

# Planning & Zoning Commission

# April 1, 2014

# 7:00 PM

- I. Call to Order
- II. Roll Call Determination of Quorum
- III. Pledge of Allegiance
- IV. Election of Officers
- V. Public Comments

Comments to the Planning & Zoning Commission should be limited to no more than two minutes. Groups wishing to address an issue should select one or two spokesperson(s). The time allowed for all issues shall not exceed a total of fifteen minutes. Issues raised at this time are generally referred to the City Administrator for review. Responses will be provided at a later date.

- VI. Agenda for Meeting: (Additions, Deletions, Adoption)
- VII. Approval of Minutes: February 4, 2014
- VIII. Public Hearings:
- IX. New Business:
  - Conceptual Site Plan: 85 Distribution Center on Spence
  - Conceptual Site Plan: Green Oil Shed
- X. Unfinished Business: None
- XI. Staff Report:
  - American Planning Association Conference (APA) in Atlanta April 26-30
  - Upcoming Agenda Items (Text Amendments)
- XII. Commission Members Comments
- XIII. Adjourn

# City of Fairburn Planning and Zoning Commission Minutes February 4, 2014

# **Attendance**

Present were Chairman Elise Stoney, Commission Members-Vice-Chair Shelby Phillips, Mark Wade, Andrew Whitmore, Elizabeth Echols and Jerry Williams. Also present were the Community Development Director/City Engineer - Troy Besseche; City Planner - Toussaint Kirk, Planning Consultant - Jahnee Prince and City Attorney - Valerie Ross.

# Call to Order

Chairman Elise Stoney called the meeting to order at 7:00 pm in the City Hall Council Chambers.

# Pledge of Allegiance

The meeting opened with the reciting of the Pledge of Allegiance.

# **Roll Call – Determination of Quorum**

A quorum was confirmed for meeting.

# **Election of Officers**

Commissioner Wade made a motion to nominate Elise Stoney for Chairman. Commissioner Jerry Williams seconded the motion and it was unanimously approved. Motion carried.

Commissioner Echols made a motion to nominate Shelby Phillips for Vice-Chairman. Commissioner Williams seconded the motion and it was unanimously approved. Motion carried.

# **Public Comments**

No Comments

# Adoption of Agenda

Commissioner Wade made a motion to approve the agenda. Commissioner Echols seconded the motion and it was unanimously approved.

# **Adoption of Minutes**

Commissioner Whitmore made a motion to approve the minutes from December 3, 2013. Commissioner Williams seconded the motion, and it was unanimously approved.

# **Public Hearing:**

**2014TA-01 Text Amendment-** Chapter 80 Article I, In General Section 80-4 Definitions To add, replace or modify definitions of Buffer, State Water; Club, Lodge, Retreat, Campground; Floodplain; Home Occupation; Mobile Home; Protected one; Sidewalk; Secondary Variance; Administrative Minor Variance and Yard.

Chairman Stoney's and Vice-Chair Phillips asked questions pertaining to Floodplain. Mr. Kirk deferred to Mr. Besseche to respond to floodplain questions. Mr. Kirk answered Vice-Chair Phillips questions pertaining to Club, Lodge, Retreat and Campground.

Vice-Chair Phillips made a motion to accept the recommendation from staff to add, replace or modify definitions to Chapter 80 Article I, In General Section 80-4. Commissioner Whitmore seconded the motion, and it was unanimously approved. The motion carried.

**2014TA-02 Text Amendment-** To revise Chapter 80 Article II, Zoning Section 80-71(b) (4), AG-1 (Agricultural Zoning District), with respect to referencing the correct section for home occupations requirements. (Correcting an clerical error)

Commissioner Williams made a motion to accept the recommendation from staff to revise Chapter 80 Article II, Zoning Section 80-71(b) (4), AG-1 (Agricultural Zoning District). Commissioner Wade seconded the motion, and it was unanimously approved. The motion carried.

**2014TA-03 Text Amendment-** To revise Chapter 80 Article II, Zoning Section 80-89(g) (1) (e) Highway 29 Overlay District, with respect to changing the language to reflect the correct locality of utility access.

Mr. Kirk answered Vice-Chair Phillips questions about cost effectiveness and safety advantages.

Commissioner Whitmore made a motion to accept the recommendation from staff to revise Chapter 80 Article II, Zoning Section 80-89(g) (1) (e) Highway 29 Overlay District. Vice-Chair Phillips seconded the motion, and it was unanimously approved. The motion carried.

2014TA-04 Text Amendment- Chapter 80 Article II, Zoning Section 80-71 (g)(7)(h) Highway Overlay District-To establishes standards and procedures that apply to any development, use, alteration, height, density, parking, common space, and building that lies, in whole or in part, within the Fairburn U.S. Highway 29 Overlay District, hereinafter referred to as the Fairburn Overlay District. The Fairburn Overlay District is based upon the urban design and development guidelines included in the downtown City livable centers initiative (LCI) study.

Mr. Kirk was referencing existing code that already recognizes the administrative use permit process that applies to shared parking. Mr. Kirk will send a link to Planning and Zoning Commissioners pertaining to municode.

Vice-Chair Phillips made a motion to accept the recommendation from staff to revise Chapter 80 Article II, Zoning Section 80-71 (g)(7)(h) Highway Overlay District. Commissioner Echols seconded the motion. Commissioner Williams abstained. The motion carried.

**2014TA-05 Text Amendment-** To revise Chapter 80 Article XII, Sign Regulations Section 80-431-(b)(1)(a), Regulated Signs, in order to increase the maximum square footage for freestanding and monument signs.

Mr. Kirk addressed some questions pertaining to different sizes of signs.

Commissioner Whitmore made a motion to accept the recommendation from staff to revise Chapter 80 Article XII, Sign Regulations Section 80-431-(b)(1)(a), Regulated Signs. Vice-Chair Phillips seconded the motion, and it was unanimously approved. The motion carried.

