



Special Telephonic Council Meeting

(712) 770-4344, access code 836617#

April 27, 2020 at 7:00 p.m.

The Honorable Mayor Elizabeth Carr-Hurst, Presiding

The Honorable Mayor Pro-Tem Ulysses J. Smallwood
The Honorable Linda J. Davis
The Honorable Alex Heath

The Honorable Hattie Portis-Jones
The Honorable Pat Pallend
The Honorable James Whitmore

Mr. Randy Turner

City Attorney

I. Meeting Called to Order:

The Honorable Mayor Carr-Hurst

II. Roll Call:

Arika Birdsong-Miller
City Clerk

III. Invocation:

Pastor John Culbreth
New Mt. Caramel AME Church

IV. Adoption of City Council Minutes:

Councilmembers

- April 13, 2020 Special Telephonic Council Meeting

V. Adoption of the City Council Agenda:

Councilmembers

VI. Agenda Items:

1. Tanner, Ballew and Maloof

Mr. Stephen Maloof

For Mayor and Council to approve the 2020 Liability and Property Insurance in the amount of \$330,444 or the option of not purchasing the enhanced Cyber Liability policy which would put the total premium at \$324,600.

2. Finance Department

Ms. Angela Jackson

For Mayor and Council to approve the FY2020 Mid-Year Budget Adjustments.

3. Fire Department

Chief Cornelius Robinson

For Mayor and Council to approve the Purchase of Stryker ProCare Maintenance Plan in the amount of \$7,387.20.

VII. Council Comments

Councilmembers

VIII. Adjournment

Councilmembers

*When an Executive Session is required, one will be called for the following issues:
(1) Personnel (2) Real Estate or (3) Litigation.



City of Fairburn
Mayor and Council Telephonic Meeting
April 13, 2020
7:00 p.m. @ City Hall

- I. The meeting was called to order at 7:00 p.m. by the Honorable Mayor Carr-Hurst.
- II. Roll Call was taken by City Clerk, Arika Birdsong-Miller with the following members present:

Mayor Elizabeth Carr-Hurst

The Honorable Mayor Pro-Tem Ulysses J. Smallwood
The Honorable Linda J. Davis
The Honorable Alex Heath

The Honorable Pat Pallend
The Honorable Hattie Portis-Jones
The Honorable James Whitmore

The attendance of Council constituted a quorum and the meeting proceeded.

City Attorney Randy Turner was also present.

- III. The invocation was led by Pastor John Culbreth of New Mt. Caramel AME located in Sharpsburg, Georgia.
- IV. Adoption of the Council Agenda. Mayor Carr-Hurst informed Council that an item #13 needed to be added to the agenda that addresses the City of Fairburn's Emergency Pandemic Plan. Motion to approve the Council Agenda with the addition was made by Councilman Heath and the second was provided by Councilwoman Portis-Jones.

Vote: 6-0: Motion Carried.

- I. Adoption of City Council Meeting Minutes:
Motion to approve February 24, 2020, Regular Meeting and Executive Session Minutes was made by Councilman Whitmore and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

Motion to approve March 25, 2020, Emergency Special Called Telephonic Meeting Minutes was made by Councilman Whitmore and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Carried.

Motion to approve March 26, 2020, Emergency Special Called Telephonic Meeting Minutes was made by Councilwoman Davis and the second was provided by Councilwoman Portis-Jones.

Vote: 6-0: Motion Carried.

Motion to approve March 31, 2020, Emergency Special Called Telephonic Meeting Minutes was made by Mayor Pro-Tem Smallwood and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

II. Presentation:

Senior Planner, Ms. Tarika Peek announced the 2035 Comprehensive Plan 5-year update. Ms. Peek explained that the Comprehensive Plan acts as a guide for communities in achieving their goals and objectives and as a decision-making guide for the City staff and local elected officials over a twenty-year period. A Comprehensive Plan update is required by DCA every five years. Ms. Peek informed Mayor and Council that the staff will begin the 5-year comprehensive plan update process in April.

Property Manager, Mr. Harvey Stokes introduced Mr. Andy Howard, General Contractor from Piedmont Engineering who explained to Mayor and Council the plans for the construction of Fire Station 23. Mr. Howard explained that his company has built similar fire stations in Henry County and the City of Griffin. Mr. Howard assured Mayor and Council that Piedmont Engineering can build a fire station that Fairburn would be proud to own. Councilman Heath inquired about the material that would be used to build the fire station and the time frame for completion. Mr. Stokes informed Councilman Heath that the building will be brick and if the weather permits construction on the building would be completed by the end of this year. Councilwoman Davis asked if the City was required to place construction up for a bid to be in contract compliance. Attorney Randy Turner informed Councilwoman Davis that the City has statutory authority. Mayor Hurst asked Mr. Stokes to provide rendering for the fire station to Council.

III. Agenda Items:

1. **Community Development**

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of the Construction Agreement with GDOT for the Downtown LCI Streetscape Project. Mr. Thompson explained that the City of Fairburn received a Conditional Notice to Proceed (NTP) from GDOT District Seven Construction Manager Scott Lee on Friday, March 13th, 2020. This allowed the City of Fairburn to in turn issue the Notice of Award to the lowest responsive and responsible bidder. This also allowed the City of Fairburn to secure the pricing submitted in their bid on September 18th, 2019. Motion to approve the Ratification of the Construction Agreement with GDOT for the Downtown LCI Streetscape Project was made by Councilman Heath and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

2. **Community Development**

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of the Contract Award with Precision 2000, Inc. for Construction Services on the Downtown LCI Streetscape Project. Mr. Thompson explained that the bid opening was conducted on September 18th, 2019; three (3) bids were received. The bid evaluation revealed that Precision 2000, Inc. was the lowest responsive and responsible bidder with a base bid of \$4,782,326.35, and an overall bid of \$4,909,319.35. Motion to approve the Ratification of the Contract Award with Precision 2000, Inc. for Construction Services on the Downtown LCI Streetscape Project was made by Councilwoman Davis and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Carried.

3. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of Task Order #2 with Atlas for Construction Engineering and Inspection Services. Mr. Thompson explained that the agreement with Moreland Altobelli (Atlas) was approved with the understanding that task orders associated with Construction Management Services would be issued on an as-needed basis. Mr. Thompson recommends the approval of Task Order #2 with Atlas Technical Consultants for Construction Engineering and Inspection Services on the Downtown LCI Streetscape Project for an amount not to exceed \$234,000. Motion to approve the Ratification of Task Order #2 with Atlas Construction Engineering and Inspection Services was made by Councilman Whitmore and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

4. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of the 2017 CDBG Contract with Fulton County. Mr. Thompson recommended approval (ratification) of the supplementary 2017 CDBG Contract with Fulton County for the Lightning Community Development Study and demolition of blighted property for an amount of \$72,240. Motion to approve the Ratification of the 2017 CDBG Contract with Fulton County was made by Councilman Heath and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

5. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of the 2018 CDBG Contract with Fulton County. Mr. Thompson recommended approval (ratification) of the 2018 CDBG Contract with Fulton County for the Dodd Street Utility Relocation Project. Fulton County allocated \$162,487 in 2018 CDBG funding that can be used for utility relocation on Dodd Street. Motion to approve the Ratification of the 2018 CDBG Contract with Fulton County was made by Councilwoman Davis and the second was provided by Councilman Heath.

Vote: 6-0: Motion Carried.

6. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the Ratification of the 2019 CDBG Contract with Fulton County. Mr. Thompson recommended approval (ratification) of the 2019 CDBG Contract with Fulton County for the Dodd Street Pedestrian Improvements Project. Fulton County allocated \$162,287 in 2019 CDBG funding that can be used for Pedestrian Improvements on Dodd Street. Motion to approve the Ratification of the 2019 CDBG Contract with Fulton County was made by Councilman Whitmore and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Carried.

7. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the 2020 T-SPLOST Pedestrian Improvements Project Contract Award. Mr. Thompson stated that The Invitation for Bid for IFB#20-001, Pedestrian Improvements on Various City Roads was advertised on February 5th, 2020. The bid opening date was February 28th, 2020 at 3:00 pm at which time the seven (7) bids received were opened and read aloud. After completion of the bid evaluation, it was determined that Construction 57 Incorporated was the lowest responsive and responsible bidder with a bid price of \$182,250. Motion to approve the T-SPLOST Pedestrian Improvements Project Contract Award with Construction 57 Incorporated for an amount of

\$182,250 was made by Councilman Whitmore and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

8. Community Development

Mr. Lester Thompson

For Mayor and Council to approve the 2020 LMIG/T-SPLOST Roadway Improvements Project Contract Award. Mr. Thompson explained that the City of Fairburn receives an annual grant from the Georgia Department of Transportation (GDOT), Local Maintenance Improvement Grant (LMIG), to conduct various road improvements and repairs within the City. This year's LMIG check for \$202,561.60 was received on January 21st, 2020. These funds will again be combined with Transportation Special Local Option Sales Tax (T-SPLOST) funds to take advantage of the economies of scale and to satisfy the LMIG match requirements with T-SPLOST funds instead of General Funds. The approved T-SPLOST Project List allocates \$8,290,154.00 to City-Wide Road Resurfacing. Motion to approve the 2020 LMIG/TSPLOST Roadway Improvements Project Contract Award to C.W. Matthews Contracting Company, Inc. at a bid price of \$1,157,669.90 was made by Mayor Pro-Tem Smallwood and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

9. Community Development

Mr. Lester Thompson

For Mayor and Council to approve Task Order #3 with Atlas Technical Consultants for Construction Engineering and Inspection Services. Mr. Thompson recommended that Mayor and Council approve Task Order #3 with Atlas Technical Consultants for Construction Engineering and Inspection Services on the Roadway Improvements on Various City Roads Project (20-002) for an amount not to exceed \$55,500. Motion to approve Task Order #3 with Atlas Technical Consultants for Construction Engineering and Inspection (CEI) Services was made by Councilwoman Davis and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Carried.

10. Parks and Recreation

Mr. John Culbreth

For Mayor and Council to approve the rental agreement with G. Pat Green for use of 129 W. Broad Street for the City of Fairburn Youth Center daily and event parking. Mr. Culbreth explained that the parking area adjacent to Fairburn's Youth Center provided approximately sixteen (16) additional parking spaced and additional grass parking. The agreement will cost \$6,000 for the term of the lease. Motion to approve the rental agreement with G. Pat Green was made by Councilman Whitmore and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

11. Fire Department

Chief Cornelius Robinson

For Mayor and Council to approve the Target Solution Software Training Package. Chief Robinson explained that the Fire Department has had this program since April 2016 for training for Fire Department personnel. The cost of the software from last year was \$4,956.48 and per the previous contract, the fees will increase by 2.5% for all renewal agreements for a total of 5,070.44. The training hours that fire personnel accrues in the system allows them to stay current on rules, regulations, and best practices. Additionally, these training hours are reviewed by the ISO evaluator during the recertification visit. Motion to approve the Target Solution Software Training Package was made by Councilman Whitmore and the second was provided by Mayor Pro-Tem Smallwood.

Vote: 6-0: Motion Carried.

