

## Application for Mobile Food Truck Use Permit

Office Use: Fee: \$150.00 \_ Cash \_ Check \_ CC Receipt #: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Approved\_\_ Denied By: \_\_\_\_\_ Permit #: \_\_\_\_\_

### MOBILE FOOD TRUCK INFORMATION:

\_\_\_\_\_  
Name of Mobile Food Truck

Type of Mobile Food Truck:

- Trailer  
 Van  
 Truck  
 Pushcart  
 Other Vehicle \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle License Plate #: \_\_\_\_\_

### OWNER OF MOBILE FOOD TRUCK

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Occupation Tax Number City/County Issuing

*\*Please provide a copy of a valid business license for the restaurant/kitchen/commissary that this mobile food truck will be based from if not located in the City of Fairburn*

OPERATOR (PERSON IN CHARGE/OPERATION OF THE MOBILE FOOD TRUCK)

\_\_\_\_\_  
Operator Phone #

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Driver's License #

### SUBMITTAL CHECKLIST:

- Please provide a copy of the approved Mobile Food Service Operation Permit from the Fulton County Health Department
- Fee
- Site Plan

Fire Extinguisher: Yes\_\_\_ No\_\_\_ Off Site: Yes\_\_\_ No\_\_\_ If Yes, where? \_\_\_\_\_

Describe means of transport from base: \_\_\_\_\_

**GARBAGE AND LIQUID WASTE:**

Describe means for storage and disposal: \_\_\_\_\_

Requested Site/Location for Mobile Food Truck: \_\_\_\_\_

Approved\_\_\_ Denied\_\_\_ Zoning District for Site/Location: \_\_\_\_\_

Yes\_\_\_ No\_\_\_ Notarized Permission Statement from Private Property Owner of Site/Location Received and Submitted with Application

Yes\_\_\_ No\_\_\_ Site/Location is within 200 feet of any Eating Establishment:

Yes\_\_\_ No\_\_\_ If Yes, Notarized Permission Statement from Private Property Owner and/or Leaseholder of Eating Establishment Received and Submitted with Application.

Yes\_\_\_ No\_\_\_ Site/Location is within 100 feet of any Retail Store Selling Food: If Yes, Notarized Permission Statement from Private Property Owner and/or Leaseholder of Retail Store Received and Submitted with Application: Yes\_\_\_\_\_ No\_\_\_\_\_

Yes\_\_\_ No\_\_\_ Site/Location is not within 250 feet of any Residential Structure

Yes\_\_\_ No\_\_\_ Two (2) Scale Drawings Submitted with Application

Yes\_\_\_ No\_\_\_ Written Waste Management Plan Submitted with Application

**PROHIBITIONS & REQUIREMENTS:**

*(Please initial each item to indicate that you have read and understand these requirements.)*

**Sec. 80-237. – Mobile Food Truck.**

(a) Required districts. O-I, C-1, C-2, DC-1, DC-2, M-1, M-2, and accessory to institutional uses, such as a place of worship or a school, or for the benefit of charity such as tours of homes, show houses, and the like.

- \_\_\_\_\_ Mobile Food Trucks must meet all Fulton County Health Department regulations.
- \_\_\_\_\_ Mobile Food Trucks shall not conduct business or operate under this Article in the public right-of-way.