# **New Business:**

None

# **Unfinished Business:**

None

# **Staff Report**

Mr. Kirk stated text amendments will be submitted in groups of 3-5 at a time once a quarter, not unless there are demanding amendments. The American Planning Association Conference (APA) will be held in Atlanta, April 26-30, 2014. Mr. Kirk will send a link to Planning and Zoning Commissioners pertaining to APA website.

Ms. Prince gave an updated pertaining to the Comprehensive Plan. A handout was also given. A kickoff meeting will be held February 13, 2014, from 6:30-8pm at City Hall. There will be a total of three (3) meetings and a survey available for residents. A link to the survey will be submitted to all HOA members. Mr. Whitmore would like to obtain the HOA list.

Mr. Besseche stated that the Manor at West Broad Senior Housing Project has been approved for funding and will conduct community meetings within the next 6 weeks.

# **Commissioner Comments**

Mr. Whitmore congratulated Ms. Stoney and Mr. Phillips on their reappointment to Chairman and Vice-Chair. He also welcomed Mr. Williams and said Happy New Year to Commissioners and staff. Mr. Whitmore praised Ms. Fernandez and Code Enforcement for identifying potential problems pertaining to the new sign ordinance.

Mr. Phillips said Happy New Year to everyone and would like to have a productive year.

Mr. Wade congratulated the chairman and Vice-Chair. He asked if the lighting was reduced at the Campus. Mr. Besseche stated that the lighting was reduced per the standards.

Ms. Echols said Happy New Year to everyone and would like for the board to continue to press forward. She also congratulated Chairman and Vice Chair on re-elections.

Mr. Williams told everyone Happy New Year and congratulations to Chairman and Vice-Chair. He looks forward to working with everyone.

Chairman Stoney wished a Happy New Year to everyone and Congratulations to Vice-Chair Phillips. She looks forward to another year of serving and thanks to staff for preparing everyone for the meetings.

# Adjourn

There being no further business to discuss, a motion was made by Commissioner Whitmore to adjourn the meeting. The motion was seconded by Vice-Chair Phillips and it was unanimously approved at 7:47 pm.

Chairman

Elise Stoney

City Planner

Toussaint Kirk

**Recording Secretary** 

Troy Besseche



# CITY OF FAIRBURN PLANNING & ZONING COMMISSION AGENDA ITEM

SUBJECT:

Conceptual Site Plan – 85 Distribution Center

DATE SUBMITTED:

April 1, 2014

DATE OF PLANNING & ZONING COMMISSION MEETING: April 1, 2014

**DEPARTMENT:** 

Planning & Zoning

Toussaint Kirk, City Planner

# Background:

The subject parcel is located along Spence east of US Foods. This parcel is identified as light industrial and subject to the M-1 Light Industrial zoning requirements.

# Discussion:

The applicant is proposing to construct a 317,000 SF warehouse/distribution center on approximately 29.73 acres south of Oakley Industrial along Spence Road adjacent to US Foods. Plans include warehouse and office space.

# Site Location, Geometry, and Zoning.

The 29.73 acre site, zoned M-1 (light industrial), is bounded to the north by vacant undeveloped land, to the west by US Foods and to the south and east by unincorporated residential property.

# Access.

The proposed development will have approximately 800 feet of frontage on Highway 92 with two (2) access points. This will be the primary means of access to the project. A left turn lane will be constructed to serve the facility. The geometry of the improvements on the state route will be determined during the Georgia Department of Transportation (GDOT) review, approval, and permitting process.

# Parking.

The facility will provide approximately 175 parking spaces in accordance with Article IX (Off-Street Parking) of the Zoning Ordinance.

# Building.

The facility being proposed is a single-story structure totaling approximately 317,000 square feet. Utilities serving the facility will run underground. The property has sewer and electrical capacity, but the owners will need to extend water to this site. This site is not large enough to trigger a Development of Regional Impact review.

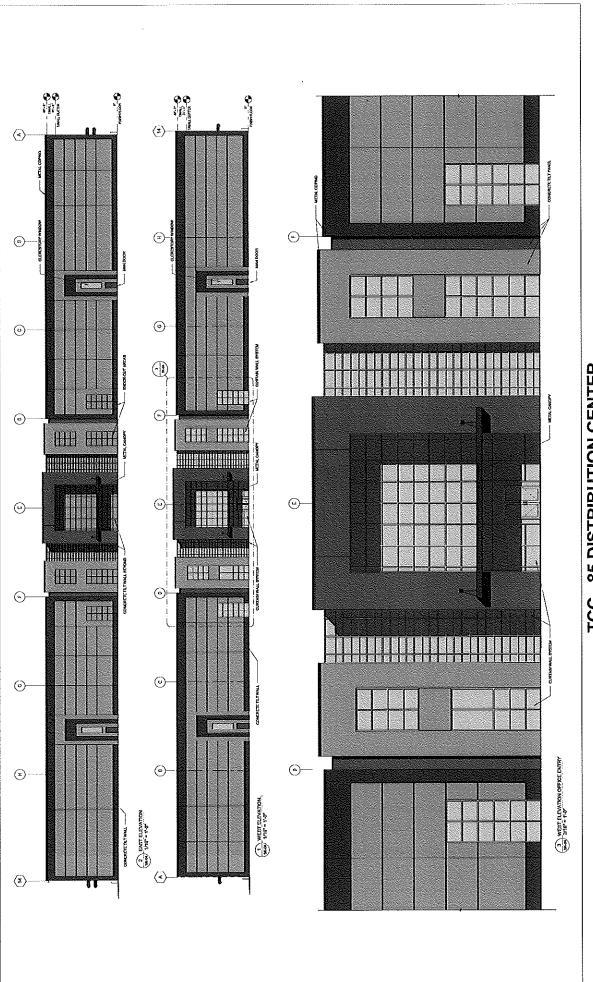
# Recommendation.