12. Fire Department

Chief Cornelius Robinson

For Mayor and Council to approve the Purchase and Installation of Air (Cascade System) and Light Unit for Air Light 22. Chief Robinson explained that This unit would serve the purpose of illuminating dark emergency scenes by use of a light tower, serve as an air refill for our self-contained breathing apparatus (SCBA) on major fires and serve as a rehab station for firefighters during severe hot and cold weather. This unit can also assist the police department with lighting up crime scenes and accident investigations on the interstate and roadways. This will save the City approximately \$200,000 by refurbishing an existing vehicle vs. purchasing a new unit. Quotes were obtained from Randall Brackett Fire Truck Repair and FireLine, Inc.; Municipal Emergency Services originally indicated they could perform the service but had to decline the bid due to the current global pandemic affecting their staffing. Randall Brackett has the lowest bid of \$26,080.00. Motion to approve the Purchase and Installation of Air (Cascade System) and Light Unit for Air Light 22 was made by Councilman Whitmore and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

13. Office of the Mayor (added from the floor)

Mayor Elizabeth Carr-Hurst

For Mayor and Council to approve the City of Fairburn Emergency Operations Pandemic Plan. Mayor Carr-Hurst explained that the Emergency Operations Plan identifies the City of Fairburn's emergency planning, organization, and response policies and procedures. It addresses the City's responsibilities in emergencies associated with natural diseases and human-caused emergencies. Councilwoman Davis asked if you are considered an essential employee, does that employee need to physically be at City Hall because all Department Heads are listed as essential in the EOP. Mayor Carr-Hurst responded by stating that all employees must be available but does not need to be on site. Motion to approve the City of Fairburn Emergency Operations Pandemic Plan was made by Councilman Heath and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

IV. Council Comments:

Councilwoman Portis-Jones offered her heartfelt condolences to the family of employee Ms. Cheryl Catron.

Councilman Pallend had no comment.

Councilwoman Davis thanked employees for their dedication and offered condolences to Ms. Cheryl Catron's loved ones.

Councilman Heath applauded employees and senior staff for their hard work during the pandemic.

Councilman Whitmore offered his condolences to the family of Ms. Cheryl Catron. Councilman Whitmore also thanked the public for abiding by the shelter in place orders that are in place.

Mayor Pro-Tem Smallwood proclaimed that public servants are heroes! Mayor Pro-Tem Smallwood expressed gratitude to the Fire Department and Chief Robinson for clearing the roadway after a storm knocked down a tree.

Mayor Carr-Hurst offered her sympathy for Ms. Cheryl Catron's family. Mayor Carr-Hurst stated that the Chief Justice closed Municipal Courts until May 13, 2020. Mayor Carr-Hurst also stated that Occupational Tax is extended to May 15, 2020.

- V. Adjournment: At 9:20 p.m., with no further business of the City of Fairburn, the Motion to adjourn was made by Councilwoman Davis and the second was provided by Councilman Heath. Vote: 6-0: Motion Carried.

Arika Birdsong-Miller, City Clerk

Elizabeth Carr-Hurst, Mayor



CITY OF FAIRBURN CITY COUNCIL AGENDA ITEM

**SUBJECT: CITY OF FAIRBURN'S 2020 LIABILITY AND PROPERTY
INSURANCE RENEWAL WITH TANNER, BALLEW AND MALOOF.**

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER

Submitted: 04/21/2020

Work Session: N/A

Council Meeting: 04/27/2020

DEPARTMENT: All City Departments

BUDGET IMPACT: Budget Allocation for Liability and Property Insurance in the amount of \$330,444 or the option of not purchasing the enhanced Cyber Liability policy which would put the total premium at \$324,600.

PUBLIC HEARING? () Yes (X) No

PURPOSE: For Mayor and Council to approve the 2020-2021 Liability and Property Insurance Renewal.

HISTORY: The City is required to have liability and property insurance.

FACTS AND ISSUES: N/A

RECOMMENDED ACTION: For Mayor and Council to approve the 2020-2021 Insurance Renewal with Tanner, Ballew and Maloof.


Elizabeth Carr-Hurst, Mayor



INSURANCE PROPOSAL

Prepared for City of Fairburn

April 21, 2020

Presented By:

Stephen M. Maloof, ARM

Effective Date:

May 1, 2020 to May 1, 2021

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ANNUAL REVIEW SUMMARY

Proposal for City of Fairburn

COVERAGE	PREMIUM 2019-2020	PREMIUM 2020-2021	SUMMARY OF CHANGES - REMARKS		
			DESCRIPTION OF CHANGES	2019 EXPOSURES	2020 EXPOSURES
Commercial Property	\$45,209	\$45,220	Building & Contents Limit	\$28,167,285	\$29,073,770
Business Income/Extra Expense	Included	Included	Limit	\$1,000,000	\$1,000,000
Commercial Crime	\$2,575	\$2,709	Limit	\$500,000	\$500,000
Inland Marine	\$3,545	\$3,595	Contractors Equipment Scheduled Property	\$906,485	\$1,475,482
General Liability	\$40,102	\$49,060	Revenues	\$39,760,878	\$54,182,538
Employee Benefits Liability	\$381	\$381	# of Employees	168	175
Law Enforcement Liability	\$33,602	\$42,113	# of Officers	36	42
Public Entity Management Liability	\$14,423	\$14,605	Revenues	\$39,760,878	\$54,182,538
Employment Practices Liability	\$16,903	\$18,470			
Commercial Auto	\$82,172	\$86,056	# of Vehicles	124	119
Umbrella	\$44,554	\$58,029	Limit	\$5,000,000	\$5,000,000
Cyber Liability	\$4,257	\$10,206	Limit	\$1,000,000	\$1,000,000
"Going In" Annual Cost	\$287,723	\$330,444			

COVERAGE	LIMIT	DEDUCTIBLE
Blanket Buildings and Contents	\$25,738,927	\$2,500
Specified Building and Contents*	\$2,284,843	\$2,500
Personal Property of Others	\$50,000	\$2,500
Electronic Data Processing	Included	\$2,500
Equipment Breakdown	Included	\$2,500
Artificial Turf** (Named Perils)	\$1,000,000	\$10,000
Flood***	\$4,000,000	\$25,000
Earthquake	\$4,000,000	\$25,000
Coinurance	None	

Description of Coverage

Insures your property against all risk of direct physical loss. Subject to policy terms, conditions and exclusions.

*The following locations are not included in the blanket building limit. Specific limits and/or deductibles are applied as follows:

- 7 West Broad Street, Fairburn GA 30213 - \$550,000 building limit; \$25,000 contents limit
- 30 West Broad Street, Fairburn GA 30212 - \$450,000 building limit; \$100,000 contents limit
- 8563 Bohannon Road, Fairburn GA 30213 - \$165,000 building limit; \$25,000 deductible
- 45 East Broad Street, Fairburn GA 30213 - \$844,848 building limit; \$150,000 contents limit

**Artificial Turf Named Perils are Fire, Lightning, Explosion, Windstorm/Hail, Smoke, Aircraft/Vehicles, Riot, Civil Commotion, Vandalism, Sinkhole Collapse, Volcanic action, Weight of Snow, Ice or Sleet. Applies to the following location:

- 6000 Rivertown Road, Fairburn GA 30213

***Flood applies to all locations except:

- Cora Robinson Park – Playground Equipment

ADDITIONAL COVERAGE	LIMIT
Accounts Receivable - At all Described Premises	\$250,000
Accounts Receivable - In Transit or At Undescribed Premises	\$25,000
Appurtenant Buildings & Structures	\$100,000
Claim Data Expense	\$25,000
Confiscated Property	\$100,000
Covered Leasehold Interest	Up to \$100,000
Debris Removal (Additional Limit)	\$250,000
Duplicate Electronic Data Processing Data & Media	\$50,000
Emergency Portable Equipment	\$40,000
Employee Tools (\$2,500 any one item)	\$25,000
Expediting Expenses	\$25,000
Extra Expense	\$25,000
Fine Arts - At all Described Premises	\$50,000
Fine Arts - In Transit	\$25,000
Fire Department Service Charge	Included
Fire Protective Equipment Discharge	Included
Green Building Alternatives - Increased Cost	\$100,000
Green Building Reengineering and Recertification Expense	\$25,000
Limited Coverage for Fungus, Wet Rot or Dry Rot	\$25,000
Loss of Master Key	\$25,000
Newly Constructed or Acquired Property - Buildings	\$2,000,000
Newly Constructed or Acquired Property - Contents	\$1,000,000
Newly Constructed or Acquired Property - Business Income	\$500,000
Non-Owned Detached Trailers	\$25,000
Ordinance or Law	\$250,000

ADDITIONAL COVERAGE	LIMIT
Outdoor Property (\$2,500 any one tree, shrub or plant)	\$25,000
Outdoor Signs - At all Described Premises	\$100,000
Outdoor Signs - At Undescribed Premises	\$5,000
Personal Effects	\$25,000
Personal Property - At Premises Outside Coverage Territory	\$50,000
Personal Property - In Transit Outside Coverage Territory	\$25,000
Pollutant Cleanup and Removal - Annual Aggregate	\$100,000
Preservation of Property - Expenses to Move/Temp Storage	\$250,000
Preservation of Property - Direct Loss to Moved Property	Included
Reward Coverage - 25% of covered loss	Up to \$25,000
Spoilage Coverage	\$250,000
Stadium Lights - Each Item	\$10,000
Stadium Lights - Maximum per Occurrence	\$113,000
Stored Water	\$25,000
Theft Damage to Rented Property	Included
Undamaged Part of Stock in Process	\$50,000
Utility Services - Direct Damage (\$2,500 deductible)	\$500,000
Valuable Papers (Cost of Research) - All at Described Premises	\$250,000
Valuable Papers (Cost of Research) - All Undescribed Premises	\$25,000
Water or Other Substance Loss - Tear Out/Replace Expense	Included

LOCATION SCHEDULE

Proposal for City of Fairburn

STATEMENT OF VALUES 2020-2021 RENEWAL						
#	DESCRIPTION & LOCATION OF PROPERTY	BUILDING	BUSINESS INCOME/ EXTRA EXPENSE	EDP	FURNITURE & FIXTURES	TOTAL VALUES
1	19 East Broad Street Fairburn, GA 30213 <i>Fire Station #1</i>	\$1,045,824	\$0	\$11,865	\$550,000	\$1,607,689
2	56 Malone Street Fairburn, GA 30213 <i>City Hall</i>	\$764,364	\$1,000,000	\$364,072	\$210,000	\$2,338,436
3	191 Southwest Broad Fairburn, GA 30213 <i>Police Department</i>	\$916,205	\$0	\$350,000	\$216,800	\$1,483,005
4	26 West Campbellton Street Fairburn, GA 30213 <i>Fairburn Exchange</i>	\$764,364	\$0	\$50,000	\$50,000	\$864,364
5	102 Howell Avenue Fairburn, GA 30213 <i>Public Works Garage</i>	\$157,740	\$0	\$5,000	\$850,000	\$1,012,740
6	102 Howell Avenue Fairburn, GA 30213 <i>Public Works Shed</i>	\$61,050	\$0	\$0	\$21,000	\$82,050
7	7 West Broad Street Fairburn, GA 30213 <i>Passenger Depot</i>	\$550,000	\$0	\$0	\$25,000	\$575,000
8	30 West Broad Street Fairburn, GA 30213 <i>Freight Depot</i>	\$450,000	\$0	\$0	\$100,000	\$550,000
9	40 Washington Street Fairburn, GA 30213 <i>Annex</i>	\$130,000	\$0	\$0	\$20,000	\$150,000
10	106 Howell Avenue Fairburn, GA 30213 <i>Utilities Department</i>	\$346,060	\$0	\$400,000	\$700,000	\$1,446,060
11	106 Howell Avenue Fairburn, GA 30213 <i>Utilities Shed I</i>	\$35,750	\$0	\$0	\$35,000	\$70,750
12	106 Howell Avenue Fairburn, GA 30213 <i>Utilities Shed II</i>	\$75,790	\$0	\$0	\$50,000	\$125,790
13	8563 Bohannon Road Fairburn, GA 30213 <i>House & 300 Acres of Land</i>	\$165,000	\$0	\$0	\$0	\$165,000
14	149 West Broad Street Fairburn, GA 30213 <i>Youth Center</i>	\$1,379,728	\$0	\$0	\$107,364	\$1,487,092
14A	149 West Broad Street Fairburn, GA 30213 <i>Fire Station #2</i>	\$704,068	\$0	\$0	\$307,560	\$1,011,628
15	45 East Broad Fairburn, GA 30213 <i>Old Campbell</i>	\$844,843	\$0	\$0	\$150,000	\$994,843

