



City of Fairburn
Mayor and Council Telephonic Meeting
April 27, 2020
7:00 p.m. @ City Hall

- I. The meeting was called to order at 7:00 p.m. by the Honorable Mayor Carr-Hurst.
- II. Roll Call was taken by City Clerk, Arika Birdsong-Miller with the following members present:

Mayor Elizabeth Carr-Hurst

The Honorable Mayor Pro-Tem Ulysses J. Smallwood
The Honorable Linda J. Davis
The Honorable Alex Heath

The Honorable Pat Pallend
The Honorable Hattie Portis-Jones
The Honorable James Whitmore

The attendance of Council constituted a quorum and the meeting proceeded.

City Attorney Randy Turner was also present.

- III. The invocation was led by Pastor John Culbreth of New Mt. Caramel AME located in Sharpsburg, Georgia.
- IV. Adoption of City Council Meeting Minutes:
Motion to approve April 13, 2020, Regular Telephonic Meeting Minutes was made by Councilwoman Davis and the second was provided by Councilman Heath.
Vote: 6-0: Motion Carried.
- V. Adoption of the Council Agenda:
Motion to approve the Council Agenda was made by Councilman Whitmore and the second was provided by Mayor Pro-Tem Smallwood.
Vote: 6-0: Motion Carried.

VI. Agenda Items:

1. Tanner, Ballew, and Maloof

Mr. Steven Maloof

For Mayor and Council to approve the 2020 Liability and Property Insurance in the amount of \$330,444 or the option of not purchasing the enhanced Cyber Liability policy, which would put the total premium amount at \$324,600. Mr. Maloof explained to Mayor and Council that on an overall average, the rates are down by 3% for the 2020-2021 term. Mr. Maloof also stated that the premium is up about 15%, but that is a result of exposure increases and the budget going from 39m to 54m. Councilwoman Portis-Jones asked Mr. Maloof would guidance on technology on what the City can do to limit exposure. Mr. Maloof informed Councilwoman Portis-Jones that the insurance company would provide recommendations. Councilwoman Davis inquired to Mr. Maloof how will a hostage of electronic information be handled. Mr. Maloof informed Councilwoman Davis that the insurance company should be notified immediately, and they will be actively involved in solving the problem. Councilman Heath inquired about the umbrella policy being \$14,000, and Mr. Maloof informed him that the market has become expensive. Councilman

Whitmore questioned why there was no flood insurance on the playground equipment at Cora Robinson Park. Mr. Maloof informed Councilman Whitmore that the park equipment is in a flood zone and cannot be covered because of its location. Motion to approve the 2020 Liability and Property Insurance in the amount of \$330,444 was made by Councilman Heath and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.

2. Finance Department

Ms. Angela Jackson

For Mayor and Council to approve the FY2020 Mid-Year Budget Adjustments. Ms. Jackson reviewed the completed fiscal year for 2019 as of March 31, 2020, and explained where the City of Fairburn is financially as of March 31, 2020. Ms. Jackson explained the budget adjustments request and the budget calendar for the fiscal year 2020 and the budget amendment, which transfers funds to purchase the products or services requested by the various departments as an adjustment to the current budget. Councilwoman Davis asked Ms. Jackson when the pandemic started to affect finances and if we could apply some of the outstanding balances from water accounts that needed to be back billed. Ms. Jackson informed Councilwoman Davis that in the month of March, the decline began and added an increase in the cleaning budget in response to COVID-19. Councilwoman Portis-Jones asked for a projection of COVID-19 for the remainder of the year and inquired why the budget only indicated \$400 in expenses for the cleaning of city buildings. Ms. Jackson informed Councilwoman Portis-Jones that the reason why the cleaning price only reflected \$400 was because staff cleaned all the buildings except the Police Department and was paid using budgeted salary overtime.

Councilwoman Portis-Jones made a substitute motion to postpone adjustments for one month; the Motion died due to the lack of a second.

Motion to approve the FY2020 Mid-Year Budget Adjustments was made by Councilman Pallend and the second was provided by Councilman Whitmore.

Vote: 5-1: Motion Carried.

Councilwoman Portis-Jones voted in opposition.

3. Fire Department

Chief Cornelius Robinson

For Mayor and Council to approve the Purchase of Stryker ProCare Maintenance Plan in the amount of \$7,387.20. Chief Robinson explained to Mayor and Council that the contract for the maintenance plan of 3 LIFEPAK 15's and 6 AED machines. Chief Robinson also stated that the funding for the contract is included in the Fire Department's FY 19-20 budget. Motion to approve the Purchase of the Stryker ProCare Maintenance Plan was made by Mayor Pro-Tem Smallwood and the second was provided by Councilman Whitmore.

Vote: 6-0: Motion Carried.

- VII. Ms. Lydia Glaize with United Way thanked the City of Fairburn, Mayor Carr-Hurst, and Councilman Whitmore for collaborating to make the food drive in support of 2 labor unions that furloughed over 2,000 employees during the pandemic. The employees from the labor union were employed at the Atlanta Airport, and most of the employees were receiving the lowest salary while employed. As a result of the low wages, most employees were living check to check. The food drive helped feed families that would otherwise go without food and basic

necessities. Ms. Glaize expressed her appreciation for the City of Fairburn that helped make this event possible.

VIII. Council Comments:

Mayor Pro-Tem Smallwood had no comment.

Councilwoman Davis stated she was excited about Fairburn helping families with food during the pandemic.

Councilman Heath stated that he is very grateful to Ms. Glaize and admires her for her generosity.

Councilwoman Portis-Jones thanked Ms. Glaize and Mayor Carr-Hurst for their leadership on providing food resources to our residents. Councilwoman Portis-Jones suggested food delivery to the senior citizens.


Councilman Pallend asked Mayor Hurst if employees were working from home in conjunction with coming in the office when needed during the week. Mayor Carr-Hurst informed Councilman Pallend that the City of Fairburn does not have a Telework Policy in place. Mayor Carr-Hurst informed Council that a reporter from the Atlanta Journal Constitution contacted her concerning employees coming into work, and she informed the reporter that essential employees are coming into the office. Non-essential employees are not, but all employees are receiving their regular salary.


Councilman Whitmore thanked Ms. Lydia Glaize with United Way in conjunction with Margie's House and the Fire, Police, and Street Department for making the food drive so successful.

Mayor Carr-Hurst thanked everyone for their support during this time and Councilman Whitmore for his assistance during the pandemic.

IX. Adjournment: At 8:40 p.m., with no further business of the City of Fairburn, the Motion to adjourn was made by Councilman Heath and the second was provided by Councilwoman Davis.

Vote: 6-0: Motion Carried.


Arika Birdsong-Miller, City Clerk


Elizabeth Carr-Hurst, Mayor