Staff recommends approval of the conceptual site plan.

### **Attachments**

Conceptual Site Plan Architectural Renderings/Elevations

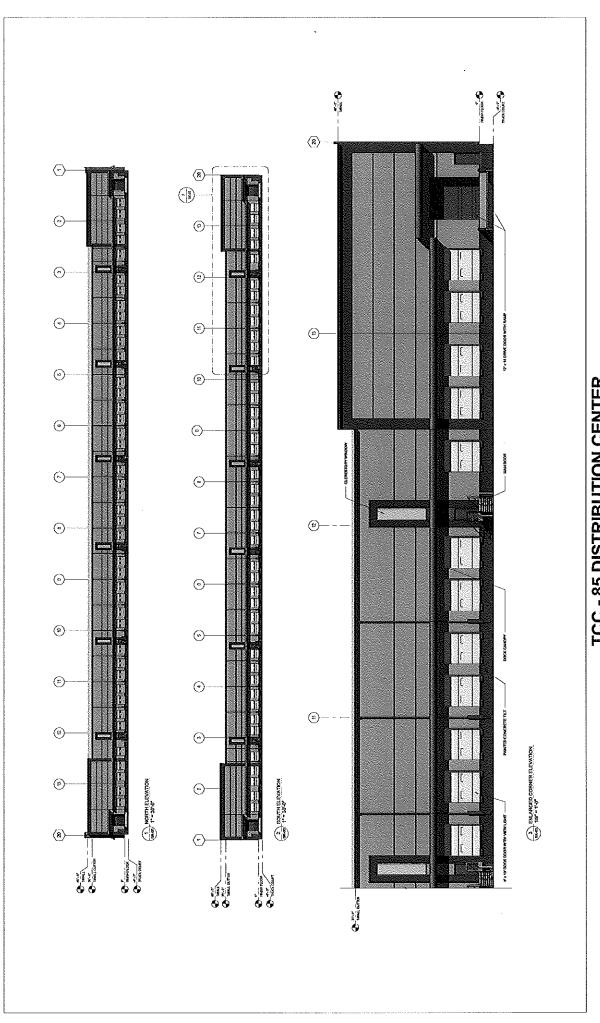






TCC - 85 DISTRIBUTION CENTER FOR

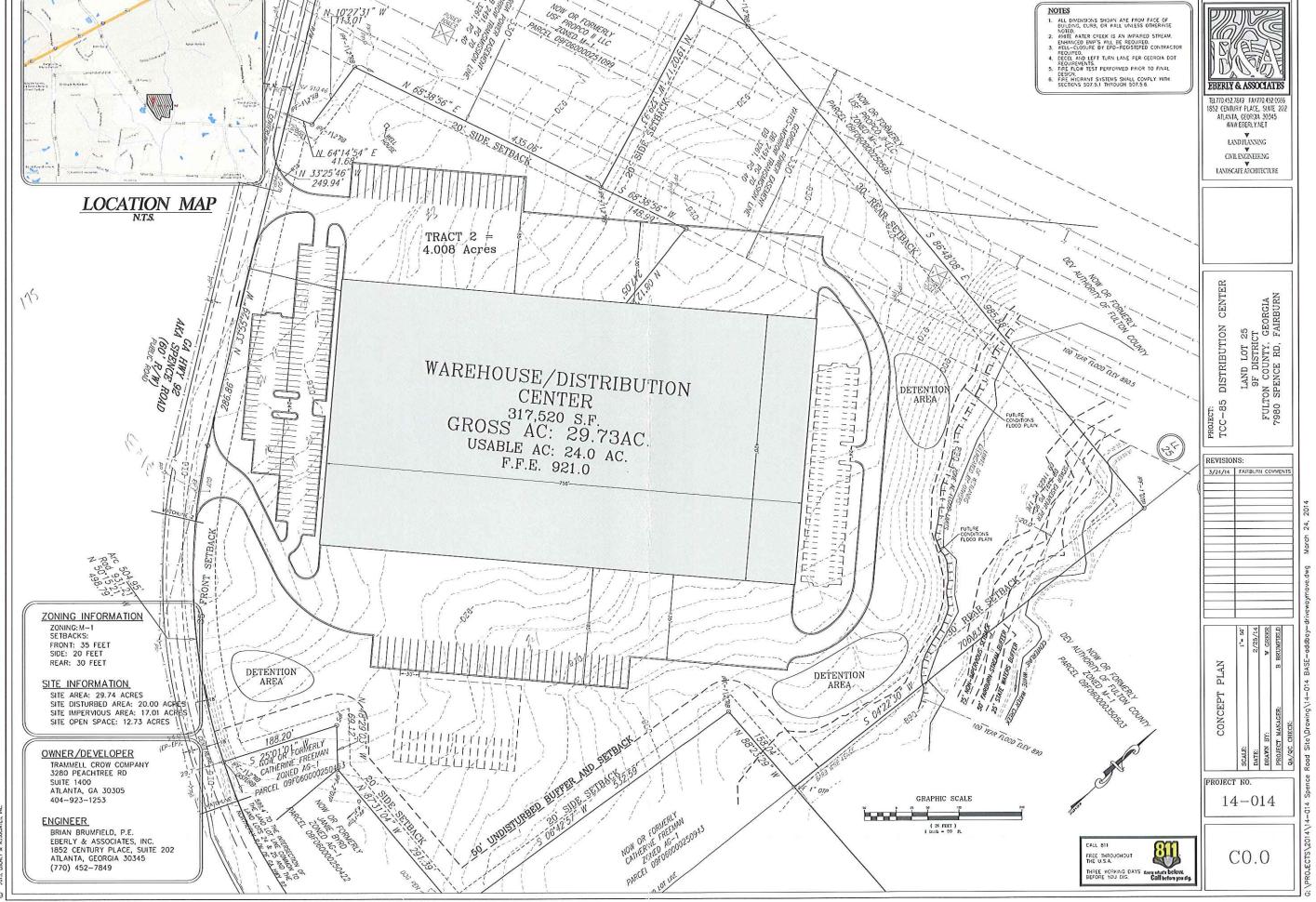
Trammell Crow Company





TCC - 85 DISTRIBUTION CENTER FOR

**Trammell CrowCompany** 



S, EBERLY & ASSOCIATES,



# CITY OF FAIRBURN PLANNING & ZONING COMMISSION AGENDA ITEM

SUBJECT:

Conceptual Site Plan – Green Oil Trailer

DATE SUBMITTED:

April 1, 2014

DATE OF PLANNING & ZONING COMMISSION MEETING: April 1, 2014

**DEPARTMENT:** 

**Planning & Zoning** 

Toussaint Kirk, City Planner

# **Background:**

On Monday July 23, 2013, the City of Fairburn City Council approved a rezoning request for 41 Dodd Street (Green Oil) with the condition that the existing driver's office (trailer) be replaced with a permanent structure.

# Discussion:

The applicant is proposing to remove the existing trailer and construct a 1,200 SF shed/building. Per the plans, the shed will be open by the front and left elevations. Therefore, the structure will not be totally enclosed.

# Site Location, Geometry, and Zoning.

The 2.119 acre site, zoned M-1 (light industrial), is bounded to the north and south by residential neighborhoods, to the west by commercial property and to the east by downtown commercial business.

### Access.

The proposed structure will continue to utilize the three (3) existing access points as primary means to access the facility.

# Parking.

The facility does not require additional parking.

# Building.

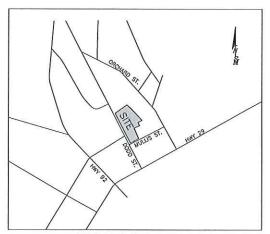
The building/shed being proposed is a single-story structure totaling approximately 1,200 square feet. All utilities currently serve the site.

# Recommendation.

Staff recommends approval of the conceptual site plan.

# Attachments

Conceptual Site Plan Architectural Renderings/Elevations



VICINITY MAP N.T.S

NOTES:
SITE ADDRESS:
41 DODD ST. FAIRBURN, GA.
TAX ID# 09F170700670421
ZONEO M-1
SETBACKS:
FRONT 35'
SIDE 20' (50' WHEN ABUTTING R ZONED PROPERTY)
REAR 30' (50' WHEN ABUTTING R ZONED PROPERTY)

THE PURPOSE OF THIS SITE PLAN IS TO SECURE APPROVAL OF THE DRIVER SERVICE OFFICE

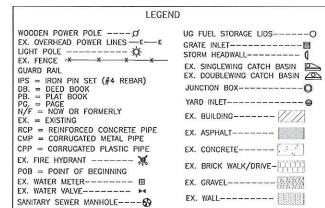
EXISTING DRIVER SERVICES TRAILER TO BE REMOVED AND REPLACED WITH SHOWN PROPOSED SHED

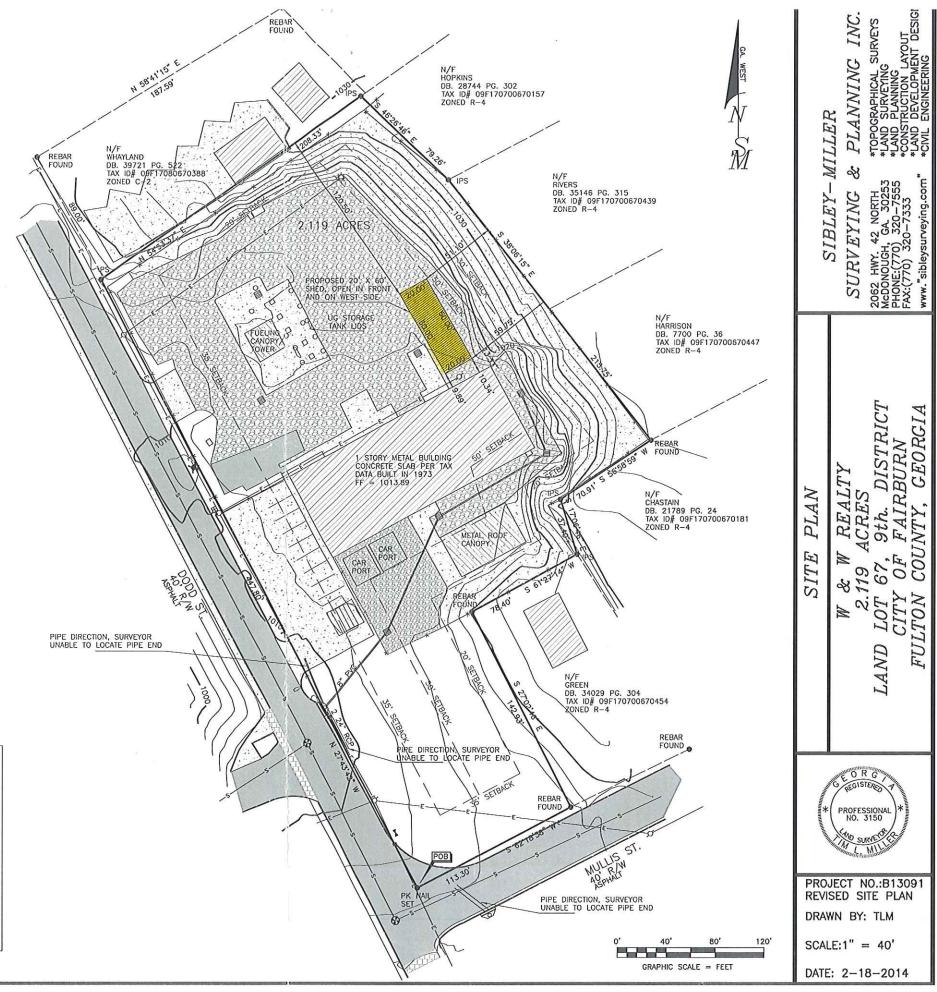
OWNER: GREEN OIL
41 DODD ST.
FAIRBURN, GA.
(770) 964-1506 (OFFICE)
(770) 964-1507 (FAX)
SURVEY IS TIED TO A CITY OF FAIRBURN
MONUMENT #039 THIS PLAT IS A SITE PLAN
ONLY AND THEREFORE IS NOT FOR RECORDING

