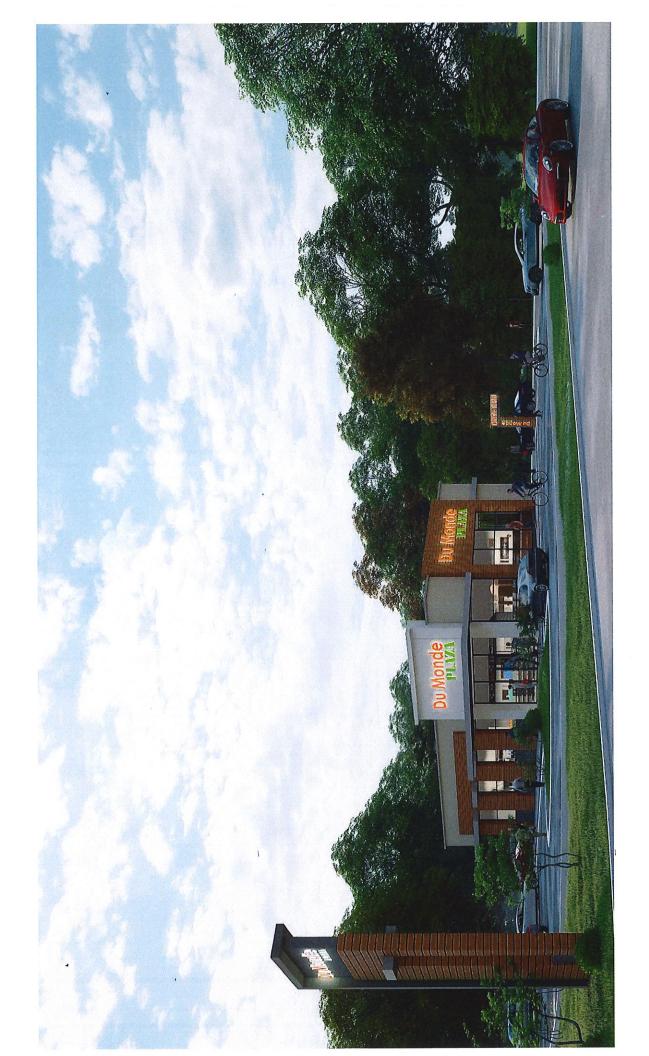
- 1. To the site plan submitted to the Department of Community Development dated received May 4, 2021. Said site plan is <u>conceptual only</u> and must meet or exceed the requirements of the City's regulations and ordinances prior to the approval of a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of a Certificate of Occupancy. Any major deviation from this site plan is subject to approval by the Planning and Zoning Director or designee.
- 2. Prior to construction, the city shall be provided with copies of the approved agreements/easements between all involved parties/owners for the driveway; inter-parcel access ways, and sidewalks. All plans for road improvements shall be submitted, reviewed, and approved by the City Engineer and GDOT, if applicable; and appropriate permits issued prior to construction and authorization.
- 3. A 50-foot undisturbed vegetated buffer shall be installed adjacent to residentially used properties. A combination of existing trees and newly planted trees (where insufficient vegetation exists) shall be installed to establish the buffer. New trees shall be 8'-10' in height at the time of installation. Newly planted trees shall consist of one or a combination of the following trees: Leyland Cypress, Easter Red Cedar, Southern Magnolia, Virginia Pine, Arborvitae, Savannah Holly, Nellie R. Stevens Holly.
- 4. Fencing of at least 6 feet shall be installed along the outer perimeter of the subject property adjacent to residentially used properties to maximize screening and sound remediation.
- 5. Lighting on the exterior of the subject property shall be directed downward and internal to the property lines.
- 6. Roof-mounted equipment shall be located and/or screened to minimize visibility from public streets and surrounding properties.
- 7. Site utilities for the subject property shall be installed underground.
- 8. The trash enclosure shall be three (3) sided brick. Trash dumpsters and bins must remain inside trash enclosures at all times except when being emptied or exchanged.