LOCATION SCHEDULE

Proposal for City of Fairburn

STATEMENT OF VALUES 2020-2021 RENEWAL						
#	DESCRIPTION & LOCATION OF PROPERTY	BUILDING	BUSINESS INCOME/ EXTRA EXPENSE	EDP	FURNITURE & FIXTURES	TOTAL VALUES
16	326 West Broad Street Fairburn, GA 30213 College Campus	\$0	\$0	\$0	\$0	\$0
17	334 West Broad Street Fairburn, GA 30213 Classroom #1	\$2,430,982	\$0	\$0	\$0	\$2,430,982
18	310 West Broad Street Fairburn, GA 30213 Retail South	\$300,000	\$0	\$0	\$0	\$300,000
19	314 West Broad Street Fairburn, GA 30213 Classroom #2	\$2,363,309	\$0	\$0	\$0	\$2,363,309
20	320 West Broad Street Fairburn, GA 30213 Admin Building	\$2,112,847	\$0	\$0	\$0	\$2,112,847
21	330 West Broad Street Fairburn, GA 30213 Retail North	\$300,000	\$0	\$0	\$0	\$300,000
22	268 West Broad Street Fairburn, GA 30213 (Land only)	\$0	\$0	\$0	\$0	\$0
23	164 W Washington Street Fairburn, GA 30213 (Land Only)	\$0	\$0	\$0	\$0	\$0
24	15 West Broad Street Fairburn, GA 30213 Stage	\$1,700,000	\$0	\$0	\$0	\$1,700,000
25	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213	\$0	\$0	\$0	\$0	\$0
25A	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Concession Stands (2)	\$200,000	\$0	\$0	\$0	\$200,000
25B	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Pavilions - Picnic Shelters (3)	\$80,800	\$0	\$0	\$0	\$80,800
25C	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Dugouts (14)	\$42,000	\$0	\$0	\$0	\$42,000
25D	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Outdoor Tennis Courts (2)	\$125,000	\$0	\$0	\$0	\$125,000

LOCATION SCHEDULE

Proposal for City of Fairburn

STATEMENT OF VALUES 2020-2021 RENEWAL						
#	DESCRIPTION & LOCATION OF PROPERTY	BUILDING	BUSINESS INCOME/ EXTRA EXPENSE	EDP	FURNITURE & FIXTURES	TOTAL VALUES
25E	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Outdoor Basketball Courts (2)	\$100,000	\$0	\$0	\$0	\$100,000
25F	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Athletic Field Lights (51)	\$113,000	\$0	\$0	\$0	\$113,000
25G	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Artificial Turf	\$1,000,000		\$0	\$0	\$1,000,000
25H	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Playground Equipment	\$95,000	\$0	\$0	\$0	\$95,000
25I	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Playground Restrooms	\$125,000	\$0	\$0	\$0	\$125,000
25J	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Football Press Box	\$125,000	\$0	\$0	\$0	\$125,000
25K	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Football Concession / Restrooms	\$325,000	\$0	\$0	\$0	\$325,000
25L	Clarence E. Duncan Memorial Park 6000 Rivertown Road Fairburn, GA 30213 Pool and Equipment (Furnitures & Fixtures)	\$1,000,000	\$0	\$0	\$0	\$1,000,000
26	5 West Broad Street Fairburn, GA 30213 Deck	\$150,000	\$0	\$0	\$0	\$150,000
27	336 West Broad Street Fairburn, GA 30213 Classroom #3	\$3,182,237	\$0	\$0	\$0	\$3,182,237
28	Cora Robinson Park Corner of Aderhold Street & Dobbs St Fairburn, GA 30213 Playground Equipment	\$89,148	\$0	\$0	\$0	\$89,148
TOTAL		\$24,350,109	\$1,000,000	\$1,180,937	\$3,392,724	\$29,923,770

BUSINESS INCOME / EXTRA EXPENSE

COVERAGE	LIMIT	WAITING PERIOD
Business Income / Extra Expense	\$1,000,000	72 Hours
Coinsurance	None	

Description of Coverage

Business Income provides coverage to reimburse you for your loss of income when your business is forced to close, either totally or partially, due to a covered cause of loss up to the limit stated above. The coinsurance clause will apply unless suspended.

Extra Expense provides coverage for extra expenses you may incur “during the period of restoration” that would not have been incurred if there had been no direct physical loss or damage to property.

Subject to policy terms, conditions and exclusions.

COVERAGE	LIMIT	DEDUCTIBLE
Employee Dishonesty	\$500,000	\$2,500
Depositors Forgery	\$500,000	\$2,500
Loss Inside the Premises	\$500,000	\$2,500
Loss Outside the Premises	\$500,000	\$2,500
Computer Fraud	\$500,000	\$2,500
Money Orders and Counterfeit Papers	\$500,000	\$2,500

Description of Coverage

Employee Dishonesty – covers money, securities, merchandise and other business property losses arising from the dishonest acts of employees

Depositors Forgery – protects your bank account against loss by forgers or alteration of outgoing checks, drafts or notes

Loss Inside the Premises – covers theft, destruction or disappearance of money or securities within your premises or banking premises

Loss Outside the Premises – covers theft, destruction or disappearance of money or securities outside your premises in the care and custody of a messenger

Computer Fraud – insures against loss of money, securities and property other than money and securities by “computer fraud” defined as theft of property following and directly related to the use of any computer to fraudulently cause a transfer of property from inside the premises or banking premises to a person or place outside those premises

Money Orders and Counterfeit Papers – acceptance of any money order that is not paid upon presentation and counterfeit United States or Canadian paper currency that is acquired during the regular course of business

Subject to policy terms, conditions and exclusions

CONTRACTORS' EQUIPMENT

Proposal for City of Fairburn

COVERAGE	LIMIT	DEDUCTIBLE
Emergency Portable Equipment	\$300,134	\$1,000
Contractor's Equipment	\$1,175,348	\$1,000
Leased or Rented Items (per Item)	\$50,000	\$1,000
Newly Acquired Contractors Equipment	\$250,000	\$1,000
Rental Expense	\$5,000	\$1,000
Loss to Any One Replacement Item	\$100,000	\$1,000
Flood	Included	\$25,000
Earth Movement	Included	\$25,000
Coinsurance	None	
Valuation	Actual Cash Value	

Description of Coverage

Provides coverage for equipment, including equipment that leaves the premises, damaged or destroyed due to a covered cause of loss. Subject to policy terms, conditions and exclusions.



PUBLIC ENTITY GENERAL LIABILITY

Proposal for City of Fairburn

COVERAGE	LIMIT
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Personal Injury & Advertising Injury	\$1,000,000
Tenants Fire Legal Liability	\$100,000
Medical Payments	Excluded
Abuse or Molestation	
Each Offense	\$1,000,000
Aggregate	\$1,000,000
Limited Pollution Coverage	Included
Sewage Back-Up	\$1,000,000
Failure to Supply Services	\$1,000,000
Employee Benefits Liability (Retro Date: 5/1/1988)	
Aggregate	\$3,000,000
Per Claim	\$1,000,000
Deductible	\$1,000



PUBLIC ENTITY GENERAL LIABILITY CONTINUED

Proposal for City of Fairburn

Description of Coverage

Provides coverage for damages due to bodily injury and property damage caused by an occurrence during the policy period that you become legally obligated to pay. Subject to policy terms, conditions and exclusions.

Defense costs are in addition to the Limit of Liability

Including:

- Blanket Additional Insureds – As Required By Written Contract
- Blanket Waiver of Subrogation – As Required By Written Contract
- Punitive Damages Where Allowable By Law

Definition of Insured's includes: Public Entities, Owners, Managers or Lessors of Premises, Elected or Appointed Officials, Lessors of Equipment, Board Members, Watercraft Users, Employees and Volunteer Workers

Exclusions of Coverage (including but not limited to)

- Pollution Liability
- Asbestos Liability
- Employment Practices Liability
- EFIS/Stucco
- Nuclear Liability
- War Liability

Not Subject to Audit

LAW ENFORCEMENT LIABILITY

COVERAGE	LIMIT	DEDUCTIBLE
Each Claim	\$1,000,000	\$10,000
Aggregate	\$2,000,000	

Description of Coverage

Provides coverage for the premises and operations exposures and the professional liability of law enforcement agencies. Covers amounts any protected person is legally required to pay as damages for the covered injury or damages that result from the conduct of law enforcement duties and is caused by a wrongful act including but not limited to:

- Bodily Injury, Personal Injury or Property Damage
- Authorized Moonlighting
- Canine & Equine Exposures
- False Arrest, Detention or Imprisonment
- False or Improper Service of Process
- Handling and treatment of corpses and dispensing of medication
- Injury due to the use of Mace, Pepper Spray or Tear Gas
- Mental Anguish, Emotional Distress, Humiliation
- Mutual Aid Agreements
- Violation of Civil Rights protected under any Federal, State or Local Law

COVERAGE	LIMIT	DEDUCTIBLE
Each Claim	\$1,000,000	\$10,000
Aggregate	\$2,000,000	
Non-Monetary Injunctive Relief	\$10,000	10%
Key Employee Coverage	\$25,000	10%
Claim-Made Basis	The wrongful act must occur after the retroactive date and before the expiration date of this policy. All claims must be made during the policy period. Defense Costs are included within the limit.	
Retroactive Date	9/1/1988	

Description of Coverage

Provides coverage for damages (other than bodily injury, personal injury, advertising injury or property damage) any protected person is legally required to pay for covered loss that results from the conduct of duties and is caused by a wrongful act. This policy specifically protects officers and professionals of the City for Errors and Omissions committed while performing duties for the City.

Non-Monetary Injunctive Relief covers costs and expenses to comply with an order, judgment or award of injunctive or other equitable relief.

Key Employee coverage covers special expenses related to the replacement of key employees in the event of death or medically confirmed situation that results in the resignation or retirement.



PUBLIC ENTITY EMPLOYMENT PRACTICES LIABILITY

Proposal for City of Fairburn

COVERAGE	LIMIT	DEDUCTIBLE
Each Claim	\$1,000,000	\$15,000
Aggregate	\$2,000,000	
Claim-Made Basis	The wrongful act must occur after the retroactive date and before the expiration date of this policy. All claims must be made during the policy period. Defense Costs are included within the limit.	
Retroactive Date	9/1/1988	

Description of Coverage

Provides liability insurance which covers the insured organization, its directors and officers, and often, all employees for liability arising out of various employment related offenses alleged to have been committed against its employees, such as wrongful termination, discrimination and sexual harassment.

Wrongful Employment – provides insurance covering the insured organization, its directors and officers and employees for liability arising out of wrongful employment practices or third-party discrimination. Written on a Claims-Made basis.