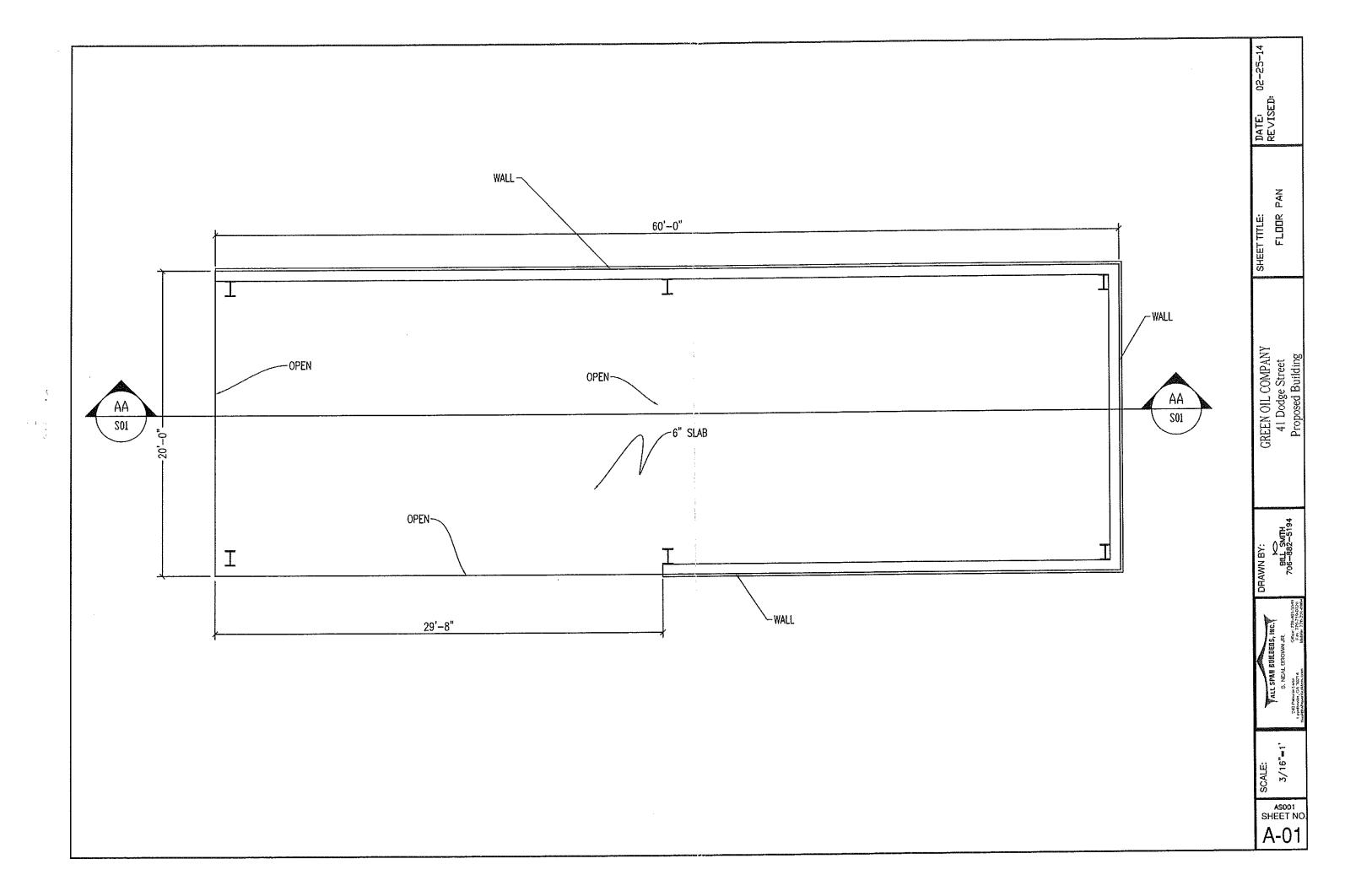
EQUIPMENT USED:TOPCON GTS-313.
AS PER OFFICIAL FLOOD INSURANCE MAPS BY
THE F.E.M.A. THIS PROPERTY IS NOT LOCATED
WITHIN A DESIGNATEO FLOOD HAZARD AREA
AS PER COMMUNITY — PANEL NUMBER 13121

