

## Land Disturbance Permit (LDP) Checklist

- A completed site development permit application form;
- Seven complete sets of the site development plans and specifications to include:
  1. A copy of the approved conceptual site plan with a copy of any conditions that Mayor and Council may require;
  2. A site layout plan;
  3. A grading plan;
  4. A utilities plan;
  5. A drainage plan;
  6. An erosion and sedimentation control plan;
  7. Engineering details as necessary;
  8. Tree protection plan; and
  9. Landscape plan;
- A proposed sign program;
- A proposed site lighting plan;
- Specifications as to the design of accessory features like fences, retaining walls and paving;
- A hydrological study and such other studies and reports as may be required by the City Engineer and Fire Marshal; and
- The appropriate plan review and inspection fees.

All plans shall be drawn as a reasonable scale on sheets of a 24 X 36. All plans must be clearly and accurately drawn by a design professional licensed to practice in the state. All plan sheets must be signed and sealed by the professional who prepared the plans.