



**RFP#22-018**

**Request for Proposal: Contracted Janitorial Services**

**Addenda 2**

**The closing date is Saturday October 8, 2022 no later than 4:00 pm local time.**

Question: The Link with proposal documents do we return them to you? Or most information that's needed will be sent when a company is chosen? Response: Instructions to bidders regarding submitting the proposal documents are found in sections XVIII Proposal format with confirmation of due no later than Saturday October 8, 2022, 04:00pm

**Reminder**

**Instructions to Responders**

***These instructions shall bind Responders to the terms and conditions herein set forth, except as specifically qualified in special proposal and contract terms issued with any individual request. Responders are required to carefully read and follow the procedures outlined in this proposal. Through the submittal of the proposal, the Responders acknowledges that it has read, understands, and agrees to be bound by and fulfill the requirements, terms, and conditions of the RFP, unless exceptions are expressly made in writing.***

Section XV Inquiries XV. INQUIRIES: Each Responder shall examine all proposal documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions, or requests concerning interpretation, clarification, or additional information pertaining to the proposal shall be made in writing to The City of Fairburn Attn: Procurement Manager at City Hall by either delivery or email at [procurement@fairburn.com](mailto:procurement@fairburn.com). Such request shall be in writing and shall be made no later than Friday September 30, 2022 by 02:00p.m. of proposals. The City of Fairburn shall not be liable for oral interpretations given by any City of Fairburn employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretation, clarifications, or additional information can be given. From the time of release of the solicitation until an award is made, Responders shall not communicate with anyone from The City of Fairburn except as specifically provided within this document.