Subject to policy terms, conditions and exclusions

COVERAGE	SYMBOL	LIMIT	DEDUCTIBLE
Liability - Combined Single Limit	1	\$1,000,000	
Uninsured / Underinsured Motorists - Added on to / Reduced by At Fault	2	\$100,000	
Medical Payments - Each Person	2	\$5,000	
Physical Damage	10*	Please see attached Automobile Schedule	
Hired Physical Damage	8	Actual Cash Vaue	Comprehensive \$1,000
			Collision \$1,000
*For more information regarding Automobile Ratings, please see Insurance Definitions page.			

Description of Coverage

Liability protects your business in the event of an accident or injury involving your vehicles and your employees while driving owned vehicles. **Non-owned Coverage** protects you should an employee be involved in an accident while on company business while driving a vehicle not owned by you. **Hired Car Coverage** responds to accidents involving a rented vehicle or vehicle leased for less than one year.

Uninsured / Underinsured Motorists provides coverage for your damages and injuries caused by another driver who does not have any insurance or does not have enough insurance to coverage your damages or injuries. Under the new law, effective January 1, 2009, you have two coverage options:

- Added on to At-Fault – allows you to collect the limits from the at-fault driver's policy PLUS the limit of your policy, up to the loss limit or coverage limit (whichever comes first) with no reduction of limits
- Reduced by At-Fault – reduces your Underinsured limit by the amount paid by the at-fault driver's insurance. This is the coverage you have carried in the past.

Physical Damage

- Comprehensive and Collision Coverage applies to the scheduled vehicles where there is a deductible limit.
- Hired Car Physical Damage provides Comprehensive and Collision coverage for vehicles hired that are used in your business.
- *Symbol 10 – Comprehensive and Collision coverage applies to all owned autos except the following:
 - 2002 Ford Explorer 1FMZU63E52UA34075
 - 2000 Ford F-550 1FDAF56F2YEA71609
 - 1986 Ford F-350 1FT4H36H1GNA38947
 - 1992 International 1HVBPLN3NH438890
 - 1999 Ford F-150 1FTRF18L0XNA90452
 - 1998 GMC Safari 1GTDL19W1WB539133

BUSINESS AUTOMOBILE SCHEDULE

Proposal for City of Fairburn

#	YEAR	MAKE/MODEL	VIN	DEPARTMENT	PHYSICAL DAMAGE	
					COMP DED	COLL DED
1	2017	Ford Explorer	1FM5K8B80HGC78087	City Engineer	\$1,000	\$1,000
2	1986	Ford F-350 4x4	1FTHF36H1GNA38947	Electric	\$1,000	\$1,000
3	2005	Ford F-150 Super Cab	1FTRX12W15NB80612	Electric	\$1,000	\$1,000
4	2005	Ford F-150 Super Cab	1FTRX12WX5NB80611	Electric	\$1,000	\$1,000
5	2004	Ford Ranger	1FTYR10U54PA50312	Electric	\$1,000	\$1,000
6	2011	International 4300 Versalift	1HTMMAAL7BH394270	Electric	\$1,000	\$1,000
7	2000	Ford F-550	1FDAF56F2YEA71609	Electric	\$1,000	\$1,000
8	2005	ALTEC D2050TR	1GBP7C1C95F530867	Electric	\$1,000	\$1,000
9	2016	Freightliner	1FVACXDT8GHHG1270	Electric	\$1,000	\$1,000
10	2019	Freightliner M2-106	3ALHCYFE5KDKK7338	Electric	\$1,000	\$1,000
11	2015	Ford F-250	1FT7W2B66FEA88462	Electric	\$1,000	\$1,000
12	2015	Ford F-350	1FT8W3B65FEB32364	Electric	\$1,000	\$1,000
13	2008	Ford Ranger	1FTYR19058PB02351	Electric	\$1,000	\$1,000
14	2018	GMC Acadia	1GKKNLLA8JZ192026	Electric	\$1,000	\$1,000
15	2006	Ford Expedition	1FMPU16566LA75901	Fire	\$1,000	\$1,000
16	2017	Ford F-250	1FT7W2B69HEB61861	Fire	\$1,000	\$1,000
17	2015	Ford F-250	1FT7W2B69FEA70649	Fire	\$1,000	\$1,000
18	2007	Ford F-150	1FTRX12W57NA40744	Fire	\$1,000	\$1,000
19	2013	Chevy Tahoe	1GNLC2E07DR289783	Fire	\$1,000	\$1,000
20	2008	Dodge Charger	2B3KA43H88H138683	Fire	\$1,000	\$1,000
21	2015	Ford F-250	1FT7W2A64FED29999	Fire	\$1,000	\$1,000
22	2015	Ford Explorer	1FM5K7B84FGC51420	Fire	\$1,000	\$1,000
23	1992	International 3000 SERIES 38 (6 CYL)	1HVBBLN3NH438890	Fire	\$1,000	\$1,000
24	1992	E-ONE 4900 4X2 FIRE TRUCK	1HTSDPCR3NH433730	Fire	\$1,000	\$1,000
25	2006	Pierce Pumper, Dash (R) Series DDC Series 60, 14.0L FIRE TRUCK	4P1CD01H66A006000	Fire	\$1,000	\$1,000
26	2007	Pierce Ladder Truck	4P1CD01H37A007039	Fire	\$1,000	\$1,000
27	2008	Pierce Velocity Fire Truck	4P1CV01H87A007258	Fire	\$1,000	\$1,000
28	2010	Ford E-450	1FDXE4FP4ADA01945	Fire	\$1,000	\$1,000
29	1997	Ford F-Super Duty	1FDLF47F1VEB42621	Fire	\$1,000	\$1,000
30	2008	GMC C8500 Aitec Bucket Truck	1GDM8C1A68F407568	Fire	\$1,000	\$1,000
31	2007	Ford F-150	1FTRX12W37NA40743	Fire	\$1,000	\$1,000
32	2019	Chev Tahoe	1GNLCDEC3KR286902	Fire	\$1,000	\$1,000
33	2014	Chev Impala Silver	2G1WA5E35E1174271	Planning & Zoning	\$1,000	\$1,000
34	2012	Ford F-150	1FTEX1CM9CFD01714	Police	\$1,000	\$1,000
35	2016	Ford Escape	1FMCU0G93GUB00422	Police	\$1,000	\$1,000
36	2001	Ford E350	1FBNE31L41HA47833	Police	\$1,000	\$1,000
37	2015	Ford Explorer PI SUV	1FM5K8AR8FGA21217	Police	\$1,000	\$1,000
38	1999	Ford F-150 4x4	1FTRF18L0XNA90452	Police	\$1,000	\$1,000

BUSINESS AUTOMOBILE SCHEDULE

Proposal for City of Fairburn

#	YEAR	MAKE/MODEL	VIN	DEPARTMENT	PHYSICAL DAMAGE	
					COMP DED	COLL DED
39	2012	Chev Tahoe	1GNLC2E05CR190720	Police	\$1,000	\$1,000
40	2012	Dodge Charger	2C3CDXAT0CH230922	Police	\$1,000	\$1,000
41	2013	Dodge Charger	2C3CDXAT0DH642808	Police	\$1,000	\$1,000
42	2014	Dodge Charger	2C3CDXAT0EH223956	Police	\$1,000	\$1,000
43	2012	Dodge Charger	2C3CDXAT2CH230923	Police	\$1,000	\$1,000
44	2013	Dodge Charger	2C3CDXAT2DH642809	Police	\$1,000	\$1,000
45	2014	Dodge Charger	2C3CDXAT2EH223957	Police	\$1,000	\$1,000
46	2014	Dodge Charger	2C3CDXAT2EH223960	Police	\$1,000	\$1,000
47	2012	Dodge Charger	2C3CDXAT4CH230924	Police	\$1,000	\$1,000
48	2014	Dodge Charger	2C3CDXAT4EH223958	Police	\$1,000	\$1,000
49	2012	Dodge Charger	2C3CDXAT6CH230925	Police	\$1,000	\$1,000
50	2013	Dodge Charger	2C3CDXAT7DH642806	Police	\$1,000	\$1,000
51	2014	Dodge Charger	2C3CDXAT8EH208184	Police	\$1,000	\$1,000
52	2013	Dodge Charger	2C3CDXAT9DH642807	Police	\$1,000	\$1,000
53	2014	Dodge Charger	2C3CDXAT9EH223955	Police	\$1,000	\$1,000
54	2008	Ford Crown Victoria	2FAFP71V18X141378	Police	\$1,000	\$1,000
55	2008	Ford Crown Victoria	2FAFP71V38X141379	Police	\$1,000	\$1,000
56	2008	Ford Crown Victoria	2FAFP71V48X141374	Police	\$1,000	\$1,000
57	2005	Ford Crown Victoria	2FAFP71W05X138959	Police	\$1,000	\$1,000
58	2006	Ford Crown Victoria	2FAFP71W26X143596	Police	\$1,000	\$1,000
59	2005	Ford Crown Victoria	2FAFP71W75X138957	Police	\$1,000	\$1,000
60	2012	Ford Fusion	3FAHP0HG8CR342693	Police	\$1,000	\$1,000
61	2011	Ford Fusion	3FAHP0HG9BR275407	Police	\$1,000	\$1,000
62	2011	Ford Fusion	3FAHP0HG0BR275408	Police	\$1,000	\$1,000
63	2011	Ford Fusion	3FAHP0HG2BR275409	Police	\$1,000	\$1,000
64	2016	Ford Explorer	1FM5K8AR5GGA02108	Police	\$1,000	\$1,000
65	2016	Ford Explorer	1FM5K8AR7GGA02109	Police	\$1,000	\$1,000
66	2016	Ford Explorer	1FM5K8AR3GGA02107	Police	\$1,000	\$1,000
67	2016	Dodge Charger	2C3CDXKT9GH304309	Police	\$1,000	\$1,000
68	2016	Dodge Charger	2C3CDXKT5GH304310	Police	\$1,000	\$1,000
69	2017	Ford Explorer	1FM5K8AR8HGD59848	Police	\$1,000	\$1,000
70	2019	Ford Explorer	1FM5K8AR8KGA62859	Police	\$1,000	\$1,000
71	2019	Ford Explorer	1FM5K8AR4KGA62860	Police	\$1,000	\$1,000
72	2018	Ford Explorer PI Utility	1FM5K8AR8JGC43992	Police	\$1,000	\$1,000
73	2018	Ford Explorer Police AWD	1FM5K8AR6JGC43991	Police	\$1,000	\$1,000
74	2019	Chevrolet Tahoe	1GNLCDEC6KR219128	Police	\$1,000	\$1,000
75	2015	Dodge Charger	2C3CDXKT9FH903208	Police	\$1,000	\$1,000
76	2015	Dodge Charger	2C3CDXKT0FH903209	Police	\$1,000	\$1,000
77	2010	Dodge Charger	2B3AA4CT9AH304523	Police	\$1,000	\$1,000
78	2012	Dodge Charger	2C3CDXAT3CH282657	Police	\$1,000	\$1,000
79	2019	Dodge Charger	2C3CDXBG8KH622191	Police	\$1,000	\$1,000