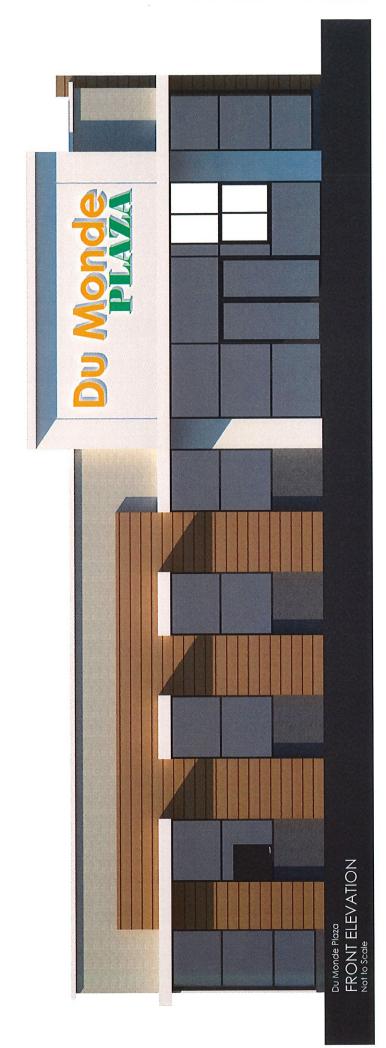
Attachments:

Conceptual Site Plan Building Elevations Site Photos

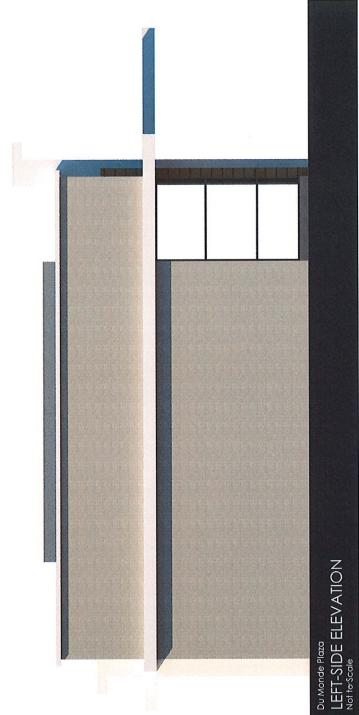


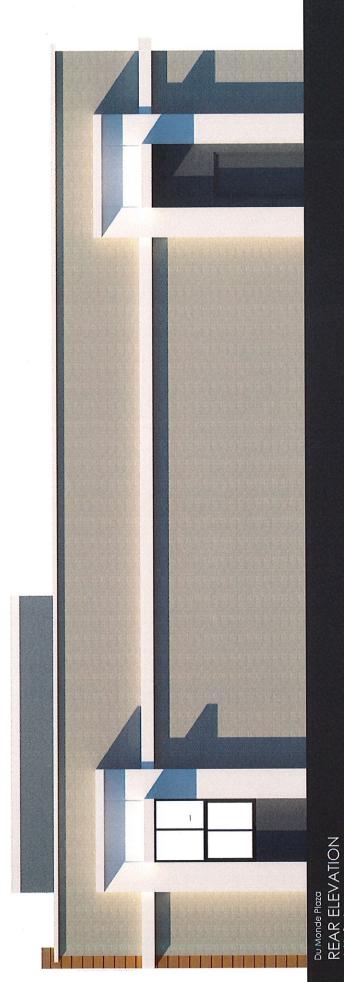




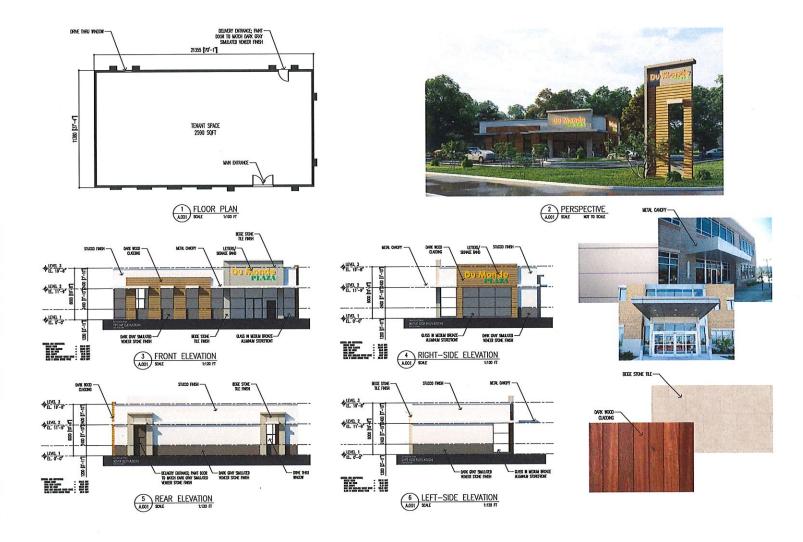


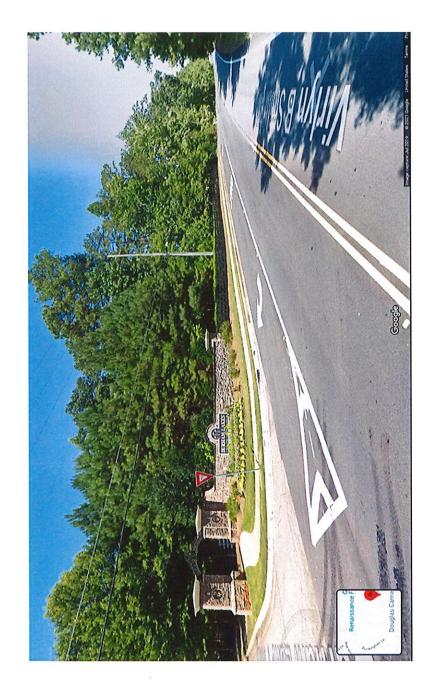




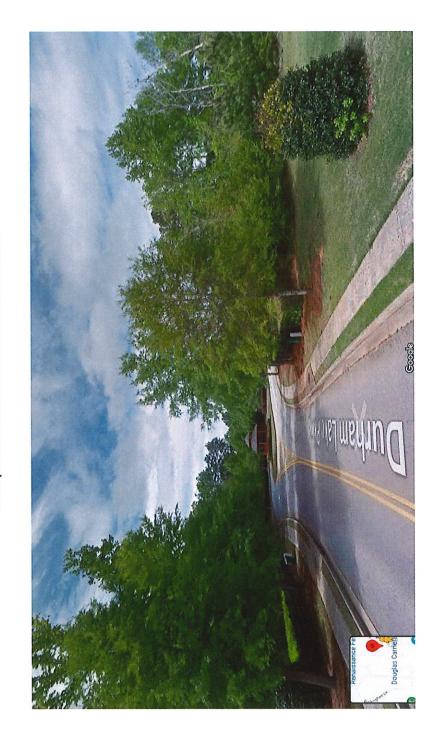


Du Monde Plaza REAR ELEVATION Not to Scale





100 Durham Lakes Pkwy Conceptual Site Plan 2021037 DuMonde Plaza



100 Durham Lakes Pkwy Conceptual Site Plan 2021037 DuMonde Plaza

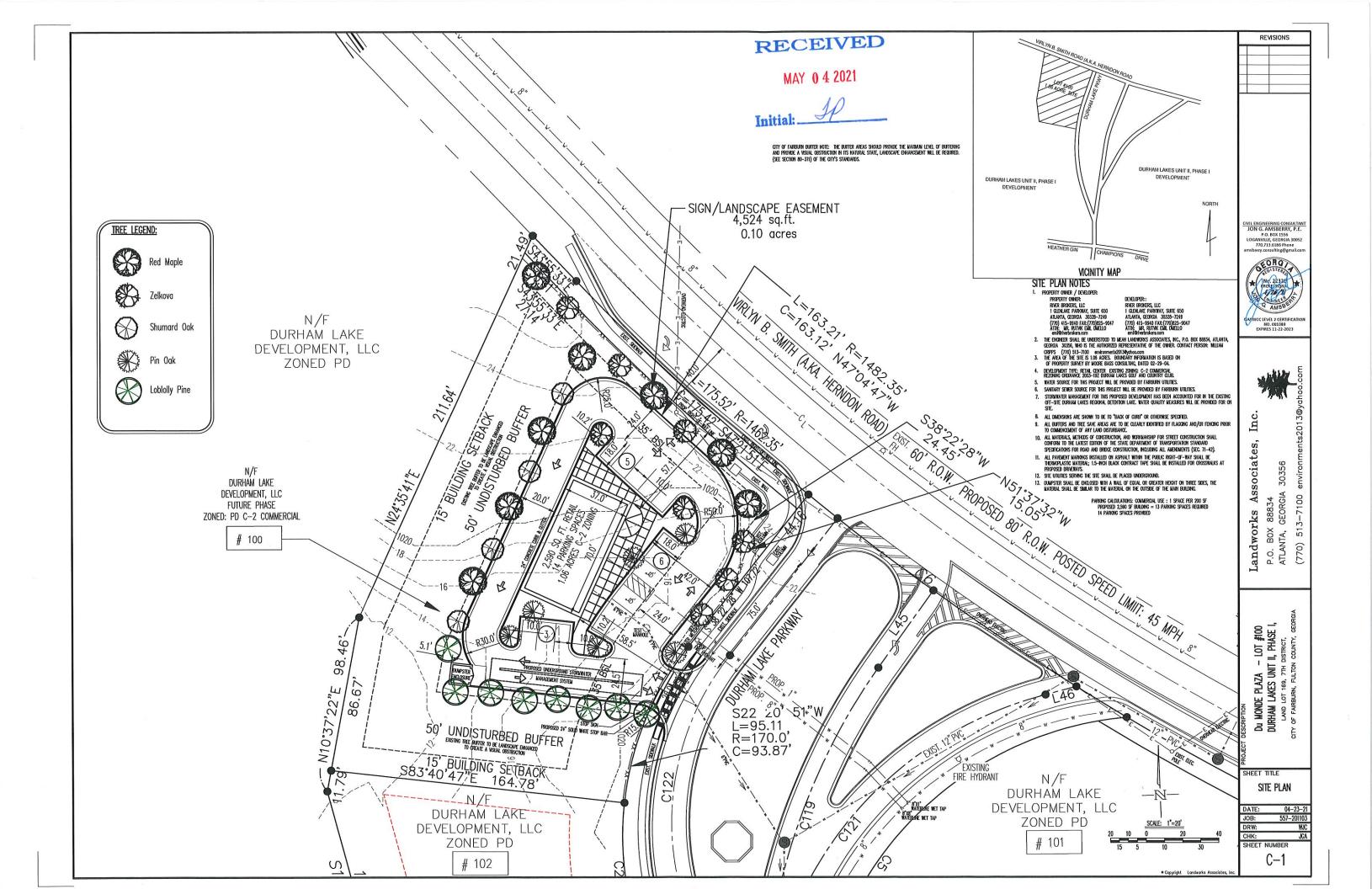
100 Durham Lakes Pkwy Conceptual Site Plan 2021037 DuMonde Plaza













CITY OF FAIRBURN PLANNING AND ZONING COMMISSION AGENDA ITEM

Date:

Tuesday, June 1, 2021

To:

Planning and Zoning Commission

From:

Tarika Peeks, Director of Planning Zoning

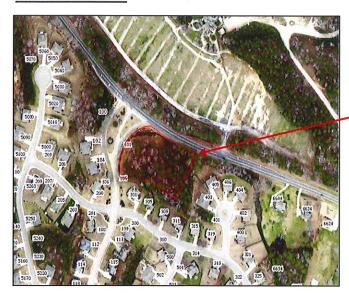
Agenda Item: Conceptual Site Plan 2021038 - St. Charles Square: A request to construct a

5,800 square foot commercial building for a proposed gasoline service station and restaurant at 101 Durham Lakes Parkway (parcel ID # 07270001681331).

BACKGROUND: The subject property is located at the northwest corner of Durham Lakes Parkway and Virlyn B. Smith Road. The site is approximately 1.94 acres and zoned PD (Planned Development). On August 11, 2003, the Mayor and City Council approved the PD-02 (Planned Development) rezoning for the Durham Lakes Golf and Country Club tract, which allowed for a mixture of uses including, single-family, retail, office commercial, and an 18-hole golf course. There were five (5) development areas under the PD-02 (Planned Development) zoning which are Development Areas 1-3 for single-family residential use, Development Area 4 for an 18-hole golf course, and Development Area 5 for commercial uses. The commercial tracts within Area 5 had no conditions of zoning imposed by the City Council. Accordingly, any permitted use under the C-2 (Highway Commercial) zoning district may be developed on the subject lot(s).