- \_\_\_ Mobile Food Trucks shall not conduct business or operate within 20 feet of fire lanes, fire hydrants or fire connections.
- \_\_\_ The allowable dimensions of a Mobile Food Truck (including all attachments, except hinged canopies that open to reveal food serving areas) shall be up to 30 feet long, 10.5 feet tall, and 8 feet wide.
- \_\_\_ The use permit shall be valid for a period of 1-year after issuance and applicable to the approved site only.
- \_\_\_ The hours of operation shall be between the hours of 7:00 a.m. to 8:00 p.m., Sunday through Thursday and between the hours of 7:00 a.m. to 10:00 p.m., Friday through Saturday.
- \_\_\_ Mobile Food Trucks shall not operate on any private property without the prior, written consent of the property owner(s). The applicant shall provide a notarized permission statement of the property owner(s) as they appear on the current tax records of the City of Fairburn. If the current ownership has recently changed and does not match the City of Fairburn record, the applicant may provide a copy of the new deed as proof of ownership. A 24-hour contact number of the property owner(s) shall be provided along with permit application.
- \_\_\_ All Mobile Food Trucks shall be located a minimum of 200 feet from any eating establishment and 100 feet (as measured from the closest point of the vehicle to the building corner of the restaurant or store) from any retail store that sell food unless both the property owner(s) (as they appear on the current tax records of the City of Fairburn or if the current ownership has recently changed and does not match the record the applicant may provide a copy of the new deed as proof of ownership) and lease holder(s) of said eating establishment/retail store grant written notarized permission for the Mobile Food Truck to be located closer than this minimum setback.
- \_\_\_ No Mobile Food Trucks shall be located within 250 feet of a residential structure.
- \_\_\_ Tents and tarps are prohibited. All services shall be conducted from the Mobile Food Truck.
- \_\_\_ Any activity or structure shall maintain a minimum 20-foot setback from the right-of way and not be located within a required landscape strip or buffer. Said activity or structure shall also maintain a minimum setback of ten feet from any internal drive or permitted curb cut.
- \_\_\_ A minimum of 6 parking spaces shall be provided adjacent to the vending area for the exclusive use of the Mobile Food Truck and shall not occupy the minimum required parking spaces for any other use on site.
- \_\_\_ Mobile Food Trucks shall be required to park on paved surfaces.
- \_\_\_ After hours parking of the Mobile Food Truck shall comply with Article IX, Off-Street Parking, Loading, and Landscaping Requirements, of the Fairburn Zoning Ordinance.
- \_\_\_ Two copies of a scale drawing, no larger in size than 11" x 17", with dimension (distances in feet) of the Mobile Food Truck's location from the site's property lines and other minimum distance requirements as specified by this Article shall be submitted to the Department of Planning and Zoning for approval with the use permit application. Said drawing shall also depict north arrow, parking area, table/chair/canopy areas, queuing areas, and trash and recycling receptacles, as applicable, curb-cuts and traffic patterns.
- \_\_\_ Mobile Food Trucks are responsible for the proper disposal of waste and trash associated with the operation. Mobile Food Trucks shall remove all generated waste and trash from their approved location at the end of each day or as needed to maintain the public health and safety. No liquid waste or grease is to be disposed of in tree pits, storm drains, sanitary sewers, onto the sidewalks, streets or other public or private space. A written waste management plan indicating plans for waste handling, sanitation, litter

collection/prevention, recycling, and daily cleanup procedures shall be submitted with the use permit application.

- \_\_\_ Mobile Food Trucks shall not emit sounds, outcry, speaker, amplifier or announcements.
- \_\_\_ Mobile Food Trucks shall maintain and display plainly all current City, Fulton County, State of Georgia, and Federal licenses and shall follow all laws of the State and County Health Departments or any other applicable laws.
- \_\_\_ Mobile Food Trucks conducting cooking operations shall obtain a fire inspection from the Fire Marshal or designee prior to operating its business.
- \_\_\_ The permit under which a Mobile Food Truck is operating shall be firmly attached and visible on the Food Truck at all times.
- \_\_\_ Any condition of zoning or provision of the Fairburn Zoning Ordinance that prohibits a Mobile Food Truck use on a property shall supersede this section.
- \_\_\_ Mobile Food Trucks and any accessory items shall not be left unattended or stored for any period of time on the permitted site when vending is not taking place or during restricted hours of operation.
- \_\_\_ No item(s) related to the operation of the Mobile Food Truck shall be leaned against or hung from any building or any other structure, including but not limited to, lampposts, parking meters, mailboxes, traffic signal stations, fire hydrants, trees, tree boxes, benches, bus shelters or traffic barriers.
- \_\_\_ All items related to the operation of the Mobile Food Truck shall be kept either on or in the Mobile Food Truck. No such items shall be stored or placed upon any public space adjacent to the Mobile Food Truck.
- \_\_\_ Mobile Food Trucks must have an adequate supply of fresh water (through the means of an on-truck fresh water tank) to maintain the operation of the food service in a safe and sanitary manner.
- \_\_\_ No equipment, vehicle, display or sales activity shall block access to a public facility such as a telephone booth, mail box, parking meter, fire hydrant, fire alarm box, traffic control box, driveway or other access point.
- \_\_\_ Signs advertising the Mobile Food Truck are prohibited, except for Vehicle Signs in compliance with the requirements set forth in Article XII Sign Regulations, Sections 80-426 through 80-438. Flyers, coupons, and paper handouts of any kind are also prohibited.
- \_\_\_ No temporary sanitary facility or trash receptacle may be located within 100 feet of a property line of a residential use.

**FEE:** The annual Mobile Food Truck License fee is **\$150.00**

### APPLICANT SIGNATURE

*I hereby certify that all information provided herein is true and correct. I am aware of Article IV Section 80-237: Mobile Food Truck and agree to comply with the Fairburn Code of Ordinances.*

\_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Applicant Signature: Business Operator's Representative