BUSINESS AUTOMOBILE SCHEDULE

Proposal for City of Fairburn

#	YEAR	MAKE/MODEL	VIN	DEPARTMENT	PHYSICAL DAMAGE	
					COMP DED	COLL DED
80	2015	Ford F-150 4x2	1FTEX1C81FFB25443	Police / Code Enforcement	\$1,000	\$1,000
81	2014	Ford Escape	1FMCU0F79EUD95393	Police / Code Enforcement	\$1,000	\$1,000
82	2014	Ford F-150	1FTEX1CM0EFC16778	Police / Code Enforcement	\$1,000	\$1,000
83	2019	Ford F150 Crew Cab	1FTEW1CB6KKC53967	Police / Code Enforcement	\$1,000	\$1,000
84	2002	Ford Explorer	1FMZU63E52UA34075	Property Mgr	\$1,000	\$1,000
85	2012	Ford Explorer	1FM5K8B87DGA22216	Property Mgr	\$1,000	\$1,000
86	2016	Ford T-250	1FTYR1YM6GKB22415	Property Mgr	\$1,000	\$1,000
87	2012	Ford F-150	1FTFX1CF9CFB56938	Property Mgr	\$1,000	\$1,000
88	2015	Ford F-250	1FT7W2A64FEC81937	Street	\$1,000	\$1,000
89	2015	Ford F-250	1FT7W2A66FEC81938	Street	\$1,000	\$1,000
90	2012	Ford F-250 Crew Cab	1FT7X2A60CEB68298	Street	\$1,000	\$1,000
91	2012	Ford F-250 4x4	1FT7X2B63CEB74871	Street	\$1,000	\$1,000
92	2004	Ford F-250 Crew Cab	1FTNW20L14EA90360	Street	\$1,000	\$1,000
93	2004	Ford F-250 Crew Cab	1FTNW20L34EA90361	Street	\$1,000	\$1,000
94	2005	Ford F-150 Super Cab	1FTRX12W35NB80613	Street	\$1,000	\$1,000
95	2008	Ford F-250 Crew Cab	1FTSW20548EE53891	Street	\$1,000	\$1,000
96	2008	Ford F-250 Crew Cab	1FTSW20568EE53892	Street	\$1,000	\$1,000
97	1996	Chevrolet Kodiak	1GBP7H1J5TJ105197	Street	\$1,000	\$1,000
98	2015	Ford F-750	3FRXF7FJ2FV646536	Street	\$1,000	\$1,000
99	2000	Ford E-350 w/ Bucket	1FTSE34L4YHA18188	Street	\$1,000	\$1,000
100	2008	Ford F-550	1FDAF56R08EE56998	Street	\$1,000	\$1,000
101	2015	Ford F- 150	1FTEX1CG3FFB00938	Water	\$1,000	\$1,000
102	2012	Ford F350	1FT8W3B64CEB42850	Water	\$1,000	\$1,000
103	2012	Ford F350	1FD8X3D69CEB43157	Water	\$1,000	\$1,000
104	2008	Ford F-350	1FDWW37R28EE57014	Water	\$1,000	\$1,000
105	2014	Nissan Frontier	1N6BD0CT8EN772692	Water	\$1,000	\$1,000
106	2013	Ford F250	1FT7W2B61DEA42194	Water	\$1,000	\$1,000
107	2018	Freightliner 114SD	1FVAG3FE0JHJX9233		\$1,000	\$1,000



BUSINESS AUTOMOBILE SCHEDULE

Proposal for City of Fairburn

#	YEAR	MAKE/MODEL	VIN	DEPARTMENT	PHYSICAL DAMAGE	
					COMP DED	COLL DED
Trailer Schedule						
1	2011	Haulmark 7T271-TPT	1L9PU2714CG423604	Electric	\$1,000	\$1,000
2	2004	Better Built Utility Trailer	4MNDP162241002597	Electric	\$1,000	\$1,000
3	2015	Better Built Utility Trailer	4MNDP2226G1000254	Electric	\$1,000	\$1,000
4	2001	Hardeebilt	1B9TL15HX1X103107	Electric	\$1,000	\$1,000
5	1996	Tow Pro	4HDLS1228TD607320	Street	\$1,000	\$1,000
6	2009	Hardeebilt	1H9E030209W509128	Street	\$1,000	\$1,000
7	2014	Custom Heavy Haul	1L9PU2026EG423786	Street	\$1,000	\$1,000
8	2015	Utility Landscape	4YMUL1621FG003574	Street	\$1,000	\$1,000
9	2015	Utility Landscape	4YMUL1623FG002782	Street	\$1,000	\$1,000
10	1998	Haulmark MC610BS	4XSCB1018WG006203	Street	\$1,000	\$1,000
11	2018	Element	53BLTE611KU035886	Fire	\$1,000	\$1,000
12	2008	Lark United Mfg	5RTBE24218D011934	Fire	\$1,000	\$1,000



STATUTORY CAP LIMITS OF COVERAGE ENDORSEMENT

COVERAGE	LIMIT
Georgia Bodily Injury Total Limit - Statutory Cap	\$700,000
Georgia Bodily Injury Each Person - Statutory Cap	\$500,000
Georgia Property Damage Limit - Statutory Cap	\$50,000

Description of Coverage

Designed to protect the City and is written specifically to address Georgia Law. It is structured to amend policy limits to the cap amount so the cap limit is not inadvertently waived.

Proposal for City of Fairburn

COMMERCIAL UMBRELLA/EXCESS

Proposal for City of Fairburn

COVERAGE	LIMIT	SELF-INSURED RETENTION
Per Occurrence	\$5,000,000	\$10,000
Aggregate	\$5,000,000	

Description of Coverage

Provides Excess Liability insurance to protect against claims in excess of the limits of underlying insurance, primary insurance or for claims covered by the Umbrella policy but not covered by the primary insurance program. Claims not covered by the primary policies are subject to the self-insured retention. Subject to policy terms, conditions and exclusions.

Schedule of Underlying Coverage

- Commercial General Liability
- Employee Benefits Liability
- Automobile Liability
- Public Entity Management Liability
- Employment Practices Liability
- Law Enforcement Liability

Exclusions of Coverage (including but not limited to)

- Pollution Liability
- Property Damage to Property in your Care, Custody and Control
- Asbestos Liability
- ERISA Liability
- Uninsured / Underinsured Motorists

Not Subject to Audit

NOTE: Higher limits are readily available. Please let us know if you wish to consider a higher level or protection.

PRIVACY LIABILITY & NETWORK RISK

Proposal for City of Fairburn

COVERAGE	LIMIT	DEDUCTIBLE
Aggregate	\$1,000,000	\$10,000
Privacy Liability	\$1,000,000	\$10,000
Privacy Regulatory Claims	\$1,000,000	\$10,000
Security Breach Response	\$1,000,000	\$10,000
Security Liability	\$1,000,000	\$10,000
Multimedia Liability	\$1,000,000	\$10,000
Cyber Extortion	\$1,000,000	\$10,000
Business Income and Digital Asset Restoration		
1. Business Income Loss	\$1,000,000	\$10,000
2. Restoration Loss	\$1,000,000	
3. Reputation Business Income	\$1,000,000	
4. Systems Integrity Restoration (Bricking)	\$250,000	
PCI DSS Assessment	\$1,000,000	\$10,000
Electronic Fraud		
1. Phishing Loss	\$50,000	\$10,000
2. Services Fund Loss	\$100,000	\$10,000
3. Reward Fund Loss	\$50,000	\$10,000
4. Personal Financial Loss	\$250,000	\$10,000
5. Corporate Identity Theft Loss	\$250,000	\$10,000
6. Telephone Hacking Loss	\$100,000	\$10,000
7. Direct Financial Loss (Funds Transfer)	\$100,000	\$10,000
8. Cyber Deception (Social Engineering)	\$250,000	\$10,000
Claim-Made Basis	The wrongful act must occur after the retroactive date and before the expiration date of this policy. All claims must be made during the policy period. Defense Costs are included within the limit.	
Retroactive Date	Full Prior Acts	

Description of Coverage

Multimedia and Intellectual Property Liability

- Coverage for damages and claim expenses which you become legally obligated to pay resulting from any actual or alleged arising from your multimedia activities

Security and Privacy Liability

- Coverage for damages and claim expenses which you become legally obligated to pay resulting from any actual or alleged security and privacy wrongful act(s)

Network Interruption and Recovery

- Indemnification to you for network expenditures for loss of business income resulting from a network event.

Event Support Services

- Indemnification to you for event management costs, notification expenses and support and credit monitoring exposures following a security event, privacy event, social media event or breach of privacy regulation

Privacy Regulatory Defense and Penalties

- Coverage for claims expense as a result of civil regulatory action or investigation including a regulatory compensation aware, civil penalty or fines to the extent insurable by law, imposed by federal, state or governmental regulatory body against you as a result of a privacy event, security event or breach of privacy regulations sustained by you.

Network Extortion

- Indemnification to you for network extortion monies following a network extortion threat

Subject to policy terms, conditions and exclusions.

Coverage Territory

- Wrongful act may be committed and claim or suit may be made or brought anywhere in the world, except areas where the United States Government prohibits doing business.

Not Subject to Audit

OTHER COVERAGES AVAILABLE

- Accounts Receivable – Higher Limits
- Valuable Papers – Higher Limits
- Crime – Employee Dishonesty, Monies & Securities, Depositor’s Forgery – Higher Limits
- Business Income / Extra Expense – Higher Limits
- Automobile Uninsured Motorists Liability – Higher Limits
- Workers’ Compensation – Other States
- Fire Legal Liability – Higher Limits
- Fiduciary Liability
- Employment Practices Liability – Wrongful Termination, Discrimination, Sexual Harassment, Third Party and Wage & Hour – Higher Limits
- Flood and Earthquake – A, B, D and V Zones
- Umbrella Liability – Higher Limits
- Worldwide Coverage
- Pollution Liability / Environmental Remediation
- Ordinance or Law Coverage
- Directors & Officers Liability – Higher Limits
- Network Security and Privacy Liability – Higher Limits

PREMIUM SUMMARY

Proposal for City of Fairburn

LINE OF COVERAGE	AS IS	OPTIONS
Commercial Property	\$45,220	
Business Income/Extra Expense	Included	
Commercial Crime	\$2,709	
Inland Marine	\$3,595	
General Liability	\$49,060	
Employee Benefits Liability	\$381	
Law Enforcement Liability	\$42,113	
Public Entity Management Liability	\$14,605	
Employment Practices Liability	\$18,470	
Commercial Auto	\$86,056	
Commercial Umbrella/Excess	\$58,029	
Cyber Liability	\$10,206	
Cyber Liability (Expiring Limits)		\$4,362
Total	\$330,444	\$324,600

COVERAGE WOULD BE WRITTEN THROUGH THE FOLLOWING COMPANY(IES)		
COMPANY	COVERAGE	A.M.BEST RATING*
Travelers	All Lines Except Crime and Cyber	A++ XV
Hanover	Crime	A XV
BCS Insurance Co	Cyber Liability	A XV
<p>The rating shown is the financial rating as published by A.M. Best Company based on information filed with them in the latest calendar year. Tanner, Ballew and Maloof, Inc. (TBM) recommends that you carefully consider the financial rating of companies for which we have offered proposed coverage. *For more information regarding A.M. Best Company's ratings, please visit: http://www.ambest.com/ratings/guide.asp</p>		

PAYMENT INFORMATION

COVERAGE	DOWN PAYMENT	INSTALLMENTS
All lines except Cyber	25%	4 Equal Quarterly Installments
Crime	100%	None
Cyber Liability	100%	None

Notes

Down payment is due and is to be collected on the date coverage is bound. Any changes in coverage or exposures and resulting premium revisions will be adjusted on the first installment billing.

All installment billings will be paid no later than their due date. Any premiums that are not paid within 30 days will prompt a 10-day notice of cancellation for non-payment of premiums to be mailed to you and all certificate holders.

All voluntary (payroll reporting form) and final audits will be questioned and returned to our agency or paid within 15 days.



