

City of Fairburn
Joint Meeting Minutes
Downtown Development Authority/Development Authority
Tuesday, August 27, 2013
56 Malone Street,
Fairburn, GA 30213
7:00 p.m.

Downtown Development Authority Agenda

I. Call Meeting to Order of the Downtown Development Authority of Fairburn

Chairperson Jean B. Russell called the meeting to order at 7:00 p.m.

Board Members Present: Chairman Jean B. Russell, Jeff Couch, Rhonda Appleby and Mack McCarthney were present. Members Danita Jones and Suzanne Pressley were absent. Others present were, City Administrator, Tom Barber, City Attorney, Randy Turner and Board Secretary/Treasurer, Brenda James.

Ms. Appleby made a motion to add the Special Called Minutes of May 22, 2013 to the Agenda with Mr. McCarthney providing the second. **The motion carried.**

II. Approval of Minutes:

Ms. Appleby made a motion to approve the Minutes of April 30, 2013 for the Downtown Development Authority Meeting with Mr. McCarthney providing the second. **The motion carried.**

Mr. Appleby made a motion to approve the minutes of May 22, 2013 for the Special Called Meeting of the Downtown Development Authority with Mr. McCarthney providing the second. **The motion carried.**

III. Update on Economic Development Activities:

City Administrator, Tom Barber gave an overview of the downtown development activities. He reported the following:

1. The Campus Parking Lot upgrade is currently underway.
2. The building of the Campus Classroom Building is underway. However, there is no lease yet with GMC for the new building.
3. The Design for the Courtyard and Stage are completed.
4. Still waiting on Paul Marmol regarding the deck.
5. There has been interest in the Roberts Building & the Patrick Green Property.
6. The Convention Center will be developed and the company has completed 50 to 60% of their fundraising.
7. Strawn Brewery 1st Year Anniversary is September 7, 2013.

IV. Presentation on Planning Activities, Comp Plan & Urban Redevelopment Plan:

City Planner, Toussaint Kirk gave a brief overview of himself. Afterwards he spoke on the City of Fairburn's Comprehensive Plan. He said a Comprehensive Plan is a 20 Year Policy Guide for the development and redevelopment of the city. He said the plan should be updated every 10 years, however, currently the City of Fairburn is working on a 5-year Partial Update and another plan will be done in the year of 2015. He said a Comprehensive Plan helps a city to receive other funding and it supports the zoning in the city. Mr. Kirk said the update will require extensive public participation.

Mr. Bill De-St-Aubin of the Sizemore Group spoke on a Fairburn Urban Redevelopment Plan. He said an extension to the LCI would be an Urban Redevelopment Plan, Enterprise Zone and Opportunity Zone and all these are tools to attract business to the City of Fairburn. He said to get an Urban Redevelopment Plan one must meet the State Criteria's. He said the URP has been presented to the Planning & Zoning Commission and must also be approved by the Mayor and Council. Mr. Couch asked what the benefits were. City Administrator, Tom Barber said the plan gives the city a better opportunity to go after the blighted areas. Mr. De-St-Aubin said other benefits consist of how the city can define and control the path to the Opportunity Zones, Job Tax Credits of \$3500.00, and powers to redevelopment with eminent domain; and bond financing.

Mr. Kirk distributed a handout on the Nuisance Abatement Program and said this program works well with the Urban Redevelopment Plan.

V. Unfinished Business:

There was no unfinished business.

VI. New Business:

There was no new business.

VII. Adjourn:

Mr. McCarthney made a motion to adjourn the meeting of the Downtown Development Authority at 8:15p.m. with Mr. Couch providing the second. **The motion carried.**

Development Authority Agenda

I. Call Meeting to Order of the Development Authority of Fairburn:

The meeting was called to order by Chairperson Jean B. Russell at 8:15p.m.

Board Members Present: Chairman Jean B. Russell, Jeff Couch, Rhonda Appleby and Mack McCarthney were present. Members Danita Jones and Suzanne Presley were absent. Others present were: City Administrator, Tom Barber, City Attorney, Randy Turner and Secretary/Treasurer, Brenda James.

II. Approval of Minutes from the following meeting: April 30, 2013

Mr. McCarthney made a motion to approve the Minutes of April 30, 2013 for the Development Authority Meeting with Mr. Couch providing the second. **The motion carried.**

III. Update on Economic Development Activities:

Mr. Barber gave an update on the development on Hwy 74 and Harris Road. He said it is the Coventry Development. He said there are 130 acres to be developed which will included residential and commercial developments. He said they are asking them to try to get some sit- down restaurants and a Park N Ride.

IV. Unfinished Business:

There was no unfinished business.

V. New Business:

City Attorney, Randy Turner said there is a Confidentially Agreement signed by Chairperson Russell for a State Project that requested the agreement. He said the Board needs to ratify the agreement. He further went on to explain that this project named Project Nautilus went through the state to get an agreement that would assure them if any questions are asked regarding their Business Model, Finances or even just their intent, this agreement would insure everything was keep confidential and all answers went through the State Department of Economic Development. Attorney Turner said this is a result of the bill that passed to protect business projects that go through the State Department of Economic Development from the Open Records/Open Meetings Act and to help keep the confidentially.

Mr. Couch made a motion to ratify the Confidentially Agreement signed by Chairperson Russell for Project Nautilus with Mr. McCarthney providing the second. **The motion carried.**

Chairperson Russell said there will be a dedication of the Park and Little League Football will begin Saturday, September 7, 2013 at Duncan Park. She also reminded everyone of the 1st Year Anniversary of Strawn Brewery.

VI. Adjourn:

Mr. McCarthy made a motion to adjourn the Development Authority Meeting at 8:25p.m. with Ms. Appleby providing the second. **The motion carried.**

Brenda James, Secretary

Jean Barkley Russell, Chairman