

**City of Fairburn
Planning and Zoning Commission Minutes
September 2, 2014**

Attendance

Present were Chairman Elise Stoney, Commission Members-Vice-Chair Shelby Phillips, Andrew Whitmore, Mark Wade, Elizabeth Echols, and Jerry Williams. Also present were City Planner - Toussaint Kirk, Planning Consultant - Jahnee Prince; City Attorney - Valerie Ross and Recording Secretary Njeri Gillard.

Call to Order

Chairman Elise Stoney called the meeting to order at 7:00 pm in the City Hall Council Chambers.

Pledge of Allegiance

The meeting opened with the reciting of the Pledge of Allegiance.

Roll Call – Determination of Quorum

A quorum was confirmed for meeting.

Public Comments

No Comments

Adoption of Agenda

Commissioner Whitmore made a motion to approve the agenda. Vice Chair Phillips seconded the motion and it was unanimously approved.

Adoption of Minutes

Commissioner Williams made a motion to approve the minutes from August 5, 2014. Commissioner Whitmore seconded the motion, and it was unanimously approved.

Public Hearing:

2014-VAR-01 Variance to reduce the landscape buffer requirement from 35' to 20' for Coventry Phase 1A-Outparcel #1 along the Georgia Highway 74 Overlay District.

Recommendation to continue the public hearing for the variance until October's meeting. Commissioner Whitmore made a motion to continue the public hearing. Commissioner Williams seconded the motion, and it was unanimously approved.

2014-US-01 Consideration of a Use Permit to bring an existing non-conforming church to become compliant per the updated zoning ordinance and continue to operate as a church at this location.

Per Mr. Kirk the use permit is to bring the property into compliance with the ordinance. It is currently zoned R-2 (Single Family residential) and has a church on site. The use permit is to allow the church to continue to operate as a church and to be able to

conditions were the fairly easy to correct so both items could be on the agenda at once. Ms. Ross stated that according to the ordinance there are certain items that have to be placed on the conceptual site plan in order for the plan to be brought before the Planning and Zoning Commission. If those items are not on the conceptual site plan it can be tabled until conditions are corrected.

Commissioner Williams made a motion to table the Conceptual Site Plan until the conditions have been met to comply with the ordinance. Vice-Chair Phillips seconded the motion. Phillips asked Mr. Mayweather, Engineer for St. Johns AME, how long it will take to fix the conditions. Mr. Mayweather stated he will have them complete by the next meeting. The motion was unanimously approved.

Unfinished Business

None

Staff Report

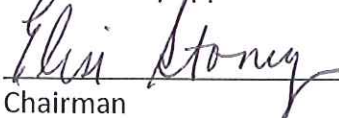
There is a scheduled Comprehensive Plan Community Meeting on September 9, 2014, 7pm at City Hall. There is a scheduled Comprehensive Plan presentation on October 7, 2014, 7pm at City Hall. The same presentation will be presented to Mayor and Council on October 27, 2014 and then there will be a City Council Public Hearing on November 10, 2014. Mr. Kirk introduced Jeff Winston, New City Engineer. Mr. Winston said a few things about his experience.

Commissioner Comments

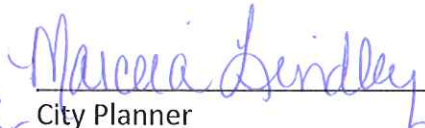
Chairman Stoney expressed her condolences to Commissioner Whitmore pertaining to the home going of his mother. Commissioner Whitmore stated thanks for the condolences and welcomed Mr. Winston. Commissioner Wade welcomed Mr. Winston. Commissioner Echols expressed her condolences to Commissioner Whitmore and welcomed Mr. Winston. Commissioner Williams expressed his condolences to Mr. Whitmore and welcomed Mr. Winston. Chairman Stoney welcomed Mr. Winston and acknowledged Councilwoman Hattie Portis-Jones.

Adjourn

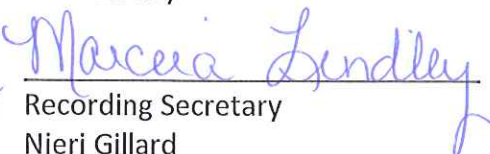
There being no further business to discuss, a motion was made by Commissioner Whitmore to adjourn. The motion was seconded by Commissioner Williams and it was unanimously approved at 8:37 pm.



Chairman
Elise Stoney



for City Planner
Toussaint Kirk



for Recording Secretary
Njeri Gillard