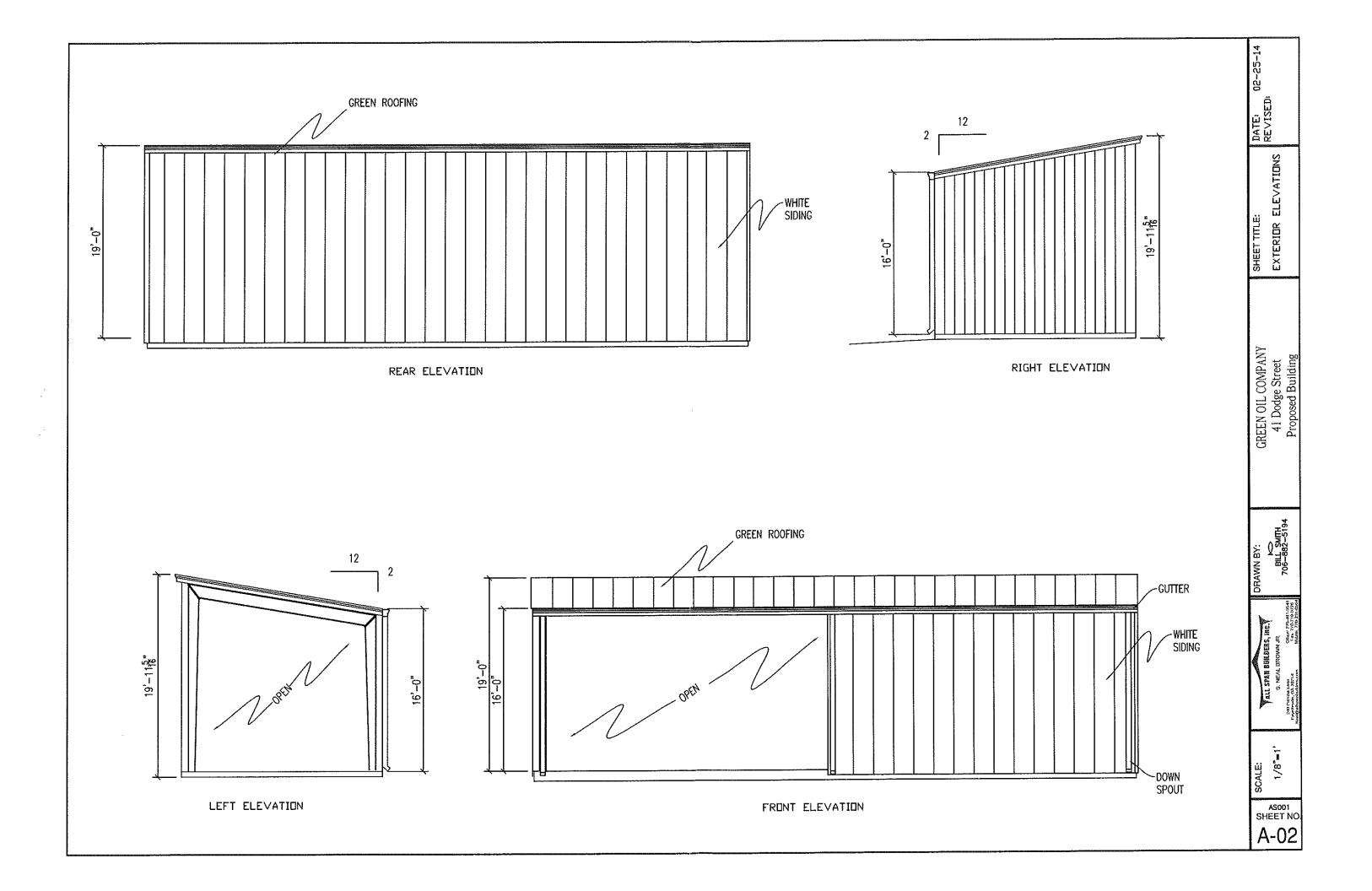
WITHIN A DESIGNATED FLOOD HAZARD AREA
AS PER COMMUNITY — PANEL NUMBER 13121C0454F
DATED: SEPTEMBER 18, 2013

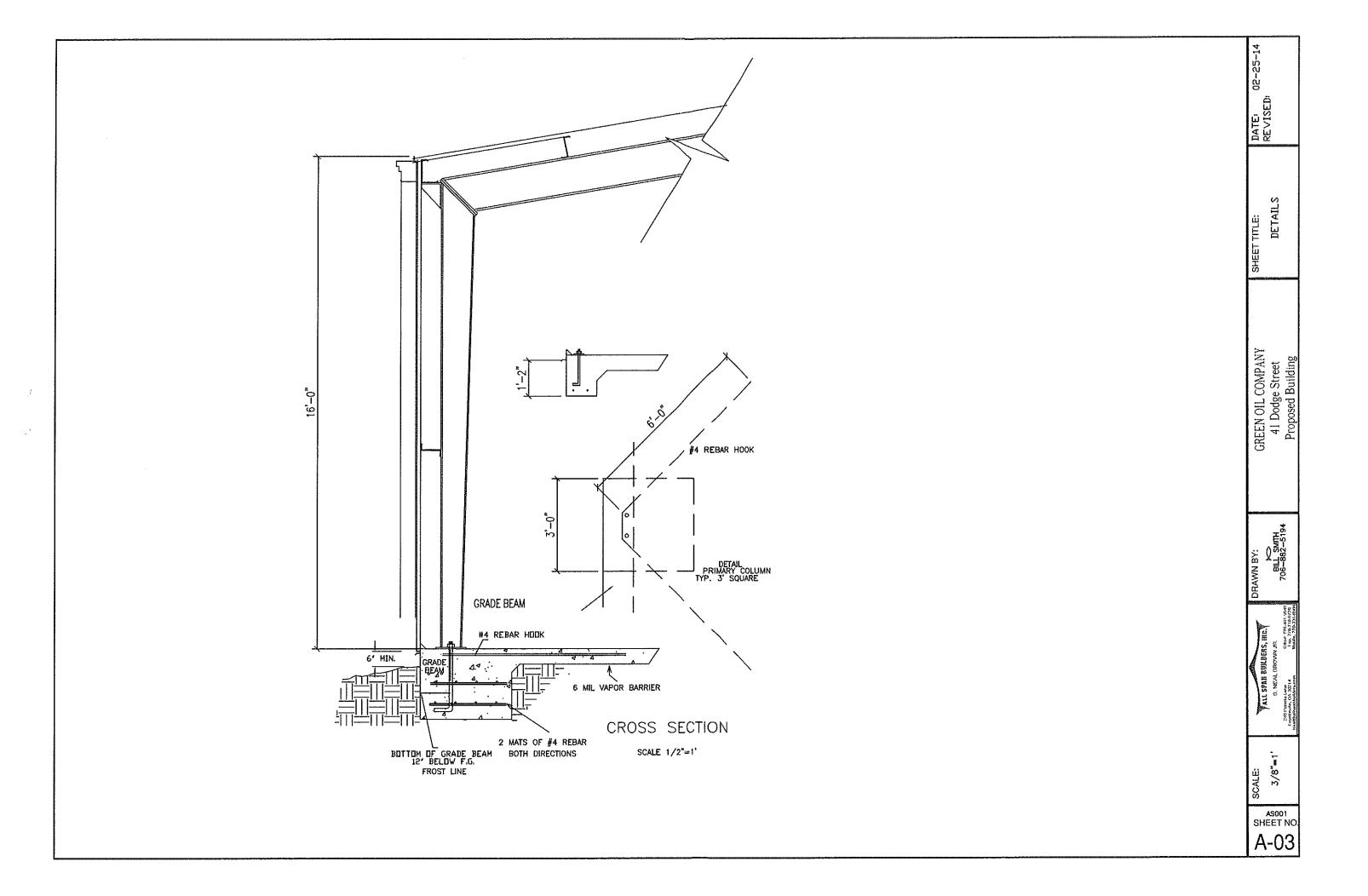
SURVEYOR'S CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS
PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE
GROUND BY ME OR UNDER MY SUPERVSION, AND THAT THE MONUMENTS
REFERENCED HEREON, EXIST AND THEIR SIZES, LOCATIONS AND MATERIALS
ARE CORRECTLY SHOWN.

