

# SPECIAL EVENT PERMIT

*Please allow at least five (5) business days for review*

Name of Event:	Address/Location of Event:	
Date(s) of Event:	Event Hours:	
Business Name (if applicable):	Business Address:	Business Phone Number:
Contact Person's Name:	Mailing Address:	Contact Phone Number:

**Will you be serving?**

- |   |   |
|---|---|
| <input type="checkbox"/> PRE-PACKAGED FOOD      | <input type="checkbox"/> BOTTLED/CANNED SOFT DRINKS |
| <input type="checkbox"/> FOOD PREPARED ON-SITE  | <input type="checkbox"/> FOUNTAIN SOFT DRINKS       |
| <input type="checkbox"/> OTHER (specify): _____ |   |

**Which of the following will be utilized on-site at the event?**

- |   |                                |
|---|--------------------------------|
| <input type="checkbox"/> REFRIGERATION          | <input type="checkbox"/> GRILL |
| <input type="checkbox"/> MICROWAVE OVEN         | <input type="checkbox"/> FRYER |
| <input type="checkbox"/> OTHER (specify): _____ |                                |

**What type of structure will you be serving from?**

- |  |   |
|--|---|
| <input type="checkbox"/> TENT            | <input type="checkbox"/> TRAVELING CART         |
| <input type="checkbox"/> BOOTH           | <input type="checkbox"/> FOOD TRUCK             |
| <input type="checkbox"/> STATIONARY CART | <input type="checkbox"/> OTHER (Specify): _____ |

**If applicable, please explain how will you accommodate parking?**

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**Miscellaneous Information** (Please include any additional information here):

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\_\_\_\_\_  
Business Owner's Signature

\_\_\_\_\_  
Date Signed

Sec.80-4. - *Special Event*. An event or happening organized by any person or organization which will generate or invite considerable public participation and/or spectators for a particular and limited purpose of time, including, but not limited to, special sales and service promotions, car shows, arts and crafts shows, horse shows, carnivals, festivals, exhibitions, circuses, fairs, show houses and tours of homes for charity. Special events are not limited to those events conducted on the public streets but may occur entirely on private property. Special events may be for profit or nonprofit. Events which will occur in the public right-of-way, such as roadway foot races, fundraising walks, bike-a-thons, parades, etc. are subject to the approval of the city police department.

Sec.80-4. - *Mobile Food Truck*. Means a retail food establishment that reports to and operate from a commissary and is readily moveable. Said mobile food truck shall be a motorized wheeled vehicle which includes a self-contained kitchen where food is prepared or stored and from which food products are sold and dispensed.

<b>Permit Approved By:</b>	<b>Date Approved:</b>
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## PROPERTY CONSENT FORM

Please complete this **Property Owner Consent Form** for **ALL** locations of operation.

*The applicant for the City of Fairburn Special Event/Mobile Food Truck Permit has my permission to operate their Special Event/Mobile Food Truck on my property under the requirements and conditions specified by the City of Fairburn Code of Ordinances.*

### APPLICANT

Business Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### LOCATION OF OPERATION

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### OWNER SIGNATURE

*I hereby certify that I am the owner and/or authorized representative of the owner, all information provided herein is true and correct.*

Owner of Property (Signature) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

### NOTARY

Personally appeared before me the above Owner named \_\_\_\_\_ who on oath says that he/she is the owner of the above listed property, and that all the above statements are true to the best of his/her knowledge.

Notary Public (Signature) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Commission Expires \_\_\_\_/\_\_\_\_/\_\_\_\_