DISCUSSION: The applicant is proposing to construct a 5,800 square foot commercial building for a proposed gasoline service station with two gasoline islands (a total of four (4) pumps) and a restaurant with an associated driveway, parking, utilities, and landscaping. The applicant will be required to meet all off-street parking and buffer regulations. The site will have one access location with a limited access right-in right-out (RIRO) driveway planned on Durham Lakes Parkway. Stormwater detention is proposed by an onsite underground detention system.

PARCEL MAP



Parcel ID 07 270001681331 101 Durham Lakes Parkway PD (Planned Development) 1.94 acres

STAFF RECOMMENDATION: <u>APPROVAL CONDITIONAL</u> of the conceptual site plan to construct a 5,800 square foot commercial building for a gasoline service station with two (2) gasoline islands and a restaurant. The staff has reviewed the conceptual site plan and has determined that the plan met the requirements for a conceptual review. The staff has recommended twelve (12) conditions.

The approval of the site plan is <u>conceptual only</u>. The applicant will be required to submit a Land Disturbance Permit prior to the start of any construction. Additionally, any significant changes as determined by staff to the approved conceptual plan would warrant a further review by the Planning and Zoning Commission.

CONDITIONS:

Should the Planning and Zoning Commission decide to approve the conceptual site plan, the staff recommends the approval be subject to the conditions listed below. The applicant's agreement to these conditions would not change staff recommendations. These conditions shall prevail unless otherwise stipulated by the Planning and Zoning Commission.

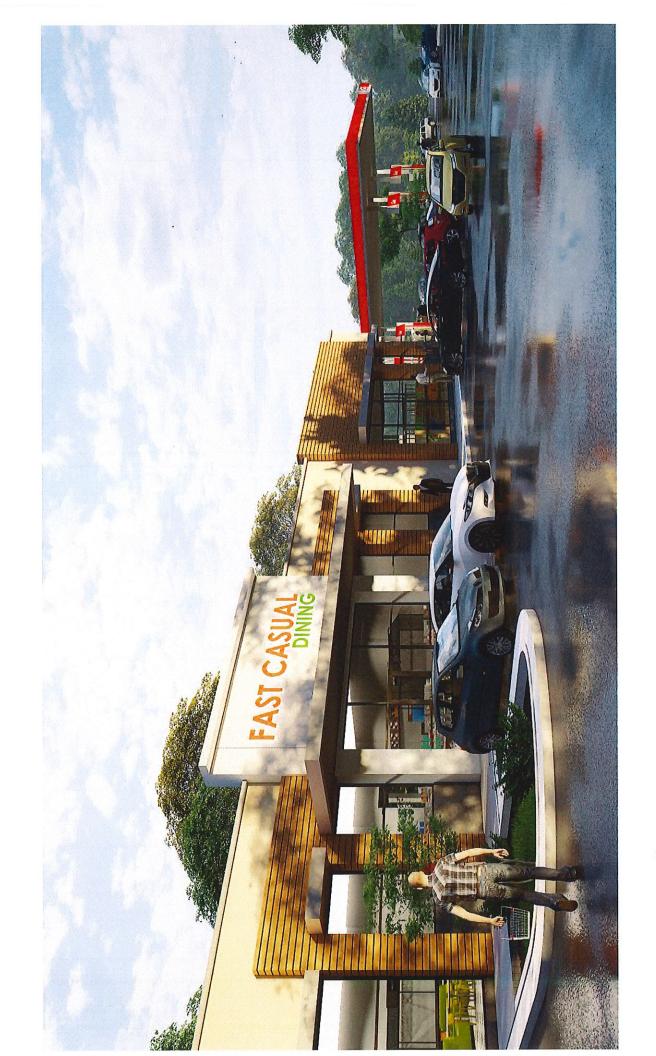
- 1. To the site plan submitted to the Department of Community Development dated received May 4, 2021. Said site plan is <u>conceptual only</u> and must meet or exceed the requirements of the City's regulations and ordinances prior to the approval of a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of a Certificate of Occupancy. Any major deviation from this site plan is subject to approval by the Planning and Zoning Director or designee.
- 2. Prior to construction, the city shall be provided with copies of the approved agreements/easements between all involved parties/owners for the driveway; inter-parcel access ways, and sidewalks. All plans for road improvements shall be submitted, reviewed, and approved by the City Engineer and GDOT, if applicable; and appropriate permits issued prior to construction and authorization.
- 3. A 50-foot undisturbed vegetated buffer shall be installed adjacent to residentially used properties to create a visual obstruction. A combination of existing trees and newly planted trees (where insufficient vegetation exists) shall be installed to establish a dense buffer. New trees shall be 8'-10' in height at the time of installation. Newly planted trees shall consist of one or a combination of the following trees: Leyland Cypress, Easter Red Cedar, Southern Magnolia, Virginia Pine, Arborvitae, Savannah Holly, Nellie R. Stevens Holly.
- 4. Fencing of at least 6 feet shall be installed along the outer perimeter of the subject property adjacent to residentially used properties to maximize screening and sound remediation.
- 5. The exterior of the building shall be constructed with a combination of the following building materials brick, stone, masonry stucco on concrete, wood, glass in combination with metal or similar, materials. The use of exterior insulating finish system (EIFS) also identified as Drivit, synthetic stucco building materials are prohibited.
- 6. Lighting on the exterior of the subject property shall be directed downward and internal to the property lines.
- 7. Roof-mounted equipment shall be located and/or screened to minimize visibility from public streets and surrounding properties.
- 8. Site utilities for the subject property shall be installed underground.
- 9. The trash enclosure shall be three (3) sided brick. Trash dumpsters and bins must remain inside trash enclosures at all times except when being emptied or exchanged.
- 10. Devices for storage of items available for immediate sale [e.g., ice freezer, propane tanks) shall