WHEN TO CONTACT US

It is important for you to advise Tanner, Ballew and Maloof, Inc. (TBM) of any material changes in your operations which may have a bearing on your insurance program. Your insurers have evaluated and accepted the risk on the basis of the information provided. Any variation of these details could lead to complication in the event of a loss. Changes to your risk profile may include, but are not limited to:

- Changes of personnel affecting responsibility for insurance decisions
- Personnel traveling overseas/on temporary assignment overseas/working on a military base
- Acquisition or creation of new companies or subsidiaries and/or mergers in which you are involved or any legal change in the corporate structure
- Purchase, construction or occupancy of new premises, alteration, vacating the premises or temporary vacancy
- Increase in values of building or personal property for both scheduled and unnamed locations
- Removal of business personal property or stock to a new or temporary location
- Addition of a new location, equipment or vehicles, whether hired, leased or borrowed
- Change in processes, occupancy, products or business operations
- Employment of personnel in states in which you were not previously doing business in

Please visit our website at www.tbmins.com and click on Client Services for the following items:

- Report a claim
- Request Automobile ID Cards
- Request a Certificate of Insurance
- Add/Delete a vehicle



YOUR RISK MANAGEMENT & INSURANCE TEAM

Commitment to Excellence

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Proposal for City of Fairburn

Actual Cash Value (ACV) – The value of the damaged or destroyed property less the depreciation of the damaged property.

Aggregate Limit – The maximum amount an insurer will pay under a policy in any one policy period.

Agreed Value – The Agreed Value Endorsement suspends the coinsurance clause.

Blanket Insurance - Insurance covering multiple items of property as a group. Covered property may be at one location or several.

Coinsurance - A policy provision requiring the insured to carry insurance equal to a specific percentage of the value of the property covered. It provides for the full payment, up to the amount of the policy, of all losses if the insured has insurance at least equal to the specified percentage of the value of the property covered. The loss payment, in the case of most partial losses, is reduced proportionately if the amount of insurance falls short of the named percentage.

The Coinsurance Formula:

$$((\text{Amount of Insurance Purchased}) / (\text{Amount Required})) \times (\text{Amount of Loss}) = (\text{Amount Paid})$$

Deductible - Amount of a loss that the insured is held responsible for paying.

Occurrence - An event that results in an insured loss. In some lines of business, such as liability, an occurrence is distinguished from accident in that the loss doesn't have to be sudden and fortuitous and can result from continuous or repeated exposure which results in bodily injury or property damage neither expected nor intended by the insured.

Percentage Deductible - Often seen in Windstorm and Earthquake policies, the percentage shown in the declarations is multiplied by the total limits of insurance applicable to all covered property that suffered loss or damage.

Agreed Value - The Agreed Value Endorsement suspends the coinsurance clause.

Blanket Insurance - Insurance covering multiple items of property as a group. Covered property may be at one location or several.

Example:

\$1,000,000 building with a 2% Percentage Deductible suffers a \$100,000 loss.

2% X \$1,000,000 = \$20,000 Deductible

\$100,000 - \$20,000 = \$80,000 paid by insurance

Replacement Cost – The dollar amount needed to replace damaged property without deducting for depreciation limited by the maximum dollar amount shown on the declarations page of the policy.

Retroactive Date - The date that defines the extent of coverage in time under claims-made liability policies. Claims resulting from occurrences prior to the policy's stated retroactive date are excluded.

Self Insured Retention (SIR) - A dollar amount specified in an insurance policy that must be paid by the insured before the insurance policy will respond to the loss. SIR's are often seen on Umbrella policies and only apply if a loss covered by the Umbrella policy is not covered by an underlying policy.

DESCRIPTION OF COVERED AUTO DESIGNATION SYMBOLS	
Symbol 1	Any "Auto"
Symbol 2	Owned "Autos" Only
Symbol 3	Owned Private Passenger "Autos" Only
Symbol 4	Owned "Autos" Other Than Private Passenger "Autos" Only
Symbol 5	Owned "Autos" Subject to No-Fault
Symbol 6	Owned "Autos" Subject To A Compulsory Uninsured Motorists Law
Symbol 7	Specifically Described "Autos"
Symbol 8	Hired "Autos" Only
Symbol 9	Non-owned "Autos" Only
Symbol 10	Mobile Equipment Subject to Compulsory or Financial Responsibility or Other Motor Vehicle Insurance Law Only



2019 Versus 2020 Premium Comparison City of Fairburn

	2019 Exposures	2020 Exposures	2019 Premium	2020 Premium	2019 Rates with 2020 Exposures
PROP INCL BI/EE	\$30,073,770	\$30,073,770	\$45,209	\$45,220	\$45,209
CRIME	\$500,000	\$500,000	\$2,575	\$2,709	\$2,575
INL MARINE	\$806,485	\$1,475,482	\$3,545	\$3,595	\$6,486
GENERAL LIAB	\$39,760,878	\$54,182,538	\$40,102	\$49,060	\$54,647
EMP BEN LIAB	168	175	\$381	\$381	\$397
LAW ENF LIAB	36	42	\$33,602	\$42,113	\$39,202
EPL	167	175	\$16,903	\$18,470	\$17,713
PUB ENT LIAB	\$39,760,878	\$54,182,538	\$14,423	\$14,605	\$19,654
AUTO	124	119	\$82,172	\$86,056	\$78,859
CYBER*	\$39,760,878	\$54,182,538	\$4,257	\$4,362	\$5,801
UMBRELLA	\$39,760,878	\$54,182,538	\$44,554	\$58,029	\$60,714
TOTAL			\$287,723	\$324,600	\$331,257

* 2020 Premium shown is for comparable coverage to 2019. Please note we are proposing more comprehensive Cyber coverage

Total Increase -2%

AVERAGE RATE	2019	2020	%
PROP INCL BI/EE	0.15033	0.15036	0%
CRIME	0.51500	0.54180	5%
INL MARINE	0.43956	0.24365	-45%
GENERAL LIAB	1.00858	0.90546	-10%
EMP BEN LIAB	2.26786	2.17714	-4%
LAW ENF LIAB	933.38889	1,002.69048	7%
EPL	101.21557	105.54286	4%
PUB ENT LIAB	0.36274	0.26955	-26%
AUTO	663	723	9%
CYBER	0.10707	0.08050	-25%
UMBRELLA	1.12055	1.07099	-4%



City of Fairburn
Property Casualty Insurance Summary (2020-21)
Traveles Option

COVERAGE	2019-2020 PREMIUM	PROPOSED PREMIUM	CARRIER	2019-2020 LIMITS	PROPOSED LIMITS		2019-2020 DEDUCTIBLE	PROPOSED DEDUCTIBLE
GENERAL LIABILITY (Occurrence)	\$40,102	\$49,060	Travelers Insurance (A:8)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Event Limit/General Total Limit	None	None
Products & Completed Work Aggregate	Included	Included	Travelers Insurance (A:8)	\$2,000,000	\$2,000,000	Total Limit	None	None
Personal Injury	Included	Included	Travelers Insurance (A:8)	\$1,000,000	\$1,000,000	Each Person Limit	None	None
Advertisement Injury	Included	Included	Travelers Insurance (A:8)	\$1,000,000	\$1,000,000	Each Person Limit	None	None
Premises Damage	Included	Included	Travelers Insurance (A:8)	\$100,000	\$100,000		None	None
Medical Payments	Included	Excluded	Travelers Insurance (A:8)	None	None		None	None
Sexual Abuse & Molestation	Included	Included	Travelers Insurance (A:8)	\$1,000,000/\$1,000,000	\$1,000,000/\$1,000,000	Each Event Limit/General Total Limit	None	None
Failure to Supply	Included	Included	Travelers Insurance (A:8)	\$1,000,000/\$1,000,000	\$1,000,000/\$1,000,000	Each Event Limit/General Total Limit	None	None
EMPLOYEE BENEFITS LIABILITY	\$381	\$381	Travelers Insurance (A:8)	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Wrongful Act/Total Limit	None	\$1,000
Retro Date: 5/1/1988 (Claims Made)								
AUTOMOBILE LIABILITY	\$43,249	\$49,285	Travelers Insurance (A:8)	\$1,000,000	\$1,000,000		None	None
Uninsured/ Underinsured Motorist				\$100,000	\$100,000			
Medical Payments	Included	Included	Travelers Insurance (A:8)	\$5,000	\$5,000		None	None
Total Number of Autos/Trailers Covered				114 Units 10 Trailers	108 Autos 11 Trailers			
AUTOMOBILE PHYSICAL DAMAGE	\$38,923	\$36,771						
Comprehensive/Collision	Included	Included	Travelers Insurance (A:8)	ACV	ACV		\$1,000	\$1,000
Hired Car Physical Damage	Included	Included	Travelers Insurance (A:8)	ACV	ACV		\$1,000	\$1,000
Total Number of Autos/Trailers Covered				118 Units	114 Units			
LAW ENFORCEMENT LIABILITY*	\$33,602	\$42,113	Travelers Insurance (A:8)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Wrongful Act Limit/Total Limit	\$10,000	\$10,000
PUBLIC ENTITY MANAGEMENT LIABILITY*	\$14,423	\$14,605	Travelers Insurance (A:8)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Wrongful Act Limit/Total Limit	\$10,000	\$10,000
EMPLOYEE PRACTICES LIABILITY*	\$16,903	\$18,470	Travelers Insurance (A:8)	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Wrongful Offense Limit/Total Limit	\$15,000	\$15,000
PEML Non-Monetary Injunctive Relief	Included	Included	Travelers Insurance (A:8)	\$10,000/\$10,000	\$10,000/\$10,000	Each Wrongful Offense Limit/Total Limit	10%	10%
Key Employee Coverage	Included	Included	Travelers Insurance (A:8)	\$25,000	\$25,000		10%	10%
Retro Date: 9/1/1988								
UMBRELLA / EXCESS	\$44,554	\$58,029	Travelers Insurance (A:8)	\$5,000,000/\$5,000,000	\$5,000,000/\$5,000,000		\$10,000	\$10,000
(Excess over all Travelers Casualty-No Auto)								
PROPERTY	\$45,209	\$45,220						
Blanket Building & Personal Property	Included	Included	Travelers Insurance (A:8)	\$25,738,927	\$25,738,927	Blanket, Replacement Cost, Agreed Amount	\$2,500	\$2,500
Passenger & Freight Depot	Included	Included	Travelers Insurance (A:8)	\$1,125,000	\$1,125,000	Not in Blanket - Specific Limit on SOV	\$2,500	\$2,500
Old Campbell Building - Built in 1871	Included	Included	Travelers Insurance (A:8)	\$165,000	\$165,000	Not in Blanket - Specific Limit on SOV	\$2,500	\$2,500
Bohannon Road Farm House	Included	Included	Travelers Insurance (A:8)	\$994,843	\$994,843	Not in Blanket - Specific Limit on SOV	\$25,000	\$25,000
Artificial Turf	Included	Included	Travelers Insurance (A:8)	\$1,000,000	\$1,000,000	Named Perils, Not in Blanket	\$10,000	\$2,500
Equipment Breakdown	Included	Included	Travelers Insurance (A:8)	Included in Property limit	Included in Property limit	See Proposal for sublimits & deductibles	\$2,500	\$2,500
Flood & Earthquake (excludes FEMA	Included	Included	Travelers Insurance (A:8)	\$4,000,000	\$4,000,000	See Proposal for covered Flood locations	\$25,000	\$25,000
Business Income / Extra Expense	Included	Included	Travelers Insurance (A:8)	\$1,000,000	\$1,000,000	Limit is combined	72 Hours	72 Hours
EDP Equipment	Included	Included	Travelers Insurance (A:8)	Included in Property limit	Included in Property limit	Replacement Cost - Blanket Limit	\$1,000	\$1,000
Emergency Portable Equipment	Included	Included		\$172,398	\$300,134	Replacement Cost	\$1,000	\$1,000
Contractor's Equipment	\$3,545	\$3,595	Travelers Insurance (A:8)	\$734,087	\$1,175,348	ACV	\$1,000	\$1,000