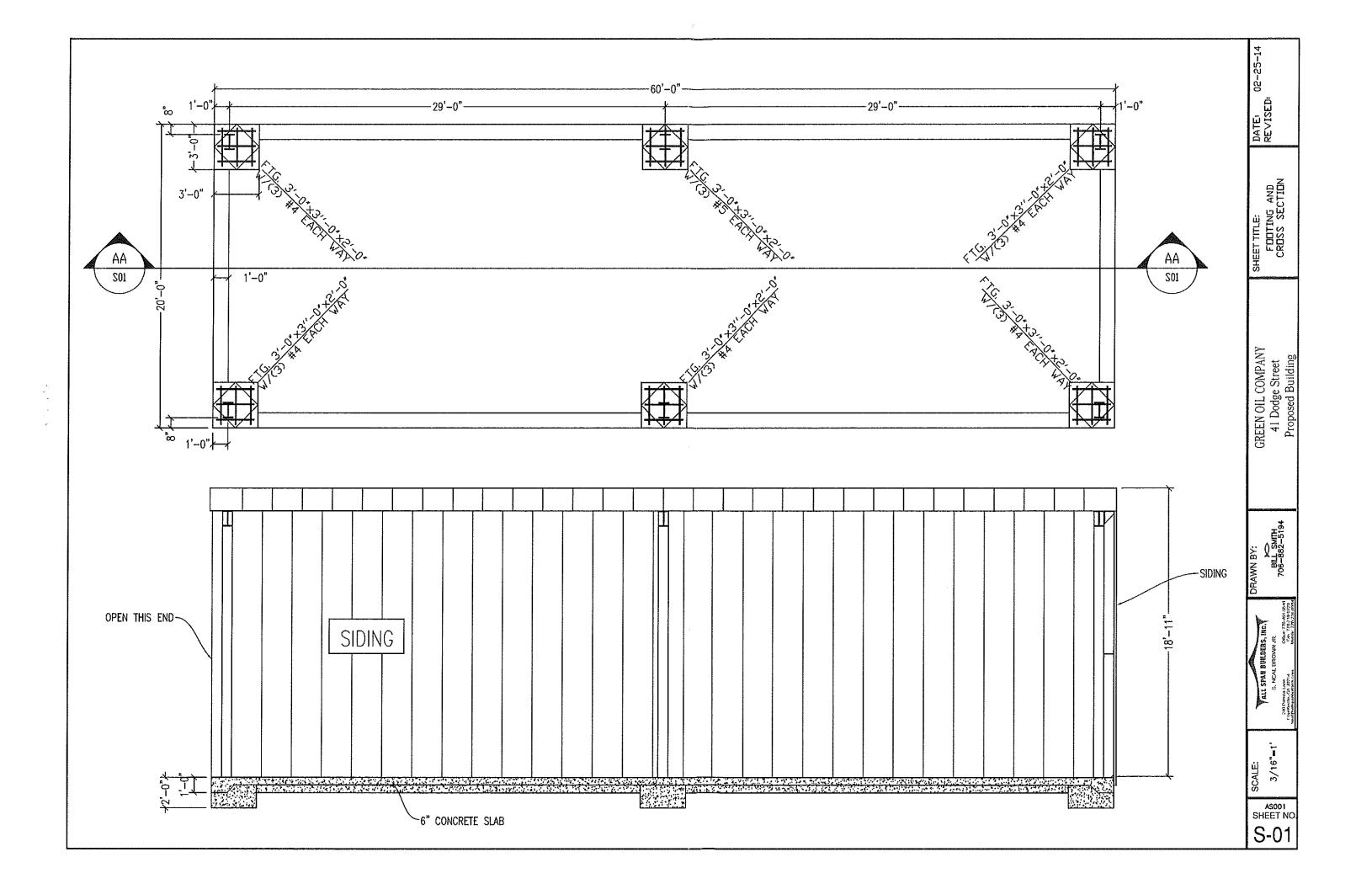














# 10 YEAR LIMITED PANEL WARRANTY



Chocolate Brown





Adobe Tan

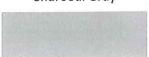




Light Stone



Charcoal Gray



Ash Gray

# 40 YEAR LIMITED PANEL & TRIM WARRANTY



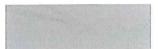
Polar White



Colonial Red



Patriot Red



Ash Gray



Burgundy\*†



Sahara Tan



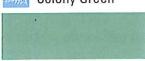
Steel Gray



Koko Brown



Colony Green



Aspen Green\*†





**Burnished Slate** 

Cool White™



Hawaiian Blue





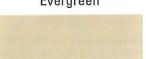


Old Town Gray



Fern Green

Evergreen



Aztec Gold\*†



Surfsand

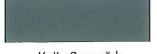


Royal Blue

# 35 YEAR LIMITED PANEL & TRIM WARRANTY TRINAR®



River Teal\*†



Kelly Green\* †



Deep Blue\* †



Patina Green\*†

<sup>†</sup> Minimum quantity of 200 squares required



<sup>\*</sup> Extended lead times may apply

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29 GA LC									п	п	п	П	-			п			В		п						ш	<b>11</b>					п
26 GA GR50 SLCM									-	п	ш	п		п	н	н	п			п	п	ш	ш	ш	п	ш	п	111	<b>*</b>	•	•	•	ш
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24 GA SLCMX									•	•	•	•	•			•					•								•	•	•	•	
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29 GA LC = Low Rib, Cor Span, 7.2N Rib

26 GA GR50 SLCM, 26 GA GR80 SLCM = Super Span, Low Rib, Cor Span, Monarch, 7.2N Rib

26 GA SLCMX = Super Span X, Low Rib X, Cor Span X, Monarch X, 7.2N Rib 24 GA SLCMX = Super Span X, Low Rib X, Cor Span X, Monarch X, 7.2N Rib 22 GA SLCMX = Super Span X, Low Rib X, Cor Span X, Monarch X, 7.2N Rib

The following color name prefixes are used to identify different paint systems:

COM = Commodity Polyester (all 10-yr colors)

SMP CERAM-A-STAR® POL = POLYDURE® 1000

= TRINAR® KYN

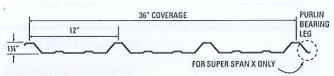
CERAM-A-STAR®, POLYDURE 1000®, and TRINAR® are all registered trademarks of AkzoNobel.



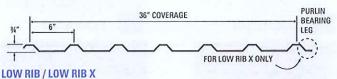


MONARCH / MONARCH X (WALL ONLY)

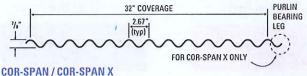




SUPER SPAN / SUPER SPAN X



32" COVERAGE



36" COVERAGE 7.2 RIB — PLEASE CALL FOR DETAILS



ENERGY STAR APPROVED COLORS ~ Colors indicated with the Energy Star logo have been approved by Energy Star and can help save on your energy costs.



GREEN ~ Whirlwind believes in helping the environment, which is why all of our steel products are made from 32-59% recycled materials and are 100% recyclable.

LEED POINTS AVAILABLE ~ Our products can qualify for LEED points through recycle content, emissivity and reflectivity ratings and Energy Star.

Actual colors may vary from sample shown, color chips are available upon request. Whirlwind colors may not match those of other companies despite the color names being identical. Whirlwind colors may not match the color of existing adjacent panels, even if the panels are Whirlwind standard colors. Please contact your salesperson for complete details.

