



Short Term Rental Permit Application Sworn Acknowledgement Form

Short Term Rental Property Address: _____

Short Term Rental Owner Name(s): _____

Short Term Rental Local Contact Person: _____

I/We acknowledge that the short term rental property referenced above is in compliance with following requirements:

- An informational notice clearly visible and legible is located at the front (inside) door of the subject property as required by the Short Term Rental Ordinance, Article VIII. Section 14-366. The notice contains the following information:
 1. The name of the owner and local contact person of the short-term rental and a telephone number at which that party may be reached on a 24-hour, 7 days a week, basis;
 2. The name and address of the nearest hospital;
 3. The maximum number of overnight occupants and/or daytime guests permitted to be at the short-term rental;
 4. The maximum number of vehicles allowed to be parked on the property, including a sketch of the location(s) of the on-site parking spaces;
 5. The trash pickup day [a notification that trash and refuse shall not be left or stored on the exterior of the property unless it is placed in a curbside container, and a notification that the curbside container shall not be placed sooner than dusk on the day prior to the pickup day, and must be removed within a reasonable time following collection]; and
 6. The times that quiet hours are to be observed per the Noise Ordinance regulations.

- The closest ten (10) surrounding property owners that are located on both sides, directly to the rear, and directly across the public right-of-way of the short term rental property has been notified by letter and provided the following information:
 1. Name and contact information of the local contact person and/or owner(s) of the short term rental;
 2. Location of any onsite parking for the short-term rental guests or occupants, and
 3. Maximum occupancy requirements

- As the owner(s) and local contact person for the short term rental property referenced above, I have read all regulations pertaining to the operation of a short term rental and agrees to perform the duties specified in Article XIII. Short Term Rental Ordinance.

Short Term Rental Owner Signature

Date

Short Term Rental Owner Signature

Date

Short Term Rental Local Contact Person Signature

Date

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

_____ DAY OF _____, 20_____

SEAL

Notary Public