City of Fairburn
Property Casualty Insurance Summary (2020-21)
Traveles Option

COVERAGE	2019-2020 PREMIUM	PROPOSED PREMIUM	CARRIER	2019-2020 LIMITS	PROPOSED LIMITS		2019-2020 DEDUCTIBLE	PROPOSED DEDUCTIBLE
CRIME								
Employee Theft	\$2,575	\$2,709	Hanover Insurance (A:15)	\$500,000	\$500,000	Per Loss	\$2,500	\$2,500
Forgery or Alteration	Included	Included	Hanover Insurance (A:15)	\$500,000	\$500,000	Per Employee	\$2,500	\$2,500
Inside Premises (Money & Securities)	Included	Included	Hanover Insurance (A:15)	\$500,000	\$500,000	Per Loss	\$2,500	\$2,500
Outside Premises	Included	Included	Hanover Insurance (A:15)	\$500,000	\$500,000	" "	\$2,500	\$2,500
Money Orders & Counterfiet Currency	Included	Included	Hanover Insurance (A:15)	\$500,000	\$500,000	" "	\$2,500	\$2,500
Computer Fraud	Included	Included	Hanover Insurance (A:15)	\$500,000	\$500,000	" "	\$2,500	\$2,500
Bonded Employee Exclusion Deleted								
CYBER LIABILITY* (Retro: 5/1/2014)								
Privacy, Network Security Wrongful Acts	\$3,943	\$9,956	BCS Insurance Co (A:8)	\$1,000,000/\$1,000,000	\$1,000,000/\$1,000,000	Per incident / Aggregate	\$1,000	\$10,000
Business Interruption & Income Loss	No Coverage	Included	BCS Insurance Co (A:8)	Excluded	\$1,000,000/\$1,000,000	Per incident / Aggregate	N/A	\$10,000
Telephone Hacking & Funds Transfer Fraud	No Coverage	Included	BCS Insurance Co (A:8)	Excluded	\$100,000/\$100,000	Per incident / Aggregate	N/A	\$10,000
Cyber Deception	No Coverage	Included	BCS Insurance Co (A:8)	Excluded	\$250,000/\$250,000	Per incident / Aggregate	N/A	\$10,000
Company Fee & Surplus Lines Tax	\$314	\$250	Cyber Concierge		See Proposal for other Limits			
TOTAL PREMIUM	\$287,723	\$330,444						

Terrorism is included in all applicable premiums

IMPORTANT: This summary sheet is for informational purposes only and does not supersede the proposal or policy. Expiring information should be confirmed with your policies.



CITY OF FAIRBURN
CITY COUNCIL AGENDA ITEM

SUBJECT: TO PROVIDE FUNDING FOR MID-YEAR ADJUSTMENTS

() AGREEMENT () POLICY / DISCUSSION () CONTRACT
() ORDINANCE () RESOLUTION (X) OTHER

Submitted: 04/23/2020

Work Session: N/A

Council Meeting: 04/27/2020

DEPARTMENT: Finance

BUDGET IMPACT: To fund mid-year adjustments, \$1,838,061.60.

PUBLIC HEARING? () Yes (X) No

PURPOSE: To provide funding for mid-year adjustments.

HISTORY: N/A

FACTS AND ISSUES: N/A

RECOMMENDED ACTION: The Finance Staff recommends that the Mayor and City Council approve the mid-year adjustments.



Elizabeth Carr-Hurst, Mayor



Mid-year Budget Review FY 2019-2020



Purpose of a Mid-year Budget Review

How the City of Fairburn ended Fiscal Year 2019

Review the City of Fairburn's Budget Update as of March 31, 2020, FY20

Review Departmental Budget Adjustment Requests

Budget Calendar for Next Fiscal Year, FY2021



Fiscal year-end 2019 General Fund

	FY 2018	FY 2019	Variance
Revenues	\$ 16,052,843	\$ 18,968,885	\$ 2,916,042
Expenses	\$ 14,235,979	\$ 14,855,123	\$ 619,144
Unassigned Fund Balance	\$ 6,970,469	\$ 11,058,246	\$ 4,087,777
Total Fund Balance	\$ 7,619,669	\$ 11,733,431	\$ 4,113,762



General Fund Revenues Budget Update

Account	Actual 3/31/2020	Actual 3/31/2019	Variance
Taxes	\$ 9,694,218	\$ 8,668,041	\$ 1,026,177
Local Option Sales Tax	\$ 2,206,287	\$ 1,459,216	\$ 747,071
Licenses/Permits	\$ 281,753	\$ 605,275	\$ -323,522
Intergovernmental Rev.	\$ 0	\$ 50,000	\$ -50,000
Charges for Services	\$ 50,984	\$ 178,573	\$ -127,589
Fines & Forfeitures	\$ 564,269	\$ 390,381	\$ 173,888
Investment Income	\$ 149,824	\$ 110,743	\$ 39,081
Contributions/Donations	\$ 8,825	\$ 12,880	\$ -4,055
Miscellaneous Revenue	\$ 60,423	\$ 791,436	\$ -731,013
Other Financing Sources	\$ 4,865	\$ 0	\$ 4,865
Total	\$13,021,448	\$12,266,545	\$ 754,903

General Fund Revenues Budget Update

- ▶ The City of Fairburn is beginning to see the negative impact of the Coronavirus.
- ▶ Local Option Sales Taxes for the month of March are down 7% and will continue to decline because shopping at local establishments have been banned during the shelter in place laws. LOST represents 25% of the revenue budget.
- ▶ Licenses & permits are down 53% and represent 12% of the revenue budget.
- ▶ Charges for services are down 71% and represent 5% of the revenue budget.
- ▶ The City of Fairburn was very fortunate that property taxes were collected prior to the Coronavirus and they exceeded last year's collections by \$1 million.

General Fund Revenues/Expenditures Summary

General Fund	Actual 3/31/2020	Actual 3/31/2019
Revenues:	\$ 13,021,448	\$ 12,266,545
Expenses:	\$ 6,702,338	\$ 6,228,370
Surplus/(Deficit)	\$ 6,319,110	\$ 6,038,175



Mid-year Budget Requests

► Property Management, Streets, Garage - Harvey Stokes

1.	HVAC unit for the Educational Campus	\$ 5,000
2.	Janitorial - youth center - additional cleanings	\$ 2,500
3.	Depot parking lot renovations per the design study	\$ 425,000
4.	Disposal of yard debris & bulk items	\$ 5,000
5.	Landscaping supplies - mulch, flowers, fertilizer	\$ 2,500
6.	R&M - automotive lift	\$ 3,000
7.	Uniforms - Boots	\$ 300

Mid-year Budget Requests

► Police & Court Services - Chief Mathis

1.	Addition of 2 court dates per month for 6 months - Judge Ewing Salary	\$ 9,120
2.	Public Defender fees for the 2 additional court dates for 6 months	\$ 4,320
3.	R&M Vehicle	\$ 12,000
4.	Telephone, hot spots & internet	\$ 6,600

► Fire Department - Chief Robinson

1.	Refurbish fire truck	\$ 60,000
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Mid-year Budget Requests

► Planning & Zoning - Tarika Peek

1.	Comprehensive Plan Update (Due Oct. 31, 2020	\$ 10,000
2.	Host Compliance Services Agreement (approved by Mayor & Council on Jan. 27, 2020	\$ 8,020

► Public Works Administration - Lester Thompson

1.	<u>LMIG</u> - Recognize revenue of \$202,561.60 and increase the related expense.	\$ 0
2.	<u>CDBG</u> - Increase due to CDBG projects - 100% reimbursable	\$ 378,926
3.	<u>LCI Implementation Grant</u> - Streetscape project	\$ 782,508
4.	Rapid Chargers for the Park & Ride Project	\$ 100,000

Tentative 2021 Budget Calendar

Date	Action
May 19, 2020	Budget Prep Workshop with Department Heads/Supervisors - Directors are given budget packets
June 2, 2020	Budget packet is due back to Finance
June 22-26, 2020	Meetings with Department Directors on their budget
July 14, 2020	Review proposed budget with Mayor
July 16-23, 2020	Work sessions with individual council members to review budget
July 23, 2020	Give budget advertisement to newspaper
July 29, 2020	Budget advertisement appears in newspaper
August 3, 2020	Give the budget to Mayor & Council & make available for the public
August 6, 2020	Give 5 year millage history and budget adoption to newspaper
August 10, 2020	Budget Hearing
August 12, 2020	Millage history and budget adoption advertisement appears in newspaper
August 24, 2020	Budget adoption & millage adoption

Any Questions?





**CITY OF FAIRBURN
INTER - OFFICE MEMO**

DATE: April 23, 2020

TO: Finance Department

FROM: Angela Jackson, Finance Director

SUBJECT: Request for Mid-Year Budget Amendment Various Departments

I do hereby request and submit the following budget amendment to be approved for FYE 9-30-20:

INCREASE EXPENSE:

Other Equipment	580-0000-54-2500	\$	5,000
Janitorial Youth Center	100-1565-52-2130		2,500
Disposal	100-4200-52-2110		5,000
Landscaping Supplies	100-4200-53-1800		2,500
R&M Equipment	100-4900-52-2205		3,000
Uniforms	100-4900-53-1710		300
Professional	100-2650-52-1200		9,120
Professional	100-2650-52-1200		4,320
R&M Vehicle	100-3200-52-2210		12,000
Telephone	100-3200-52-3200		6,600
Comprehensive Plan	100-7400-52-1201		10,000
Other Contract Services	100-7400-52-3900		8,020
		\$	68,360

DECREASE EXPENSE:

Depreciation	580-0000-56-1000	\$	(5,000)
R&M Building	100-1320-52-2200		(2,500)
Moving Expense	100-1320-52-3550		(5,000)
Professional	100-1540-52-1200		(2,500)
Training	100-1320-52-3700		(3,000)
Training	100-4900-52-3700		(300)
Salary&Wages	100-1320-51-1100		(9,120)
Salary&Wages	100-1320-51-1100		(4,320)
Salary&Wages	100-1320-51-1100		(12,000)
Salary&Wages	100-1320-51-1100		(6,600)
Salary&Wages	100-7500-51-1100		(10,000)
Salary&Wages	100-7500-51-1100		(8,020)
		\$	(68,360)

INCREASE REVENUE:

LMIG-Road Surfacing	250-0000-33-4055	\$	202,561.60
CDBG	250-0000-33-3060		378,926
LCI Implementation Grant	250-0000-38-9013		782,508
Transfer from General	350-0000-39-1000		100,000
Budget Carryforward	100-0000-39-9900		305,706
		\$	1,769,701.60

INCREASE EXPENSE:

LMIG-Road Surfacing	250-4201-54-1404	\$	202,561.60
CDBG	250-4202-54-1402		378,926
LCI Implementation Grant	250-4203-54-1403		782,508
R&M Vehicle	100-3500-52-2210		60,000
Park'n Ride Project	350-4100-54-1406		100,000
Site Improvement	351-7500-54-1200		245,706
		\$	1,769,701.60

Reason: To cover expenses for FY2019/20 Mid-Year Budget Amendment

According to the Statement of Policy, the above listed transfer has been approved.

