

Clearing and Grading (CGP) Checklist

- ☐ A completed site development permit application form;
- ☐ Four complete sets of the Clearing & Grading plans and specifications to include:
 1. A copy of the approved conceptual site plan with a copy of any conditions that Mayor and Council may require;
 2. A site layout plan;
 3. A grading plan;
 4. A drainage plan;
 5. An erosion and sedimentation control plan;
 6. Engineering details as necessary;
 7. Tree protection plan; and
 8. Landscape plan;
- ☐ Specifications as to the design of accessory features like retaining walls;
- ☐ A hydrological study and such other studies and reports as may be required by the City Engineer; and
- ☐ The appropriate plan review and inspection fees.

All plans shall be drawn as a reasonable scale on sheets of a 24 X 36. All plans must be clearly and accurately drawn by a design professional licensed to practice in the state. All plan sheets must be signed and sealed by the professional who prepared the plans.