# **BUILDING COMPONENTS**

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500 Whirlwind Drive Freeport, MN 56331 320.836.7200 - 888.836.7203

TEXAS

8234 Hansen Road

Houston TX 77075

713.946.7140 - 800.324.9992

Fax: 832.553.4700

# GEORGIA

2175 Sweetwater Industrial Blvd. Lithia Springs, GA 30122 770.739.8339 - 800.363.8142 Fax: 770.739.1226

# OKLAHOMA

2450 E.L. Anderson Blvd. Claremore, OK 74017 918.343.1973 - 877.875.0077



# Programs for Elected Officials and Georgia Leaders APA's 2014 National Planning Conference | April 26–30 | Atlanta

What are the most pressing issues facing your community right now? Find the insights you need today for the outlook you want tomorrow at APA's 2014 National Planning Conference, April 26–30 in Atlanta.

# Have Questions? Get Answers!

Join in as more than 5,000 planners, officials, researchers, students, and allies share ideas over five days. Whatever questions you face, there's a conference event for you.

- Are transportation and economic development your driving factors?
   Reserve your spot at Transportation Day: Building Economic Growth Through Transportation, Monday, April 28.
- Is revitalization in a top spot on your agenda?
   Attend a session on "Historic Town Redevelopment" or "Measuring Microeconomic Development Success."
- What about getting the design quality you want from regulation?
   Go to the half-day workshop on "Regulating Sustainable Development Through Form-Based Codes."
- Is economic well being a concern for your community?
   You won't want to miss the plenary on "Suburban Poverty."
- What can you learn from the best in Georgia planning?
   Choose from dozens of sessions highlighting innovative planning and critical developments across the state and the region.

# See more at planning.org/conference/program

# Ways to Save

A special one-day registration on Monday allows elected officials, planning commissioners, and Georgia leaders to attend the conference at a reduced rate. Plus:

- Sign up by February 27 for the early-bird discount.
- · Register online to save the paper-processing fee.
- Join APA as an official. You'll save on conference registration, plus you'll receive Planning magazine and its featured department The Commissioner.

# WHEN AND WHERE

April 26–30, 2014 Georgia World Congress Center Atlanta

### **KEY DATES**

Early registration closes February 27, 2014

Advance registration ends March 27, 2014

Special housing offer ends March 27, 2014

# LODGING

Find APA discounts at three Atlanta hotels within walking distance of the conference at planning.org/conference/housing

# REGISTER NOW!

planning.org/conference



American Planning Association

Making Great Communities Happen