Date

Elizabeth Carr-Hurst, Mayor



CITY OF FAIRBURN

CITY COUNCIL AGENDA ITEM

SUBJECT: PURCHASE OF STRYKER ProCare MAINTENANCE PLAN

() AGREEMENT () POLICY / DISCUSSION (X) CONTRACT
() ORDINANCE () RESOLUTION () OTHER

Submitted: 04/22/2020

Work Session: N/A

Council Meeting: 04/27/2020

DEPARTMENT: Fire

BUDGET IMPACT: \$7,387.20 from budget line item 100-3500-52-2220 R&M Equipment

PUBLIC HEARING? () Yes (X) No

PURPOSE: Approve the contract for the maintenance plan of 3 LIFEPAK 15's and 6 AED machines. The funding for the contract is included in the Fire Department's FY 19-20 budget.

HISTORY: Previously, there was a three-year contract at the cost of \$8,247.57 annually for eight devices that expired. An additional AED unit was transferred to use in a City building. The Fire Department recently purchased 2 LIFEPAK 15's, which are under warranty. This plan would cover the additional 3 LIFEPAK 15's that are currently in service as well as 6 AED units.

FACTS AND ISSUES: This equipment provides basic and advanced life support operations during EMS operations. The annual service and maintenance agreement will offer an overall discount and expedite repair/replacement of all Stryker equipment. Overall, this agreement will result in a faster solution to be provided the Fire Department from the vendor.

RECOMMENDED ACTION: It is recommended that Mayor and Council approve the purchase of the Stryker ProCare Maintenance Plan for the Fairburn Fire Department.

A handwritten signature in blue ink, reading "Elizabeth Carr-Hurst", is written over a horizontal line.

Elizabeth Carr-Hurst, Mayor



Fairburn FD LP15 and LP1000 ProCare

Quote Number: 10182258
Version: 1
Prepared For: FAIRBURN FIRE DEPT
Attn:

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: Dennis Ellard
Email: dennis.ellard@stryker.com
Phone Number:

Quote Date: 04/21/2020
Expiration Date: 07/20/2020

Delivery Address

Name: FAIRBURN FIRE DEPT
Account #: 1323363
Address: 149 W BROAD ST
FAIRBURN
Georgia 30213

End User - Shipping - Billing

Name: FAIRBURN FIRE DEPT
Account #: 1323363
Address: 149 W BROAD ST
FAIRBURN
Georgia 30213

Bill To Account

Name: FAIRBURN FIRE DEPT
Account #: 1323363
Address: 149 W BROAD ST
FAIRBURN
Georgia 30213

ProCare Products:

#	Product	Description	Year s	Qty	Start Date	End Date	Sell Price	Total
1. 0	78000008	LP15 On Site Prevent w batt	1	3	04/21/2020	04/20/2021	\$1,710.00	\$5,130.00
2. 0	78000029	L1000 OnSite PM w batt	1	6	04/21/2020	04/20/2021	\$376.20	\$2,257.20
ProCare Total:								\$7,387.20

Price Totals:

Grand Total: \$7,387.20

Comments:

LP 15s s/n 43903039 42833000 38743114
LP1000s s/n 46439743 46439764 37123795
37123796 37123797 43876754

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

SERVICE AGREEMENT - _____ (Date)

This document sets forth the entire Product Service Plan Agreement ("Agreement") between Stryker Medical, (a division of Stryker Corporation), herein and after referred to as "Stryker", and _____, herein and after, referred to as the "Customer". This is the entire Agreement and no other oral modifications are valid. This Agreement shall remain in effect unless canceled or modified by either party according to the following terms and conditions.

1. SERVICE COVERAGE AND TERM

Stryker shall provide to Customer the services (the "Services") as defined on Page 1 of this Stryker ProCare Proposal as the equipment ProCare Service Plan (hereinafter each, a "Service Plan"). The equipment covered under said Service Plan is set forth on Exhibit A to the Proposal (the "Equipment"). The Services and Service Plan are ancillary to and not a complete substitute for the requirements of Customer to adhere to the routine maintenance instructions provided by Stryker, its equipment and operations manuals, and accompanying labels and/or inserts for the Equipment. Customer covenants and agrees that its personnel will follow the instructions and contents of those manuals, labels and inserts. When Equipment or a component is replaced, the item provided in replacement will be the Customer's property (if Customer owns the Equipment) and the replaced item will be Stryker's property. The Service Plan coverage, term, start date, and price of the Services appear on Page 1 of this ProCare Proposal.

2. EQUIPMENT SCHEDULE CHANGES

During the term of the Agreement and upon each party's written consent, additional Equipment may be included in the Exhibit A. All additions are subject to the terms and conditions contained herein. Stryker shall adjust the charges and modify Exhibit A to reflect the additions.

3. INSPECTION SCHEDULING

Service inspections will be scheduled in advance at a mutually agreed upon time for such period of time as is reasonably necessary to complete the Services. Equipment not made available at the specified time will be serviced at the next scheduled service inspection unless specific arrangements are made with Stryker. Such arrangements will include travel and other special charges at Stryker's then current rates.

4. INSPECTION ACTIVITY

On each scheduled service inspection, Stryker's Service Representative will inspect each available item of Equipment as required in accordance with Stryker's then current Maintenance procedures for said Equipment. If there is any discrepancy or questions on the number of inspections, price, or Equipment, Stryker may amend this Agreement.

5. CUSTOMER OBLIGATIONS

Customer shall use commercially reasonable efforts to cooperate with Stryker in connection with Stryker's performance of the Services. Customer understands and acknowledges that Stryker employees will not provide surgical or medical advice, will not practice surgery or medicine, will not come in physical contact with the patient, will not enter the "sterile field" at any time, and will not direct equipment or instruments that come in contact with the patient during surgery. Customer's personnel will refrain from requesting Stryker employees to take any actions in violation of these requirements or in violation of applicable laws, rules or regulations, Customer policies, or the patient's informed consent. A refusal by Stryker employees to engage in such activities shall not be a breach of this Agreement. Customer consents to the presence of Stryker employees in its operating rooms, where applicable, in order for Stryker to provide Services under this Agreement and represents that it will obtain all necessary consents from patients.

6. SERVICE INVOICING

Invoices will be sent on the agreed payment method. All prices are exclusive of state and local use, sales or similar taxes. In states assessing upfront sales and use tax, Customer's payments will be adjusted to include all applicable sales and use tax amortized over the Service Plan term using a rate that preserves for Stryker, its affiliates and /or assigns, the intended economic yield for the transaction described in this Agreement. All invoices issued under this Agreement are to be paid within thirty (30) days of the date of the invoice. Failure to comply with Net 30 Day terms will constitute breach of contract and future Service will only be made on a prepaid or COD basis, or until the previous obligation is satisfied, or both. Stryker reserves the right, with no liability to Stryker, to cancel any contract on the basis of payment default for any previous equipment or service provided by Stryker or any of its affiliates.

7. PRICE CHANGES

The Service prices specified herein are those in effect as of the date of acceptance of this Agreement and will continue in effect throughout the term of the Service Plan.

8. INITIAL INSPECTION

This Agreement shall be applicable only to such Equipment as listed in Exhibit A, which has been determined by a Stryker's Representative to be in good operating condition upon his/her Initial inspection thereof.

9. OPERATION MAINTENANCE

Stryker's Services are ancillary to and not a complete substitute for the requirements of Customer to adhere to the routine maintenance instructions provided by Stryker, its Equipment and operations manuals, and accompanying labels and/or inserts for each item of Equipment. Customer's appropriate user personnel should be entirely familiar with the instructions and contents of those manuals, labels and inserts and implement them accordingly.

10. SERVICE PLAN WARRANTY AND LIMITATIONS

Stryker represents and warrants that the Services shall be performed in a workmanlike manner and with professional diligence and skill. Services will comply with all applicable laws and regulations. During the term of the Service Plan, Stryker will maintain the Equipment in good working condition. Notwithstanding any other provision of this Agreement, the Service Plan does not include repairs or other services made necessary by or related to, the following: (1) abnormal wear or damage caused by misuse or by failure to perform normal and routine maintenance as set out in the Stryker maintenance manual or operating instructions. (2) accidents (3) catastrophe (4) acts of god (5) any malfunction resulting from faulty maintenance, improper repair, damage and/or alteration by non-Stryker authorized personnel (6) Equipment on which any original serial numbers or other identification marks have been removed or destroyed; or (7) Equipment that has been repaired with any unauthorized or non-Stryker components. In addition, in order to ensure safe operation of the Equipment, only Stryker accessories should be used. Stryker reserves the right to invalidate the Service Plan if Equipment is used with accessories not manufactured by Stryker. TO THE FULLEST EXTENT PERMITTED BY LAW, THE EXPRESS WARRANTIES SET FORTH IN THIS SECTION ARE THE ONLY WARRANTIES

the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives the subcontract, and books and documents and records of such organization that are necessary to verify the nature and extent of such costs.

19. CONFIDENTIALITY

The parties hereto shall hold in confidence this Agreement and the terms and conditions contained herein (including Services Plan pricing) and any information and materials which are related to the business of the other or are designated as proprietary or confidential, herein or otherwise, or which a reasonable person would consider to be proprietary or confidential information; and hereby covenant that they shall not disclose such information to any third party without prior written authorization of the one to whom such information relates. The rights and remedies available to a party hereunder shall not limit or preclude any other available equitable or legal remedies.

20. HIPAA

Stryker is not a "business associate" of Customer, as the term "business associate" is defined by HIPAA (the Health Insurance Portability and Accountability Act of 1996 and 45 C.F.R. parts 142 and 160-164, as amended). To the extent the parties mutually agree that Stryker becomes a business associate of Customer, the parties agree to negotiate to amend the Service Plan or this Agreement as necessary to comply with HIPAA, and if an agreement cannot be reached the applicable Service Plan will immediately terminate. All medical information and/or data concerning specific patients (including, but not limited to, the identity of the patients), derived incidentally during the course of this Agreement, shall be treated by both parties as confidential, and shall not be released, disclosed, or published to any party other than as required or permitted under applicable laws. Notwithstanding the foregoing, Stryker may be considered a "business associate" of Customers related to any Service Plan for wireless products and/or other designated business associate services. If Stryker is considered a "business associate" of Customer, Stryker will agree to enter into a business associate agreement with Customer as required by HIPAA.

21. MISCELLANEOUS

Neither party may assign or transfer their rights and/or benefits under this Agreement without the prior written consent of the other party, except that Stryker shall have the right to assign this Agreement or any rights under or interests in this Agreement to any parent, subsidiary or affiliate of Stryker. All of the terms and provisions of this Agreement shall be binding upon, shall inure to the benefit of, and be enforceable by permitted successors and assigns of the parties to this Agreement. This Agreement shall be construed and interpreted in accordance with the laws of the State of Michigan. The invalidity, in whole or in part, of any of the foregoing paragraphs, where determined to be illegal, invalid, or unenforceable by a court or authority of competent jurisdiction, will not affect or impair the enforceability of the remainder of the Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations and agreements between the parties concerning the subject matter of this Agreement. In the event of an inconsistency or conflict between this Agreement and any purchase order, invoice, or similar document, this Agreement will control. Any inconsistency or conflict between the terms of this Agreement and a Service Plan shall be resolved in favor of the Service Plan. The sections entitled Limitation of Liability, Indemnification, Compliance, Confidentiality and Miscellaneous of this Agreement shall survive its termination or expiration.

22. MAINTENANCE INSPECTION

This service contract may include products which are beyond their warranty period and tested expected service life. Any such product will be inspected to determine if the product meets the operations and maintenance manual guidelines for that particular product as of the date of inspection. Despite any such inspection, Stryker makes no claims or assurances as to future performance, including no express or implied warranty, for any product which was inspected outside of its warranty period or beyond its tested expected service life.