



PLANNING AND ZONING COMMISSION MEETING MINUTES

City Hall
56 Malone Street
Fairburn, GA. 30213
Tuesday, April 4, 2017
7:00 P.M.

Elizabeth Echols, Chairman
Elise Stoney, Vice-Chairman
Mark Wade
Shelby Phillips (*absent*)

Jerry Williams
Tony Smith (*absent*)
Homer Knight

City Planner:
City Engineer:
City Attorney:
Recording Secretary:

Tarika Peeks
Brendetta Walker
Valerie Ross
Kimberly Mitchell

I. MEETING CALLED TO ORDER: By Chairman Stoney

II. ROLL CALL: All members of Planning and Zoning Commission were present except Commissioner Phillips and Commissioner Smith which constituted a quorum.

III. PLEDGE OF ALLEGIANCE: Recited in unison.

IV. ELECTION OF OFFICERS:

- a. **Chairman-** Commissioner Williams nominated Echols for Chairman. Commissioner Knight seconded. **The motion carried.**
- b. **Vice-Chairman-** Commissioner Williams nominated Stoney for Vice-Chairman. Commissioner Knight seconded. **The motion carried.**

Chairman Echols thanked everyone for the nomination.

V. PUBLIC COMMENTS: None

VI. ADOPTION OF AGENDA: Vice-Chairman Stoney moved to **APPROVE** the agenda. Commissioner Williams seconded. **The motion carried.**

VII. APPROVAL OF PREVIOUS MEETING MINUTES

Motion and Vote: Commissioner Williams moved to **APPROVE** March 7, 2017 meeting minutes. Commissioner Wade seconded. **The motion carried.**

VIII. PUBLIC HEARING: None

IX. NEW BUSINESS:**Final Plat 17P-002 - Hicks and Jarrell Holdings, LLC:**

SUMMARY/STAFF PRESENTATION: For the Planning and Zoning Commission to review and make a recommendation on a final plat (subdividing one parcel into two lots) for Hicks & Jarrell Holdings, LLC.

Staff recommends the **APPROVAL** of the Hicks & Jarrell Holdings, LLC Final Plat.

(Invitation for public comment in support of and in opposition to the petition)

Spoke In Favor: None

Spoke Against: None

(Close of hearing. Planning and Zoning Commission questions and discussion)

Motion and Vote: Commissioner Knight recommends approval to request to subdivide one parcel into two lots. Commissioner Williams seconded. **The motion carried.**

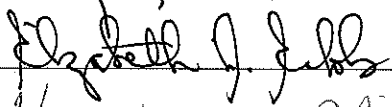
IV. STAFF REPORT: Ms. Peek introduced the new junior planner Kimberly Mitchell.

V. COMMISSION MEMBERS COMMENTS: Commissioner Knight thanked previous Chairman Stoney. Commissioner Wade apologized for being late and congratulated Chairman Echols on her new position. Vice-Chairman Stoney congratulated Chairman Echols; she wished everyone a Happy Easter and thanked the staff for the festival tickets. Chairman Echols thanked her fellow Commissioners for the appointment and stated she will do her best at what needs to be done in the right way and follow in Vice-Chairman Stoney's footsteps. Chairman Echols stated Vice-Chairman Stoney did an excellent job and she appreciated it. Chairman Echols also said Happy Easter to everyone.

VI. ADJOURN:

Motion and Vote: Commissioner Williams made a motion to adjourn. Commissioner Wade seconded. **The motion carried.**

Meeting adjourned at 7:10 p.m.

Approval Signatures	
Date Approved	May 2, 2017
Elizabeth Echols, Chairman	
Kimberly Mitchell, Recording Secretary	