- abut the building in such a manner that a five (5) foot pedestrian path is maintained around such items.
- 11. Canopy fascias may not be externally lit. A fascia accent band of up to 9 inches in width may be internally illuminated.
- 12. Lighting on the underside of canopies shall be flush with or recessed above the underside of the canopy surface. Lenses dropping below the surface of the canopy underside are not permitted.

Attachments:

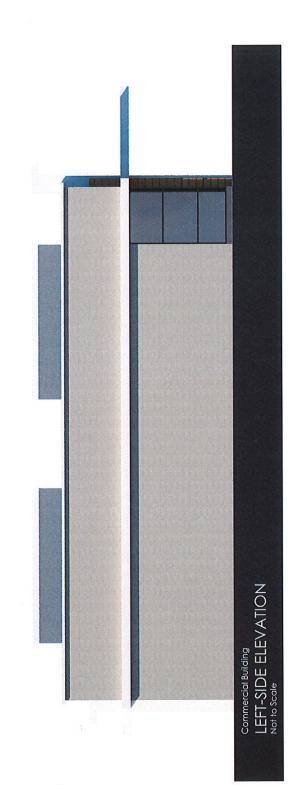
Conceptual Site Plan Building Elevations Site Photos

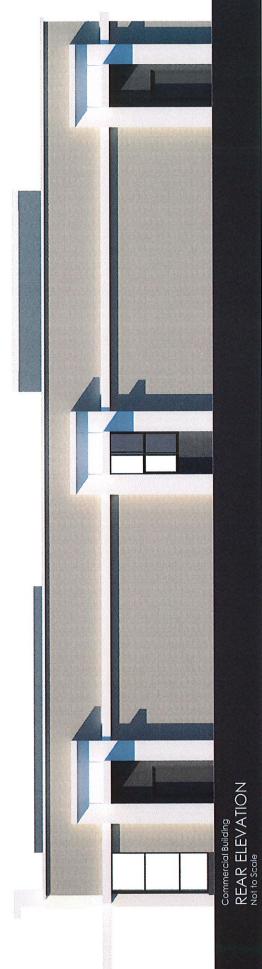






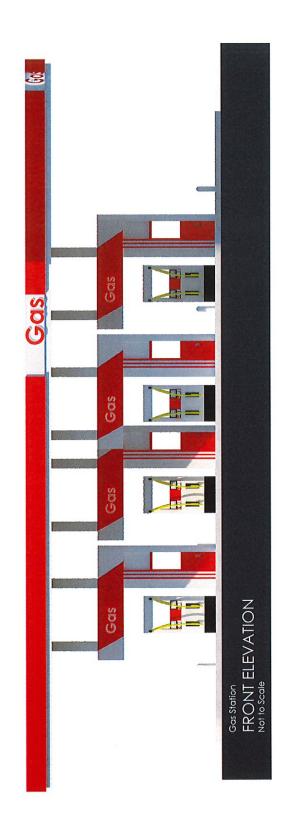


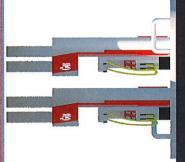


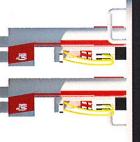








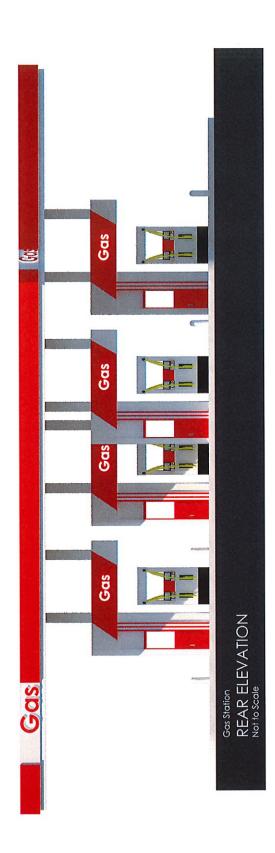




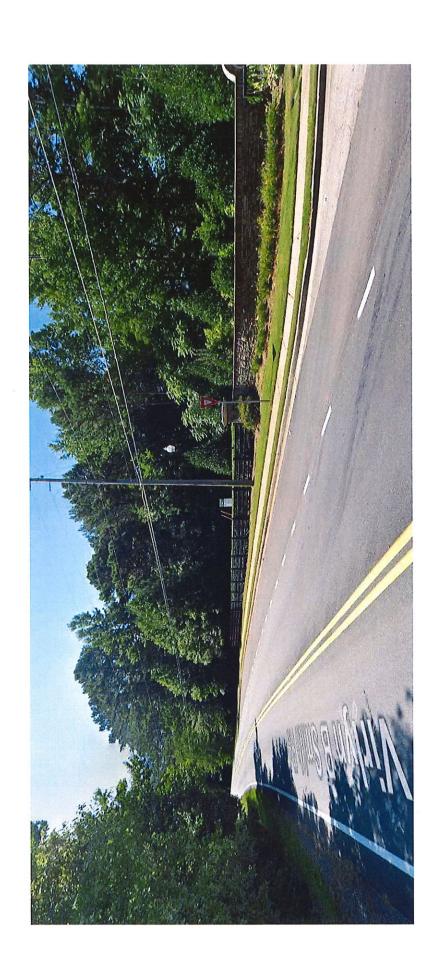
Gas Station RIGHT-SIDE ELEVATION Not to Scale



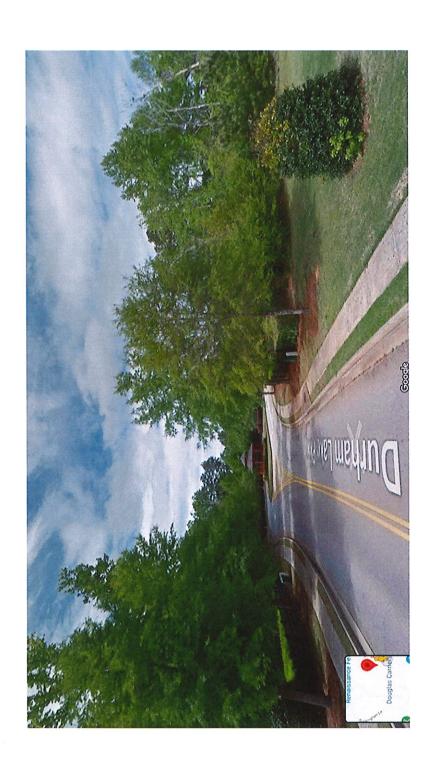
Gas Station LEFT-SIDE ELEVATION Not to Scale







101 Durham Lakes Pkwy Conceptual Site Plan 2021038 St. Charles Square



101 Durham Lakes Pkwy Conceptual Site Plan 2021038 St. Charles Square

101 Durham Lakes Pkwy Conceptual Site Plan 2021038 St. Charles Square



